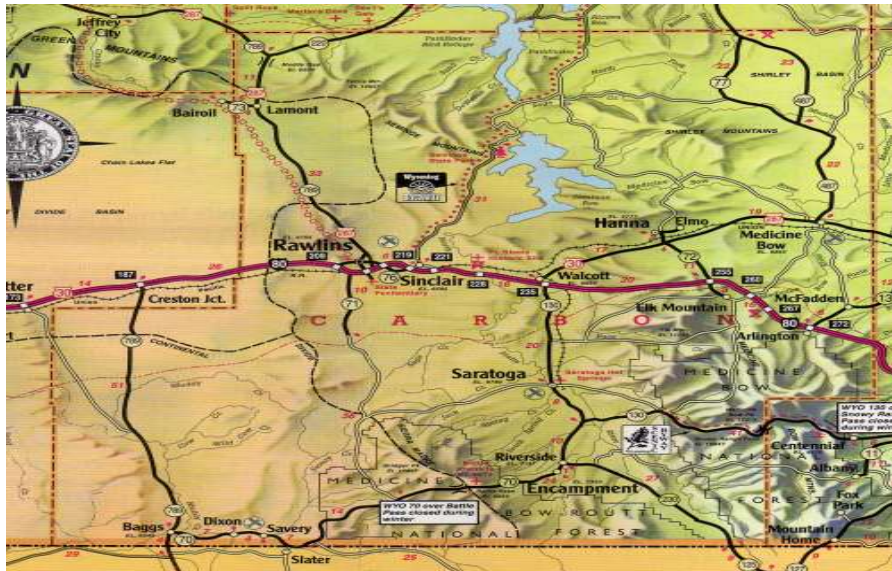


CARBON COUNTY COMMUNITY ACTION COMMITTEE
CSBG TRIPARTITE BOARD FOR CARBON COUNTY
COMMUNITY ACTION PLAN
APPROVED BY THE BOARD: APRIL 23, 2018

The Carbon County Community Action Committee (Tripartite Board) administers the Community Services Block Grant (CSBG) funds for Carbon County. The board is all volunteer. Cindy Baldwin is the Chairperson of the Board. Gwynn Bartlett, is the Secretary and Treasurer. Ms. Bartlett conducts the day-to-day activities for the board.

Carbon County Wyoming is the third largest county and is located along the southern border with Colorado, in the central part of the state. The Carbon County Action Program office is located in Rawlins Wyoming. Neighboring communities of Baggs, Dixon, Elk Mountain, Encampment, Hanna, Medicine Bow, Rawlins, Riverside, Saratoga and Sinclair are served by the Carbon County Community Action Committee. The map below shows the location of the area served by the CSBG program.



Duration Covered for the Plan: October 1, 2018 – September 30, 2021

Mission Statement: Provide the means by which Carbon County residents may investigate the problems posed by insufficient income and inadequate economic opportunities, and develop those programs in a coordinated manner.

Goals: Following are the goals that the Carbon County Community Action Committee hopes to achieve:

National Goal #1: Communities where people with low incomes, that their lives are healthy and offer economic opportunity.

Local Goal A: Low income individuals live a healthy life through access to affordable health care.

- Strategy #1 Family: Provide financial assistance to low income individuals including medical, dental, eye, and prescription drugs so that individuals can live a healthy life and find/or continue employment.
- Strategy #2 Family: Provide transportation assistance to low income individuals so that they have access to medical specialists in other locations.

Local Goal B: Low income individuals live a healthy life through access to affordable and nutritious food and services.

- Strategy #1 Agency: Refer low income individuals to food resources in the community including SNAP, WIC, and local food banks in the communities.

Local Goal C: Low income families are provided with child care opportunities available to them during the day, evenings and week-ends.

- Strategy #1 Family: Refer low income families to existing child care and youth organizations to determine child care options.

National Goal #2: Individuals and families with low incomes in Carbon County are stable and achieve economic security.

Local Goal A: Affordable housing is provided to low income families.

- Strategy #1 Family: Refer low income individuals to other housing assistance including LIEAP, Section 8 Housing and offer low income housing options.

Local Goal #B: Families are protected from violence in the home.

- Strategy #1 Family: Low income youth and families in crisis are referred to the Carbon County agencies so that all family members, including women, children and youth are safe and free from violence.
- Strategy #2 Agency: Explore options with various agencies to determine if more mental health and substance abuse services can be provided to low income families that are in stress.

Strategic Innovation Initiatives:

Carbon County had spent years contemplating how to create and sustain a youth crisis center. In 2010 a community juvenile service board was created in Carbon County. The board created a crisis center committee to include additional community members with a stake in providing a safe environment for at risk youth.

A proposed initiative was to use the crisis center as a detention alternative for both status offenders and juveniles instead of being detained in an adult jail. The Carbon County Youth Crisis Center has been operating since January 2014 by Cathedral Home of Laramie and has served CSBG youth clients in the past. CSBG funding has helped to supplement funding from county and/or private funding.

The goal of the Carbon County Youth Crisis Center is to strengthen families in the state of Wyoming through community support and skill building. The objective of the program is to keep youth in their homes rather than in other placements ranging from detention, to group home, to residential. The Center reduces out of county placements in as well as reduces youth placed in detention or residential placement due to a lack of placement options within Carbon County. Further, long term, the establishment of the crisis center will potentially reduce criminal offenses for youth by early intervention into the family, connection with resources and coordinated community involvement.

The Carbon County Youth Crisis Center provides a safe place for youth to go when there is a crisis in the family. While at the Crisis Center staff provides opportunities for families to meet and discuss what skills they have and how to implement for future situations. This may mean helping them provide further support as families seek further resources with counseling centers, mental health waivers, or other community services.

This project certainly addresses the CSBG goal to address the needs of youth in low income communities through youth development programs which support the primary family role, give priority to prevention of youth crime and problems, promote increased community coordination and collaboration in meeting youth needs, and support development expansion of innovative community-based youth development programs that has demonstrated success in preventing or reducing youth crime.

The Carbon County Youth Crisis Center has not applied for CSBG FY 2019 funding but has applied for it in the past.

Process That Will Be Use for Evaluating Elements Within the CAP and How It Relates To the ROMA Logic Model

The process of evaluation includes the following:

- 1.) **Direct Services Provided:** For those services directly provided by sub-grantee demographic data is collected in the CAP 60 System for all applicants that apply for all services. This data is reviewed quarterly to determine whether the sub-grantee will meet their ROMA outcomes and has followed the ROJMA logic model. If not the Carbon County Action Committee will assist the sub-agency in meeting the outcomes. This review will also assist the Carbon County Action Committee to determine if there are new demographic pockets of poverty that need to be addressed.
- 2.) **Services Provided by Coordinating Partner Organizations:** For those services currently provided by coordinating partner organizations an annual review will be made by the Carbon County Community Action Committee to determine progress made by partnering organizations in providing specific services to the low income.
- 3.) **For those services that are needed but currently do not exist:** For those services that are needed but currently do not exist an annual review will be made by the Carbon County Community Action Committee to determine if progress has been made in obtaining these services for the low income.
- 4.) In all cases the **ROMA logic model** will be followed that includes:
 - a. Identified Problem, Need or Situation – Planning
 - b. Service/Activity/Output Projected – Intervention
 - c. Outcome/Indicator Projected – General statement of Results Expected – Benefit and Impact
 - d. Results – Measurement Tools, Data Sources, Collection Procedures, Frequency of Data Collection and Reporting

1.) Needs Assessment Addressing Top Five Needs:

<i>Need #</i>	<i>Top Five Needs</i>	<i>Need Addressed Directly by Sub-Grantee through a Direct Service (excluding referrals)? (Yes or No)</i>	<i>Description of Direct Service (excluding referrals) Provided by Sub-Grantee</i>	<i>Need Addressed by Referrals to Coordinating Partner Organization (Yes or No)</i>	<i>Name of Coordinating Partner Organizations</i>	<i>Description of Service Provided by Coordinating Partner Organizations</i>
1	Emergency Assistance	Yes	Carbon County Public Health Office provides vouchers to providers for medical services, dental services, prescription drugs, eye care and auditory services and travel expenses for clients to see	Yes	*1. Medicine Bow Health Center *2. Little Snake River Clinic (Baggs) *3. Platte Valley Medical Center (Saratoga) *4. Energy Basin Clinic (Hanna) 5. Department of Family Services *These services are not necessarily free	Provides medical care through an outpatient clinic.

			medical specialists.		or affordable.	
2	Affordable Housing (non-emergency)	No	N/A	Yes	<ol style="list-style-type: none"> 1. Section 8 Rental Assistance (JoAnn Chavez) 2. Buffalo Run Apartments 3. Cathy Gardens 4. Hanna Housing Authority 5. Shandon Park Apts. 6. Stagecoach Apts. 	Provides low-income housing, income-based, rental units.
3	Employment and Training	No	N/A	Yes	<ol style="list-style-type: none"> 1. Department of Workforce Services of Carbon County 2. Carbon County Higher Education 	<ol style="list-style-type: none"> 1. Assists low income individuals seeking employment and reemployment through personalized services on site or self-serve through website. 2. Provides adult basic education, GED tutoring and test site for High School Equivalency testing.
4	Linkages with Other Resources	No	N/A	Yes	<ol style="list-style-type: none"> 1. United Way of Carbon County 2. Community Resource Center/Interagency 	<ol style="list-style-type: none"> 1. Produces Carbon County Community Resource Interagency Directory. 2. Assess needs of community to coordinate projects, services and information.
5	Nutrition/Food	No	N/A	Yes	<ol style="list-style-type: none"> 1. SNAP – Dept of Family Services 2. Carbon County Women, Infants and Children (WIC) 3. St. Vincent DePaul Society – St. Joseph Conference 4. Cent\$ible Nutrition 	Provides food and/or nutritional services for the low income.

					5. The Food Closet (Baggs) 6. TEFAP – Wyoming Food Bank of the Rockies 7. Carbon County School District #1 and #2 – Free and Reduced School Lunch Program	
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2. Linkages and Funding Coordination, Gaps in Services and Initiatives

Coordination with other non-CSBG programs, including other public and private resources, as shown in Service Delivery Systems chart, will be the first course of action in addressing a client’s needs. If upon determination there are no other sources of funding available, referral will be made to CSBG sub-providers if the needed service is available.

Following are the gaps in services:

<i>Gaps in Services</i>	<i>Gap to be Addressed by Sub-Grantee Yes or No</i>	<i>Sub-Grantee Strategy To Address Gaps in Services</i>	<i>Coordinating Organization Strategy to Address Gaps In Services</i>
1. Public health services are provided to all residents of Carbon County. Two communities have public health offices, Rawlins and Saratoga. Other communities are hopeful that offices can be located in their community as well.	No	Not Applicable	Carbon County Public Health Services has offices in Rawlins and Saratoga. Whether other communities can be served is dependent on funding availability from the Wyoming Department of Health.
2. Medical services are very limited including home health care and hospice. Included are concerns about the closing of outlying medical clinics.	No	Not Applicable	1. Carbon County Senior Services, Inc. 2. Premium - Health At Home 3. Carbon County Memorial Hospital 4. As to funding for Medicine Bow Health Center – Carbon County Commissioners
3. Transportation to out-of-town medical specialists and to get basic services, i.e., food, pay utilities, etc.	Yes	Carbon County Public Health Office provides gas vouchers so that low income clients can travel to medical specialists.	Transportation for basic services: 1. Carbon County Senior Services, Inc.
4. Substance abuse services and mental health services are not	No	Not Applicable	1. Carbon County Counseling Center 2. Prevention

always available.			Management Organization of Wyoming
5. Senior housing including assisted living is not available.	No	Not Applicable	1. Section 8 Rental Assistance (JoAnn Chavez) 2. Buffalo Run Apartments 3. Cathy Gardens 4. Hanna Housing Authority 5. Shandon Park Apts. 6. Stagecoach Apts. 7. AARP – Wyoming 8. Carbon County Senior Services, Inc.
6. Suitable and affordable housing for general population.	No	Not Applicable	1. Section 8 Rental Assistance (JoAnn Chavez) 2. Buffalo Run Apartments 3. Cathy Gardens 4. Hanna Housing Authority 5. Shandon Park Apts. 6. Stagecoach Apts.
7. More jobs are needed in the community.	No	Not Applicable	1. Wyoming Workforce Centers 2. Chamber of Commerce – Saratoga and Rawlins
8. More affordable child care with nights and week-ends care.	No	Not Applicable	1. Boys and Girls Club of Carbon County. 2. Wyoming Department of Family Services – Child Care Locator 3. Tomorrow’s Promise Fun Learning & Academic Immersion Program, LLC 4. Head Start – Rawlins and Saratoga 5. Carbon County School District #1 Preschool

3. Service Delivery System

Following is a chart describing the Carbon County agencies providing services targeted to low income individuals and families as related to priority of needs identified:

Agency	Mission	Role in Delivery of CSBG Services/Activities
American Association of Retired Persons AARP- Wyoming	Inform senior citizens of their benefits and privileges in regard to hospitalization, health insurance, rent, and car insurance.	Referring agency for CSBG grants-in-aid for health emergency assistance and other services.
Boys and Girls Club of Carbon County	Promotes and enhances the development of boys and girls by installing a sense of competence,	Referring agency for CSBG grants-in-aid for health emergency assistance and other services.

	usefulness, belonging and influence.	
Greater Wyoming Big Brothers Big Sisters – Rawlins and The Hub/Big Brothers Big Sisters – Saratoga	Provide for youth with one-on-one mentoring programs for youth with one-on-one mentoring relationships, creating strong bonds with adults who have healthy beliefs and clear standards.	Referring agency for CSBG grants-in-aid for health emergency assistance and other services.
Carbon County Child Development Program	Operates a head start program for 3-5 year old children and their parents in Rawlins and Saratoga.	Referring agency for CSBG grants-in-aid for health emergency assistance and other services.
Carbon County Counseling Center	Provides community mental health and substance abuse services.	Cross-referral agency.
Carbon County Higher Education Center	Provides adult basic education, GED tutoring and testing center for High School Equivalency, and workplace literacy skills.	Referring agency for CSBG grants-in-aid for health emergency assistance and other services.
Carbon County School District #1 - Rawlins and #2 – Saratoga	Local school district provides kindergarten through 12th grade education. Provides free and reduced lunch programs.	Referring agency for CSBG grants-in-aid for health emergency assistance and other services.
Carbon County School District #1 Preschool	Provide education to help students become lifelong learners	Referring agency for CSBG grants-in-aid for health emergency assistance and other services.
Carbon County Senior Services – Rawlins, Baggs, Dixon, Elk Mountain, Encampment, Hanna, Medicine Bow, Rawlins, and Saratoga	Provide congregate and home delivered meals for seniors 60 and over . Provide information relative to senior citizen needs (Medicare, etc.)	Referring agency for emergency health assistance and other services.
Carbon County Sheriff's Office	Citizen protection and law enforcement, Home Alone Program, juvenile probation, emergency (911) and operation of the Carbon County Jail.	Referring agency for emergency health assistance and other services.
Carbon County Victim/Witness Program	Assistance for victims of all crimes.	Referring agency for emergency health assistance and other services.
Carbon County Women, Infants, and Children (WIC)Program	Nutritional program for women, infants, and children five years old and under.	Cross-referral agency.
Carbon County Youth Crisis Center	Delivery of emergency shelter and residential treatment center to youth and services for youth and their parents.	Referring agency for emergency health assistance and other services. Refers to other providers for counseling and support on drugs and alcohol, domestic violence, emergency food and clothing.
Cathy Gardens, Section 8 Rental Assistance (JoAnn Chavez), Buffalo Run Apartments, Hanna Housing Authority, Shandon Park Apts. And Stagecoach Apts.	Provides low-income housing, income-based, rental units.	Referring agency for emergency health assistance and other services.
Citizens Organized to see Violence Ended Inc. (C.O.V.E.)	Provides free and confidential services to all victims of Domestic Violence and	Referring agency for emergency health assistance and other services.

	sexual assault regardless of age, gender, race, ethnicity or other factors.	
City of Rawlins Rec Center/Hanna Parks & Recreation Center	Offers recreational opportunities designed to meet the health and leisure needs of its communities.	Referring agency for emergency health assistance and other services.
Community Resource Center/Interagency	Assess the needs of the community to coordinate projects, services and information.	Cross-referral agency.
Department of Family Services	A state government agency that provides services to individuals and families eligible for state and federal assistance programs.	Cross-referral agency.
Department of Workforce Services of Carbon County	State government agency that assists individuals seeking employment and reemployment through personalized services on site/self-serve through the website.	Referring agency for grants-in-aid for emergency health assistance and other services.
Division of Developmental Disabilities, SE	Funding for individual with developmental disability through the Adult of Children's Home and Community based Waivers.	Cross-referral agency.
Energy Basin Clinic – Hanna/1. Medicine Bow Health Center/Little Snake River Clinic (Baggs)/ Platte Valley Medical Center (Saratoga)	Community medical clinics.	Cross referral agency.
Fremont Therapy Group	Provides physical therapy services.	Cross referral agency.
Little Rascals Pre- School & Day Care	Meet individual needs of children in all aspects of their social, emotional, physical and cognitive development.	Referring agency for emergency health assistance and other services.
Little Snake River Food Closet	Provide emergency food to residents and others passing through Baggs.	Referring agency for emergency health assistance and other services.
Low Income Energy Assistance (LIEAP) through Department of Family Services	Pays home heating bills November through June. Is open to homeowners and renters. Cover the costs of electricity, natural gas, propane, wood, diesel heating oil, coal and pellets.	Referring agency for emergency health assistance and other services.
Lions Club	Provides assistance for eyeglasses.	Cross-referral agency.
Memorial Hospital of Carbon County	Acute care, extended care, in-patient services	Cross-referral agency.
Prevention Management Organization – Carbon County	Provides prevention information on alcohol, tobacco and other drugs	Cross-referral agency.
Project Reach Early Intervention Center	Early intervention services for children with development disabilities birth through 5 years of age.	Referring agency for emergency health assistance and other services.
*Public Health of Carbon County WY- Rawlins and Saratoga	Provides infectious disease immunization, maternal and child health home visit, intake application for Children's Health Service and	Provides CSBG funds for health, dental, eye care emergency assistance. Also provides vouchers for travel to medical specialists.

	dental health programs, communicable disease control, tuberculosis screening, and preadmission reviews for nursing home applicants.	Also offer Love and Logic Parenting classes (not CSBG funded). Cross-referral agency.
Rawlins Church Clergy Association	Works with Rawlins Police Department and meets with and provide funds for transient people.	Cross-referral agency.
Rawlins Police and Fire Departments	Provides law enforcement, victim assistance and citizen protection within the City of Rawlins city limits. The Rawlins Fire Department provides fire fighting/emergency services. Agencies act as an initial contact point for people needing emergency services.	Referring agency for emergency health assistance.
Rawlins Rehabilitation & Wellness Center	Assist each resident in reaching his or her desired potential.	Cross-referral agency.
Salvation Army	Provides assistance with food, clothing, travel and shelter. Also provides Senior Citizen prescriptions.	Cross-referral agency.
Saratoga Platte Valley Chamber of Commerce	Strengthen business establishments, develop local economy and enhance our communities' assets.	Referring agency for emergency health assistance.
St. Vincent DePaul Society – St. Joseph Conference	Provides monthly food boxes, transient bags are provided for persons in need who are traveling through Rawlins.	Cross-referral agency.
Uplift Counseling	Mental health and substance abuse services.	Cross-referral agency.
United Way of Carbon County	Unite and organize a financial campaign for non profit, charitable, health and welfare organizations . Produces Carbon County Community Resource Interagency Directory.	Cross-referral agency.
University of Wyoming Extension Office	Provides 4-H, Cent\$ible Nutrition Programs.	Referring agency for emergency health assistance.
Wyoming Independent	Provide people with severe disabilities the opportunity to obtain, maintain or increase their independence in the community of their choice.	Cross-referral agency.

* Provider agency for FFY 2019 Community Service Block Grant funds

4. Case Management

The Carbon County Community Action Committee will use the State of Wyoming CAP60 program to perform the case management for all of the programs that receive CSBG funding. It is the responsibility of all sub-grantees to become trained in the use of the CAP60 case management system and to input all data on the CSBG clients that it serves. Since this is a tool for case management and not an end result, successes and setbacks in transitioning persons out of poverty will need to be further analyzed.

The Carbon County Community Action Committee will monitor the data that is inputted into the system.

5. Plan for Transitioning Persons Out of Poverty

Each person that receives CSBG funds will be assessed by the provider agency to determine their specific needs and thereafter additional referrals to other coordinating agencies will be made. Transitioning persons out of poverty is a community initiative not just one agency. The entire Carbon County Community Action Committee makes it their mission to **“Provide the means by which Carbon County residents may investigate the problems posed by insufficient income and inadequate economic opportunities, and develop those programs in a coordinated manner.”** In this Community Action Plan, the Carbon County Community Action Committee has set goals and strategies to transition persons out of poverty.