

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, August 2, 2022
Carbon Building – Courthouse Annex, Rawlins WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, August 2, 2022, at 9:00 a.m. at the Carbon Building-Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Byron Barkhurst and Travis Moore.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Chairman Johnson added a Resolution to approve a grant submission for South Central Wyoming Emergency Medical Service under the clerk and to add a bond for Karen Heath, Medicine Bow Clerk/Treasurer.

VOUCHERS

Commissioner Barkhurst moved to approve the report of expenditures in the amount of \$758,201.32. Commissioner Espy seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Abels, Duane E	County Health Officer	\$1,600.00
Acme Electric Company, LLC	Bucket Truck Rental	\$300.00
Advanced Network Mgmt., Inc.	Carbon Building Reno	\$62,710.78
Albrechtson, Mary Kay	Bailiff For Circuit Court	\$75.00
AlSCO, American Linen Division	Misc. Shop Supplies	\$59.02
Angeloff, Angela L	Fingerprint Reimbursement	\$5.00
Arca Search	Annual Fee	\$1,090.00
Avfuel Corporation	Aviation Fuel	\$22,680.74
Baggs, Town Of	Controlled Burn/Accident/Rent	\$830.00
Bank Of Montreal - Mastercard	Misc. Charges	\$9,125.82
Best Western Cottontree	Hotel Fees	\$96.00
Black Hills Energy	Heating Services	\$4,052.47
Blakeman Propane	Heating Services	\$135.24
Blue Knight Security LLC	Inmate Transport Services	\$7,750.00
Bomgaars Supply	Trimmer/Blower	\$231.66
Bridger Fabrication	Snow Cat Repair	\$85.00
Carbon County Fair Association	Indoor Booth Rental	\$25.00
Carbon County Fair Board	Monthly Outside Agency Payment	\$8,333.34
Carbon County Library	Monthly Outside Agency Payment	\$60,598.62

Carbon County Museum	Monthly Outside Agency Payment	\$37,500.00
Carbon County Senior Services	Monthly Outside Agency Payment	\$37,500.00
CareRight Technologies, LLC	Monthly Recurring Bed Fee	\$188.10
Casper Winnelson Co	Urinal Repair Kit	\$303.60
Casper Winnelson Co	Misc. Parts	\$548.81
Charter Communications	Jail Tv Subscriptions	\$119.72
Cowboy Supply House	Air Freshener	\$780.38
Dallin Motors Inc	Vehicle Service	\$188.89
Defense Technology (Florida)	Less Lethal Training	\$995.00
Dixon, Town Of	Water Services	\$308.00
Dynamic Controls Inc	Power Supply Service	\$360.00
Encartele	Jail Data	\$750.00
Engstrom, James D. DDS	Inmate Dental Services	\$2,500.00
Erickson & Roberts	Legal Services	\$159.58
F & S Trucking, Inc	Water For Mag	\$2,829.00
Fire Safety USA, Inc.	Mini Tac Light/Battery	\$1,400.90
Fritz Welding & Machine, Inc.	Round Steel	\$50.40
Further	Health Reimbursement	\$4,305.12
Galls/Quartermaster	Deputy Uniforms	\$502.30
Gier, David	Personal Vehicle Use On Fire	\$3,633.82
Grainger	Belt	\$122.73
Haver, Emily L.	State Shoot Meals	\$17.85
Hays, Patricia	Mileage	\$44.00
Herman, Bobbie	Mileage	\$49.50
High Plains Power	Electric Services	\$394.54
Iacovetto, Karon	Cleaning Services	\$19,530.00
Jack's Body & Fender Repair	Towing Services	\$255.00
Jacoby Funeral Home	Indigent Burial	\$2,597.50
Kaisler, Todd	Mileage	\$99.00
Kaluzny, Emily	Personal Phone Usage	\$30.00
Kilburn Tire Company	Tires	\$2,848.86
KNF Flex-pack Corporation	Body Bags	\$1,151.04
Knife River	Gravel For Fairgrounds	\$956.19
Kostovny, Mark	Mileage	\$46.20
KTGA/KBDY	Radio Hosting	\$150.00
Kussmaul Electronics	120V Ac 20 Amp/Weatherproof Cover	\$391.92
L N Curtis & Sons	Expansion Ring	\$29.57
M. Gonzales Trucking, Inc.	Tire Services	\$2,088.36
M.H.C.C.	Lab Fees	\$695.00
Mike's Lock & Key	Misc. Locksmith Services	\$40.00
Mile High Shooting, LLC	Ammunition	\$3,946.10

Motorola Solutions	Spillman Support	\$6,113.74
Mountain Alarm	Monthly Monitoring	\$47.90
Nation, Leslie H	Mileage	\$20.35
Natrona Co. Sheriff's Office NWSC	Registration Fees	\$500.00
Offender Watch	Sex Offender Notification	\$185.20
O'Reilly Auto Parts	Battery	\$249.57
Perkins Oil Co	Fuel	\$2,817.99
Personnel Evaluation, Inc.	Employee Evaluations	\$20.00
Plainsman Printing & Supply	Case Binders	\$3,118.40
R.P Lumber Company, Inc.	Lumber	\$295.57
Rawlins Automotive	Misc. Parts	\$1,445.73
Rawlins Hardware	Misc. Supplies	\$1,279.90
Ready, Justin	Mileage	\$88.00
Ricoh USA Inc	It Copiers	\$273.93
Ricoh USA, Inc	It Copiers	\$5,561.86
Rocky Mountain Info Network	Annual Membership	\$100.00
Rocky Mountain Power	Carbon Building Electric Services	\$3,400.12
Rodabaugh, Sherry	Bailiff For Circuit Court	\$75.00
Russell Industries Inc	Ball Bearings	\$242.38
Saratoga Sun	2022 Fee Schedule Amendments	\$78.63
Schilling & Winn Pc	Legal Services	\$9,447.92
Shepard's	Fuel	\$10,486.12
Shively Hardware	Misc. Parts	\$843.99
Staples Advantage	Misc. Office Supplies	\$217.99
State Of Wyoming A & I	State Mainframe Access	\$45.57
Stinker Stores Inc	Fuel	\$23,137.13
Summit Food Service	Jail Meals	\$7,950.07
Swanson Services Corporation	Jail Commissary	\$2,903.80
Thos. Y. Pickett & Co., Inc.	2023 Valuation Contract	\$7,000.00
T-O Engineers	DWX Seal Coat & Mark/Fence Relocate	\$257,483.25
Trudiligence, LLC	Misc. Background Checks	\$109.95
Tyler Technologies, Inc	Web Hosting Internet	\$275.63
UPRSWDD	Trash Services	\$190.00
Us Bank	Misc. Charges	\$2,710.80
V.I.P Marketing, LLC.	Fire District Education	\$1,537.61
Valley Oil Company	Fuel	\$2,868.62
Voiance Language Services LLC	Interpretation Services	\$28.50
Wailes, Sadith Fiorella	Victim Witness Mileage	\$31.25
Wilson, Karon	Mileage	\$41.47
Winters Griffith Architects	Construction Administration	\$8,385.00
WLEA-Advanced Training	Advanced Firearms Training	\$620.00

Wrigley, Robert L	Personal Vehicle For Fire	\$3,049.19
WY Dept Of Transportation	Cn06068 Brush Creek Bridge	\$45.83
WY Machinery Company	Mechanic Services	\$1,569.35
WY Public Health Laboratory	Lab Fees	\$486.00
WY Secretary Of State	Notary Application	\$60.00
Wyoming State Forestry Division	Premium For FY 23	\$5,692.09
WY Water Rights Consulting, Inc	Brush Creek Water For Mag	\$1,421.25
Zetron	Communications Equipment	\$73,458.00

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the July 18, 2022, regular meeting minutes, monthly receipts from Planning Development totaling \$22,535.00 and Road & Bridge totaling \$100.00 and a bond for Karen Ruth Heath, Medicine Bow Clerk/Treasurer. Commissioner Moore seconded and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Emergency Management

Commissioner Barkhurst moved to authorize the Chairman's signature on the Grant Between WY Office of Homeland Security and Carbon County, 18-SHSP-CAR-HCE18 in the amount of \$13,000 for emergency area lighting at polling places. Commissioner Jones seconded and the motion passed unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Grant Between WY Office of Homeland Security and Carbon County, 18-SHSP-CAR-HEM18 in the amount of \$11,308.20 for site radios at the Memorial Hospital of Carbon County. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Espy moved to authorize the Chairman's signature on Amendment One to the Grant Award Agreement Between the WY Office of Homeland Security and Carbon County for Grant 21-EMPG-ARP-CAR-GCF21 amending the total payment from \$20,000 to up to \$40,000.00 for reimbursement of volunteer hours as well as adding allowable training and travel expenses as authorized expenses with an extension through September 30, 2023. Commissioner Moore seconded and the motion passed unanimously.

IT

Commissioner Barkhurst moved to authorize the Chairman's signature on the Grant Between WY Office of Homeland Security and Carbon County, 21-SHSP-CAR-MU-CYB in the amount of \$37,648.00 for the purchase and installation of hardware and software for multi-factor authentication. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Moore moved to authorize the Chairman's signature on the Amended Installation and Integration Agreement with Capital Business Systems for the lease of copiers. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Espy moved to authorize the Chairman's signature on the Interstate Cooperation Contract for the Texas Department of Information Resources Cooperative Contracts Program. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Barkhurst moved to waive the procurement policy to purchase \$82,429.26 for network switches and associated equipment from Advanced Network Management from the general fund noting the waiver is because the company already has an agreement in place with the county for maintenance and support. Commissioner Espy seconded and the motion passed unanimously.

South Central WY Emergency Medical Service

Commissioner Jones moved to authorize the Chairman's signature on Resolution 2022-33, A Resolution Authorizing Submission of an ARPA Health and Human Services Grant Application to the Wyoming State Land & Investment Board on Behalf of South Central Wyoming Emergency Medical Services for the Purpose of Building and Constructing to Erect an Emergency Medical Services Station Facility in Hanna, Wyoming Purpose of Building and Construction. Commissioner Barkhurst seconded and the motion passed unanimously.

Assessor

Commissioner Espy moved to adopt the 2022 Mill Levies as presented by the County Assessor. Commissioner Moore seconded and the motion passed unanimously.

Road and Bridge

Commissioner Espy moved to close County Road 297 and install barriers except for emergency purposes as needed. Commissioner Jones seconded and the motion passed unanimously.

Attorney

Commissioner Barkhurst moved to authorize the Chairman's signature on the Contract Between Wyoming Department of Family Services and Carbon County Board of County Commissioners in the amount of up to \$50,000 plus a \$7,500 in-kind match going through June 30, 2024, to fund the Community Juvenile Services Board. Commissioner Moore seconded and the motion passed unanimously.

Clerk

Commissioner Espy moved to waive the procurement policy and purchase a Haglund from Tracked Outdoors in the amount of approximately \$160,000.00 using American Rescue Plan Funds, if the BOCC likes the Haglund once they see it; he added this will be a county asset under

direction of the Sheriff's Department and their control and they will develop an operating policy for the unit. Commissioner Barkhurst seconded and the motion passed unanimously

Commissioner Jones moved to authorize the Chairman's signature on Amendment Five to the Lease Between Wyoming Department of Transportation and Board of Carbon County Commissioners extending the lease through July 31, 2025, with the same fee due of \$1,200.00 per year. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Carbon County Prevention Project Subgrantee Contracts with Carbon County Higher Education Center in the amount of up to \$21,000 through June 30, 2024, and Memorial Hospital of Carbon County in the amount of up to \$4,000.00 through June 30, 2024, both to provide prevention services under the Prevention grant with the State of Wyoming. Commissioner Barkhurst seconded and the motion passed with all voting for the motion except Commissioner Moore who abstained due to conflict.

Commissioners

Commissioner Jones moved to ratify the Chairman's signature on the WY Airport Improvement Program Certificate of State Grant-in-Aid for the Dixon Airport Fence Relocation Project in the amount of \$34,533.00 state funds (6.00%) plus \$23,022.00 county funds (4.00%) and the remainder federal funds for FAA Project 3-56-0038-023-2022. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Jones moved to regretfully accept Stacey Finney's resignation from the upper Platte River Solid Waste Disposal District effective immediately and direct the Clerk to advertise the vacancy. Commissioner Barkhurst seconded and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 10:17 a.m. with Clerk Bartlett, Ashley Mayfield Davis and Sheriff Roybal to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 10:49 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion passed unanimously.

CITIZEN & COMMISSIONERS DISCUSSION

Commissioner Moore authorized the Chairman's signature on a letter regarding a personnel matter. Commissioner Barkhurst seconded and the motion passed unanimously.

County Property For Sale

Commissioner Barkhurst moved to award bids for county owned property to the high bidder for parcel #1, (legal description) to Shawn Weaver in the amount of \$41,500.00. Commissioner Jones seconded and the motion passed with all voting for the motion except Commissioner Espy who abstained due to conflict.

Commissioner Jones moved to award bids for county owned property to the high bidder for each as follows all in the Skyline Acres Industrial Subdivision First Addition: Parcels 5, Lot 1 Block 6 and Parcel 11, Lot 4 Block 6 to Robert Weber and Parcel 9, Lot 3 Block 7 to Steve & D’La Shrove each at \$10,000.00 each. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Espy moved to award bids for county owned property to the high bidder for each as follows, all in the Skyline Acres Industrial Subdivision First Addition: Parcels 6, 8, 10, 12, 13, 15, 16, 18 and 20, Lots 1-4 and 6-8 Block 8 along with portions of lots 1-4 Block 8 and Lot 4 Block 7 to John Curtis Pell and Veronica Pell in the amount of \$2,600 each; parcel 14, Lot 5 Block 8 to Barbara Linn in the amount of \$3,175.00; and parcel 7, Lot 2 Block 7 to Steve & D’La Shrove in the amount of \$5,000.00 and authorize any commissioner to sign all sales documents for all properties authorized at today’s meeting. Commissioner Moore seconded and the motion passed with all voting in favor except Commissioner Moore who abstained.

Commissioner Espy moved to reject offers presented on parcels 2, 3, 4, 17 and 19, Lots 8-12 Block 3 of the Skyline Acres Industrial Subdivision. Commissioner Moore seconded and the motion passed unanimously.

Planning & Development

Commissioner Barkhurst moved to accept the Certification of Recommended Action from the Planning & Zoning Commissioner concerning the following case file 2022-12, Thomas Garbutt-Benson’s request for a zone change on .16 acres 13 miles west of Encampment off Highway 70 and schedule a public hearing September 6, 2022, at 11:15 a.m. at the Carbon Building – Courthouse Annex in Rawlins, WY. Commissioner Espy seconded and the motion passed unanimously.

Public Hearing – 2022 Fee Schedule Amendments

Chairman Johnson opened a public hearing at 11:15 a.m. to hear proposed amendments to the Planning & Zoning Fee Schedule. Sarah Brugger, County Planning Director presented the amendments to the fee schedule and noted the Planning & Zoning Commissioner unanimously recommended approval of the changes.

Chairman Johnson called for comments for or against the case. There being no comments he closed the hearing at 11:20 a.m.

Commissioner Jones moved to approve 2022 Fee Schedule Amendments effective immediately and authorize the Chairman to sign Resolution 2022-34, A Resolution of the Board of County Commissioners of Carbon County, Wyoming, adopting the recommendation of the Carbon

County Planning and Zoning Commission. “FEE SCHEDULE”. Commissioner Espy seconded and the motion passed unanimously.

PUBLIC HEARING – C.U. Case 2015-04 – Sage Veterinary Services

Chairman Johnson opened a public hearing at 11:21 a.m. to hear C.U. Permit Transfer Requests for C.U. Case #2015-04 – Slater Creek Livestock, LLC/Benjamin, and Hallie Noland/Sage Veterinary Services request to approve the transfer of Conditional Use Permit Case File #2015-04 to Brown Horse Cattle Co., LLC and Baggs Veterinary Services, LLC. Planning Director Brugger overviewed the case file.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 11:24 a.m.

Commissioner Barkhurst moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2022- 35 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission concerning C.U. Case #2015-04 – Slater Creek Livestock, LLC/Benjamin and Hallie Noland/Sage Veterinary Services request to approve the transfer of Conditional Use Permit Case File #2015-04 to Brown Horse Cattle Co., LLC and Baggs Veterinary Services, LLC. Commissioner Espy seconded, and the motion passed unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 11:34 a.m. Commissioner Moore seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, September 6, 2022, at 9:00 a.m., at the Carbon Building – Courthouse Annex, located at 215 W. Buffalo St. Suite 240C, Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk’s Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk’s Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 23rd day of August 2022
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING
-s- Willing John Johnson, Chairman