

**REPORT TO THE  
MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Monday July 18, 2022  
Carbon Building – Courthouse Annex, Rawlins WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Monday, July 18, 2022, at 9:00 a.m. at the Carbon Building-Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Byron Barkhurst and Travis Moore.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

There were no additions or corrections to the agenda.

**CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the July 5, 2022, regular meeting minutes, monthly receipts from Clerk of District Court in the amount of \$4,489.00, a bond for Pamela A. Thayer, Treasurer for the Board of Cooperative Higher Education Services in the amount of \$50,000.00 and Notice of Valuation Changes in the amount of (\$1,664,398.00). Commissioner Moore seconded and the motion passed unanimously.

**Public Hearing – Adoption of Fiscal Year 2022 - 2023 Budget**

Commissioner Espy moved to adopt Resolution 2022-31 A Resolution to Provide Income Necessary to Finance the Budget and Appropriating Funds Through a 12.000 Mill Levy and to authorize the Chairman’s signature on the final budget summary. Commissioner Moore seconded, and the motion passed unanimously.

The full Resolution is available in the Report to the Official Minutes.

**VOUCHERS**

Commissioner Barkhurst moved to approve July 2022 payroll and benefit expenses of \$945,636.71 and insurance claim and premium expenses of \$452,335.24, the main amount of expenses of \$1,667,367.92 for an aggregate total today of \$3,065,339.87. Commissioner Jones seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Alsco, American Linen Div.	Misc. Shop Supplies	\$118.04
Apg Media Of The Rockies	P&Z Meeting Minutes	\$57.64
API Systems Integrators	Fire Monitoring	\$102.00

Arca Search	Site System Annual Fee	\$726.67
Axis Forensic Toxicology, Inc.	Exam Fees	\$336.50
Baggs, Town Of	Baggs Fire Call/Water Services	\$1,934.37
Bi Inc.	Electronic Monitoring Services	\$572.00
Blakeman Propane	Heating Fuel	\$462.56
Bomgaars Supply	Pipe Nipple	\$7.59
Boys & Girls Clubs - Carbon Co.	2022 Q2 TANF	\$2,909.00
Carbon County Fair Board	Rental Fees 2022	\$6,700.00
Carbon Co. Veterinary Hospital	Zeus Vet Visit	\$125.04
Carbon County Weed & Pest	Weed Sprayer	\$28.30
Carbon County Weed & Pest	Weed Killer	\$47.20
Carbon Power & Light Inc	Electric Service	\$2,060.44
Casper Winnelson Co	Urinal Parts	\$1,593.46
Chiu, Stephanie	Inmate Medical Services	\$6,500.00
Corthell And King, P.C.	Legal Services	\$2,880.00
Cowboy Chemical	Jail Laundry Supplies	\$599.20
Cowboy Supply House	Trash Liners/Tissue	\$197.14
DBT Transportation Svs. LLC	AWOS Maint.	\$1,667.44
Drummond Refrigeration LLC	A/C Chiller Parts	\$365.00
Elk Mountain, Town Of	Water Service	\$65.50
Encampment, Town Of	Water Service	\$102.00
Encartele	Jail Data	\$750.00
Fatbeam LLC	Dark Fiber	\$5,170.00
FCI Constructors Of Wy	Carbon County Courthouse & CBIP	\$1,481,549.40
Fired Up Rescue	Fire Uniforms	\$5,454.00
GlaxoSmithKline Pharma.	Vaccines	\$4,068.73
Grainger	Misc. Parts	\$954.94
Greater Wy Big Bros/Sisters	June Prevention/TANF	\$21,941.16
Hanna, Town Of	Water Service	\$295.96
Haver, Emily L.	Meal Reimbursement	\$25.23
Hopkins Medical Products	Pulse Oximeter/Scale Carrying Case	\$465.60
Jeffrey Center Board	Rental Fees 2022	\$2,350.00
Kilburn Tire Company	New Lug Nuts	\$108.24
KTGA/KBDY	Absentee Ballot Ads	\$200.00
L N Curtis & Sons	Gasket/Battery Pack	\$726.92
Laramie Fire Extinguisher	Yearly Inspection	\$33.00
Laramie Fire Protection	Annual Monitoring	\$480.00
LexisNexis Matthew Bender Inc	Wy Statute Books	\$441.62
Lifetime Benefit Solutions, Inc	Cobra County Employees	\$25.00
Matthew Bender & Co, Inc.	Wy Court Rules 2022	\$2,439.69
McGraw, Joan	Board Mileage	\$24.00
Medicine Bow, Town Of	Water Service/Vehicle Accident/Fires	\$12,017.00

Merseal Law, LLC	Legal Services	\$5,750.00
MPM Corp / Evergreen Disposal	Trash Service	\$130.00
Norco, Inc.	Cylinder Rent	\$781.80
Offender Watch	Sex Offender Notifications	\$103.24
Olde Trading Post	Fuel	\$154.33
O'Reilly Auto Parts	Capsule	\$28.49
Perkins Oil Co	Fuel	\$3,561.89
Perue Printing	Business Cards	\$74.24
R.P Lumber Company, Inc.	Misc. Parts	\$120.94
Rawlins Automotive	Misc. Parts	\$505.16
Rawlins Hardware	Misc. Parts	\$125.50
Rawlins, City Of	Water Service	\$2,067.40
Republic Services #642	Trash Service	\$222.79
Russell Industries Inc	Seals, Gasket, Shim & Bushing	\$727.24
Saratoga Auto Parts, Inc.	Misc. Parts	\$148.02
Saratoga Sun	Misc. Ads	\$1,556.28
Saratoga, Town Of	Water Service	\$87.50
Schaeffer Mfg. Co	Oil Drum	\$1,570.25
Schofield, Stephanie M	Arson Dog Investigation	\$308.00
Shepard's	Fuel	\$5,645.08
Shively Hardware	Misc. Tools	\$1,095.93
Staples Advantage	Paper	\$12.29
State Of Wyoming DCI	Sex Offender Changes	\$50.00
Stinker Stores Inc	Fuel	\$22,753.24
Summit Food Service	Jail Meals	\$3,885.37
Swanson Services Corporation	Jail Commissary	\$915.94
Terminix	Pest Control	\$193.00
T-O Engineers	DWX Fence Relocation	\$18,847.65
Western Truck Repair	Switch	\$39.66
Wex Bank	Fuel	\$1,777.59
Wex Bank	Late Fee	\$10.00
Wy Behavioral Institute	Admin Emergency Detentions	\$584.00
Wy Dept Of Health	Rental State Vehicle	\$80.00
Wy Dept Of Transportation	Cn06068 Br Over N Platte	\$73.07
Wy Secretary Of State	Angeloff Notary	\$60.00
Wyoming State Forestry Div.	2023 Premiums	\$14,453.22
ZOCO Unlimited Inc.	Prep Blading Water	\$9,191.23

**ELECTED OFFICIALS & DEPARTMENT HEADS**

**IT**

Commissioner Espy moved to approve the Capital Business Systems Inc. Installation & Integration Agreement for the lease of 17 copiers in the amount of \$1,407.43 per month and for a term of 63 months with a contract total of \$88,668.09 plus a per page print/copy cost and the Interstate Cooperation Contract for Texas Department of Information Resource Technology Contracts for the use of the 17 copiers. Commissioner Barkhurst seconded and the motion passed unanimously.

### **Road and Bridge**

Commissioner Espy moved to adopt Resolution 2022-32 A Resolution Setting Speed Limits on County Roads 203, 451, 291, 401 and 351. Commissioner Moore seconded and asked if the county could put caution and other warning signs up for those roads that are not in the best shape. Attorney Davis reported caution and like signs are only warnings and that she recommends reporting to the Sheriff a speed index survey is in place and that the BOCC had adopted the speed limits, so they are enforceable. The motion passed unanimously.

The full Resolution is available in the Report to the Official Minutes.

### **Planning and Development**

Commissioner Barkhurst moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case File No. 2022-11, Timothy and Kimala Kelbert, C.U. Case 2022-03 – Union Telephone Company – Rawlins North Water Tank Communication Site Project and C.U. Case #2022-04 – Amazon Kuiper Infrastructure LLC – CPR 501 Rawlins Communication Site and schedule a public hearing for Tuesday, September 6, 2022 at 11:15 a.m. at the Carbon Building Courthouse Annex in Rawlins, Wyoming. Commissioner Moore seconded and the motion passed with all voting for the motion except Commissioner Espy who abstained due to conflict.

Commissioner Barkhurst moved to accept the Certification of Recommended Action from the Planning & Zoning Commission concerning the Carbon County 2022 Fee Schedule Amendments and scheduled a public hearing for Tuesday, August 2, 2022. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Espy moved to approve the Chairman's signature on the letter of interest requesting cooperating agency status regarding the West Fork Battle Creek Watershed Project. Commissioner Jones seconded and the motion passed unanimously.

### **Clerk**

Commissioner Jones moved to authorize the Chairman's signature on the Blue Cross Blue Shield plan change related to retiree eligibility terming them upon Medicare eligibility due to age. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Jones moved to implement a 10% increase per year, rounding to the nearest whole dollar, each January to retiree insurance premiums beginning January 1, 2023. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Jones moved to approve the Chairman's signature on the Memorandum of Understanding between the University of Wyoming and Carbon County for the Extension Office for a term of July 1, 2022, through June 30, 2026. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Jones moved to approve the Chairman's signature on the Grant Agreement between Wyoming Department of Health, Public Health Division and Carbon County for activities designed to prevent the use, misuse, or abuse of tobacco, alcohol, or controlled substances, and activities designed to prevent suicide through the Community Prevention Grant Program in an amount not to exceed \$267,816.00 and for a term of July 1, 2022, through June 30, 2024. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Espy moved to reappoint Russell Waldner to the Saratoga-Carbon County Joint Powers Board for a 3-year term ending July 2025 and reappoint Caleb Owens to the Valley Community Center Joint Powers Board for a 3-year term ending July 2025. Commissioner seconded and the motion passed unanimously.

### **Commissioners**

Commissioner Jones moved to approve the Chairman's signature on the Notice to Proceed with Straight Stripe Painting, Inc for the Dixon Airport 2022 Seal Coat and Mark project. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Jones moved to approve lease agreements between Carbon County and Zach Weber and a separate one with Bo Stocks for hangars at the Dixon Airport, each for a term of thirty years and in the amount of \$2,07.20 per year based on \$0.38 per square foot with a fee increased beginning the 5<sup>th</sup> year and each 5<sup>th</sup> year thereafter based on the consumer price index. Commissioner Espy seconded and the motion passed unanimously.

### **PUBLIC HEARING – CARBON COUNTY LIQUOR LICENSE AND MALT BEVERAGE PERMIT RENEWALS AND TRANSFER**

Commissioner Moore moved to approve all liquor license and malt beverage renewals each for a term of one year expiring August 31, 2023, as read in the minutes and to approve the transfer of the retail liquor license from SCK Rendezvous Lodge Inc. dba Rendezvous Lodge to Western Hills Campground LLC dba Western Hills Campground for a term beginning July 19, 2022 and ending August 31, 2022; and to renew the retail liquor license for Western Hills Campground for a term of one year expiring August 31, 2023. Commissioner Jones seconded, and the motion passed unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 11:24 a.m. with Gwynn Bartlett, Ashley Mayfield Davis, Kandis Fritz, Lindsey West and Sarah Bruggar to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 1:35 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion passed unanimously.

### **Commissioners**

Commissioner Moore moved to authorize Chairman Johnson and Commissioner Espy to handle a personnel matter. Commissioner Barkhurst seconded and the motion passed unanimously.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 1:38 p.m. Commissioner Moore seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, Tuesday, August 23, 2022, at 2:00 p.m., at the Baggs Higher Education Center, located at 360 Whippoorwill Dr., Baggs, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 2<sup>nd</sup> day of August 2022  
BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman