

**COMMISSIONERS PROCEEDINGS  
REGULAR MEETING  
MAY 18, 1999**

The Carbon County Board of Commissioners met for a regular meeting at 7:00 p.m. in the Commissioner Meeting Room of the courthouse, Rawlins, Wyoming. Present were Commissioners Artlin Zeiger, Chairman, Linda Fleming and Lee Meacham; Joy Hannum, Carbon County Assessors Office; Linda Smith, Carbon County Clerk; Alice Garvin, Chief Deputy County Clerk; Bill Nation, Road & Bridge; and Susan Vasey-Haynes, Deputy County Clerk.

**VOUCHERS**

The following vouchers were presented and approved for payment:

| <b>VENDOR</b>                   | <b>ACCOUNT</b>       | <b>AMOUNT</b> |
|---------------------------------|----------------------|---------------|
| Ag Revolving                    | PR Misc              | \$3830.00     |
| Adams, Steve                    | Planning Travel      | \$ 20.70      |
| Advanced Hydraulic & Machine    | R&B Maintenance      | \$ 175.80     |
| Alco                            | Public Health        | \$ 22.81      |
| American Diabetes Assoc         | Grants               | \$ 58.78      |
| American Microsystems, LTD      | Equipment            | \$ 305.00     |
| Amerigas                        | R&B Utilities        | \$1338.04     |
| Atco International              | R&B Vehicle Exp.     | \$ 500.00     |
| Baggs Sr. Center Advisory       | Sr. Center Maint.    | \$ 35.00      |
| Bank Card Center                | Sheriff              | \$ 689.70     |
| Becker Fire Equipment Co.       | Fire Protection      | \$1542.85     |
| Bi-Rite Sporting Goods          | Sheriff/R&B          | \$ 508.38     |
| Bi-Rite Professional            | Jail/Grants          | \$ 493.29     |
| Big W Supplies                  | Courthouse           | \$ 55.32      |
| Black Hills Ammunition          | Sheriff              | \$ 488.00     |
| Bob Barker Company              | Jail                 | \$ 84.40      |
| Brown, Estella                  | Grants               | \$ 155.46     |
| Build Rite Lumber Supply        | Fire Protection      | \$ 9.80       |
| Burke's Conoco                  | Sheriff              | \$ 46.05      |
| Butane Power & Equipment        | R & B Utilities      | \$ 520.61     |
| C & J Construction              | Grants               | \$ 65.00      |
| C & M Auto Parts                | Various              | \$ 228.27     |
| Carbon County Human Resc.       | W.I.C.               | \$ 220.00     |
| Carbon County TV & Repair       | Clerk                | \$ 13.86      |
| Carbon Power & Light            | Various              | \$1212.72     |
| Casper Star Tribune             | Public Health        | \$ 265.30     |
| Cheyenne Medical Specialties    | Grants               | \$ 100.00     |
| City Market Inc. #12            | Various              | \$ 778.90     |
| Collamer, Sonja                 | Planning             | \$ 18.86      |
| Collegiate 4-H                  | Mileage              | \$ 47.61      |
| Commnet Cellular                | Sheriff/Emergency    | \$ 113.15     |
| Computer Software Associates    | Administration       | \$22327.21    |
| Corporate Express               | Various              | \$ 913.72     |
| Couch, Wayne MD                 | Grants               | \$ 80.00      |
| Counter Measures Tactical Inst. | Sheriff              | \$ 600.00     |
| Crawford, Warren                | Travel               | \$ 416.61     |
| Custom Creations                | Sheriff              | \$ 320.00     |
| Daily Times                     | Various              | \$ 506.24     |
| Dataplex Corporation            | Clerk                | \$ 63.91      |
| Day Reporting Center of Casper  | R&B                  | \$ 125.00     |
| Day, Dave                       | Carbon Building      | \$3150.00     |
| Dixon, Town of                  | R&B                  | \$ 33.50      |
| Drive Train Industries          | R&B                  | \$ 58.62      |
| Drummond Refrigeration          | Sheriff              | \$ 176.00     |
| Dubois Telephone Exchange       | R&B                  | \$ 43.72      |
| ECS                             | Clerk/Administration | \$5528.00     |
| Eagle Uniform Supply            | R&B                  | \$ 136.93     |

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| ELI Research                 | Public Health             | \$ 119.00  |
| Elk Mountain, Town of        | R&B                       | \$ 82.28   |
| Ellis, William               | Planning                  | \$ 27.60   |
| Encampment, Town of          | R&B                       | \$ 45.00   |
| Energy Construction          | Courthouse                | \$1173.90  |
| Engstrom, J DDS              | Grants/Jail               | \$ 190.00  |
| Erickson, David E. P.C.      | Administration            | \$ 285.00  |
| Evans, Morgan                | Jail                      | \$ 66.00   |
| Evergreen Disposal           | Sr. Center/R&B            | \$ 90.00   |
| First Inn Gold               | Commissioners             | \$ 84.00   |
| Fleming, Linda L.            | Commissioners             | \$ 209.25  |
| Fox, Richard                 | Senior Center             | \$ 155.00  |
| Fred Pryor Seminars          | Various                   | \$ 479.00  |
| Gases Plus                   | R&B/Fire Protection       | \$ 563.61  |
| G.E. Capital                 | Clerk                     | \$ 69.76   |
| Golden Rule Computers        | R&B                       | \$ 393.98  |
| Guarantee Life Insurance Co. | W.I.C.                    | \$ 14.45   |
| Gutter Guys                  | R&B                       | \$ 549.00  |
| Hanna, Town of               | R&B                       | \$ 42.63   |
| Harrison & Massey, LLC       | Administration            | \$ 252.00  |
| Herold Iron Works            | R&B                       | \$ 89.32   |
| High Plains Power            | Sr. Center/R&B            | \$ 124.76  |
| Hoke, John L.                | Administration            | \$ 1480.00 |
| Holiday Inn - Cody           | Grants                    | \$ 106.54  |
| Home & Building Fashions     | Carbon Building           | \$5043.67  |
| IBM Corporation              | Clerk                     | \$ 550.29  |
| IOS Capital                  | Administration            | \$1290.00  |
| J H Kaspar Oil Company       | Various                   | \$3159.75  |
| J W Brewer Tire              | R&B                       | \$ 120.00  |
| Jackalope Printing           | Various                   | \$ 159.56  |
| Johnson Controls             | Courthouse                | \$1645.48  |
| KN Energy Inc.               | Various                   | \$1860.67  |
| Kar Products                 | R&B                       | \$ 111.54  |
| Kinderprint Company          | Sheriff                   | \$ 259.25  |
| Kirsch, A P MD               | Jail                      | \$1200.00  |
| Kline, James C.              | Grants                    | \$ 450.00  |
| Lippincott                   | Public Health             | \$ 43.00   |
| Lucent Technologies          | Radio Tech/Clerk of Court | \$ 244.92  |
| MacPherson Law Offices       | Sheriff/Administration    | \$2062.75  |
| Martinez Maintenance         | Jail                      | \$ 165.50  |
| McBrides Valley Super        | Public Health             | \$ 13.33   |
| McKee Medical Center         | Administration            | \$ 208.85  |
| Mcllvaine, Rbt & Betty       | Public Health             | \$ 400.00  |
| Meacham, Lee                 | Commissioners             | \$ 53.66   |
| Medicine Bow, Town of        | Sr. Center/R&B            | \$ 91.20   |
| Memorial Hospital of CC      | Administration            | \$3216.00  |
| M H L Systems                | R&B                       | \$ 515.25  |
| Montgomery Kone Inc.         | Various                   | \$2034.01  |
| National Gardening           | Administration            | \$ 32.00   |
| Neve's Uniforms              | Sheriff                   | \$ 147.60  |
| Northern Hydraulics, Inc.    | R&B                       | \$ 723.55  |
| Pacific Power & Light Co.    | Various                   | \$3743.15  |
| Pamida, Inc.                 | Various                   | \$1706.48  |
| Pantry, The                  | Planning                  | \$ 42.72   |
| Perkins Oil Company          | Sheriff/R&B               | \$1729.97  |
| Pioneer Printing             | Public Health             | \$ 18.57   |
| Pitney Bowes, Inc.           | Administration            | \$ 218.60  |
| Platte Valley Medical Clinic | Grants                    | \$ 11.00   |
| Questar Gas                  | Senior Center             | \$ 73.89   |
| Quill Corporation            | Public Health             | \$ 685.11  |
| Radio Shack                  | Emergency                 | \$ 30.00   |
| Rawlins Automotive           | R&B/Fire Protection       | \$ 498.37  |
| Rawlins Fire Dept. Training  | Fire Protection           | \$ 300.00  |
| Rawlins, City of             | Sr. Center/R&B            | \$ 262.28  |

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| Rawlins Fire Extinguisher  | R&B                        | \$ 63.00  |
| Rawlins Glass              | Sheriff/Sr. Center         | \$ 659.00 |
| Rawlins Newspapers, Inc.   | Various                    | \$ 410.46 |
| Rawlins Veterinary Clinic  | Sheriff                    | \$ 105.50 |
| Reliable                   | Sheriff                    | \$ 79.31  |
| Rite-Style Optical         | R&B                        | \$ 11.75  |
| Robert Jack Smith & Assoc. | R&B                        | \$1031.75 |
| Robidoux Brothers          | R&B                        | \$ 535.00 |
| Ryan Electronics Inc.      | Radio Tech/Fire Protection | \$2919.30 |
| S & S Disposal             | R&B                        | \$ 20.00  |
| Saratoga Auto Parts, Inc.  | R&B                        | \$1817.46 |
| Saratoga Sun               | Administration             | \$ 270.00 |
| Schnal, Jonathan C.        | Planning                   | \$ 86.48  |
| Scoggins, William E.       | Grants                     | \$ 79.00  |
| Shepard's                  | Sheriff                    | \$ 52.42  |
| Shively Hardware           | R&B                        | \$ 98.47  |
| Simonsen Mader             | Administration             | \$2879.64 |
| Skillpath Seminars         | Public Health              | \$ 149.00 |
| Smithkline Beecham         | Public Health              | \$ 371.85 |
| Snap-On tools              | R&B                        | \$ 7.40   |
| Speer, William             | Planning                   | \$ 18.86  |
| Sports Illustrated         | Sheriff                    | \$ 39.49  |
| Stan's Quik Lube           | Sheriff                    | \$ 28.83  |
| Star Automotive            | R&B                        | \$ 46.40  |
| Summit Medical Supply      | Grants/W.I.C.              | \$ 188.50 |
| Terminix                   | Carbon Building            | \$ 35.00  |
| T & T Plumbing             | Courthouse                 | \$ 312.50 |
| Thomas Designs             | Courthouse                 | \$6901.52 |
| Tipton Computer Service    | Administration             | \$ 304.46 |
| Trading Post               | Fire Protection            | \$ 19.62  |
| Travel Emporium            | Administration             | \$1282.88 |
| Tri State Recycling        | R&B                        | \$ 285.00 |
| Trib.Com                   | Clerk                      | \$ 32.45  |
| True Value of Rawlins      | Various                    | \$ 164.77 |
| US West Communications     | Various                    | \$4482.01 |
| Union Telephone Company    | Various                    | \$ 711.25 |
| Universal Toxicology       | Administration             | \$ 60.00  |
| Valley Oil Company         | Sheriff/R&B                | \$ 562.26 |
| Valley Pharmacy            | Grants                     | \$ 156.85 |
| Valley Waste Management    | Senior Center              | \$ 130.00 |
| Vencare Ancillary Service  | Public Health              | \$1324.80 |
| Viking Office Products     | Various                    | \$ 930.13 |
| West Group Pymt Center     | Attorney                   | \$ 182.50 |
| Wille, Ron                 | R&B                        | \$ 575.00 |
| Wilson's Self Service      | Sheriff/R&B                | \$ 860.31 |
| Woodward & Assoc.          | Sheriff                    | \$ 19.30  |
| Wright Medical Services    | Grants                     | \$ 205.00 |
| Western Wy Family Plan.    | Grants                     | \$4790.00 |
| Wy Dept of Family Services | W.I.C.                     | \$ 25.30  |
| Wy Paper Supply            | Courthouse/Jail            | \$ 267.82 |
| Wy State Forestry          | Fire Protection            | \$5046.62 |
| Wy State Penitentiary      | Jail                       | \$2640.75 |
| Wyoming Financial          | Clerk                      | \$ 50.00  |
| Wyoming Machinery Co.      | R&B                        | \$3092.78 |
| Xerox Corporation          | Various                    | \$ 383.73 |
| Yampa Valley Electric      | Sr. Center/R&B             | \$ 721.02 |
| Young, Charles MD          | Grants                     | \$ 148.00 |
| Youth Leadership Conf.     | Administration             | \$ 290.00 |
| Zee                        | R&B                        | \$ 46.70  |

**RAWLINS FIRE DEPARTMENT**

Duane Stolns of the Rawlins Fire Department requested the use of the piece of ground to the East of the fairgrounds for the purpose of the annual fireworks

display on the Fourth of July.

A motion was made by Lee Meacham and seconded by Linda Fleming to allow the Rawlins Fire Department to use the grounds East of the fairgrounds for the fireworks display. The motion carried unanimously.

### **JOHNSON CONTROLS**

Thomas Chadwick of Johnson Controls presented his work plan for the Senior Centers in Baggs and Encampment to the Board. His proposal for the Encampment Center included a new door seal and motor for the walk-in freezer, at a cost of \$1204.00, and work will begin next week. The Baggs Senior Center swamp cooler will be removed, the roof sealed with a sheet metal cap, and a new air conditioning system will be installed. Mr. Chadwick submitted two proposals for the new air system. The first proposal for consideration was a higher priced air conditioner that would require a large hole in the wall at a price of \$4100.00, and the second provided a split air system with the condenser on the outside of the building, and required only a small hole for \$2400.00.

The Commissioners discussed the fact that the facility in Baggs is not in use very much and by installing the lower priced split system the savings could be used toward the repairs in Encampment.

A motion was made by Linda Fleming and seconded by Lee Meacham to accept the \$1204.00 project at Encampment and the \$2400.00 project at Baggs. The motion carried unanimously.

Linda Smith informed the Commissioners that she investigated the agreement with Rawlins Fire Extinguisher and determined that the fire alarm panels at the County libraries are not covered on that contract. Mr. Chadwick was instructed by the Commissioners to inspect the batteries on the panels and make sure they are in working order. They also requested that Mr. Chadwick not make special trips to the outlying areas to do the inspections, but rather wait until he had to be there for other work to cut down on the mileage expense.

Lee Meacham requested that an agreement be formalized between the County and Johnson Controls.

### **SARATOGA LAND SALE**

Joy Hannum of the County Treasurer's Office reported that the Assessor's Office has received a notice of interest from Dan Davidson of Saratoga regarding the purchase of a piece of County property near the Saratoga shop. The property was acquired on a tax deed and is located near Mr. Davidson's land. However, Mr. Aguilar, also of Saratoga, has also expressed interest in purchasing a portion of the same land.

Because the property is within Saratoga City limits, and there is more than one party interested in the purchase, a letter will be drafted to the City of Saratoga outlining the intent of the County Commissioners. The property will then be advertised for bids.

### **SINCLAIR REFINERY EXPANSION**

Henry Hewitt approached the Commissioners concerning the proposed hydro-cracker expansion at the Sinclair Refinery. He stated that the Wyoming DEQ is requesting public comment for the expansion, and several people in the county are drafting letters of support.

The Commissioners approved Jonathan Schnal, Planning and Zoning, to draft the letter and authorized Lee Meacham to sign on behalf of the County Commissioners.

### **SARATOGA LIBRARY**

Vicki Hitchcock presented the minutes of the library meeting held in April and proposals for the crack repair and painting of the Saratoga library building for the Commissioners review.

Ms. Hitchcock also reported to the Board term of Teddy Yockey will be expiring soon and requested that the Commissioners consider advertising for the vacancy.

A motion was made by Lee Meacham and seconded by Linda Fleming to allow the library to accept the bid of All-Day Enterprises in the amount of \$7800.00, with repairs to begin immediately. The motion carried unanimously.

### **EXECUTIVE SESSION**

A motion was made by Linda Fleming and seconded by Art Zeiger to move the meeting to executive session at the request of Bill Nation. The motion carried unanimously and executive session began at 7:38 p.m.

A motion was made by Lee Meacham and seconded by Linda Fleming to end the executive session at 8:20 p.m. The motion carried unanimously.

### **INSURANCE PROPOSAL**

Jeannie Sanchez presented several dental and vision insurance coverage plans to the Commissioners for their review. She presented both voluntary coverage and comprehensive plans. Cost for the voluntary coverage would be higher, however, and comprehensive plan required 100% participation from the County employees. Most of the plans she presented required waiting periods for several of the services, which ranged from 6 months to 24 months. The cost to the County for coverage for their employees could range from \$6500.00 to \$7000.00 per month.

It was decided the Commissioners would review the cost out of the County budget and get back with Jeannie at a later date.

### **PREDATORY ANIMAL CONTROL**

John Strand, Robert Dunn and Bob Vivion approached the Commissioners to request \$15,000.00 for the next budget year to compensate for lower funding received from other sources. They also asked for the assistance of the Commissioners in determining why the brand inspection funds have decreased recently.

The Commissioners agreed that they would be willing to contact the State and attempt to determine why the incoming funds have been lower.

### **ROAD AND BRIDGE REPORT**

Bill Nation requested that the Commissioners give him any responses they have received from the recent series of meetings held throughout the county concerning the proposed County road draft map. He also requested that the Commissioners table publication of the draft map until the special workshop has been held June 8<sup>th</sup> at 1 p.m.

Mr. Nation then presented his regular report to the Commissioners.

### **MCFADDEN FIRE STATION PROJECT**

Dwight France presented copies of the proposal from Quinn Richardson of Lander to construct the McFadden fire station to the Commissioners for their review.

A motion was made by Linda Fleming and seconded by Lee Meacham to accept the proposal for the fire station in McFadden. The motion carried unanimously.

#### **HOSPITAL BOARD APPOINTMENT**

A motion was made by Linda Fleming and seconded by Lee Meacham to accept the appointment of Lynn Heeren to the Memorial Hospital of Carbon County Board of Directors. The motion carried unanimously.

#### **PUBLIC DEFENDER BILL**

The Public Defender bill discussed at the last meeting of the Commissioners was reviewed by Wade Waldrip and he determined that it is the same bill the County pays every year, and therefore is due and payable.

#### **MEETING RECORDING SYSTEM**

It was determined by the Commissioners that the current tape recorder in use for meeting minutes is inadequate, and should be replaced with a more efficient system. Mr. Meacham suggested that the County Clerk look into the possibility of a Meranz System with flat mic's for each Commissioner.

#### **FIRE STRIKE TEAM FUNDING**

A question has been raised by Dwight France concerning the Fire Strike Team Funding, which is received every year, and dispensed to the Fire Department in the form of a grant. He questioned the funding left over at the end of the budget year being turned back into the general fund, and not staying in the Fire Department budget. Linda Smith agreed to research the funding and determine if in fact it is being returned to the general fund when it should have been earmarked in a special account.

#### **CUSTODIAL**

Linda Smith reported that the building custodian, Mike Baker, has determined that the drinking fountain near the County Court Room needs to be replaced. The Commissioners agreed that the fountain should be replaced with a handicapped accessible unit.

The Courthouse building has been experiencing some serious plumbing problems in the last week.

Ms. Smith stated that the new grounds shed will be delivered as soon as someone has been hired to remove the two dying trees in the area where the shed will be located.

#### **FISCAL YEAR 1999-2000 BUDGET**

Ms. Smith presented the Commissioners with a budget book outlining all the accounts and requests for the next fiscal year. She explained that this is simply the tentative budget for review before the budget is adopted.

#### **ADJOURNMENT**

Being there no further business or discussion, the meeting was adjourned by Art Zeiger at 10:45 p.m.

-S-Artlin Zeiger, Chairman

-S-Linda Ann Smith, County Clerk