

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, November 15, 2022
Carbon Building – Courthouse Annex, Rawlins WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, November 15, 2022, at 9:00 a.m. at the Carbon Building-Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, Commissioner John Espy, Byron Barkhurst and Travis Moore.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Chairman Johnson added a resolution under the Attorney regarding the Cherokee Road hearing to allow proper notice to landowners affected.

VOUCHERS

Commissioner Barkhurst moved to approve payment to Sunrise Sanitation for \$91.00. Commissioner Espy seconded and the motion passed with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Barkhurst moved to approve November 2022 payroll and benefit expenses of \$1,079,547.17, insurance claim and premium expenses of \$183,255.56 and report of expenditures in the amount of \$743,065.27 for an aggregate total today of \$2,005,959.00. Commissioner Espy seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Able Equipment Company	Ball/Headache Rack/Front Bumper Rplc.	\$3,441.00
Albrechtson, Mary Kay	Bailiff For Circuit Court Trial	\$225.00
AlSCO, American Linen Div.	Misc. Shop Supplies	\$124.94
Amazon Capital Services	Decorative Paper	\$46.55
Arca Search	Annual Fee	\$1,166.00
Arnold, Debra	Election Mileage	\$47.30
Bach, Carol	Election Mileage	\$13.20
Baggs, Town Of	Oct 2022 Rent/Water Services	\$205.58
Balestrieri, Michelle	Postage	\$154.95
Benjamin, Larry	Mileage	\$41.80
Best Western Cottontree	Hotel Room for Court Case	\$294.00
BI Inc.	Electronic Monitoring Services	\$1,930.50
Black, Val	Election Mileage	\$44.00
Blakeman Propane	Heating Services	\$752.45

Bob Barker Company, Inc.	Inflating Needle/Pump	\$776.73
Brake Supply Company, Inc.	Cylinder Repair	\$3,238.70
Brown & Hiser LLC	Legal Services	\$1,040.00
Buchanan, Karen	Mileage	\$88.00
C & B Sand & Gravel	Gravel County Rd 702	\$2,381.15
Carbon Co. Veterinary Hospital	Misc. Vet Services	\$237.50
Carbon Power & Light Inc	Electric Services	\$2,085.84
Casper Winnelson Co	Boiler Parts	\$5,354.06
Cedars Health	Firefighter Physical	\$767.45
Chiu, Stephanie	Inmate Medical Services	\$6,500.00
Clark, Alice	Election Mileage	\$72.60
CNA Surety	Misc. Bond Renewal	\$1,460.00
Colson Roberts, Ashlea A	Remains Search	\$39.50
Correnti, Joey	Canvassing Board 22 General	\$98.18
Crater Enterprises, Inc	Grease Trap Pumping	\$2,675.00
Creagan, Lauren	Facebook Ads	\$1,190.81
Dallin Motors Inc	Check Engine Lt & Misc. Mechanic Services	\$9,527.81
Dirty Boyz Sanitation, Inc	Trash Services	\$1,572.00
Dominion Energy	Heating Services	\$227.96
Drummond Refrigeration LLC	Replace Compressor	\$3,136.50
Dustbusters, Inc.	County Rd 121 Mag chloride	\$62,834.20
Econo Signs, LLC	Custom Signs	\$116.63
Elder, Joseph E	Election Mileage	\$44.00
Elevated Safety Solutions	Random Drug Test/Breath Alcohol	\$174.00
Elk Mountain, Town Of	Water Services	\$71.50
Encampment, Town Of	Water Services	\$102.00
Encartele	Jail Data	\$750.00
Engstrom, James D. DDS	Inmate Dental Services	\$2,500.00
Entenmann - Rovin Co	Attorney's Office Badge and Engraving	\$201.75
FCI Constructors of WY	Courthouse Carbon Building Construction	\$413,482.05
Fernandez, Veronica M	Canvassing Board 22 General	\$50.88
Fluty, Lisa K	Election Mileage	\$47.30
Fox, Sid	Hours Worked Salary	\$10,511.00
Galls/Quartermaster	Lieutenant Bars	\$657.96
Gilbert, Elijah J	Election Mileage	\$22.00
Grainger	Misc. Parts	\$554.44
Greater WY Big Bros/Sisters	Oct 2022 Prevention	\$6,227.95
Greenwood Mapping, Inc	Parcel Mapping Jul-Oct 2022	\$2,812.50
Greiner Ford Of Casper	D/C Horn & Mirror Lt & SPDPM Check	\$285.65
Herman, Bobbie	Mileage	\$49.50
High Plains Power	Electric Services	\$518.23

Hobbs, Angie E	Election Mileage	\$38.50
Hobbs, Iyliemae	Election Mileage	\$38.50
Jack's Body & Fender Repair	Towing Services	\$797.00
Jolly, Ashley	Mileage On Election Day	\$93.50
Jones, Hope	Election Mileage	\$49.50
Kaisler, Todd	Mileage	\$99.00
Kilburn Tire Company	Tire Repair/Valve/Tires	\$2,025.99
Koeneke, Alice	Election Mileage	\$44.00
Laramie Fire Protection	New Cellular Dialer with IP Backup	\$1,258.75
Lazarkiewicz, Debora	Meal	\$59.97
Lifetime Benefit Solutions, Inc	Cobra Buy Up Fee	\$25.00
Lissman, Hunter	Full Day Witness Fee/Mileage	\$156.50
Maddox, Karol	Election Mileage	\$74.80
Mem. Hospital Of Carbon Co.	Hanna Parking Lot Repair Reimbursement	\$70,217.30
Merback Award Company	Plaque W/ Plate	\$108.15
Montgomery-Wainwright, Faith	Election Mileage	\$46.20
Moss, Barbara	Mileage	\$70.40
MPM Corp/Evergreen Disposal	Trash Services	\$130.00
National Fire Protection Assoc.	2023 Membership Dues	\$175.00
Nitschke, Eva J	Election Mileage	\$46.20
Nitschke, Isaac P	Election Mileage	\$115.50
Norco, Inc.	Cylinder Rent	\$821.19
Offender Watch	Sex Offender Notifications	\$118.40
Olde Trading Post	Fuel	\$23.84
O'Reilly Auto Parts	Misc. Parts	\$495.20
Patterson, Connie	Election Mileage	\$46.20
Payne-Rogers, Frances	Election Mileage	\$44.00
Perkins Conoco	Fuel	\$537.56
Perkins Oil Co	Def Fluid/Fuel	\$4,462.23
Perue Printing	Door Hangers	\$47.00
Pipher, Donna J	Election Mileage	\$44.00
Quill Corporation	Misc. Office Supplies	\$277.80
R.P. Lumber Company, Inc.	Baseboard Heater	\$65.99
Rawlins Automotive	Misc. Parts	\$584.50
Rawlins Elementary School	Clothing Reimbursement	\$2,930.08
Rawlins Hardware	Misc. Supplies	\$242.90
Rawlins, City Of	Water Services	\$2,508.00
Ready, Justin	Mileage	\$88.00
Reed, Kaitlin M	Mileage	\$67.65
Republic Services #642	Trash Services	\$230.64
Rice-Prior, Denise	Jail Mental Health Services	\$600.00

Rietveld, Toni	Election Mileage	\$46.20
Risner, Lynette D	Election Mileage	\$5.50
Rodabaugh, Sherry	Bailiff for Circuit Court Trial	\$225.00
Runbeck	Paper Ballots	\$7,560.62
Saratoga Auto Parts, Inc.	Misc. Supplies	\$513.27
Saratoga Sun	General Election Sample Ballot Ads	\$1,217.70
Saratoga, Town of	Water Services	\$435.20
Shippy, April	Interpreter Services	\$40.00
Shively Hardware	Pick Bridge Culvert/Misc. Supplies	\$17,751.22
Sikes, Melisa	Postage	\$35.50
Smith Psychological Services	Employee Evaluation	\$400.00
Smith, Loretta K	Election Mileage	\$77.00
Spaulding, Dawnette	Mileage	\$73.75
Stanley, Jodi L	Election Mileage	\$84.70
Staples Advantage	Paper Clips	\$777.94
State of Wyoming A & I	2nd Qtr. 2022 Storage	\$15.84
State of Wyoming DCI	Sex Offender Change Fees	\$25.00
Stauffer's Towing LLC	Towing Services	\$223.25
Stinker Stores Inc	Fuel	\$12,326.59
Summit Food Service	Jail Meals	\$8,170.71
Sunrise Sanitation Srvc., LLC.	Trash Services	\$91.00
Swanson Services Corporation	Jail Commissary Credit	\$524.91
Symns, Robert A	Election Mileage	\$114.40
Telecommunication Sys., Inc.	Annual Fees	\$15,000.00
Tin Boy Garage	Tire Repair	\$35.00
T-O Engineers	DWX Master Plan	\$2,798.75
Trevathan, Sabrina RDR	Transcription Services	\$2,510.00
Triple X Contracting, Inc.	Trash Services	\$650.00
UPRSWDD	Trash Services	\$200.00
US Bank	Misc. Charges	\$3,956.11
Valley Oil Company	Fuel	\$2,345.84
Vannett, Mistina N	Election Mileage	\$46.20
Vannorman, Cathy L	Election Mileage	\$84.70
Voiance Language Srvc., LLC	Interpretation Services	\$9.75
WACERS	2022-23 Dues	\$2,325.00
Weatherd, Jill M.	Election Mileage	\$46.20
West End Sinclair	Fuel	\$58.73
Western Truck Repair	Misc. Parts	\$552.31
Wex Bank	Fuel	\$988.28
Willis, Darren	Fuel Reimbursement	\$125.34
Winters Griffith Architects	Construction Administration Oct 2022	\$4,092.00

Wohl, Judith	Mileage	\$66.00
WY Assoc. of Co. Ag Agents	2023 Dues	\$100.00
WY Behavioral Institute	Emergency Psych Lockup	\$7,540.00
WY Dept Of Health	State Vehicle Rental	\$192.00
WY Diesel Service	Split In Brake Line	\$2,855.90
WY State Forestry	Hydra-vac	\$2,967.32

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the November 1, 2022, regular meeting minutes, monthly receipts from the County Clerk in the amount of \$21,072.25, Clerk of District Court in the amount of \$4,365.00 and Planning and Development in the amount of \$1,875.00. Commissioner Moore seconded and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Coroner

Commissioner Espy moved to authorize the coroner to move forward with proper advertisement of the proposed Indigent Burial Policy. Commissioner Jones seconded the motion passed unanimously.

Emergency Management

Commissioner Espy moved to approve the Chairman’s signature on the corrected version of 22-SHSP-CAR-IIS-GAA grant award agreement for the Office of Emergency Management Contract and portable radios in the amount of \$25,210.00. Commissioner Moore seconded and the motion passed unanimously.

Fire Warden

Commissioner Espy moved to waive the procurement policy and purchase a communications building (Comshel) totaling approximately \$68,000.00 to be paid from ARPA funding. Commissioner Moore seconded and Commissioner Barkhurst shared his disappointment with CODAN for not catching this in the original design. He hopes there are no further surprises. The motion passed unanimously.

IT

Commissioner Jones moved to approve the Chairman’s signature on the Capital Business Amendment for Schedule to Master Agreement – Imaging noting the amendment decreases the billing rate. Commissioner Espy seconded and the motion passed unanimously.

Road & Bridge

Commissioner Moore moved to authorize any commissioner's signature on a letter to Two Rivers Lucky Star wind project owner requesting an amendment to the road use agreement signed in 2019. Commissioner Espy seconded and the motion passed unanimously.

Clerk

Commissioner Jones moved to approve the Administrative Service Agreement with Blue Cross Blue Shield which takes effect on October 1, 2022 and continues through September 30, 2023. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Jones moved to reappoint Lisa Smith to the Jeffrey Center Board for a 5-year term expiring November 2027, Jay Grabow to the Planning and Zoning Commission for a 3-year term ending November 2025 and Justin Ready to the Carbon County Fair Board for a 5-year term ending December 2027 and to appoint Irene Archibald to the South Central WY Emergency Medical Services Joint Powers Board for a term ending July 2024. Commissioner Espy seconded and Commissioner Barkhurst stated his appreciation for all the applicants including Samantha Buffington noting he believes the current board is doing a good job. The motion passed unanimously.

Commissioner Espy moved to authorize the Clerk to advertise for the Buildings & Grounds manager position. Commissioner Moore seconded the motion passed unanimously.

Commissioner Espy moved to waive the procurement policy and hire Corvinus to inspect and conduct a thorough review and cleaning of all jail lock systems in the amount of \$9,870.00 noting the procurement policy was waived as the county has a relationship with Corvinus at the jail to maintain locks. Commissioner Moore seconded and the motion passed unanimously.

Attorney

Commissioner Moore moved to approve the Chairman's signature on the Memorandum of Understanding between Carbon County and the Bureau of Land Management regarding plan amendments for the management of Greater Sage Grouse for a term of November 2022 through Spring of 2024 and to authorize Commissioner Espy and Sarah Bruggar to be points of contact for the agreement and notify the Bureau of Land Management that Carbon County will be working with the WY County Commissioners Association on the matter. Commissioner Jones seconded and the motion passed unanimously.

Commissioner Barkhurst moved to approve Resolution 2022-50, A Resolution by the Board of County Commissioners of Carbon County, Wyoming Continuing the Public Hearing and Deadline for Objections and Claims for Formal Adoption of County Road 451, Cherokee Road. Commissioner Espy seconded and the motion passed unanimously.

Treasurer

Commissioner Moore moved to authorize the Treasurer or any commissioner to sign the Automated Teller Machine Location Agreement between CashLink, Inc. and Carbon County to provide ATMs at the Carbon Building and the Interim Justice Center for a period of 3 years. Commissioner Espy seconded and the motion passed unanimously.

Planning and Zoning

Commissioner Barkhurst moved to accept Certifications of Recommended Action from the Carbon County Planning & Zoning Commission C.U. Case #2022-06 - Bloody Lake Communications Site - Union Telephone Company, and C.U. Case #2022-07 - Wilson Ridge Communications Site - Union Telephone Company and schedule a public hearing for Tuesday, December 20, 2022, at 11:00 a.m. at the Carbon Building – Courthouse Annex, Rawlins, Wyoming. Commissioner Jones seconded and the motion passed unanimously.

Commissioner Barkhurst moved to accept Certifications of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case #2022-19 - Jo Ella and Desire “Desi” Vacher and schedule a public hearing for Tuesday, January 17, 2023, at 11:00 a.m. Commissioner Moore seconded the motion passed unanimously.

Public Hearing – Z.C. Case #2022-16 – Jeremy Perkins and Alanna Lee

Chairman Johnson opened a public hearing at 11:00 a.m. to hear Planning & Zoning file Z.C. Case #2022-16 – Jeremy Perkins and Alanna Lee’s request for a zone change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-2.75) on Tract 53 located in the Overlook Retreat Subdivision #1. The FPSR Zone is intended to be applied to areas of the County in which timber production and seasonally accessible recreation uses are the desirable predominant uses, located approximately 22 miles south of Elk Mountain on Carbon County Road #101 (Medicine Bow Ranger Station Road) and on U.S. Forest Service Road #105 about one mile north of Turpin Reservoir. Ms. Rowan presented the case file.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 11:06 a.m.

Commissioner Jones moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2022-51 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case #2022-16 – Jeremy Perkins and Alanna Lee’s request for a zone change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-2.75) on Tract 53 located in the Overlook Retreat Subdivision #1 and located approximately 22 miles south of Elk Mountain on Carbon County Road #101 (Medicine Bow Ranger Station Road) and on U.S. Forest Service Road #105 about one mile north of Turpin Reservoir. Commissioner Espy seconded and Chairman Johnson asked why there are so many in the same subdivision recently with more to come today. Ms. Rowan stated

that because this is in a platted county subdivision that are not zoned from years ago when someone applies for a building permit the zone change is necessary. The motion passed unanimously.

Public Hearing – Z.C. Case #2022-17 – Brian Kisner

Chairman Johnson opened a public hearing at 11:08 a.m. to hear Planning & Zoning file Z.C. Case #2022-17 – Brian Kisner’s zone change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-1.41) on Tract 58 located in the Overlook Retreat Subdivision #1. The FPSR Zone is intended to be applied to areas of the County in which timber production and seasonally accessible recreation uses are the desirable predominant uses, located approximately 22 miles south of Elk Mountain on Carbon County Road #101 (Medicine Bow Ranger Station Road) and on U.S. Forest Service Road #105 about one mile north of Turpin Reservoir. Ms. Rowan presented the case file.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 11:10 a.m.

Commissioner Barkhurst moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2022-52 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case #2022-17 – Brian Kisner’s zone change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-1.41) on Tract 58 located in the Overlook Retreat Subdivision #1 and located approximately 22 miles south of Elk Mountain on Carbon County Road #101 (Medicine Bow Ranger Station Road) and on U.S. Forest Service Road #105 about one mile north of Turpin Reservoir. Commissioner Espy seconded and the motion passed unanimously.

Public Hearing – Z.C. Case #2022-18 – Matthew and Helen Vaughn

Chairman Johnson opened a public hearing at 11:11 a.m. to hear Planning & Zoning file Z.C. Case #2022-18 – Matthew and Helen Vaughn’s zone change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-1.61) on Tract 57 located in the Overlook Retreat Subdivision #1. The FPSR Zone is intended to be applied to areas of the County in which timber production and seasonally accessible recreation uses are the desirable predominant uses, located approximately 22 miles south of Elk Mountain on Carbon County Road #101 (Medicine Bow Ranger Station Road) and on U.S. Forest Service Road #105 about one mile north of Turpin Reservoir. Ms. Rowan presented the case file.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 11:13 a.m.

Commissioner Moore moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2022-53 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case #2022-18 – Matthew and Helen Vaughn’s zone change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal

Recreation (FPSR-1.61) on Tract 57 located in the Overlook Retreat Subdivision #1, and located approximately 22 miles south of Elk Mountain on Carbon County Road #101 (Medicine Bow Ranger Station Road) and on U.S. Forest Service Road #105 about one mile north of Turpin Reservoir. Commissioner Espy seconded and the motion passed unanimously.

Public Hearing – C.U. Case #2022-05 – Union Telephone Company and Sandstone Ranches

Chairman Johnson opened a public hearing at 11:14 a.m. to hear Planning & Zoning file C.U. Case #2022-05 – Union Telephone Company and Sandstone Ranches’ request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone. The request is to permit telecommunications tower up to 108 feet tall and related facilities/equipment. The 9 Mile Hill Communications Site #2 is located approximately 6.5 miles north of Rawlins on US HWY 287 and approximately 2.5 miles west of US HWY 287. Ms. Rowan presented the case file.

There being no comments, Chairman Johnson closed the hearing at 11:28 a.m.

Commissioner Espy moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2022-54 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case #2022-05 – Union Telephone Company and Sandstone Ranches’ request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone located at the 9 Mile Hill Communications Site #2 approximately 6.5 miles north of Rawlins on US HWY 287 and approximately 2.5 miles west of US HWY 287 noting that he removes the pronghorn recommendation from the recommendations to allow the project completion by March 1. Commissioner Jones seconded and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 11:45 a.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 11:55 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioners

Commissioner Moore moved to authorize any commissioner to sign closing documents for the sale of Cathy Gardens. Commissioner Barkhurst seconded and the motion passed unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 12:03 p.m. Commissioner Moore seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, December 20, 2022, at 9:00 a.m., at the Carbon Building – Courthouse Annex, located at 215 W. Buffalo St. Suite 240C, Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk’s Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk’s Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 6th day of December 2022
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING
-s- Willing John Johnson, Chairman