

**REPORT TO THE  
MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, February 1, 2022  
Carbon Building – Courthouse Annex, Rawlins WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, February 1, 2022, at 9:00 a.m. at the Carbon Building – Courthouse Annex, Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Byron Barkhurst and Travis Moore. Commissioner Moore was present via Zoom.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Chairman Johnson added a juvenile housing agreement and Urban Systems agreement under the Attorney, an elevator repair quote under the Buildings Manager and a discussion about sale of property under the Clerk.

**VOUCHERS**

Commissioner Barkhurst moved to approve the report of expenditures in the amount of \$506,929.46. Commissioner Espy seconded, and the motion passed unanimously.

Vendor	Detail Line Description	Total
Ables, Duane E	January Services	\$1,600.00
Acme Electric Company, LLC	Electrical Repair	\$2,321.65
API Systems Integrators	Fire Monitoring Multiplex	\$102.00
AT&T Mobility	CCSO MDT Service	\$900.54
Baggs, Town Of	Dec 2021 Office Rent	\$150.00
Balestrieri, Michelle	Postage	\$21.25
Bank Of Commerce	Clerk Of Court Checks	\$695.19
Barcodes	DocuPro Labels	\$421.57
Black Hills Energy	Heating Services	\$17,472.32
Blakeman Propane	Heating Services	\$7,266.44
Bob Barker Company, Inc.	Inmate Supplies	\$1,754.29
Bomgaars Supply	Misc. Supplies and Parts	\$182.24
Carbon County Fair Board	Monthly Outside Agency Payment	\$4,166.67
Carbon County Library	Monthly Outside Agency Payment	\$32,500.00
Carbon County Museum	Monthly Outside Agency Payment	\$18,166.67
Carbon County School Dist. #2	Med Bow Library 2022 Lease	\$10.00
Carbon County Senior Services	Monthly Outside Agency Payment	\$16,666.67
CareRight Technologies, LLC	Dec 2021 Monthly Bed Fee	\$148.50

Casper Winnelson Co	Misc. Supplies and Parts	\$2,641.76
CDW Government, Inc.	Misc. Supplies	\$3,680.14
Charm-Tex, Inc.	Nitrile Gloves	\$437.70
Charter Communications	Jail Cable	\$119.54
Conover, Sterling	Mileage	\$25.20
Cowboy Chemical	Detergent/Sanitizer	\$338.20
Cragun, Megan A	COVID Vaccine Supplies	\$96.95
Curry-Roberts, Kolbey	Mileage Roundtrip To WLEA	\$174.00
Dallin Motors Inc	Window Repair	\$683.28
Dixon, Town Of	Water Service	\$308.00
Dynamic Controls Inc	Misc. Repairs at Carbon Bldg. And Jail	\$32,671.21
E-Z Lift Garage Doors	Door Adjustment/Opener	\$1,250.00
Elevated Safety Solutions	Dot Lab Test	\$70.40
Elk Mountain, Town Of	Water Service	\$70.00
Employers Council	Membership Dues Thru Jan 2023	\$6,600.00
Engstrom, James D. DDS	Jail Dental Services	\$2,500.00
Esri	ArcGIS Software Renewal	\$2,700.00
Fleming, Linda	Mileage	\$87.60
France, Tara	Transcription Services	\$551.75
Fritz Welding & Machine, Inc.	Steel Tube	\$1,890.38
Fulkerson, Kenneth	Monitor Deposit Refund	\$820.00
Further	Participant Fees/Health Reimbursement	\$12,403.79
George's Small Eng. Repair LLC	Carburetor & Service	\$248.25
Goodwin, Mandy	Mileage	\$48.00
Goshen County Sheriff	Bowman Service	\$50.00
Grainger	Misc. Supplies	\$662.76
Graphic Business Solutions, LLC	Business Cards	\$90.00
Hanna, Town Of	Water Services	\$275.00
High Plains Power	Electric Services	\$510.96
Iacovetto, Karon	County Cleaning Services	\$9,765.00
Intermountain Motor Sales, Inc	Bearings	\$1,290.07
Jack's Body & Fender Repair	Service Call	\$75.00
James, Barb	Covid Vaccine Clinics	\$231.62
Jones Simkins	2021 Audit	\$9,224.87
Kaluzny, Emily	Phone Reimbursement	\$30.00
Keil, Gary J	Furniture Gliders/Bolts	\$4.81
Kilburn Tire Company	Tires	\$1,154.07
Kirk Dory Inc.	DFS Painting	\$10,775.00
Kone Elevators Escalators	Freight Elevator Troubleshooting	\$1,797.11
Kusmaul Electronics	Auto Charger	\$168.33
Laramie Fire Extinguisher	Yearly Inspection/Hood Inspection	\$332.00

Li, Eric	Soberlink Monitor Refund	\$845.50
Lifetime Benefit Solutions, Inc	Cobra Dec 2021	\$25.00
Lighthouse Uniform	Fire Uniforms	\$11,858.70
McCarthy, David P.C	Attorney Fees	\$250.00
McGraw, Joan	Mileage	\$24.00
McKesson Medical-Surgical	Specimen Containers/Jail Meds	\$321.56
Michael's Big City Grille	Commissioners Lunch	\$270.00
Mid-American Research Chemical	Thermal Lock	\$679.46
Natl. Assoc of Ext. 4-H Youth	Membership Dues	\$80.00
Natrona County Legal	Dockets 109628, 109681, 110071, 110102, 110133, 110466	\$3,930.00
Norco, Inc.	Cylinder Rent	\$282.48
O'Reilly Auto Parts	Antifreeze/Led Lights	\$45.36
Offender Watch	Sex Offender Notifications	\$47.85
Perkins Conoco	Fuel	\$170.56
Perkins Oil Co	Fuel	\$5,462.25
Phillips 66-Conoco-76	Fuel	\$102.78
Quill Corporation	Misc. Office Supplies	\$330.73
R.P Lumber Company, Inc.	Misc. Supplies	\$168.72
Rasmussen Furniture	Microwave	\$149.95
Rawlins Automotive	Misc. Parts	\$2,470.26
Rawlins Glass Center, Inc.	Windshield	\$560.85
Rawlins Hardware	Misc. Parts	\$153.46
Ricoh USA Inc	It Copiers	\$357.21
Ricoh USA, Inc	It Copiers	\$5,692.58
Rocky Mt. Sand & Gravel LLC	CR 15 Culvert Repl. & Retainage Project	\$100,272.50
Saratoga Auto Parts, Inc.	Misc. Parts	\$1,420.13
Saratoga Sun	Ads And Subscriptions	\$1,139.23
Shepard's	Fuel	\$54.90
Shively Hardware	4wd Cab Tractor with Loader and Misc. Parts	\$64,190.09
Sikes, Melisa	Postage	\$60.15
Smith, Kaylie C.	Daily Deposit Refund	\$68.00
Smith, Lisa	Monitor Deposit Refund	\$820.00
Staples Advantage	Misc. Supplies	\$136.43
State Of Wyoming A & I	Mainframe Svs. Dig. Image Storage & Backup	\$41.78
Stinker Stores Inc	Fuel	\$3,729.59
Stuntronics, LLC	Stun Gun	\$1,189.00
Summit Food Service	Jail Meals	\$10,685.45
Surber, Jordyn Ashlee	Attorney Fees	\$4,525.20
Swanson Services Corporation	Jail Commissary Supplies	\$1,438.06
T-O Engineers	DWX Fence Relocation Phase 10	\$4,231.14

Thos. Y. Pickett & Co., Inc.	2022 Valuation	\$35,000.00
Triple X Contracting, Inc.	Trash Services	\$200.00
Tyler Technologies, Inc	Web Hosting/Internet	\$275.63
UPRSWDD	Trash Services	\$190.00
Us Bank	Misc. Charges	\$3,426.15
Voiance Language Services LLC	Translation Services	\$110.25
Walker, Deborah C	Patches	\$320.00
Weickum, Terry	Rescue Unit Decals	\$250.00
Weiland, Helen	Mileage	\$36.00
Wille, O.R.	Mileage	\$45.00
Wilson, Karon	Mileage	\$25.20
WLC Engineering	Cr 15 Engineering Services	\$20,294.10
Wreck-A-Mend	Repair 2009 Ford & Remove Decals	\$2,889.44
Wy Clerks of Dist. Court Assoc.	Annual Dues	\$150.00
Wy County Treasurer's Assoc.	2022 Dues	\$200.00
Wy Dept Of Health	State Vehicle Rent	\$252.16
Wy Diesel Service	Repair 2016 Ford	\$1,711.64
Wy Machinery Company	Misc. Parts and Supplies	\$1,295.23
Wy Rents, LLC	Rental Equipment	\$230.00
Wy State Firemen's Association	2022 Dues	\$75.00
Wyoming Trader	Social Media Marketing	\$250.00
Yocum, Leo	Mileage	\$24.00

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the January 18, 2022, regular meeting minutes and monthly receipts from Clerk of District Court in the amount of \$3,217.00. Commissioner Barkhurst seconded, and the motion passed unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **Public Health**

Amanda Brown, Public Health Nurse reported she has a contract for \$190,000.00 from the WY Department of Health for COVID 19 disease surveillance and testing. Attorney Davis reported that there is new language requiring return of the fully signed contract within 5 days and noted there is some additional language she would prefer to be amended as well. The BOCC asked Attorney Davis to work on the language and return with a final agreement for consideration at a future meeting.

Ms. Brown reported there are changes to contact tracing. Community acquired cases will likely not receive calls and they are focusing efforts on high-risk cases.

## **Sheriff**

Archie Roybal, Carbon County Sheriff, presented quotes that he received for body worn cameras for approval. Quotes were received for 20 body cameras from Watchguard for \$67,970.00 and Axon Express \$106,375.91. The county's portion is just over \$27,000.00 from his budget. Sheriff Roybal recommended the low quote be approved.

Commissioner Espy moved to approve the quote received from Watchguard in the amount of \$67,970.00 for 20 body worn cameras to be partially reimbursed by the grant provided by SRT. Commissioner Barkhurst seconded, and the motion passed unanimously.

Sheriff Roybal presented a quote that he received from North Line GIS. Sarah Bruggar, County Planning Director, reported that the county's Spillman software requires updating to be used appropriately. The county's GIS data needs configured to meet Spillman's needs noting this would cost \$27,000.00 They would like to use E911 funds. Ultimately the enhanced managed services will cost an additional \$45,000 but the City of Rawlins will cover this cost.

Commissioner Jones moved to approve the quote received from North Line GIS to update the GIS data to the current standards in the amount of \$27,000.00 paid with E911 funds. Commissioner Barkhurst seconded, and the motion passed unanimously.

Sheriff Roybal reported on various services his offices have provided.

## **Emergency Management**

Lenny Layman, Emergency Management Coordinator, presented a Memorandum of Understanding with the Town of Saratoga for the use of the sandbagger for approval. Attorney Davis asked whose insurance would cover the use in various circumstances. The BOCC thought that each party should be responsible for their own equipment so Attorney Davis will add that to the agreement and the BOCC will consider it at a future meeting.

Mr. Layman discussed the Board of Carbon County Commissioners Preparedness Cooperative Agreement and after discussion there will be additional changes and departments will sign off when complete.

Mr. Layman reported he and Commissioner Barkhurst found a truck with a camper shell and other accessories in the amount of \$50,409.00. He requested approval to purchase this and waive procurement for accessories including a radio that he would like to use BearCom for. He would like to use the remaining portion of the grant received totaling around \$35,000. Commissioner Espy asked what accessories this would cover noting taxpayer dollars will be the match to the grant. Mr. Layman is looking at communications including a device that could turn the unit into a mobile repeater. In addition, a multi-carrier cell phone booster, a truck topper, lights, sirens, a PA system to support law enforcement as needed. He offered that if someone needed to utilize the vehicle when he is stationed at the C4 it would be available as needed. Commissioner Barkhurst anticipated the total vehicle cost with accessories being \$75,000 all-in. The BOCC asked Mr. Layman for a list with costs prior to requesting procurement be waived.

Mr. Layman reported that he had received \$152,500.00 in a grant and matches from numerous companies. The grant has now expired, and it was completely expended. Mr. Layman stated that he is preparing for the 2022 flood season including the stationing of tens of thousands of sandbags around the county. There will be an emergency partners meeting April 12<sup>th</sup> -14<sup>th</sup> in Casper and a Flooding and Fire Summit on April 13<sup>th</sup> from 1pm - 5 pm.

### **Buildings & Grounds**

Jim Piche, Buildings & Grounds Manager introduced his newest employee, Jeff Askins. The power system on the Carbon Building – Courthouse Annex freight elevator is failing. He received a quote of \$19,964.00 from Kone that would include electronics, power supply and labor. Replacement of the key switches were included in the quote as well however this is not necessary at this time which would leave the quote at around \$12,000.00. He added this would run his budget over. Chairman Johnson asked if the power work would void any warranties of building systems and Jim said the work would be contained to the elevator controls not building systems. Clerk Bartlett asked if the elevator needs the major overhaul that was originally planned in the remodel but cut and Jim thought it wasn't necessary. The BOCC authorized the repairs from Kone including the keys.

Mr. Piche reported the 40+ year old boilers at the Fairgrounds exhibit building need replaced before next winter. Lead time can be as much as 3-8 months so he would likely need a decision prior to budget time. He is still looking into Rocky Mountain Power rebates for this and expects the cost to be around \$33,000.00 for both plus labor. He will continue to nail down costs and report at a future meeting.

Jim will likely hold a county surplus auction mid-May to sell various county property including equipment and vehicles.

He presented bids that were received for LED light conversion at the Carbon County Jail. Bids were received from ACME in the amount of \$62,261.38 and from Zumbrennan Electric in the amount of \$48,416.43. Each submitted an estimate of rebates from the Rocky Mountain Power incentive program as required however they were very different. ACME estimated \$21,689.10 rebate and Zumbrennan estimated \$6,607.81. Mr. Piche explained that after reaching out to the local head of Rocky Mountain Power, the individual will come to Rawlins on Thursday to compare apples to apples. The fixtures differed by almost 100 fixtures for the jail, so he requested time to investigate the bids further and return at the next meeting with a recommendation. Mr. Piche asked if the BOCC wants to bond the project and because it's the jail the BOCC would like to require the contractor be bonded.

### **Road & Bridge**

Kandis Fritz, Road & Bridge Superintendent, presented the survey that was conducted by Engineering Associates to begin the abandonment of County Road 440, McFadden/Rock River. By receiving this survey, the county can now proceed with the resolution to initiate the procedure to vacate and abandon a portion of County Road 440, McFadden Rock River Road.

Mrs. Fritz requested and received authorization to expend the remaining \$100,000.00 Road and Bridge TB Flats Impact Assistance funds on an additional end dump. Chairman Johnson expressed his concern with using impact funds while they are under scrutiny from the state. Commissioner Barkhurst suggested Ms. Fritz be allowed to look for one and come with a specific proposal. Ms. Fritz stated that she has found some however they sell so quickly she wouldn't have time to come back to a meeting for authorization. Commissioner Jones suggested Ms. Fritz is very capable of finding a truck and that using impact funds for an employee that isn't needed is not prudent use of the funds. Commissioner Espy agreed that she should be authorized with a cap. Chairman Johnson asked for a list of all new equipment purchased since Ms. Fritz was hired as Coordinator at the next meeting.

Commissioner Jones moved to authorize the Road & Bridge Department to purchase an end dump in the amount of up to \$125,0000 using TB Flats impact funds and maintenance funds. Commissioner Espy seconded, and the motion passed unanimously.

Mrs. Fritz discussed the road use agreement for Rock Creek Wind LLC. She requested direction from the Board as to what bond amount they would like. She noted a past project was \$50,000.00 per mile.

The overhead crane company working at the Rawlins shop reported to her the hoist failed inspection due to deficiencies. She will receive a list of items needed and report to the BOCC at a future meeting. Chairman Johnson asked about Jim Piche's claim that the recent work would certify the crane.

## **Fire**

Fire Warden, John Rutherford, reported Firefighter 1 training has begun in Ryan Park. He is working with the Clerk and the county's insurance on repairing the county's response truck recently damaged in a wreck on Interstate 80. Mr. Rutherford discussed a draft bill for WyoLink funding that he heard may be coming which would charge an additional fee on license plates noting the bill has not been released to date.

## **Planning and Development**

Sarah Brugger, County Planning Director presented the De-Annexation Study for Seth and Aliesha Jenkins. A report was prepared by the Planning and Development Department on behalf of the BOCC for the de-annexation request. If de-annexation occurs for both parcels (Parcels A and B), then a zone change will be required to come into conformance with the current Carbon County Zoning Resolution of 2015. Based on the information provided by the petitioners, she recommends a Zone Change to either Residential (RD) or Rural Residential Agriculture (RRA). Each parcel would require a separate zone change request. If the Board is satisfied with the report, she then can provide a copy to the City of Rawlins, effectively satisfying the County portion of W.S. §15-1-421 (municipal de-annexation). Ultimately the City makes the final determination on the request.

Ms. Jenkins reported she attempted to visit with the City Council however they refused to place the matter on their agenda until the county's report was completed.

Commissioner Jones moved to approve the De-Annexation Report for Seth and Aliesha Jenkins and send the report to the City of Rawlins. Commissioner Barkhurst seconded, and the motion passes unanimously.

Mrs. Brugger presented the Landscape Vegetation Analysis (LaVA) MOU between Cooperators and the U.S. Forest Service for approval. This is an annual update to the existing MOU.

Commissioner Espy moved to approve the Memorandum Of Understanding Between The Natural Resource Conservation Service (NRCS), Cheyenne Board Of Public Utilities; Albany County Commissioners; Carbon County Commissioners; Little Snake River Conservation District; Laramie Rivers Conservation District; Medicine Bow Conservation District; Saratoga Encampment-Rawlins Conservation District; Bureau Of Land Management; And State Of Wyoming And The USDA, Forest Service Medicine Bow-Routt National Forests And Thunder Basin National Grassland for documenting the cooperation between the parties to provide a working relationship during the implementation of the Medicine Bow National Forest Landscape Vegetation Analysis Project. Commissioner Barkhurst seconded, and the motion passed unanimously.

### **Treasurer**

Treasurer Lindsey West reported her office sent the first round of delinquent tax notices last week. Her new employee has started, and preliminary testing has begun for monthly collection of ad valorem on production.

### **Attorney**

Ashley Mayfield Davis, Carbon County Attorney, presented an agreement with the City of Rawlins for Urban Systems matters.

Commissioner Espy moved to authorize the Chairman's signature on the Amended and Restated Cooperative Agreement Among the Wyoming Department of Transportation, City of Rawlins and Carbon County for a term that shall remain in full force and effect until terminated and intended to span the duration of the FAST Act (Fixing America's Surface Transportation). Commissioner Jones seconded, and the motion passed unanimously.

Attorney Davis presented a juvenile housing agreement with Laramie County. This helps keep juveniles out of the county's jail. The price is the same as with Sweetwater County at \$195.00 per day.

Commissioner Barkhurst moved to authorize the Chairman's signature on the Juvenile Housing Agreement with Laramie County at \$195.00 per day. Commissioner Espy seconded, and the motion passed unanimously.

Attorney Davis reported the Mutual Aid Agreement with Moffat County, Colorado for fire suppression services is still a work in progress and she requested it be on the next agenda.



## **Clerk**

Clerk Bartlett briefly discussed the newest redistricting plan and the House Bill 75 from the 2021 session that passed regarding the new voter ID requirements.

She also discussed land the county owns noting she has compiled a list of various parcels the county owns and provided the BOCC with title commitments. She asked which parcels the county would like to sell and how they would like to accomplish that. Commissioner Barkhurst suggested the county review each individual parcel. Clerk Bartlett, Attorney Davis, and Commissioner Barkhurst will meet and come up with a recommendation for each parcel.

## **MEMORIAL HOSPITAL OF CARBON COUNTY (MHCC)**

Ken Harmon, Chief Executive Officer for Memorial Hospital of Carbon County presented a monthly update on the status of MHCC including financials, physician recruitment, as well as COVID cases, testing and vaccines. He reported Jason Campbell, Hospital Trustee has resigned due to vaccine mandates and his personal beliefs not aligning with mandates the hospital will have to enforce.

## **PUBLIC HEARING – Z.C. CASE #2022-01 – Bryan Annan**

Chairman Johnson opened a public hearing at 11:18 a.m. to hear Planning & Zoning file type Z.C. Case File #2022-01, Bryan Annan's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agriculture (RRA-23.70) on approximately 23.70 acres. The RRA Zone is intended to be applied in areas of the County which are particularly suited to large-lot development that allow both agricultural and residential uses intermingled and located approximately 12 miles south of Saratoga off WY HWY 130/230 on Carbon County Road #303 (Cow Creek Road). Sarah Brugger, Planner/GIS Specialist, presented the case file.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 11:23 a.m.

Commissioner Jones moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2022-07, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission Z.C. Case File #2022-01, Bryan Annan's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agriculture (RRA-23.70) on approximately 23.70 acres, and located approximately 12 miles south of Saratoga off WY HWY 130/230 on Carbon County Road #303 (Cow Creek Road). Commissioner Barkhurst seconded, and the motion passed unanimously.

### **Resolution No. 2022 - 07**

**A Resolution of the Board of County Commissioners of Carbon County, Wyoming,  
adopting the recommendation of the Carbon County Planning and Zoning Commission.  
Z.C. Case File #2022-01**

**WHEREAS**, pursuant to the Carbon County Zoning Resolution of 2015, as amended, and Wyo. Stat. Ann. §18-5-202(b), the Carbon County Planning and Zoning Commission held a public hearing on Monday, January 3, 2022, which hearing was advertised by public notice at least thirty (30) days prior to said hearing; and

**WHEREAS**, at the Monday, January 3, 2022, public hearing, the Carbon County Planning and Zoning Commission provided the public the opportunity to comment, and the Carbon County Planning and Zoning Commission considered any public comments which were made at said public hearing; and

**WHEREAS**, at the conclusion of said Monday, January 3, 2022, public hearing, the Carbon County Planning and Zoning Commission voted to certify in writing its recommendation to the Carbon County Board of County Commissioners to adopt the zone change as an amendment to the Carbon County Official Zoning Map for Carbon County, Wyoming; and

**WHEREAS**, the Carbon County Board of County Commissioners, pursuant to the Carbon County Zoning Resolution of 2015, as amended, and Wyo. Stat. Ann. §18-5-202(c) and after receipt of said certified recommendation of this zoning amendment to the Carbon County Official Zoning Map, advertised by public notice at least 14 days prior to a public hearing to take public input and comments on the proposed amendment, which said hearing occurred on Tuesday, February 1, 2022; and

**WHEREAS**, at said public hearing on February 1, 2022, the Carbon County Board of County Commissioners provided the opportunity for the public to comment and for the Carbon County Board of County Commissioners to consider any comments which were made on the proposed amendment; and

**WHEREAS**, the Carbon County Board of County Commissioners in considering the proposed amendment have also reviewed and considered the Carbon County Comprehensive Land Use Plan, as amended; and the Carbon County Zoning Resolution of 2015, as amended; and

**WHEREAS**, the Carbon County Board of County Commissioners have determined that the proposed amendment is in general conformance with the Carbon County Comprehensive Land Use Plan, as amended, and that the proposed zone change meets the following applicable criteria of the Carbon County Zoning Resolution of 2015, as amended; and

**WHEREAS**, at a regularly scheduled meeting of the Carbon County Board of County Commissioners, by majority vote, the Carbon County Board of County Commissioners moved to approve the proposed zoning amendment to the Carbon County Official Zoning Map.

**Z.C. Case File #2022-01:** Request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agriculture (RRA-23.70) on approximately 23.70 acres. The RRA Zone is intended to be applied in areas of the County which are particularly suited to large-lot development that allow both agricultural and residential uses intermingled.

**Petitioner:** Bryan Annan (Applicant and Land Owner)

**Rural Address:** 165 CR 303

**Parcel Identification Number:** 16833110002600

**General Site Location:** Approximately 12 miles south of Saratoga off WY HWY 130/230 on Carbon County Road #303 (Cow Creek Road).

**Legal Description:** A tract of land (23.70 acres) located in the N1/2, Section 31, T16N, R83W. For a more complete legal description, please refer to Warranty Deeds, Book 1363, Page 215 and Book 1360, Page 106.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING:**

That the Carbon County Board of County Commissioners, hereby adopts this amendment as certified to them in writing by the Carbon County Planning and Zoning Commission and the existing zone shall be changed from Ranching, Agriculture and Mining (RAM) to Rural Residential Agriculture (RRA-23.70) on approximately 23.70 acres.

**PRESENTED, READ, AND ADOPTED** at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on this 1<sup>st</sup> of February 2022.

**BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING**

By: -s- Willing John Johnson, Chairman  
On behalf of the Carbon County  
Board of County Commissioners

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

**PUBLIC HEARING – Z.C. CASE #2022-02 – Michael Lutz**

Chairman Johnson opened a public hearing at 11:24 a.m. to hear Planning & Zoning file type Z.C. Case File #2022-02, Michael Lutz’s request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-20.66) on approximately 20.66 acres. The FPSR Zone is intended to be applied to areas of the County in which timber production and seasonally accessible recreation uses are the desirable predominant uses and located approximately 9 miles southwest of Encampment off WY HWY 70 on the south side. Sarah Brugger, Planner/GIS Specialist, presented the case file.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 11:28 a.m.

Commissioner Espy moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2022-08, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission Z.C. Case File #2022-02, Michael Lutz’s request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-20.66) on approximately 20.66 acres and located approximately 9 miles southwest of Encampment off WY HWY 70 on the south side. Commissioner Jones seconded. Chairman Johnson discussed the access noting the landowner has access now but they should obtain legal access established in case they sell one of the parcels. The motion passed with all voting for the motion except Commissioner Barkhurst who abstained due to potential conflict.

**Resolution No. 2022 - 08**

**A Resolution of the Board of County Commissioners of Carbon County, Wyoming, adopting the recommendation of the Carbon County Planning and Zoning Commission.**

**Z.C. Case File #2022-02**

**WHEREAS**, pursuant to the Carbon County Zoning Resolution of 2015, as amended, and Wyo. Stat. Ann. §18-5-202(b), the Carbon County Planning and Zoning Commission held a public hearing on Monday, January 3, 2022, which hearing was advertised by public notice at least thirty (30) days prior to said hearing; and

**WHEREAS**, at the Monday, January 3, 2022, public hearing, the Carbon County Planning and Zoning Commission provided the public the opportunity to comment, and the Carbon County Planning and Zoning Commission considered any public comments which were made at said public hearing; and

**WHEREAS**, at the conclusion of said Monday, January 3, 2022, public hearing, the Carbon County Planning and Zoning Commission voted to certify in writing its recommendation to the Carbon County Board of County Commissioners to adopt the zone change as an amendment to the Carbon County Official Zoning Map for Carbon County, Wyoming; and

**WHEREAS**, the Carbon County Board of County Commissioners, pursuant to the Carbon County Zoning Resolution of 2015, as amended, and Wyo. Stat. Ann. §18-5-202(c) and after receipt of said certified recommendation of this zoning amendment to the Carbon County Official Zoning Map, advertised by public notice at least 14 days prior to a public hearing to take public input and comments on the proposed amendment, which said hearing occurred on Tuesday, February 1, 2022; and

**WHEREAS**, at said public hearing on February 1, 2022, the Carbon County Board of County Commissioners provided the opportunity for the public to comment and for the Carbon County Board of County Commissioners to consider any comments which were made on the proposed amendment; and

**WHEREAS**, the Carbon County Board of County Commissioners in considering the proposed amendment have also reviewed and considered the Carbon County Comprehensive Land Use Plan, as amended; and the Carbon County Zoning Resolution of 2015, as amended; and

**WHEREAS**, the Carbon County Board of County Commissioners have determined that the proposed amendment is in general conformance with the Carbon County Comprehensive Land Use Plan, as amended, and that the proposed zone change meets the following applicable criteria of the Carbon County Zoning Resolution of 2015, as amended; and

**WHEREAS**, at a regularly scheduled meeting of the Carbon County Board of County Commissioners, by majority vote, the Carbon County Board of County Commissioners moved to approve the proposed zoning amendment to the Carbon County Official Zoning Map.

**Z.C. Case File #2022-02:** Request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-20.66) on approximately 20.66 acres. The FPSR Zone is intended to be applied to areas of the County in which timber production and seasonally accessible recreation uses are the desirable predominant uses.

**Petitioner:** Michael Lutz (Applicant and Land Owner)

**Parcel Identification Number:** 14852840002400

**General Site Location:** Approximately 9 miles southwest of Encampment off WY HWY 70 on the south side.

**Legal Description (taken from Warranty Deed, Book 1376, Page 197):** Leadville Lode Mining Claim designated by the Surveyor General as Lot No. 219, embracing a portion of Sections 27 and 28 in Township 14 North, Range 85 West of the 6th P.M., Carbon County, Wyoming, and more particularly described in that Patent recorded September 11, 1944, in Book 255, Page 432, Records of Carbon County, Wyoming.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING:**

That the Carbon County Board of County Commissioners, hereby adopts this amendment as certified to them in writing by the Carbon County Planning and Zoning Commission and the existing zone shall be changed from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-20.66) on approximately 20.66 acres.

**PRESENTED, READ, AND ADOPTED** at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on this 1<sup>st</sup> of February 2022.

**BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING**

By: -s- Willing John Johnson, Chairman  
On behalf of the Carbon County  
Board of County Commissioners

Attest: -s- Gwynn G. Bartlett, Carbon County Clerk

**COMMISSIONERS**

Commissioner Jones moved to regretfully accept Jason Campbell's resignation from the Memorial Hospital of Carbon County Board of Trustees effectively immediately and direct the clerk to advertise the opening. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Espy will attend the NACO legislative conference in Washington, DC during the BOCC's next meeting.

**VOLUNTEERS OF AMERICA – Stepping Stones Youth Home**

Susie Arnold, Vice President of Residential Services with Volunteers of America updated the BOCC on the progress of the Carbon County Youth Crisis Center (CCYCC). Jon Tengesdal, Director of Youth and Outreach Services, who will be overseeing the CCYCC, and Ms. Arnold were in Rawlins and interviewed two candidates for the Director position. They have hired Ellisia Peterson and are still in the process of hiring key staff with training occurring and they hope to have a soft opening February 14.

Volunteers of America has selected a new name for the Carbon County Youth Crisis Center it will be Stepping Stones Youth Home. They feel this will provide a more positive and forward-looking name to the center. If this is acceptable to the BOCC they will finalize the contract with the County. Contracts from DFS have been signed and processed through the AG's office. As well as having received the contract from the City of Rawlins. Jon is working closely with Jim Piche to get maintenance issues fixed in the facility but said it was in overall good condition.

Commissioner Jones moved to approve the contract with Volunteers of America to run the Stepping Stones Youth Home in Rawlins effective immediately upon the last signature affixed hereto and shall terminate on June 30, 2027, unless extended in a writing signed by both VOA in

an annual amount of Two Hundred Thousand Dollars (\$200,000.00) per year during the term of the Agreement. Commissioner Espy seconded and the motion passed unanimously.

### **COMMISSIONERS**

Commissioner Barkhurst reported that over the past year he has had conversations with Roger Cox of the Odd Fellows in Saratoga concerning the back parking lot that adjoins the county's Public Health Facility. Formerly the county would lease a portion of the paved parking lot from the Odd Fellows and at one point the BOCC determined it was no longer necessary. At that time the Odd Fellows requested the county no longer park in their lot unless a paid lease of \$1,200 a year is in place. Commissioner Barkhurst asked the BOCC's thoughts on the lease and as much as he would like to help the Odd Fellows, he doesn't see a need for the county to pay for the lot. The rest of the board agreed. Chairman Johnson suggested Commissioner Barkhurst contact Mr. Cox alerting him that the county is not interested in a lease and that they could install barriers should they wish.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 12:24 p.m. Commissioner Moore seconded, and the motion passed unanimously.

A regular meeting of this Board will be held March 1, 2022, at 9:00 a.m., at the Carbon Building-Courthouse Annex, located at 215 West Buffalo, Room 240A, Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.