

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, October 18, 2022  
Sinclair Town Hall – Conference Room #3, Sinclair, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, October 18, 2022, at 2:00 p.m. at the Sinclair Town Hall – Conference Room #3 in Sinclair, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Byron Barkhurst and Travis Moore.

Chairman Johnson called the meeting to order at 2:00 p.m.

**ADDITIONS / CORRECTIONS**

Chairman Johnson added an AWOS grant agreement for the Dixon Airport under commissioners and a homeland security grant under Emergency Management.

**VOUCHERS**

Commissioner Barkhurst moved to approve payment to Sunrise Sanitation for \$135.00. Commissioner Moore seconded and the motion passed with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Barkhurst moved to approve October 2022 payroll, benefit expenses of \$959,411.56 and insurance claim and premium expenses of \$174,384.09, a reimbursement to Commissioner Espy totaling \$1,087.69 and the main amount of expenses in the amount of \$1,325,545.59 for an aggregate total today of \$2,460,563.93. Commissioner Moore seconded and the motion passed with all voting for the motion except Commissioner Espy who abstained due to conflict.

<b>Vendor</b>	<b>Detail Line Description</b>	<b>Total</b>
Abels, Duane E	County Health Officer	\$1,600.00
Advanced Network Mgmt., Inc.	Project Kick Off Engineer	\$13,575.00
APEX Communications	Tower Inspection	\$1,101.40
APG Media of the Rockies	Absentee Ballot Ad	\$210.00
API Systems Integrators	Monitoring Service	\$102.00
Axis Forensic Toxicology, Inc.	Lab Fees	\$1,120.00
Baggs, Town of	Sept. Rent/Water Svc. /Fire Svc.	\$3,674.83
Benjamin, Larry	Mileage	\$45.10
Bennett, Thomas L. M.D.	Autopsy	\$4,028.75
BI Inc.	Monthly Electronic Monitoring Fees	\$1,625.00
BK Technologies Inc.	Radios	\$19,732.76
Bomgaars Supply	Wire Rope Clip	\$0.49
Boys & Girls Clubs of Carbon Co.	Qtr. 1 22-23 TANF	\$3,417.63

Brown & Hiser LLC	Legal Services	\$913.32
Brown, Amanda	Meals for Covid/Flu Clinic	\$102.81
Buchanan, Karen	Mileage	\$88.00
Carbon County Fair Board	Monthly Outside Agency Payment	\$4,166.67
Carbon County Fair Board	Qtr. 3 Rentals	\$6,315.00
Carbon County Library	Monthly Outside Agency Payment	\$30,299.31
Carbon County Museum	Monthly Outside Agency Payment	\$18,750.00
Carbon County Senior Services	Monthly Outside Agency Payment	\$18,750.00
Carbon County Veterinary Hospital	Zeus Vet Visit	\$66.15
Carbon Power & Light Inc	Electric Services	\$1,898.05
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CareRight Technologies, LLC	Monthly Recurring Bed	\$181.50
Casper Winnelson Co	Diaphragms	\$498.54
CDW Government, Inc.	Proline Base	\$11,323.52
Chiu, Stephanie	Inmate Medical Services	\$6,500.00
Cold Nose Investigators & Ed.	CPR Course	\$369.00
Communication Technologies	Reprogrammed Radio & Maint.	\$930.00
Corthell and King, P.C.	Legal Services	\$1,200.08
County Clerks Assoc. of WY	2023 Dues	\$500.00
Cox, Roger	Rifle Scope Install	\$50.00
Creagan, Lauren	Facebook Marketing	\$1,419.19
DBT Transportation Services LLC	AWOS Periodic Maintenance	\$1,735.75
Dirty Boyz Sanitation, Inc	Trash Services	\$1,652.00
Dominion Energy	Heating Services	\$21.28
Elevated Safety Solutions	Fire DOT Physicals	\$300.00
Encampment, Town of	Water Services	\$102.00
Encartele	Jail Data	\$750.00
Espy, John	Mileage & Motels	\$1,087.69
Fatbeam LLC	Fiber & Internet	\$5,170.00
FCI Constructors of WY	Carbon Bldg./CH Imp. Project	\$636,040.80
Fox, Sid	Salary for Hours Worked	\$10,711.00
Galls/Quartermaster	Deputy Uniforms	\$255.20
Grainger	Int. Hot Surface & Flame Sensor	\$207.29
Greater WY Big Bros/Sisters	Qtr. 1 22-23 TANF	\$2,583.53
Hanna Fire Department	Activity Books & Fire Reimb.	\$415.14
Hanna, Town of	Water Services	\$333.59
Iacovetto, Karon	County Cleaning Services	\$9,765.00
Jack's Body & Fender Repair	Towing Services	\$330.00
Jeffrey Center Board	Qtr. 3 Rentals	\$1,950.00
Jones Simkins	Audit Services	\$9,100.00
K2 Towers III, LLC	Tower Rent	\$2,185.45

Kaluzny, Emily	Personal Phone Usage	\$30.00
Kilburn Tire Company	Tires	\$4,106.50
Kussmaul Electronics	Charger/Pump	\$448.19
L N Curtis & Sons	RIGTECH Pack & Signs	\$500.68
Medicine Bow, Town Of	Water Services	\$431.00
Memorial Hospital of Carbon Co.	Lab Fees	\$990.00
Merseal Law, LLC	Legal Services	\$9,020.00
Moss, Barbara	Mileage	\$100.10
MPM Corp / Evergreen Disposal	Trash Services	\$130.00
National Fire Protection Assoc.	NFPAS Fuel Alternative	\$25.95
Norco, Inc.	Cylinder Rent/Towels/T-shirt Rags	\$898.49
Nyman, Brittany	Waco Mileage	\$282.70
O'Callaghan, James	Electronic Monitor Refund	\$633.00
Offender Watch	Sex Offender Notifications	\$69.60
Olde Trading Post	Fuel	\$74.21
O'Reilly Auto Parts	Misc. Parts	\$125.74
Perkins Oil Co	Fuel	\$2,777.83
Perue Printing	Envelopes	\$434.00
Pinnacle Public Finance, Inc	HVAC Lease Payment	\$158,740.93
Post and Associates	Legal Services	\$5,240.00
Quill Corporation	Notary Book	\$59.28
R&D Sweeping & Asphalt Maint. LLC	Parking Lot Striping	\$4,475.00
R.P. Lumber Company, Inc.	Misc. Supplies	\$229.00
Rawlins Automotive	Misc. Supplies	\$2,536.17
Rawlins Hardware	Misc. Parts and Supplies	\$535.88
Rawlins, City Of	Water Services/Landfill Fees	\$6,730.35
Republic Services #642	Trash Services	\$230.64
Rice-Prior, Denise	Inmate Mental Health Services	\$1,550.00
Rutherford, John	Plaque Reimbursement	\$101.75
Saratoga Auto Parts, Inc.	Oil Filter/Fuel Filters	\$729.24
Saratoga Sun	Misc. Ads	\$1,787.94
Saratoga, Town of	Water Services	\$338.95
Schilling & Winn PC	Legal Services	\$385.56
Shively Hardware	Misc. Supplies	\$85.18
Slow and Steady Law Office, PLLC	Legal Services	\$4,880.00
Snake River Press	Absentee Voting Ad	\$225.00
Staples Advantage	Office Supplies	\$297.17
Stinker Stores Inc	Fuel	\$16,019.80
Straight Stripe Painting Inc	Dixon Airport Seal Coat/Pavement	\$115,441.96
Summit Food Service	Jail Meals	\$4,321.93
Sunrise Sanitation Service, LLC.	Trash Services	\$135.00

Super Vacuum Mfg. Co. Inc	Vehicle Decals	\$437.44
Swanson Services Corporation	Jail Commissary	\$1,851.71
TeamViewer	Remote Support Software	\$1,752.82
Terminix	Pest Control	\$193.00
The Masters Touch, LLC	Mailing Services for 2022 Tax Stmt.	\$858.96
Tin Boy Garage	Grease	\$102.69
T-O Engineers	DWX Master Plan Update Project	\$2,125.00
True North Steel	Cattle Guard/Concrete Step Base	\$7,140.00
Tyler Technologies, Inc	DocuPro Live Upload Services	\$1,500.00
US Bank	Misc. Charges	\$2,590.68
UW 4-H in Laramie County	WSF Verbo Reservation	\$488.93
Valley Oil Company	Fuel	\$3,506.42
Voiance Language Services LLC	Interpretation Services	\$15.75
VOA-Northern Rockies	Crisis Center Payment	\$100,000.00
Webb, Julie	Mileage	\$391.60
Webster, Matthew S	Mileage	\$329.00
Weiland, Helen	Mileage	\$69.30
Western Truck Repair	Seal	\$1,160.07
Wex Bank	Finance Charge	\$1,136.95
WY Brand Industries	Business Cards	\$15.00
WY Dept of Health	State Vehicle Rental	\$240.00
Wyoming Signs, LLC	Carbon Bldg./CH. Sign Down Pymt.	\$15,414.42
Yocum, Leo	Mileage	\$44.00

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the October 4, 2022, regular meeting minutes, monthly receipts from Clerk of District Court in the amount of \$3,548.00 and Carbon County Clerk in the amount of \$20,237.75, tax roll corrections in the amount of (\$1,368.05) and notice of valuation changes in the amount of (\$21,036.00). Commissioner Barkhurst seconded and the motion passed unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **UW Extension Office**

Commissioner Espy moved to authorize the chairman's signature on the Annual Compensation Agreements for the UW Extension Office Administrative Assistant in the amount of \$12,416.25 and for the 4-H Youth Development Programming position in the amount of \$23,856.00, due in October 2022 and January, March, and June 2023 for a term of July 1, 2022, through June 30, 2023. Commissioner Moore seconded and the motion passed unanimously.

### **Emergency Management**

Commissioner Barkhurst moved to authorize the Chairman's signature on the Grant Award Agreement Between the Wyoming Office of Homeland Security and Carbon County, Subrecipient Grant Award Agreement for US Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA), Grant Programs Directorate, State Homeland Security Program (SHSP) Grant Fiscal Year 2022 for 22-SHSP-CAR-HS in the amount of \$25,210.00. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Barkhurst moved to authorize the Chairman's signature the 2022 State Homeland Security Program (SHSP) Grant Point of Contact Information Form designating Lenny Layman as the Grant Administrator and Gwynn Bartlett as the authorized point of contact. Commissioner Moore seconded and the motion passed unanimously.

### **Fire**

Commissioner Espy moved to surplus self-contained breathing apparatuses and offer them to local departments in need with serial numbers as follows: 003422, 003435, 003424, 032141, 0500847, 003455, 030464, 030457, 037093, 037092, 039600, 039515, 030482, 032161, 031579, 031572 in addition to three Luxfer units with no serial numbers. Commissioner Jones seconded the motion passed unanimously.

### **Attorney**

Commissioner Jones moved to approve Resolution No. 2022-45 A Resolution of the Board of County Commissioners of Carbon County, Wyoming Initiating the procedure to Formally Adopt County Road 451, Cherokee Road and set a public hearing for December 1, 2022, at 11:00 a.m. Commissioner Barkhurst seconded and the motion passed unanimously.

### **Public Hearing - Z.C. Case File #2022-13:**

Chairman Johnson opened a public hearing at 3:05 p.m. to hear Planning & Zoning file Z.C. Case File No. 2022-13, Jerry P. and Patricia Lynch's request for zone change from Residential (RD-40) and Rural Residential Agriculture (RRA-15.37) to Rural Residential Agriculture (RRA-20.49) for Parcel "B" and Residential (RD-40) and Rural Residential Agriculture (RRA-15.37) to Rural Residential Agriculture (RRA-12.87) for Parcel "C". The RRA Zone is intended to be applied in areas of the County which are particularly suited to large-lot development that allow both agricultural and residential uses intermingled. Sid Fox, County Consulting Planner, presented the case file.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 3:08 p.m.

Commissioner Barkhurst moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2022-46 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2022-13, Jerry P. and Patricia

Lynch's request for zone change from Residential (RD-40) and Rural Residential Agriculture (RRA-15.37) to Rural Residential Agriculture (RRA-20.49) for Parcel "B" and Residential (RD-40) and Rural Residential Agriculture (RRA-15.37) to Rural Residential Agriculture (RRA-12.87) for Parcel "C" and located approximately 10 miles east and south of Riverside; approximately 2 miles south of HWY 230; across from Carbon County Road 219. Commissioner Espy seconded and the motion passed unanimously.

**Public Hearing - Z.C. Case File #2022-14:**

Chairman Johnson opened a public hearing at 3:09 p.m. to hear Planning & Zoning file Z.C. Case File No. 2022-14, McCarty Canyon Ranch, LLC's request for zone change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR) for Lots 1 and 2 located in the proposed McCarty Canyon Ranch Minor Subdivision encompassing approximately 40 acres. FPSR-22 (Lot 1) and FPSR-18 (Lot 2). The FPSR Zone is intended to be applied to areas of the County in which timber production and seasonally accessible recreation uses are the desirable predominant uses. Sid Fox, County Consulting Planner, presented the case file.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 3:14 p.m.

Commissioner Jones moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2022 - 47 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2022-14, McCarty Canyon Ranch, LLC's request for zone change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR) for Lots 1 and 2 located in the proposed McCarty Canyon Ranch Minor Subdivision encompassing approximately 40 acres and located approximately 38 miles southwest of Rawlins off Carbon County Road #503 (McCarty Canyon Road). Commissioner Barkhurst seconded and the motion passed unanimously.

**Public Hearing – MIN SUB Case File #2022-04 – McCarty Canyon Ranch**

Chairman Johnson opened a public hearing at 3:15 p.m. to hear Planning & Zoning Minor Subdivision Case File #2022-04, McCarty Canyon Ranch, LLC's request to create two (2) lots: Lot 1 = 22 acres and Lot 2 = 18 acres. The applicant is also applying for a zone change request (see above Z.C. Case #2022-14) to comply with the Carbon County Zoning Resolution of 2015, as amended and is located approximately 38 miles southwest of Rawlins off Carbon County Road #503 (McCarty Canyon Road). Sid Fox, County Consulting Planner, presented the case file.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 3:17 p.m.

Commissioner Espy moved to authorize the Chairman's signature on the Minor Subdivision Case File #2022-04, McCarty Canyon Ranch, LLC's request to create two (2) lots: Lot 1 = 22 acres and Lot 2 = 18 acres. Commissioner Moore seconded and the motion passed unanimously.

**Public Hearing - Z.C. Case File #2022-15:**

Chairman Johnson opened a public hearing at 3:18 p.m. to hear Planning & Zoning file Z.C. Case File No. 2022-15 Powell Properties, LLC's request for zone change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR) for Lots 1-4 located in the proposed Powell Minor Subdivision encompassing approximately 39.05 acres. FPSR-9.99 (Lot 1); FPSR-10.82 (Lot 2); FPSR – 9.33 (Lot 3); and FPSR – 8.93 (Lot 4). The FPSR Zone is intended to be applied to areas of the County in which timber production and seasonally accessible recreation uses are the desirable predominant uses. Sid Fox, County Consulting Planner, presented the case file.

Chairman Johnson called for comments for or against the case. The applicant was present via telephone and spoke in favor of the case. There being no additional comments, Chairman Johnson closed the hearing at 3:24 p.m.

Commissioner Moore moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2022-48, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2022-15 Powell Properties, LLC's request for zone change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR) for Lots 1-4 located in the proposed Powell Minor Subdivision encompassing approximately 39.05 acres. Commissioner Barkhurst seconded and the motion passed unanimously.

**Public Hearing – MIN SUB Case File #2022-05 – Powell Minor Subdivision**

Chairman Johnson opened a public hearing at 3:25 p.m. to hear Planning & Zoning Minor Subdivision Case File #2022-05 Powell Properties, LLC's request to create four (4) lots: Lot 1 = 9.99 acres, Lot 2 = 10.82 acres, Lot 3 = 9.33 acres and Lot 4 = 8.93 acres. The applicant is also applying for a zone change request (see above Z.C. Case #2022-15) to comply with the Carbon County Zoning Resolution of 2015, as amended. Sid Fox, County Consulting Planner, presented the case file.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 3:30 p.m.

Commissioner Espy moved to table Minor Subdivision Case File #2022-05, Powell Properties, LLC's request to create four (4) lots: Lot 1 = 9.99 acres, Lot 2 = 10.82 acres, Lot 3 = 9.33 acres and Lot 4 = 8.93 acres until November 1, 2022, at 11:15 a.m. to work out issues with covenants. Commissioner Moore seconded and the motion passed unanimously.

**Clerk**

Commissioner Espy moved to regretfully accept Sue Jones's resignation from the Upper Platte River Solid Waste Disposal District effectively immediately and direct the clerk to advertise the

opening. Commissioner Barkhurst seconded and the motion passed with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Espy moved to authorize the Chairman's signature on the letter of support for the Saratoga Encampment Rawlins Conservation District supporting the Upper North Platte River Restoration Project at Boozer Creek. Commissioner Moore seconded the motion passed unanimously.

### **Commissioners**

Commissioner Jones moved to authorize the Chairman's signature on the WY Department of Transportation Aeronautics Division Grant in the amount of \$10,353.00 with \$2,071.00 of that being a county match to replace the AWOS at the Dixon Airport. Commissioner Moore seconded and the motion passed unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 4:14 p.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 4:25 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded and the motion passed unanimously.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 4:25 p.m. Commissioner Moore seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, November 15, 2022, at 9:00 a.m., at the Carbon Building – Courthouse Annex, located at 215 W. Buffalo St. Suite 240C, Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s-Gwynn G. Bartlett, Carbon County Clerk

Approved this 1<sup>st</sup> day of November 2022  
BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING  
-s- Willing John Johnson, Chairman