

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, September 20, 2022
Platte Valley Community Center, Saratoga, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, September 20, 2022, at 2:00 p.m. at the Platte Valley Community Center in Saratoga, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Byron Barkhurst and Travis Moore.

Chairman Johnson called the meeting to order at 2:00 p.m.

ADDITIONS / CORRECTIONS

Chairman Johnson added health insurance documents under the clerk and a wind tower height issue under commissioners.

VOUCHERS

Commissioner Barkhurst moved to approve September 2022 payroll and benefit expenses of \$979,355.82 and insurance claim and premium expenses of \$308,662.11, and the report of expenditures in the amount of \$1,269,751.31 for an aggregate total today of \$2,557,769.24. Commissioner Espy seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Acme Electric Company, LLC	Electrician Services	\$75.00
Advanced Network Mgmt., Inc.	Firewall Install/Configuration Management	\$10,975.00
Affordable Tree Care, LLC	Tree Removal	\$450.00
AlSCO, American Linen Division	Misc. Shop Supplies	\$62.62
Apex Communications	Pager Repair	\$273.00
Apg Media Of the Rockies	Labor Day Closure Ad	\$74.44
AT&T Mobility	CCSO MDT Service	\$855.72
Axis Forensic Toxicology, Inc.	Lab Fees	\$185.00
Baggs, Town Of	Water Services	\$435.74
Balestrieri, Michelle	Office Supplies Reimbursement	\$11.36
Bank Of Montreal - Mastercard	Misc. Charges	\$48,309.11
Bearcom	Install Prisoner Cage	\$365.00
BI Inc.	Monthly Electronic Monitoring	\$1,794.00
Blue Knight Security LLC	Inmate Transport	\$3,525.00
Bob Barker Company, Inc.	Inmate Supplies	\$1,031.04
Bomgaars Supply	Drain Cleaner	\$22.99
Bridger Fabrication	Repair Grill Guard & Wire	\$220.96

Carbon County Public Health	Donation For Vaccine Payment	\$2,499.00
Carbon Power & Light Inc	Electric Services	\$2,165.39
CareRight Technologies, LLC	Monthly Recurring Bed Fee	\$184.80
Casper Winnelson Co	Boilers/Supplies for Fairgrounds	\$32,577.38
CDW Government, Inc.	Tripp UPS's	\$16,204.30
Chiu, Stephanie	Inmate Medical Services	\$6,500.00
Community Resource Center	2022 Dues	\$70.00
Coronerme.Com	Annual Maintenance Fees	\$200.00
Corthell And King, P.C.	Legal Services	\$320.00
Corvinus Group LLC	Cell Door Unable to Open	\$1,183.50
Dirty Boyz Sanitation, Inc	Trash Services	\$4,917.00
Drummond Refrigeration LLC	Rooftop Unit A/C Repair	\$2,394.56
Election Systems & Software, LLC	2022 Primary Onsite Support	\$4,975.00
Elevated Safety Solutions	EKG & Accident Drug/Alcohol Test	\$252.00
FCI Constructors of Wy	Carbon County Courthouse Project	\$903,995.10
FedEx	Shipping Fee	\$18.29
Fox, Sid	Hours Worked/Housing/Mileage	\$8,798.00
FSU Center For Prevention &	Virtual Workshop	\$475.00
Galls/Quartermaster	Deputy Uniforms	\$123.20
Grainger	Misc. Supplies	\$1,114.50
Greenwood Mapping, Inc	Map server Hosting and Support	\$6,600.00
Hays, Patricia	Mileage	\$85.80
High Desert Welding & Mach. LLC	Weld Tank Fc 310	\$1,030.00
Honnen Equipment	Ignition Switch	\$81.62
Jack's Body & Fender Repair	Towing Services	\$75.00
Kilburn Tire Company	Oil Change & Tire	\$373.50
KTGA/KBDY	Various Radio Ads	\$1,796.00
Lifetime Benefit Solutions, Inc	Cobra Carbon County Employees	\$25.00
M. Gonzales Trucking, Inc.	Tire Repair & Tires	\$2,499.14
Merseal Law, LLC	Legal Services	\$4,660.00
Midwest Connect	Postage Machine Ink	\$431.00
Nation, Leslie H	Mileage	\$94.60
National Fire Protection Association	2023 Dues	\$175.00
Natrona County Sheriff's Office	Juvenile Inmate Housing	\$9,555.00
Norco, Inc.	Cylinder Rentals	\$1,140.84
Offender Watch	Sex Offender Notification	\$254.40
Olde Trading Post	Fuel	\$360.46
O'Reilly Auto Parts	Gas Can/Booster/Battery/Wiper Fluid	\$205.99
Peak Promotions Inc.	Hot Cold Packs	\$1,350.00
Perkins Oil Co	Fuel	\$3,253.99
Perue Printing	Business Cards	\$245.00

Price Digests	MSRP Online Subscription	\$1,089.95
Quill Corporation	Misc. Office Supplies	\$202.16
R.P Lumber Company, Inc.	Wax Gaskets/Valve	\$22.47
Rawlins Automotive	Misc. Parts	\$625.81
Rawlins Hardware	Misc. Parts and Tools	\$1,200.98
Relentless, LLC	Workshop	\$649.00
Republic Services #642	Trash Services	\$230.64
Rice-Prior, Denise	Inmate Mental Health Services	\$1,000.00
Ricoh USA Inc	It Copiers	\$856.91
Riverside Garage & Cabins	Hose Mender	\$2.29
Saratoga Auto Parts, Inc.	Ss/Fuel Cap/Silicone	\$116.44
Saratoga Sun	Misc. Ads	\$8,599.38
Saratoga, Town Of	Water Services	\$202.55
Shively Hardware	Misc. Hardware	\$307.02
Skyline Motors, Inc.	R&B Truck 2023 Chevy	\$59,950.00
Slow And Steady Law Office, PLLC	Legal Services	\$9,515.00
Smith Psychological Services	Employee Evaluation	\$400.00
Snake River Press	Candidate Filing/Voter Id	\$222.00
Staples Advantage	Notary Stamp	\$28.98
State Of Wyoming A & I	Mainframe Access	\$15.00
State Of Wyoming DCI	Sex Offender Changes	\$50.00
Stinker Stores Inc	Fuel	\$15,436.21
Summit Food Service	Jail Meals	\$4,440.84
Swanson Services Corporation	Jail Commissary	\$1,887.72
Terminix	Pest Control	\$44.00
T-O Engineers	Fence Relocation Project	\$17,145.90
Trebron Company, Inc	Sophos/Software Renewal	\$2,974.75
Trudiligence, LLC	EE Background Checks	\$129.95
Tyler Business Forms	Envelopes/Blank W4's	\$357.42
US Bank	Misc. Charges	\$1,239.15
Valley Oil Company	Fuel	\$3,371.46
Venegas Jr, Ricardo	Electronic Monitor Refund	\$820.00
WACO	Registration Fees	\$650.00
Western Truck Repair	Injector/Seal Kit/Mirror Bracket Assembly	\$3,689.16
Wex Bank	Finance Charge & Fuel	\$1,279.99
Wilson, Karon	Mileage	\$105.60
Winters Griffith Architects	Construction Administration Aug	\$4,092.00
WY Dept Of Health	St. Vehicle Rental/4th Qtr. Wages/TANF	\$26,060.32
WY Machinery Company	Misc. Supplies	\$8,416.92
WY Public Health Laboratory	Public Health Fees	\$398.00

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the September 6, 2022, regular meeting minutes, a bond for Thomas E. Sarvey, Treasurer for the City of Rawlins in the amount of \$250,000.00, Continuation Certificate for Lori Smith, Treasurer for Carbon County Museum Board in the amount of \$1,000.00 and Notice of Valuation Changes in the amount of (\$111,335.00). Commissioner Moore seconded and the motion passed unanimously.

EMPLOYEE RECOGNITION

County Sheriff Archie Roybal recognized Becky George for her 17 years of service noting she plans to retire soon.

ELECTED OFFICIALS & DEPARTMENT HEADS

Road and Bridge

Kandis Fritz, Road and Bridge Coordinator provided motor grader pricing from WY Machinery in the amount of \$677,405.93 for two machines with trade-ins and Honnen provided three options with Option A meeting her specifications for two machines including trades in the amount of \$795,600.00. She anticipates approximately \$115,000 per year with \$100,000 able to be paid from the road fund. County Clerk Gwynn Bartlett will obtain financing rates.

Commissioner Espy stated he would like to waive the procurement policy as these were quotes rather than sealed bids and approve the trade in and the purchase of Two motor graders from WY Machinery in the amount of \$677,405.93 noting the county clerk will obtain financing rates. He anticipates a motion to follow at the next meeting but the board directed Ms. Fritz to move forward with the purchase to secure the machines which should be available by the end of 2022.

Ms. Fritz presented a chip seal proposal from McGarvin – Moberly Construction for County Road 700 using impact funding from the Gateway South check that the county received from Rocky Mountain Power project totaling \$132,872.03. The contractor is working on a state road in the area.

Commissioner Espy moved to waive the procurement policy and accept a quote from Moberly Construction to chip seal portion of County Road 700 in the amount of \$132,872.03 to be paid from Gateway South. Commissioner Barkhurst seconded and the motion passed unanimously.

There will be a paving project in Elk Mountain on Highway 72 next year and WYDOT may authorize Ms. Fritz to work with their successful contractor for the road at Bar Hill. The BOCC authorized her to obtain estimates for the work. She would like to do the same thing on 2.5 miles of County Road 710 and the BOCC authorized estimates for this as well.

Commissioner Jones reported she and Ms. Fritz toured Goshen County officials around the windfarms in the eastern portion of the county. Commissioner Jones complimented the Road &

Bridge department on the road use agreement noting Goshen County plans to use this as a template moving forward.

Sheriff

County Sheriff Archie Roybal presented the ComTech Master Sales Agreement for the text to 911 services for sheriff's office dispatch for approval and Chairman's signature.

Commissioner Moore moved to waive the procurement policy as the equipment to be purchased is compatible with the investment the county already has in its 911 system and authorize the Chairman's signature on the Master Sales Agreement between Carbon County and Telecommunications Systems Inc. for text to 911 services in the amount of \$15,000 for the first year plus an additional \$5,000 per year thereafter making the total agreement \$35,000 with year one to be paid from the E911 fund and thereafter from the county's general fund. Commissioner Barkhurst seconded and the motion passed unanimously.

Sheriff Roybal reported on various trainings his staff has held and attended.

Building and Grounds

Mike Newbrough, Interim Building and Grounds Manager reported he has three bids for the demolition of and removal of the house located at 222 W. Pine St. AEI bid \$128,500.00 and he previously presented bids from F&S Trucking of \$12,150.00 and Steve Hays of \$13,000.00. He further explained that neither F&S nor Hays include landfill fees. Landfill fees will be \$70 per ton. Mr. Newbrough recommended the bid from Hays noting he stated verbally he would remove the retaining wall later if the county desired as part of his bid. Ms. Fritz stated that if the house is down her staff could bring the excavator to remove the concrete for later use.

Commissioner Espy moved to award the bid to Steve Hays in the amount of \$13,000.00 for the demolition and removal of the house located at 222 W. Pine Street and to coordinate with Ms. Fritz on any concrete that may need removed and to authorize any commissioner to sign a contract with Mr. Hays. Commissioner Jones seconded and the motion passed unanimously.

Mr. Newbrough presented an estimate that he received from Drummond Refrigeration for the repair of the walk-in freezer at the jail noting the evaporator coil will need to be replaced. The total cost of the repairs including labor is \$11,420.20. Mr. Newbrough requested approval to proceed with repairing the walk-in freezer. The BOCC authorized the repair.

Mr. Newbrough presented a LED lighting proposal from ROI Energy for a comprehensive LED lighting upgrade to all interior and exterior lighting at the Interim Justice Center, Senior Center, Rawlins Fire Station, Rawlins Maintenance Shop, Museum, and the 3rd Floor of the Carbon Building. The anticipated annual savings would be \$11,940.00. There were 3 price options for this upgrade. The first being installed by the company for \$34,900.00, the second would be "flexible project repayment of over 36 months with a \$1,015.00/month or have the building and grounds crew conduct the installation which would be \$9,496.00 total. The BOCC asked Mr. Newbrough to confirm a licensed electrician does not have to do the work and report back later and an estimate

of man hours to complete it in-house. Commissioner Espy also thought the IJC should wait until people move out and ensure the county will keep the building.

Clerk Bartlett asked whether the energy credits can be received with the county installing and Mr. Newbrough didn't think it mattered but would investigate it.

Mr. Newbrough requested and received authorization to upgrade the fire panel at the fairgrounds Multiplex located at the fairgrounds. There would also be a \$540 annual fee for monitoring.

Treasurer

County Treasurer Lindsey West presented a contract with the Department of State Parks for approval and Chairman signature.

Commissioner Moore moved to authorize the County Treasurer to sign the Selling Agent Contract between the State of Wyoming, Department of State Parks and Cultural Resources, Division of State Parks, Historic Sites and Trails and Carbon County for the purpose of setting forth the terms and conditions by which the county will sell snowmobile and off-road recreation vehicle (ORV) registrations (permits) for a term effective through December 31, 2028 and shall retain \$1.00 for each permit sold not to exceed \$7000.00 subject to County Attorney approval. Commissioner Espy seconded and the motion passed unanimously.

Emergency Management

Emergency Management Coordinator Lenny Layman presented a monthly update for the Office of Emergency Management to include meetings, and trainings. The Memorial Hospital of Carbon County is utilizing Konexus (AlertSense) with approximately 230 internal contacts and the City of Rawlins is beginning to use the Salamander system.

Clerk

Gwynn Bartlett, County Clerk presented Statement of Work with KnovaSolutions to begin a free process to have them perform a population risk assessment for the county's health insurance plan.

Commissioner Jones moved authorize the Chairman's signature on the Statement of Work #1 with KnovaSolutions to begin a voluntary clinical prevention service designed specifically for the highest risk/need county employee. Commissioner Barkhurst seconded and the motion passed unanimously.

Gwynn asked for the Chairman's signature on various documents related to the county's health insurance plan. First is a Plan Change effective October 1, 2022, including items such as required preventative care, the "No Surprises Act" regarding air ambulance coverage, the addition of KnovaSolutions for January 2023 and a change to the county's address. In addition, the ASO Group Reopening Request and Independence Life and Annuity Company stop loss application which finalizes the stop-loss insurance for the upcoming year and the Novo Benefits Renewal Schedule of Services and Fees which outlines the county's advisor's fees for the upcoming year.

Commissioner Jones moved to authorize the Chairman's signature on the Blue Cross Blue Shield Plan Change effective October 1, 2022, the ASO Group Reopening Request and the Novo Benefits Renewal Schedule of Services and Fees. Commissioner Barkhurst seconded and the motion passed unanimously.

Clerk Bartlett presented a board resignation letter from Leigh Nation for the Old Penitentiary Joint Powers Board.

Commissioner Jones moved to regretfully accept Leigh Nation's resignation from the Old Penitentiary Joint Powers Board effectively immediately and direct the clerk to advertise the opening. Commissioner Barkhurst seconded and the motion passed unanimously.

Clerk Bartlett presented various board applications that she has received. Noting that there are still two vacancies on the Baggs Solid Waste Disposal District, and one position for the Upper Platte River Solid Waste Disposal District.

Commissioner Espy moved to reappoint Travis Harding to the Baggs Solid Waste Disposal District for a 3-year term ending August 2025 and appoint Dianna Cobb to Baggs Solid Waste Disposal District for a 3-year term ending August 2025, and Lisa Engstrom to the Memorial Hospital of Carbon County Board for an unexpired 5-year term ending June 2023. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Espy moved to reappoint Sue Jones to the Upper Platte River Solid Waste Disposal District for a 3-year term ending August 2025. Commissioner Moore seconded and the motion passed with all voting for the motion except Commissioner Jones who abstained due to conflict.

Clerk Bartlett presented the Encampment Opera House rental agreement for commissioner approval and Chairman's signature. The county would like to use the facility for an educational meeting on the proposed fire district.

Commissioner Espy moved to approve the Chairman's signature on the Encampment Opera House Rental Agreement for September 28, 2022, for the Educational Public Meeting regarding the proposed fire protection district. Commissioner Moore seconded and the motion passed unanimously.

Clerk Bartlett presented a notice from the City of Rawlins Community Development Department of a variance application for 905 East Murray Street. She asked if the county had any objection to the 25-foot setback to 24 feet and a side setback from 8 feet to 5 feet for an attached garage. The BOCC had no objection.

Clerk Bartlett presented an agreement that would allow various county offices to continue using the University of Wyoming's bucking horse and rider logo on various county items.

Commissioner Barkhurst moved to approve the Chairman's signature on the University of Wyoming Bucking Horse and Rider Organizational Use Agreement Application for an application

fee of \$25.00 and a \$250.00 license fee and for a term of 2 years. Commissioner Moore seconded and the motion passed unanimously.

Clerk Bartlett overviewed a press release from her office notifying the public that all land books have now been successfully scanned and all images digitized on the county's recording software. This makes over 246,000 land records dating back to 1873 available both in the office electronically and online to the public with a subscription to idocmarket.com. Included in the project are digitized images of older commission minutes which her office will be making available online soon. Those that are typed will be text recognizable for ease of searching.

Clerk Bartlett reported election testing has been completed and results came out as expected with no issues in the end. She noted that this consists of running a pre-filled out test deck with a known results to ensure the results upload as anticipated after running ballots through the machines that will be used at the polls on Election Day.

Certifications of Recommended Action

Clerk Bartlett presented Certifications of Recommended Action on behalf of the Planning Department requesting a public hearing be scheduled for each on October 18.

Commissioner Barkhurst moved to accept Certifications of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case #2022-13 - Jerry and Patricia Lynch, Z.C. Case #2022-14 - McCarty Canyon Ranch, LLC, MIN SUB Case #2022-04 - McCarty Canyon Ranch Minor Subdivision, Z.C. Case #2022-15 - Powell Properties, LLC, and MIN SUB Case #2022-05 - Powell Minor Subdivision and schedule a public hearing for Tuesday, October 18, 2022 at 3:00 p.m. at the Sinclair Town Hall in Sinclair, Wyoming. Commissioner Espy seconded and the motion passed unanimously.

Attorney

Deputy County Attorney, Sarah Chavez Harkins reported she is still waiting on amendments to the Guardian ad Litem contract and will agenda this for a future meeting.

Attorney Harkins presented a resolution for approval and Chairman's signature for the sale of Cathy Gardens located at 548 15th St. Rawlins, WY. to Property Management Inc.

Commissioner Jones moved to approve Resolution No. 2022-44, A Resolution selling Cathy Gardens to Property Management Inc, in the amount of \$10.00 and authorize any commissioner to sign any documents necessary to complete the transaction. Commissioner Barkhurst seconded and the motion passed unanimously.

Resolution No. 2022 – 44

A Resolution of the Board of County Commissioners of Carbon County, Wyoming, “Donation of Cathy Gardens Building”

WHEREAS, the Carbon County Commissioners have been reviewing county owned real property to determine whether it should continue to be owned by Carbon County, or donated or sold to others; and,

WHEREAS, the Carbon County Commissioners recognize the importance of having low income housing available through the HUD program for the residents in Carbon County through operation of Cathy Gardens, Ltd.; and

WHEREAS, the agent for Cathy Gardens, Ltd., has confirmed to the Carbon County Commissioners that Cathy Gardens, Ltd., agrees to ownership of the building to allow the business to continue to provide housing in Carbon County, Wyoming; and

WHEREAS, donating the Cathy Gardens building to Cathy Gardens, Ltd., will allow the continued operation of the Cathy Gardens apartments.

NOW THEREFORE, BE IT RESOLVED BY THE CARBON COUNTY BOARD OF COUNTY COMMISSIONERS hereby donate the Cathy Gardens building to Cathy Gardens, Ltd., for the continued operation of HUD and/or low-income housing for the Carbon County community, as it is in the best interest of Carbon County and its residents to have low-income housing options, with the building owned, insured and maintained by Cathy Gardens, Ltd. **APPROVED, PASSED, AND ADOPTED** at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on this 20th day of September 2022.

BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING

By: -s- Willing “John” Johnson, Chairman

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

Commissioners

Commissioner Jones reported there is a wind tower in the Boswell Springs project, #52, that is over maximum height standards at 550’ above ground level. The Federal Aviation Administration is requesting comment from the BOCC regarding the matter. The county’s standard is to shorten them up to where they should be legally and she recommended the county comment accordingly.

Commissioner Jones moved to comment to the Federal Aviation Administration regarding Boswell Springs wind tower #52 requesting the project owner be required to bring the wind tower down to the acceptable height standards. Commissioner Espy seconded and the motion passed unanimously.

Chairman Johnson discussed the Rock River wind turbines and questioned the height of the turbines at 6.2 megawatt and asked the BOCC to keep this in mind.

CITIZEN DISCUSSION

Lee Ann Stephenson, candidate for House District 47 was present asking if the BOCC had any questions for her.

GRID UNITED – HOE TRAN

Hoe Tran, Development Director for Grid United discussed the Copper Basin project. This is currently in the planning and development phase and today's presentation is simply informational.

Brant Johnson and John Ohlms reported along with a lengthy environmental and investigation process they will work with various landowners and stakeholders for their plan to construct a high voltage transmission line from a substation in Carbon County to another in Platte County. He anticipates a full NEPA process with filings late 2023 or early 2024 with conditional use permits necessary then to the industrial siting council with construction likely in 2025.

Commissioner Espy asked if using existing corridors to please keep the disturbance as close as possible. He also asked that road access be discussed early because once the BLM process is complete, access roads and routes cannot be changed.

COMMISSIONER DISCUSSION

Commissioner Moore reported that the proposed fire district website, carboncountyfiredistrict.com is now live along with a live Facebook page, both with information for the public to consider prior to voting on the proposal at the November General Election. He overviewed the schedule of upcoming public informational meetings.

Commissioner Espy just returned from Washington DC for NACO's payment in lieu of taxes meeting. Approximately 45 commissioners broke out in groups to meet with various representatives from all over the nation regarding PILT payment for counties. In the American Rescue Plan there was a provision for revenue sharing (PILT) counties to receive an allocation however the Department of Treasury refuses to disperse funds as originally intended so he and others are working on legislation to accomplish this. He noted that NACO picked up his hotel and \$400 of his flight.

Commissioner Jones reported the WY County Commissioners Association is looking for a 2023 Spring meeting host May 3-5 and asked if the BOCC was interested. There was discussion of holding the meeting in Rawlins or Saratoga and the BOCC landed on Saratoga and Commissioner Jones offered to investigate it further.

Commissioner Jones reported the WY Legislature Revenue Committee will be looking at bills regarding gaming and property taxes noting the Wy County Commissioner's Association committee she serves on will be commenting and working on both.

Chairman Johnson reported he is on the Governor Appointed Road Standards Committee and complemented Ms. Fritz and Ms. West on their application noting it was one of the best written applications for road projects

Commissioner Jones moved to appoint Adelaide Myers to the Carbon County Library Board for a 3-year term ending June 2025. Commissioner Espy seconded and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 3:46 p.m. with Clerk Bartlett, Sarah Chavez Harkins, and Lenny Layman to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 4:51 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion passed unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 4:51 p.m. Commissioner Barkhurst seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, October 18, 2022, at 9:00 a.m., at the Sinclair Town Hall, located at 300 Lincoln Avenue, Sinclair, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.