

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, November 1, 2022
Carbon Building – Courthouse Annex, Rawlins WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, November 1, 2022, at 9:00 a.m. at the Carbon Building-Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, Byron Barkhurst and Travis Moore. Commissioner Espy was absent.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Barkhurst moved to approve the report of expenditures in the amount of \$906,897.32 for an aggregate total today of \$906,897.32. Commissioner Jones seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Abels, Duane E	County Health Officer	\$1,600.00
Advanced Network Mgmt., Inc.	Misc. Software Courthouse Renovating	\$83,404.36
AlSCO, American Linen Division	Misc. Shop Supplies	\$65.92
APEX Communications	Radio Site Maint. & Maint. Agreement	\$19,479.12
APG Media Of the Rockies	Planning and Zoning Meeting Ad	\$127.64
AT&T Mobility	CCSO MDT Services	\$855.72
Ausban, Kraig P	Mileage	\$84.00
Axis Forensic Toxicology, Inc.	Lab Fees	\$260.00
Bank Of Montreal - Mastercard	Misc. Charges	\$31,802.20
Black Hills Energy	Gas Services	\$6,799.73
Bob Barker Company, Inc.	Inmate Clothes & Supplies	\$2,883.28
Bomgaars Supply	Security Bits	\$17.99
Brown, Amanda	Meal	\$24.08
Burkhart, Cindy	Mileage For Training	\$178.42
Carbon Co. Economic Development	Semi Annual Outside Agency Payment	\$7,500.00
Carbon County Fair Board	Monthly Outside Agency Payment	\$4,166.67
Carbon County Library	Monthly Outside Agency Payment	\$30,299.31
Carbon County Museum	Monthly Outside Agency Payment	\$18,750.00
Carbon County Senior Services	Monthly Outside Agency Payment	\$18,750.00
Carbon Co. Veterinary Hospital	Zeus Vet Services	\$106.13

Casper Winnelson Co	Coupling	\$22.82
CDW Government, Inc.	Scanners & Radio Console Project	\$14,872.54
Charter Communications	Jail TV Subscriptions	\$119.72
Cna Surety	Surety Bond for V. Fernandez	\$100.00
County Clerks Assoc. Of WY	2022 Retroactive Dues	\$200.00
Cowboy Chemical	Jail Laundry Supplies	\$450.00
Cragun, Megan A	Mileage	\$164.01
Culligan Water Conditioning	Water Softener Salt	\$375.00
Custom Fence Company, Inc	Dixon Airport Fence Relocation	\$345,629.95
Daily Times	Newspaper Subscription	\$290.99
Dallin Motors Inc	Mechanic Services	\$3,900.00
DBT Transportation Services LLC	AWOS Upgrade/Heater Power Supply	\$10,353.00
Dirty Boyz Sanitation, Inc	Trash Services	\$1,482.00
Dixon, Town Of	Water Services	\$308.00
Dynamic Controls Inc	Voltage Monitor & IJC Chiller Repair	\$1,785.42
Eichenberger, Melissa	Mileage	\$71.88
Encartele	Jail Data	\$600.00
Engineering Associates	Engineering Plans Cr 203	\$277.72
Engstrom, James D. DDS	Inmate Dental Services	\$2,500.00
F & S Trucking, Inc	Water for Mag Chloride	\$3,494.40
Fatbeam LLC	Fiber & Internet	\$10,340.00
FedEx	Shipping Charges	\$163.00
Fleming, Linda	Mileage	\$133.10
France, Tara	Transcription Services	\$277.75
Front Range Fire Apparatus	Transducer Discharge	\$729.34
Further	Health Reimbursement & Medical FSA	\$1,477.15
Galls/Quartermaster	Deputy Uniforms	\$1,461.40
Gonzalez, Rane L.	Court Reporter	\$74.75
Greater Wy Big Bros/Sisters	Jul-Sep Prevention Services	\$19,884.07
Gulbrandson, Kimberly A	Mileage	\$15.95
Hanna, Town Of	Water Services	\$287.58
Hays, Patricia	Mileage	\$47.85
Herman, Bobbie	Mileage	\$49.50
High Plains Power	Electric Services	\$414.95
Hughes, Chris	Printer Stand Hardware	\$26.74
Iacovetto, Karon	County Cleaning Services	\$9,765.00
Iron J Towing	Towing Services	\$155.00
Jack's Body & Fender Repair	Replace Front Bumper & Towing Srvc.	\$3,473.41
Kaisler, Todd	Mileage	\$66.00
Kaluzny, Emily	Personal Phone Usage	\$30.00
Kilburn Tire Company	Tire & Tire Repair	\$587.53

Kinetic Leasing	Lease Payment Motor Grader	\$60,426.00
Kone Elevators Escalators	Freight Elevator Repair	\$911.83
KTGA/KBDY	Radio Site Rent & Radio Ads	\$320.00
L N Curtis & Sons	Brass Expansion Ring	\$51.39
M. Gonzales Trucking, Inc.	Freightliner Tires & Trailer Tire Repair	\$4,096.04
Martinez, Natasha K., P.C	Legal Services	\$190.00
Memorial Hospital of Carbon Co.	Psych Room/Transport Services	\$31,989.64
Mike's Lock & Key	Med Bow Library Lock Smith Services	\$186.00
Morse, Kimberley	Mileage	\$109.45
Mountain Alarm	Alarm Monitoring	\$47.90
Mountain West Motors	Turn Off Seat Belt Bell	\$64.98
Nation, Leslie H	Mileage	\$44.00
Natrona County Legal	Involuntary Hospitalizations Reimb.	\$2,559.00
Novo Benefits	Cobra Expenses	\$300.00
O'Reilly Auto Parts	Snow Broom/Fuel Additive/Oil	\$92.45
Parker, Elizabeth	Mileage	\$230.45
Personnel Evaluation, Inc.	Pep Test	\$50.00
Phillips 66-Conoco-76	Fuel	\$279.55
Quill Corporation	Adding Machine Paper	\$22.98
R.P Lumber Company, Inc.	Shipping Charges	\$25.36
Radar Shop, the	Radar Maintenance	\$553.00
Rawlins Automotive	Misc. Parts	\$787.22
Rawlins Carbon Co. Airport Board	Out Agency Rawlins Airport	\$20,000.00
Rawlins Fire Extinguisher	Used Fire Equipment Fire Extinguisher	\$7,500.00
Rawlins Glass Center, Inc.	Windshield	\$398.11
Rawlins Hardware	Misc. Parts	\$656.84
Ricoh USA Inc	IT Copier	\$502.17
Ricoh USA, Inc	Copiers	\$5,804.06
Rutherford, John	Reimbursement for Air Inlet	\$61.37
Sanofi Pasteur, Inc.	Tubersol & Prevnaar Vaccine	\$3,021.29
Shepard's	Fuel	\$4,550.84
Shively Hardware	Chain Spider	\$15.00
Smith Psychological Services	Evaluation	\$400.00
Spaulding, Dawnette	Mileage	\$390.63
Staples Advantage	Misc. Supplies	\$411.18
State of Wyoming A & I	Mainframe Access	\$33.25
Stinker Stores Inc	Fuel	\$7,499.10
Summit Food Service	Jail Meals	\$12,684.14
Swanson Services Corporation	Jail Commissary	\$2,140.14
Sweetwater County Sheriff's Office	Inmate Housing Services	\$1,950.00
Thayer-Steele, Janell	Mileage	\$46.20

The Cowboy Couture	Embroidery	\$136.00
Thos. Y. Pickett & Co., Inc.	2023 Valuation Contract 5th Installment	\$10,000.00
T-O Engineers	DWX Fence Relocation	\$20,740.08
Tonkovich, Andrea	Mileage/Meal	\$66.96
Trudiligence, LLC	EE Background Checks	\$49.99
Tyler Technologies, Inc	Software Maint. & Web Hosting/Internet	\$11,734.89
University Of Wy Extension	CES Support Person Salary Match	\$18,380.25
UPRSWDD	Trash Services	\$190.00
Walker, Deborah C	Patches Sewn Deputy Uniforms	\$160.00
Webster, Matthew S	Mileage	\$232.50
Weickum, Terry	Lettering for Fire Truck	\$90.00
Wilson, Karon	Mileage	\$48.40
WLC Engineering	Dixon Airport Survey	\$5,750.00
World Wash LL	Exhaust Cleaning/Dishwasher Hood Sys.	\$925.00
WY Brand Industries	Business Cards	\$15.00
WY Dept Of Transportation	Bridge Replacement CR 203	\$185.77
WY Machinery Company	250 Service Hr. Maint. & Misc. Parts	\$2,745.89
WY Public Health Laboratory	Lab Fees	\$373.00
WY Secretary Of State	C. Halacy Notary Fee	\$60.00

CONSENT AGENDA

Commissioner Moore moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the October 18, 2022, regular meeting minutes, the October 27, 2022 Joint Workshop Meeting Minutes, a bond for H.D. Criswell, Treasurer for the Baggs Solid Waste Disposal District, in the amount of \$10,000.00, Tax Roll Correction in the amount of (\$13,484.00) and Notice of Valuation Changes in the amount of (\$97,529.00). Commissioner Barkhurst seconded and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Emergency Management

Commissioner Moore moved approve the following Office of Emergency contracts: Carbon County Salamander Subscription Renewal in the amount of \$11,510.00 paid annually, for a term beginning December 1, 2022, and ending November 30, 2023, to be paid out of SHSP2022 Grant and OEM volunteer hours grant; Konexus/AlertSense Master Service Agreement in the amount of \$10,050.00 paid annually, for a term beginning December 1, 2022, and ending November 30, 2025, to be paid out of SHSP2022 Grant and OEM volunteer hours grant; the Orion Mobile/Futurity IT Subscription Renewal in the amount of \$1,350.00 paid annually, for a term beginning December 1, 2022, and ending November 30, 2025, to be paid out of SHSP2022 Grant; the All-Traffic Solutions/Traffic Cloud Subscription Renewal in the amount of \$2,850.00 paid annually, for a term beginning December 1, 2022, and ending November 30, 2025, to be paid out of SHSP2022 Grant; and the Grant Award Agreement between Wyoming Office of Homeland Security and

County of Carbon for the purchase of AED's in the amount not to exceed \$8,072.00 and for a term of October 1, 2022 through June 30, 2023. Commissioner Jones seconded and the motion passed unanimously.

Building and Grounds

Commissioner Moore moved to authorize the Chairman's signature on the Snow Removal Memorandum of Understanding Between the Board of County Commissioners, Carbon County, Wyoming and the City of Rawlins, a Municipal Corporation, the term of which is until terminated by either party with 30 days' notice, the purpose of the MOU is to outline responsibilities of snow removal at/near county buildings in Rawlins. Commissioner Barkhurst seconded and the motion passed unanimously.

Road & Bridge

Commissioner Barkhurst moved to approve the Chairman's signature on the Road Use Agreement between Carbon County and Rock Creek Wind, LLC for a term until construction is complete or agreement is terminated. Commissioner Jones seconded and Chairman Johnson stated the agreement has evolved to where others in the state are now using it as a template and thanked Ms. Fritz and Ms. Davis for their work. The motion passed unanimously.

Continuation of Public Hearing – MIN SUB Case File #2022-05 – Powell Minor Subdivision

Commissioner Jones moved to untable Minor Subdivision Case File 2022-05, Powell Properties, LLC's request to create four (4) lots: Lot 1 = 9.99 acres, Lot 2 = 10.82 acres, Lot 3 = 9.33 acres and Lot 4 = 8.93 acres. Commissioner Moore seconded and the motion passed unanimously.

Chairman Johnson opened a public hearing at 10:07 a.m. to hear Planning & Zoning Minor Subdivision Case File #2022-05 Powell Properties, LLC's request to create four (4) lots: Lot 1 = 9.99 acres, Lot 2 = 10.82 acres, Lot 3 = 9.33 acres and Lot 4 = 8.93 acres. The applicant is also applying for a zone change request (see above Z.C. Case #2022-15) to comply with the Carbon County Zoning Resolution of 2015, as amended. Kristy Rowan, Office Manager and Deputy Zoning Administrator, presented the case file noting this was tabled for discussion of the covenant amendments the BOCC requested. Doug Boyd with WLC Engineers reported the owner proposes changes to the covenants now with wildlife fencing rather than no fencing in addition to changes to #11 regarding livestock which would now allow 4-H type of projects.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 10:09 a.m.

Commissioner Moore moved to authorize the Chairman's signature on the plat for Minor Subdivision Case File #2022-05, Powell Properties, LLC's request to create four (4) lots: Lot 1 = 9.99 acres, Lot 2 = 10.82 acres, Lot 3 = 9.33 acres and Lot 4 = 8.93 acres. Commissioner Barkhurst seconded and the motion passed unanimously.

South Central WY Emergency Medical Services

Commissioner Jones moved to approve Resolutions No. 2022-49 A Resolution Authorizing Submission of a Wyoming Department of Health EMS Regionalization Pilot Project Grant on Behalf of South Central Wyoming Emergency Medical Services for the Purpose of Education of EMS Personnel and Two Quick Response Vehicles. Commissioner Barkhurst seconded and the motion passed unanimously.

Clerk

Commissioner Jones moved to regretfully accept Randy Sike's resignation from the South Central Wyoming Emergency Medical Services Joint Powers Board effectively immediately and direct the clerk to advertise the opening. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Moore moved to authorize any commissioner to sign an Agreement for Sale of Real Estate and any documents necessary to close on the following: Lots 11 and 12, Block 3 to Andrew Morgan and Brenda Morgan in the total amount of \$9,224.46 and Lots 8-10, Block 3 in the total amount of \$7,800.00 to Pell Rentals. Commissioner Barkhurst seconded and clarified the bids are their sealed bid amounts from the original process. The motion passed unanimously.

Commissioner Moore moved to extend KI Cleaning's contract for the Interim Justice Center through March 2023 noting February 2023 would be at the same price of \$3,150 per month and March 2023 at one-third of that amount. Commissioner Jones seconded and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Moore moved to go into executive session at 10:51 a.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Moore moved to come out of executive session at 11:17 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded and the motion passed unanimously.

CITIZEN & COMMISSIONERS DISCUSSION

Commissioner Jones moved to authorize Commissioner Moore to submit a letter of support for the University of WY School of Energy Resources for their hydrogen production from methane project. Commissioner Barkhurst seconded and the motion passed unanimously.

Chairman Johnson called a recess at noon and left the meeting.

Vice Chair Jones called the meeting to order at 12:31 p.m.

Appointment of Viewer – County Road 451 Cherokee Road

Commissioner Moore moved to appoint Craig Kopasz as a viewer for the process initiating the procedure to formally adopt County Road 451, Cherokee Road. Commissioner Barkhurst seconded the motion passed unanimously.

ADJOURNMENT

Commissioner Moore moved to adjourn the meeting at 12:33 p.m. Commissioner Barkhurst seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, December 6, 2022, at 9:00 a.m., at the Carbon Building – Courthouse Annex, located at 215 W. Buffalo St. Suite 240C, Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk’s Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk’s Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 15th day of November 2022
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING
-s- Willing John Johnson, Chairman