

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, February 1, 2022
Carbon Building – Courthouse Annex, Rawlins WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, February 1, 2022, at 9:00 a.m. at the Carbon Building – Courthouse Annex, Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Byron Barkhurst and Travis Moore. Commissioner Moore was present via Zoom.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Chairman Johnson added a juvenile housing agreement and Urban Systems agreement under the Attorney, an elevator repair quote under the Buildings Manager and a discussion about sale of property under the Clerk.

VOUCHERS

Commissioner Barkhurst moved to approve the report of expenditures in the amount of \$506,929.46. Commissioner Espy seconded, and the motion passed unanimously.

Vendor	Detail Line Description	Total
Ables, Duane E	January Services	\$1,600.00
Acme Electric Company, LLC	Electrical Repair	\$2,321.65
API Systems Integrators	Fire Monitoring Multiplex	\$102.00
AT&T Mobility	CCSO MDT Service	\$900.54
Baggs, Town Of	Dec 2021 Office Rent	\$150.00
Balestrieri, Michelle	Postage	\$21.25
Bank Of Commerce	Clerk Of Court Checks	\$695.19
Barcodes	DocuPro Labels	\$421.57
Black Hills Energy	Heating Services	\$17,472.32
Blakeman Propane	Heating Services	\$7,266.44
Bob Barker Company, Inc.	Inmate Supplies	\$1,754.29
Bomgaars Supply	Misc. Supplies and Parts	\$182.24
Carbon County Fair Board	Monthly Outside Agency Payment	\$4,166.67
Carbon County Library	Monthly Outside Agency Payment	\$32,500.00
Carbon County Museum	Monthly Outside Agency Payment	\$18,166.67
Carbon County School Dist. #2	Med Bow Library 2022 Lease	\$10.00
Carbon County Senior Services	Monthly Outside Agency Payment	\$16,666.67
CareRight Technologies, LLC	Dec 2021 Monthly Bed Fee	\$148.50
Casper Winnelson Co	Misc. Supplies and Parts	\$2,641.76

CDW Government, Inc.	Misc. Supplies	\$3,680.14
Charm-Tex, Inc.	Nitrile Gloves	\$437.70
Charter Communications	Jail Cable	\$119.54
Conover, Sterling	Mileage	\$25.20
Cowboy Chemical	Detergent/Sanitizer	\$338.20
Cragun, Megan A	COVID Vaccine Supplies	\$96.95
Curry-Roberts, Kolbey	Mileage Roundtrip To WLEA	\$174.00
Dallin Motors Inc	Window Repair	\$683.28
Dixon, Town Of	Water Service	\$308.00
Dynamic Controls Inc	Misc. Repairs at Carbon Bldg. And Jail	\$32,671.21
E-Z Lift Garage Doors	Door Adjustment/Opener	\$1,250.00
Elevated Safety Solutions	Dot Lab Test	\$70.40
Elk Mountain, Town Of	Water Service	\$70.00
Employers Council	Membership Dues Thru Jan 2023	\$6,600.00
Engstrom, James D. DDS	Jail Dental Services	\$2,500.00
Esri	ArcGIS Software Renewal	\$2,700.00
Fleming, Linda	Mileage	\$87.60
France, Tara	Transcription Services	\$551.75
Fritz Welding & Machine, Inc.	Steel Tube	\$1,890.38
Fulkerson, Kenneth	Monitor Deposit Refund	\$820.00
Further	Participant Fees/Health Reimbursement	\$12,403.79
George's Small Eng. Repair LLC	Carburetor & Service	\$248.25
Goodwin, Mandy	Mileage	\$48.00
Goshen County Sheriff	Bowman Service	\$50.00
Grainger	Misc. Supplies	\$662.76
Graphic Business Solutions, LLC	Business Cards	\$90.00
Hanna, Town Of	Water Services	\$275.00
High Plains Power	Electric Services	\$510.96
Iacovetto, Karon	County Cleaning Services	\$9,765.00
Intermountain Motor Sales, Inc	Bearings	\$1,290.07
Jack's Body & Fender Repair	Service Call	\$75.00
James, Barb	Covid Vaccine Clinics	\$231.62
Jones Simkins	2021 Audit	\$9,224.87
Kaluzny, Emily	Phone Reimbursement	\$30.00
Keil, Gary J	Furniture Gliders/Bolts	\$4.81
Kilburn Tire Company	Tires	\$1,154.07
Kirk Dory Inc.	DFS Painting	\$10,775.00
Kone Elevators Escalators	Freight Elevator Troubleshooting	\$1,797.11
Kussmaul Electronics	Auto Charger	\$168.33
Laramie Fire Extinguisher	Yearly Inspection/Hood Inspection	\$332.00
Li, Eric	Soberlink Monitor Refund	\$845.50

Lifetime Benefit Solutions, Inc	Cobra Dec 2021	\$25.00
Lighthouse Uniform	Fire Uniforms	\$11,858.70
McCarthy, David P.C	Attorney Fees	\$250.00
McGraw, Joan	Mileage	\$24.00
McKesson Medical-Surgical	Specimen Containers/Jail Meds	\$321.56
Michael's Big City Grille	Commissioners Lunch	\$270.00
Mid-American Research Chemical	Thermal Lock	\$679.46
Natl. Assoc of Ext. 4-H Youth	Membership Dues	\$80.00
Natrona County Legal	Dockets 109628, 109681, 110071, 110102, 110133, 110466	\$3,930.00
Norco, Inc.	Cylinder Rent	\$282.48
O'Reilly Auto Parts	Antifreeze/Led Lights	\$45.36
Offender Watch	Sex Offender Notifications	\$47.85
Perkins Conoco	Fuel	\$170.56
Perkins Oil Co	Fuel	\$5,462.25
Phillips 66-Conoco-76	Fuel	\$102.78
Quill Corporation	Misc. Office Supplies	\$330.73
R.P Lumber Company, Inc.	Misc. Supplies	\$168.72
Rasmussen Furniture	Microwave	\$149.95
Rawlins Automotive	Misc. Parts	\$2,470.26
Rawlins Glass Center, Inc.	Windshield	\$560.85
Rawlins Hardware	Misc. Parts	\$153.46
Ricoh USA Inc	It Copiers	\$357.21
Ricoh USA, Inc	It Copiers	\$5,692.58
Rocky Mt. Sand & Gravel LLC	CR 15 Culvert Repl. & Retainage Project	\$100,272.50
Saratoga Auto Parts, Inc.	Misc. Parts	\$1,420.13
Saratoga Sun	Ads And Subscriptions	\$1,139.23
Shepard's	Fuel	\$54.90
Shively Hardware	4wd Cab Tractor with Loader and Misc. Parts	\$64,190.09
Sikes, Melisa	Postage	\$60.15
Smith, Kaylie C.	Daily Deposit Refund	\$68.00
Smith, Lisa	Monitor Deposit Refund	\$820.00
Staples Advantage	Misc. Supplies	\$136.43
State Of Wyoming A & I	Mainframe Svs. Dig. Image Storage & Backup	\$41.78
Stinker Stores Inc	Fuel	\$3,729.59
Stuntronics, LLC	Stun Gun	\$1,189.00
Summit Food Service	Jail Meals	\$10,685.45
Surber, Jordyn Ashlee	Attorney Fees	\$4,525.20
Swanson Services Corporation	Jail Commissary Supplies	\$1,438.06
T-O Engineers	DWX Fence Relocation Phase 10	\$4,231.14
Thos. Y. Pickett & Co., Inc.	2022 Valuation	\$35,000.00

Triple X Contracting, Inc.	Trash Services	\$200.00
Tyler Technologies, Inc	Web Hosting/Internet	\$275.63
UPRSWDD	Trash Services	\$190.00
Us Bank	Misc. Charges	\$3,426.15
Voiance Language Services LLC	Translation Services	\$110.25
Walker, Deborah C	Patches	\$320.00
Weickum, Terry	Rescue Unit Decals	\$250.00
Weiland, Helen	Mileage	\$36.00
Wille, O.R.	Mileage	\$45.00
Wilson, Karon	Mileage	\$25.20
WLC Engineering	Cr 15 Engineering Services	\$20,294.10
Wreck-A-Mend	Repair 2009 Ford & Remove Decals	\$2,889.44
Wy Clerks of Dist. Court Assoc.	Annual Dues	\$150.00
Wy County Treasurer's Assoc.	2022 Dues	\$200.00
Wy Dept Of Health	State Vehicle Rent	\$252.16
Wy Diesel Service	Repair 2016 Ford	\$1,711.64
Wy Machinery Company	Misc. Parts and Supplies	\$1,295.23
Wy Rents, LLC	Rental Equipment	\$230.00
Wy State Firemen's Association	2022 Dues	\$75.00
Wyoming Trader	Social Media Marketing	\$250.00
Yocum, Leo	Mileage	\$24.00

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the January 18, 2022, regular meeting minutes and monthly receipts from Clerk of District Court in the amount of \$3,217.00. Commissioner Barkhurst seconded, and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Sheriff

Commissioner Espy moved to approve the quote received from Watchguard in the amount of \$67,970.00 for 20 body worn cameras to be partially reimbursed by the grant provided by SRT. Commissioner Barkhurst seconded, and the motion passed unanimously.

Commissioner Jones moved to approve the quote received from North Line GIS to update the GIS data to the current standards in the amount of \$27,000.00 paid with E911 funds. Commissioner Barkhurst seconded, and the motion passed unanimously.

Road & Bridge

Commissioner Jones moved to authorize the Road & Bridge Department to purchase an end dump in the amount of up to \$125,0000 using TB Flats impact funds and maintenance funds. Commissioner Espy seconded, and the motion passed unanimously.

Planning and Development

Commissioner Jones moved to approve the De-Annexation Report for Seth and Aliessa Jenkins and send the report to the City of Rawlins. Commissioner Barkhurst seconded, and the motion passes unanimously.

Commissioner Espy moved to approve the Memorandum Of Understanding Between The Natural Resource Conservation Service (NRCS), Cheyenne Board Of Public Utilities; Albany County Commissioners; Carbon County Commissioners; Little Snake River Conservation District; Laramie Rivers Conservation District; Medicine Bow Conservation District; Saratoga Encampment-Rawlins Conservation District; Bureau Of Land Management; And State Of Wyoming And The USDA, Forest Service Medicine Bow-Routt National Forests And Thunder Basin National Grassland for documenting the cooperation between the parties to provide a working relationship during the implementation of the Medicine Bow National Forest Landscape Vegetation Analysis Project. Commissioner Barkhurst seconded, and the motion passed unanimously.

Attorney

Commissioner Espy moved to authorize the Chairman's signature on the Amended and Restated Cooperative Agreement Among the Wyoming Department of Transportation, City of Rawlins and Carbon County for a term that shall remain in full force and effect until terminated and intended to span the duration of the FAST Act (Fixing America's Surface Transportation). Commissioner Jones seconded, and the motion passed unanimously.

Commissioner Barkhurst moved to authorize the Chairman's signature on the Juvenile Housing Agreement with Laramie County at \$195.00 per day. Commissioner Espy seconded, and the motion passed unanimously.

PUBLIC HEARING – Z.C. CASE #2022-01 – Bryan Annan

Chairman Johnson opened a public hearing at 11:18 a.m. to hear Planning & Zoning file type Z.C. Case File #2022-01, Bryan Annan's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agriculture (RRA-23.70) on approximately 23.70 acres. Sarah Brugger, Planner/GIS Specialist, presented the case file.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 11:23 a.m.

Commissioner Jones moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2022-07, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County

Planning and Zoning Commission Z.C. Case File #2022-01, Bryan Annan's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agriculture (RRA-23.70) on approximately 23.70 acres, and located approximately 12 miles south of Saratoga off WY HWY 130/230 on Carbon County Road #303 (Cow Creek Road). Commissioner Barkhurst seconded, and the motion passed unanimously.

PUBLIC HEARING – Z.C. CASE #2022-02 – Michael Lutz

Chairman Johnson opened a public hearing at 11:24 a.m. to hear Planning & Zoning file type Z.C. Case File #2022-02, Michael Lutz's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-20.66) on approximately 20.66 acres. Sarah Brugger, Planner/GIS Specialist, presented the case file.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 11:28 a.m.

Commissioner Espy moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2022-08, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission Z.C. Case File #2022-02, Michael Lutz's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-20.66) on approximately 20.66 acres and located approximately 9 miles southwest of Encampment off WY HWY 70 on the south side. Commissioner Jones seconded. Chairman Johnson discussed the access noting the landowner has access now but they should obtain legal access established in case they sell one of the parcels. The motion passed with all voting for the motion except Commissioner Barkhurst who abstained due to potential conflict.

COMMISSIONERS

Commissioner Jones moved to regretfully accept Jason Campbell's resignation from the Memorial Hospital of Carbon County Board of Trustees effectively immediately and direct the clerk to advertise the opening. Commissioner Espy seconded and the motion passed unanimously.

VOLUNTEERS OF AMERICA – Stepping Stones Youth Home

Commissioner Jones moved to approve the contract with Volunteers of America to run the Stepping Stones Youth Home in Rawlins effective immediately upon the last signature affixed hereto and shall terminate on June 30, 2027, unless extended in a writing signed by both VOA in an annual amount of Two Hundred Thousand Dollars (\$200,000.00) per year during the term of the Agreement. Commissioner Espy seconded and the motion passed unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 12:24 p.m. Commissioner Moore seconded, and the motion passed unanimously.

A regular meeting of this Board will be held March 1, 2022, at 9:00 a.m., at the Carbon Building-Courthouse Annex, located at 215 West Buffalo, Room 240A, Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 1st day of February 2022
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING
-s- Willing John Johnson, Chairman