

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, August 23, 2022  
Baggs Higher Education Center, Baggs, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, August 23, 2022, at 2:00 p.m. at the Baggs Higher Education Center in Baggs, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Byron Barkhurst and Travis Moore.

Chairman Johnson called the meeting to order at 2:00 p.m.

**ADDITIONS / CORRECTIONS**

There were no additions or corrections to the agenda.

**VOUCHERS**

Commissioner Barkhurst moved to approve August 2022 payroll and benefit expenses of \$983,013.68, insurance claim and premium expenses of \$146,034.93, the report of expenditures of 1,336,456.72 for an aggregate total today of \$2,465,505.33. Commissioner Espy seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Acme Electric Company, LLC	Electrician Services	\$286.18
Advanced Heating, Inc.	Control Board Replacement	\$390.00
AlSCO, American Linen Division	Misc. Shop Supplies	\$177.06
Amazon Capital Services	Kleenex/Batteries/Moistener	\$36.76
Apg Media Of The Rockies	Newspaper Ads	\$187.20
Arguelles-Calzada, Chrystal	Electronic Monitor Deposit Refund	\$820.00
Arias, Sonia Lopez	Overpayment	\$20.00
AT&T Mobility	CCSO MDT Service	\$855.72
Axis Forensic Toxicology, Inc.	Lab Services	\$445.00
Baggs, Town Of	Fire/Rent/Water Services	\$1,575.12
Balestrieri, Michelle	Mileage	\$46.80
Bank Of Commerce (Ach)	Monthly Payroll Files	\$180.00
Benjamin, Larry	Mileage	\$137.50
Bennett, Thomas L. M.D.	Autopsy/Mileage	\$2,157.71
Bi Inc.	Electronic Monitoring Services	\$1,280.50
Black Hills Energy	Heating Services	\$26.41
Blue Knight Security LLC	Inmate Transport	\$7,050.00
Bob Barker Company, Inc.	Supplies	\$177.20
Bomgaars Supply	Supplies	\$146.85

Carbon Co. Veterinary Hospital	Veterinary Services	\$361.26
Carbon Power & Light Inc	Electric Services	\$2,233.26
CareRight Technologies, LLC	Monthly Bed Fee	\$221.70
Casper Winnelson Co	Wall Faucet	\$130.16
Charm-Tex, Inc.	Mattresses	\$744.50
Charter Communications	Jail Tv Subscription	\$239.44
Chiu, Stephanie	Medical Services	\$6,500.00
Collins Communications Co	Hospital Handheld Radios	\$11,308.20
Colorado State University	CEM Analytical Lab	\$450.00
Correnti, Joey	Canvassing Board 22 Primary/Mileage	\$121.30
Corthell And King, P.C.	Legal Services	\$1,175.00
Cowboy Supply House	Misc. Cleaning Supplies	\$3,504.69
Dirty Boyz Sanitation, Inc	Trash Services	\$1,652.00
Dixon, Town Of	Water Services	\$308.00
Dominion Energy	Electric Services	\$28.88
Drummond Refrigeration LLC	Refrigeration Repairs	\$6,656.51
Dustbusters, Inc.	Dust guard	\$565,110.00
Dynamic Controls Inc	Camera Service	\$720.00
Econo Signs, LLC	Speed Limit Signs	\$2,288.80
Elevated Safety Solutions	Random Drug/Breathalyzer	\$271.20
Elk Mountain, Town Of	Water Services	\$68.50
Encampment, Town Of	Water Services	\$102.00
Encartele	Jail Data	\$750.00
Erickson & Roberts	Legal Services	\$605.58
Fatbeam LLC	Fiber/Internet	\$5,170.00
FCI Constructors Of Wy	Cc Courthouse & Carbon Bldg. Remodel	\$313,541.10
Fernandez, Veronica M	Canvassing Board 22 Primary	\$74.00
Galls/Quartermaster	Deputy Uniforms	\$451.82
GlaxoSmithKline Pharma.	Vaccines	\$3,231.61
Gonzalez Butler, Wanda I	Interpreter Services	\$40.00
Hahn, Bob	Aug Hours	\$1,350.00
Hanna, Town Of	Water Services	\$254.22
Herring, Jeff	Oil	\$218.45
Honnen Equipment	Parts	\$1,107.38
IML Security Supply	Finance Charge	\$4.32
Jack's Body & Fender Repair	Tow Charges	\$777.00
Jolly, Ashley	Mileage On Election Day	\$95.15
Jones, Kaylee	Fair Helper Payroll Hours	\$2,062.50
Kilburn Tire Company	Tires	\$14,337.61
L N Curtis & Sons	Flashlights	\$360.12
Lally, Brian J.	Postage Reimbursement	\$18.50

Lifetime Benefit Solutions, Inc	Cobra Cc Employees	\$25.00
McGraw, Joan	Mileage	\$44.00
Medicine Bow, Town Of	Water Services	\$194.00
Mem. Hospital Of Carbon Co.	Lab Services	\$411.00
Merck Sharp & Dohme Corp.	Vaccines	\$2,485.45
Merseal Law, LLC	Legal Services	\$4,380.00
Mike's Lock & Key	Lock Smith Services	\$136.00
Modern Imaging Solutions	Gloves	\$719.70
Morse, Kimberley	Mileage	\$103.00
MPM Corp / Evergreen Disposal	Trash Services	\$130.00
Natrona County Circuit Court	Certified Copies	\$2.00
Norco, Inc.	Parts/Cylinder Rental	\$2,836.98
Novo Benefits	GASB Reporting	\$3,600.00
Offender Watch	Sex Offender Notifications	\$165.60
Office Of The Attorney General	Background Checks	\$117.00
Olde Trading Post	Fuel	\$374.43
Opfar, Benjamin D	Key Reimbursement	\$3.59
O'Reilly Auto Parts	Wipes/Paper/Wiper Fluid	\$17.77
Perkins Conoco	Fuel	\$39.66
Perkins Oil Co	Fuel	\$4,048.23
Phillips 66-Conoco-76	Fuel	\$179.60
Plainsman Printing & Supply	Case binders	\$675.31
Quill Corporation	Office Supplies	\$44.82
R.P Lumber Company, Inc.	Supplies	\$248.00
Rawlins Automotive	Parts	\$10,553.33
Rawlins Eastside Carwash	Car Wash Cards	\$130.50
Rawlins Hardware	Supplies	\$602.78
Rawlins, City Of	Water Services	\$3,414.60
Reed, Kaitlin M	Mileage/Meal On Election Day	\$125.42
Republic Services #642	Trash Services	\$222.79
Rice, Denise	Mental Health Contract Services	\$1,250.00
Rocky Mountain Power	Electrical Services	\$34,218.83
Runbeck	2022 Primary Election Ballots	\$6,822.37
Safeguard Business Systems	Checks	\$432.15
Saratoga Auto Parts, Inc.	Supplies	\$487.76
Saratoga, Town Of	Water Services	\$148.65
Schaeffer Mfg. Co	Oil	\$1,762.97
Schilling & Winn Pc	Legal Services	\$2,406.64
Shippy, April	Interpreter Services	\$80.00
Shively Hardware	Filter	\$602.61
Skyline Motors, Inc.	Road And Bridge Truck	\$58,865.00

Snake River Press	Newspaper Ads	\$96.00
Spaulding, Dawnette	Mileage	\$118.75
Spyglass	Annual Spy care Fee	\$3,150.00
Staples Advantage	Office Supplies	\$875.53
State Of Wyoming DCI	Sex Offender Changes	\$150.00
Stinker Stores Inc	Fuel	\$15,678.84
Summit Food Service	Jail Meals	\$17,995.40
Swanson Services Corporation	Jail Commissary	\$2,818.39
Team Lab	Road Patch	\$7,180.00
Tek84 Inc.	Whole Body Scanner	\$139,000.00
Terminix	Pest Control Services	\$193.00
The Cowboy Couture	Embroidery	\$15.00
The Product Center	Toner Cartridge	\$489.41
Tin Boy Garage	Vehicle Repairs	\$3,008.93
T-O Engineers	Fence Relocation/Master Plan Update	\$18,369.73
Valley Oil Company	Fuel	\$2,227.14
Voiance Language Services LLC	Over The Phone Interpreter Services	\$29.25
Waco	Waco Registrations	\$500.00
Walker, Deborah C	Patches	\$144.00
Wex Bank	Fuel	\$1,514.96
Wille, O.R.	Mileage	\$82.50
Winters Griffith Architects	Construction Administration	\$8,485.00
Wy Dept Of Transportation	Repairs	\$18.73
Wy Diesel Service	Misc. Mechanic Services	\$2,346.04
Wy Machinery Company	Parts	\$2,049.51
Wy Rents, LLC	Equipment Rental	\$93.75
Wy Retirement System	July Volunteer Fire Retirement	\$937.50
Wyoming Apparatus	Foam Pro Diagnostics & Repair	\$650.75
Wyoming Otolaryngology, Pc	Medical Services	\$410.00
Yocum, Leo	Mileage	\$80.30

### **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the August 2, 2022, regular meeting minutes, monthly receipts from Carbon County Clerk in the amount of \$21,218.75 and Clerk of District Court in the amount of \$4,499.00, a bond for Beverly Hannum, Treasurer for the City of Rawlins, in the amount a bond for Ashley Masselink, Treasurer for the Town of Sinclair in the amount of \$50,000.00 and a bond for Izabela M. Tysver Treasurer for the Town of Sinclair in the amount of \$50,000.00. Commissioner Moore seconded and the motion passed unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 2:04 p.m. with Clerk Bartlett and Matt Webster to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 2:12 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion passed unanimously.

### **Road and Bridge**

Commissioner Espy moved to authorize the Chairman's signature on Resolution 2022-36, A Resolution Authorizing the Submission of an Application for Federal Funding through the High Risk Rural Road Program Administered by the Wyoming Department of Transportation for Carbon County for the Purpose of the Seminole Centerline Marking Project. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Espy moved to approve the Chairman's signature on the Lease Agreement Gravel Permit #525 for County Road 700 with Ron Wille in the amount of \$500.00 per year in a lump sum for 833 tons of aggregate to be removed from the Miller Gravel Pit and thereafter at a rate of \$0.60 per ton for a term of August 1, 2022 through July 31, 2023; and the Lease Agreement Gravel Permit # 425 for County Road 504 with James Wiant in the amount of \$500.00 per year in a lump sum for 833 tons of aggregate to be removed from the Wiant Gravel Pit and thereafter at a rate of \$0.60 per ton for a term of August 1, 2022 through July 31, 2023. Commissioner Jones seconded and the motion passed unanimously.

### **Building and Grounds**

Commissioner Barkhurst moved to approve the lease agreement between Frank Trujillo and Carbon County for the residence located at 523 Rodeo Street, Rawlins for a term of one year beginning on September 1, 2022, and terminating on August 30, 2023, in the amount of \$600.00 per month with a \$200.00 non-refundable pet deposit. Commissioner Espy seconded. Chairman Johnson questioned if this is the same lease agreement as previously used and Clerk Bartlett confirmed only the name and term were different. The motion passed unanimously.

### **Clerk**

Commissioner Jones moved to approve the Health Insurance Plan Renewal with Independence Indigo for reinsurance coverage. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Jones moved to approve the Chairman's signature on the Memorandum of Understanding between the Wyoming Office of Guardian ad Litem (GAL) and Carbon County for

the purpose of setting forth guidelines for legal representation of children for a term of July 1, 2022, through June 30, 2024, or until terminated and in an amount equal to not less than 25% of fees paid to GAL's. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Moore moved to authorize any commissioner's signature on Resolution 2022-37, Resolution for a Special Prosecutor. Commissioner Espy seconded and the motion passed unanimously.

### **Commissioners**

Commissioner Jones moved to approve the Chairman's signature on the Certification of Substantial Completion for the Replace Wildlife Fence Project at Dixon Airport. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Jones moved to approve the Chairman's signature on the Certification of Substantial Completion for the 2022 Seal Coat and Mark Project at Dixon Airport. Commissioner Barkhurst seconded and the motion passed unanimously.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 3:25 p.m. Commissioner Moore seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, September 20, 2022, at 9:00 a.m., at the Platte Valley Community Center, located in Saratoga, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

---

Gwynn G. Bartlett, Carbon County Clerk

Approved this 6<sup>th</sup> day of September 2022  
BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

---

Willing John Johnson, Chairman