

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, June 21, 2022  
Carbon Building – Courthouse Annex, Rawlins WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, June 21, 2022, at 9:00 a.m. at the Carbon Building-Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Byron Barkhurst and Travis Moore.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

There were no additions or corrections to the agenda.

**VOUCHERS**

Commissioner Barkhurst moved to approve June 2022 payroll and benefit expenses of \$920,338.69 and insurance claim and premium expenses of \$238,541.65 and the main amount of expenditures in the amount of \$813,221.75 for an aggregate total today of \$1,972,102.09. Commissioner Espy seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
Ables, Duane E	County Health Officer	\$1,600.00
Acme Electric Company, LLC	Generator Project Electrician Services	\$8,661.28
Advanced Network Mgmt., Inc.	Carbon Building Reno	\$28,094.93
Apex Communications	Maintenance Agreement	\$4,033.88
AT&T Mobility	CCSO MDT Service	\$1,711.44
Axis Forensic Toxicology, Inc.	Lab Fees	\$520.00
Baggs, Town Of	Fire Near Baggs/Water Services	\$856.15
Bank Of Montreal - Mastercard	Misc. Charges	\$54,736.29
Bearcom	Sheriff Truck Conversion	\$14,046.00
Bennett, Thomas L. M.D.	Autopsy Fees	\$2,157.71
Best Western Cottontree	Hotel Room	\$384.00
Bi Inc.	Monthly Monitoring Services	\$351.00
Blakeman Propane	Heating Services	\$912.50
Bob Barker Company, Inc.	Jail Supplies	\$546.92
Bomgaars Supply	Misc. Plumbing Supplies	\$75.73
Brightly Software, Inc.	Software Maintenance Dude Solutions	\$4,401.49
Buckingham, Maria	Electronic Monitor Refund	\$820.00
Carbon County Veterinary Hospital	K9 Zeus Visit	\$125.04
Carbon Power & Light Inc	Electric Services	\$2,254.19

CareRight Technologies, LLC	Monthly Recurring Bed Fees	\$151.80
Casper Star-Tribune	Dixon Fence Relocation Bid	\$672.86
Charm-Tex, Inc.	Jail Shower Curtain	\$168.60
Charter Communications	Jail Tv Subscription	\$119.72
Colorado District Attorney's Council	Trail Training	\$500.00
Corthell And King, P.C.	Legal Services	\$1,610.00
Corvinus Group LLC	Paging System Maintenance	\$1,946.00
Cowboy Chemical	Jail Laundry Supplies	\$798.35
Cowboy Supply House	Misc. Paper Products	\$568.25
Daily Times	Newspaper Subscription	\$76.80
Dallin Motors Inc	Mechanic Services On Brakes	\$502.53
Defense Technology (Florida)	Sheriff Deputy Schooling	\$1,220.00
Drummond Refrigeration LLC	Replace Condenser	\$2,278.48
Dustbusters, Inc.	Dust guard	\$185,869.19
Dynamic Controls Inc	Chiller Repair/Jail Security System	\$20,940.00
Elk Mountain Conoco	Fuel	\$159.11
Elk Mountain, Town Of	Water Services	\$73.00
Encampment, Town Of	Water Services	\$102.00
Encartele	Jail Data	\$1,500.00
Engstrom, James D. DDS	Inmate Dental Services	\$2,500.00
Fatbeam LLC	Fiber/Internet	\$5,170.00
Gilbert, Gary	Mileage	\$183.50
Gonzalez Butler, Wanda I	Interpreter Services	\$40.00
Gray, Brandon Scott	Electronic Monitor Refund	\$8.50
Greater Wy Big Bros/Sisters	May Prevention Services	\$10,450.00
Herman, Bobbie	Mileage	\$27.00
Hoang, Kenneth H. M.A.	Interpreter Services	\$220.00
Honnen Equipment	Mechanic Services On John Deere	\$1,834.08
IMEG	GIS Map Updating	\$4,320.00
Jack's Body & Fender Repair	Towing Services	\$675.00
Kaisler, Todd	Mileage	\$54.00
Kaluzny, Emily	Meal & Phone Usage Reimb.	\$49.29
Knife River	Rock For Fair Grounds	\$980.89
KTGA/KBDY	Tower Rent	\$150.00
L N Curtis & Sons	Gloves For Fire	\$157.53
Lindstrom, Joan	Interpreter Services	\$125.00
Martinez, Natasha K., P.C	Legal Services	\$940.00
M.H.C.C.	Health Fair Draws/Lab Fees	\$7,036.00
Merback Award Company	Sheriff's Office Plaques	\$189.86
Mike's Lock & Key	Carbon Building Security Desk Key	\$91.00
Motorola Solutions	Mobile Radio	\$4,031.58

Mountain Alarm	Monthly Monitor	\$42.90
Mountain States Lithographing	Election Code Books	\$99.14
MPM Corp / Evergreen Disposal	Trash Services	\$130.00
NatureScapes LLC	Planting Trees/Flower Beds	\$4,700.00
Norco, Inc.	Cylinder Rent	\$794.53
Office Of State Lands & Investments	Interest Due	\$21.70
Olde Trading Post	Candy	\$477.57
O'Reilly Auto Parts	Oil/Battery	\$238.55
Parker, Elizabeth	Mileage Reimbursement	\$35.10
Perry, Abby	Observation Beehive	\$255.00
Personnel Evaluation, Inc.	Employee Evals	\$40.00
Q Creek Land And Livestock LLC	Rock Removal	\$1,200.00
Quill Corporation	Name Tags/Vinyl Badges	\$228.92
R.P Lumber Company, Inc.	Misc. Supplies	\$565.26
Rawlins Automotive	Misc. Parts	\$1,763.87
Rawlins Hardware	Misc. Supplies	\$872.34
Rawlins, City Of	Water Services	\$1,798.00
Republic Services #642	Trash Services	\$212.64
Ricoh USA Inc	It Copiers	\$1,187.80
Ricoh USA, Inc	It Copiers	\$6,312.48
Rock Solid SST	Ammunition	\$3,640.00
Rocky Mountain Power	Electric Services	\$27,258.49
Saratoga Auto Parts, Inc.	Misc. Parts	\$662.23
Saratoga, Town Of	Water Services	\$65.75
Sheehan Trucking	Water For Mag	\$3,910.00
Shepard's	Fuel	\$2,465.76
Shively Hardware	Irrigation Boots/Misc. Parts	\$205.81
Slow And Steady Law Office, PLLC	Legal Services	\$10,130.00
Smith Psychological Services	Evaluation	\$400.00
Snake River Press	Election Ads	\$296.00
Spaulding, Dawnette	Mileage	\$106.47
Staples Advantage	Misc. Office Supplies	\$558.91
State Of Wyoming A & I	State Mainframe Access	\$12.36
Stinker Stores Inc	Fuel	\$13,322.58
Summit Food Service	Jail Meals	\$7,345.49
Sunburst Merc. & Longhorn Lodge	Fuel	\$238.89
Swanson Services Corporation	Jail Commissary	\$1,428.04
T.O.G.	Wash Windows	\$960.00
Terminix	Pest Control	\$44.00
Thomas Scientific	Filters	\$2,329.92
T-O Engineers	DWX 2022 Seal Coat & Mark	\$1,063.75

Triple X Contracting, Inc.	Trash Services	\$130.00
Tyler Technologies, Inc	Tyler Software Support/Maintenance	\$834.76
United States Postal Service	Postage Machine Funds	\$10,000.00
University Of Wy Extension	CES Support Person Salary Match	\$16,797.00
Us Bank	Misc. Charges	\$7,517.92
Valley Oil Company	Fuel	\$2,756.08
Voiance Language Services LLC	Over The Phone Interpretation	\$71.25
W.A.R.M. Property Insurance Pool	Property Assessment 2022-2023	\$229,935.58
W.S. Darley	Repair Kit	\$271.97
Walker, Deborah C	CCSO Patches	\$32.00
Wex Bank	Fuel	\$1,431.37
Wille, O.R.	Mileage	\$45.00
Winters Griffith Architects	Construction Admin Courthouse	\$8,385.00
Wrigley, Robert L	Lodging Reimbursement	\$982.64
Wy Dept Of Health	State Vehicle Rental	\$80.00
Wy Peace Officers Assoc	New Members Dues	\$70.00
Wy Public Health Laboratory	Lab Fees	\$846.00
Wy Secretary Of State	Trademark Of County Seal	\$100.00
Wy State Forestry	Goggles	\$353.02
Zumbrennen Electric Inc.	Led Lighting Project	\$50,383.44

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the June 7, 2022, regular meeting minutes, monthly receipts from Clerk of District Court in the amount of \$4,765.00, a bond for Courtney E. Priest, Treasurer for the Carbon County School District #2 Recreation Board in the amount of \$10,000.00 and a bond for Russel Waldner, Treasurer for the Saratoga-Carbon County Impact Joint Powers Board in the amount of \$25,000.00. Commissioner Moore seconded and the motion passed unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **Emergency Management**

Commissioner Espy moved to authorize any commissioner to sign a letter to the Routt County Commissioner copied to Aaron Voss with the US Forest Service requesting they leave Routt County Road 80 open for the Rainbow gathering. Commissioner Jones seconded and the motion carried unanimously.

### **Public Health**

Commissioner Moore moved to authorize any commissioner's signature on the contract between the Wyoming Department of Health Public Health Division and Carbon County for

implementation of CDC emergency preparedness and response capabilities for a term of July 1, 2022, to June 30, 2023, and in the amount not to exceed \$104,000.00 pending legal review. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Espy moved to authorize the Chairman's signature on the Memorandum of Understanding between the Wyoming Department of Health Public Health Division and Carbon County regarding public health nursing services and maternal child health in the amount of up to \$112,952.00 federal funds plus state funds of up to \$89,000. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Moore moved to approve the Agreement among the Wyoming Department of Health, Public Health Division, Carbon County WIC Program and Carbon County for the Special Supplemental Nutrition Program for Women, Infants and Children for a term of July 1, 2022, through December 31, 2023, and in the amount not to exceed \$4,508.00. Commissioner Espy seconded and the motion passed unanimously.

### **Road and Bridge**

Commissioner Espy moved to approve the Cooperative Agreement between the Wyoming Department of Transportation and Carbon County to remove and replace the bridge over North Platte River (Structure No. DML) on County Road 203 as part of the federally funded and WYDOT administered Bridge Replacement Off-System Program (BROS) for a term through completion of the project and in a matching cost at 9.51% or \$380,653.00 and to attach a letter asking for a breakdown of engineering costs. Commissioner Moore seconded and the motion passed unanimously.

### **Planning and Development**

Commissioner Jones moved to approve the Professional Service Agreement for Sid Fox for a term of September 1, 2022, through October 31, 2022, and in the amount of \$100 per hour plus \$1,250 housing allowance per month. Commissioner Espy seconded and the motion passed unanimously.

### **Clerk**

Commissioner Espy moved to approve Natasha Martinez and H. Michael Bennett to the list of Attorney Magistrates provided by Susan K. Stipe, the Circuit Court Judge, 2nd Judicial District, Carbon County. Commissioner Jones seconded and the motion passed unanimously.

Commissioner Jones moved to reappoint Leigh Nation to the Carbon County Library Board for a 3-year term ending June 2025. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Espy moved to approve the State of Wyoming State Loan and Investment Board Grant Agreement to be used for the Courthouse Sally Port project in an amount not to exceed \$67,500.00 for a term through the completion of project. Commissioner Moore seconded and the motion carried unanimously.

## **Commissioners**

Commissioner Moore moved to ratify Vice Chairman Sue Jones signature on the Notice to Proceed for the Dixon Airport Replacement of Wildlife Fence Project dated June 9, 2022. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Jones moved to approve the Chairman's signature on the Request for FAA Approval of Agreement for Transfer of Entitlements from Rawlins Municipal Airport/Harvey Field to Ralph Wenz Field in Pinedale, WY in the amount of \$150,000.00. Commissioner Moore seconded and the motion passed unanimously.

## **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 12:19 p.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 12:38 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded and the motion carried unanimously.

## **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 3:31 p.m. Commissioner Moore seconded and the motion passed unanimously.

A regular meeting of this Board will be held Monday, July 18, 2022, at 9:00 a.m., at the Carbon Building-Courthouse Annex, located at 215 W. Buffalo St. Suite 240A, Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 5<sup>th</sup> day of July 2022  
BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING  
-s- Willing John Johnson, Chairman