

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, January 18, 2022  
Carbon Building – Courthouse Annex, Rawlins WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, January 18, 2022, at 9:00 a.m. at the Carbon Building – Courthouse Annex, Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Byron Barkhurst and Travis Moore.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Chairman Johnson added two items to the agenda for the Dixon Airport.

**VOUCHERS**

Commissioner Barkhurst moved to approve payment to Sunrise Sanitation for \$68.00. Commissioner Espy seconded, and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Barkhurst moved to approve January 2022 payroll and benefit expenses of \$1,076,975.62 and insurance claim and premium expenses of \$570,721.86 the main expenditures in the amount of \$604,934.55 for an aggregate total today of \$2,252,700.03. Commissioner Espy seconded, and the motion carried unanimously.

Vendor	Detail Line Description	Total
Acme Electric Company, LLC	Patch Panel/Raceways	\$2,841.69
Albany County Circuit Court	Filing Fees	\$12.00
Also, American Linen Division	Shop Towels/Soap/Mats	\$59.02
Apex Communications	Maintenance Agreement	\$4,033.88
Arca Search	Compass Research Annual Fee	\$1,090.00
AT&T Mobility	CCSO MDT Service	\$900.54
Baggs, Town Of	Water Services	\$33.90
Bank Of Montreal - Mastercard	Misc. Charges	\$27,554.03
Bartlett, Gwynn	Postage Due Reimbursement	\$3.14
BI Inc.	Monthly Electronic Monitoring	\$1,202.50
Blakeman Propane	Heating Services	\$380.16
Bob Barker Company, Inc.	Deodorant	\$247.02
Carbon County Fair Board	Rental Fees Oct-Dec 2021	\$3,043.00
Carbon Power & Light Inc	Electric Services	\$2,501.02
Carrot-Top Industries, Inc	Pole	\$145.63

CDW Government, Inc.	Misc. Supplies	\$4,102.19
Charm-Tex, Inc.	Soap	\$129.80
Community Resource Center	Agency Dues	\$35.00
Cowboy Chemical	Jail Laundry Supplies	\$419.10
Cowboy Supply House	Misc. Cleaning Supplies	\$1,629.31
DBT Transportation Services LLC	Quarterly Payment	\$1,667.44
Dirty Boyz Sanitation, Inc	Trash Services	\$1,652.00
Emblem Enterprises, Inc.	Patches	\$387.56
Encampment, Town Of	Water Services	\$102.00
Encartele	Jail Commissary	\$750.00
Fatbeam LLC	Fiber/Internet	\$5,259.70
FCI Constructors of WY	Period To 12/31/2021 (50-20-004)	\$282,189.60
Fired Up Rescue	Fire Uniforms & Boots	\$37,478.30
Grainger	Message Boards	\$511.68
Greater WY Big Bros/Sisters	Prevention Services	\$5,775.00
Hanna, Town Of	Water Services	\$250.00
Hartshorn, Zachary C	Reimbursement For CPR Cards	\$290.00
Herman, Bobbie	Mileage	\$27.00
Interior Galore	Carpet & Installation & Vinyl Flooring	\$1,626.12
Jeffrey Center Board	Rental Fees Oct-Dec 2021	\$2,500.00
Kaisler, Todd	Mileage	\$54.00
KTGA/KBDY	Various Radio Ads and Tower Rent	\$540.00
L N Curtis & Sons	Flow Test	\$1,995.00
Lally, Brian J.	Postage Reimbursement	\$7.95
McCarthy, David P.C	Legal Services	\$1,260.00
Medicine Bow, Town Of	Water Services	\$200.00
Memorial Hospital of Carbon County	Lab Fees/Emergency Detentions	\$52,577.61
Mercedes Transcription, Inc	Transcription Reports	\$93.39
Merseal Law, LLC	Legal Services	\$3,120.00
Mike's Lock & Key	Key Replacement	\$192.82
Motorola Solutions	Radio	\$4,064.30
Mountain Alarm	Monthly Monitoring Services	\$42.90
MPM Corp / Evergreen Disposal	Trash Services	\$130.00
Muni Metrix Systems Corporation	Image Silo Annual Fee	\$815.80
Norco, Inc.	Cylinder Rent Dec./Misc. Supplies	\$854.72
Olde Trading Post	Fuel	\$95.86
O'Reilly Auto Parts	Misc. Parts	\$555.60
R.P Lumber Company, Inc.	Misc. Supplies	\$305.59
Rawlins Automotive	Misc. Parts	\$1,930.52
Rawlins Hardware	Misc. Supplies	\$261.56
Rawlins, City Of	Water Services	\$2,121.60

Ready, Justin	Mileage	\$48.00
Ricoh USA Inc	It Copiers	\$1,475.50
Rocky Mountain Power	Electric Services	\$15,270.79
Rocky's Quik Stop	Fuel	\$371.51
Saratoga Auto Parts, Inc.	Tube/Coupling/Hose	\$48.45
Saratoga Sun	Subscription Renewal and Legal Ads	\$456.50
Saratoga, Town Of	Water Services	\$59.00
Schilling & Winn Pc	Legal Services	\$6,208.80
Snake River Press	Misc. Ads	\$168.00
SNF, Inc	Fire Truck Graphics	\$775.00
Spaulding, Dawnette	Mileage	\$112.00
Stinker Stores, Inc.	Fuel	\$12,714.55
Summit Food Service	Jail Meals	\$3,605.72
Sunrise Sanitation Service, LLC.	Trash Services	\$68.00
Swanson Services Corporation	Jail Commissary	\$2,186.48
T.W. Enterprises, Inc.	Oil/Oil Filter/Battery	\$1,627.91
Thomson Reuters-West Pymt. Center	Sheriff Dues & Subscriptions	\$832.34
Tin Boy Garage	Diesel Additive/Wiper Nozzle	\$203.36
T-O Engineers	DWX Master Plan & Beacon Repair	\$2,459.65
Tyler Technologies, Inc	Web Hosting Internet	\$275.63
U S Postmaster-Rawlins	Po Box 754 2022	\$62.00
US Imaging	Digitizing Records	\$23,702.80
Valley Oil Company	Fuel	\$3,667.62
Wex Bank	Fuel	\$547.93
Winters Griffith Architects	Construction Admin Phase	\$41,924.00
WLC Engineering	Survey CR 710 & CR 351	\$9,430.15
WY Behavioral Institute	Emergency Detentions	\$9,802.00
WY Dept Of Fire Prev. & Elect.	Essentials Of Firefighting	\$1,010.81
WY Dept Of Transportation	Title Stock	\$1,514.04
WY Machinery Company	Misc. Supplies	\$1,065.03
WY Retirement System	Dec Vol Fire Retirement	\$825.00
Wyoming Disposal Systems	Trash Services	\$435.43

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the January 4, 2022, regular meeting minutes; January 12, 2022, special meeting minutes, monthly receipts from Carbon County Clerk in the amount of \$16,546.00, bonds for Randy Arnold, Treasurer for Saratoga, Encampment, Rawlins Conservation District in the amount of \$100,000.00; Robert Davis, Treasurer for Little Snake River Conservation District, in the amount of \$10,000.00; John Hansen, Treasurer for Predator Management District Board, in the amount of \$10,000.00; Kenzie Strauch, Trustee for Medicine Bow Rural Health Care District, in the amount of \$5,000.00; and Judy Ann Redding, Trustee for

Medicine Bow Rural Health Care District, in the amount of \$5,000.00. Commissioner Moore seconded, and the motion carried unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **Emergency Management**

Commissioner Moore moved to reject all emergency management vehicle bids. Commissioner Jones seconded, and the motion carried unanimously.

Commissioner Espy moved to waive the procurement policy due to the difficulty of delivery of a new vehicle and allow the Emergency Manager to search for a vehicle on a lot that is readily available to purchase with grant funds that expire in September 2022 and purchase subject to approval of Commissioner Barkhurst. Commissioner Barkhurst seconded, and the motion carried unanimously.

### **Fire**

Commissioner Moore moved to approve the Chairman's signature on the Memorandum of Understanding with the Town of Sinclair for fire services after approval by Fire Warden John Rutherford. Commissioner Espy seconded, and the motion carried unanimously.

### **Planning and Development**

Commissioner Espy moved to approve the Chairman's signature on the letter to the Bureau of Land Management regarding the Greater Sage-Grouse Conservation cooperating agency status. Commissioner Moore seconded, and the motion carried unanimously.

### **Clerk**

Commissioner Espy moved to reject the application from Eric McAllister for the Baggs Solid Waste Disposal District on the grounds of potential nepotism and readvertise. Commissioner Barkhurst seconded, and the motion carried unanimously.

Commissioner Jones moved to approve the any commissioner's signature on the Memorandum of Understanding for the Rock Creek Impact Assistance Program. Commissioner Barkhurst seconded, and the motion carried unanimously.

## **COMMISSIONERS**

Commissioner Barkhurst moved to approve Resolution No. 2022-04 – A Resolution of the Board of Carbon County Commissioner's Declaring Carbon County as a Constitutional Republic. Commissioner Espy seconded, and the motion carried unanimously.

Commissioner Jones moved to approve the Chairman's signature on Work Order 22-01 for the Dixon Airport Fence Relocation Project in an amount of \$206,158.39. Commissioner Espy

seconded, and Commissioner Jones noted the county's cost is 10% of the estimated cost. The motion carried unanimously.

Commissioner Jones moved to approve the Chairman's signature on Work Order 22-02 for the Dixon Airport Pavement Maintenance Project in an amount of \$57,807.25. Commissioner Espy seconded, and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Certificate of State Grant-in-Aid for the AWOS repair in the amount of \$2,874.00 state funds and \$719.00 county funds noting it will be signed electronically. Commissioner Espy seconded, and the motion carried unanimously.

### **BUDGET AMENDMENT – PUBLIC HEARING**

Chairman Johnson opened a public hearing at 10:50 a.m. to hear about a proposed Budget Amendment to departmental budgets for Fiscal Year 2022 and Clerk Bartlett noted the hearing was advertised in the Saratoga Sun on January 12. Gwynn reported the following departments need amended: County Attorney, Road and Bridge and Reserves. The County Attorney budget is to cover salary for the juvenile agent and Road & Bridge is to correct an error in the original budget that the clerk inadvertently left an amount out. The funds come from reserves which reduces that total budget. In addition, the library budget needs amended to reflect a grant they received and authorize its expense.

Chairman Johnson called for comments for or against the amendment. There being none, he closed the hearing at 10:54 a.m.

Commissioner Jones moved to adopt Resolution 2022-05 FY 2022 Budget Amendment Number One for departmental budgets. Commissioner Barkhurst seconded, and the motion carried unanimously.

### **COMMISSIONERS**

Commissioner Espy moved to not object to Case 22-02-1, a letter from the City of Rawlins outlining a request from the Bureau of Land Management request to rezone land in Rawlins for seasonal housing. Commissioner Moore seconded, and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 10:58 a.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded, and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 11:41 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded, and the motion carried unanimously.

## **FAIR BOARD**

Commissioner Espy moved to waive the procurement policy due to the difficulty of delivery of a new tractor and authorize the purchase of a 69-horsepower tractor and accessories from Shively Hardware for use at the Fairgrounds in the amount of \$64,000.00 to be paid from Chokecherry. Commissioner Jones seconded, and Commissioner Barkhurst added that he likes buying the tractor locally noting it could also be serviced locally. The motion carried unanimously.

## **PUBLIC HEARING CONTINUATION AND PLANNING AND ZONING JOINT WORK SESSION - C.U.W. Case File#2021-02 - “Foote Creek Wind Energy Project”**

Chairman Johnson opened a public hearing at 1:30 p.m. to hear Planning & Zoning file C.U.W. Case File #2021-02 – Foote Creek North Wind Energy Project.

Commissioner Espy moved to untable Planning & Zoning file C.U.W. Case File #2021-02 – Foote Creek North Wind Energy Project. Commissioner Moore seconded, and the motion carried unanimously.

Chairman Johnson closed the hearing was closed at 1:41 p.m.

Commissioner Espy moved that based on the recommendation of the Planning & Zoning Commission and staff to approve and authorize any Commissioner to sign Resolution No. 2022-06, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission C.U.W. Case File #2021-02 – Foote Creek North Wind Energy Project. PacifiCorp and various landowners request for a Conditional Use Permit for a Commercial Wind Energy Facility in the Ranching, Agriculture and Mining (RAM) Zone. Commissioner Moore seconded, and the motion carried unanimously.

## **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 3:29 p.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded, and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 3:34 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded, and the motion carried unanimously.

## **COMMISSIONERS**

Commissioner Moore moved to authorize Commissioner Espy to sign an offer. Commissioner Barkhurst seconded, and the motion carried unanimously.

## **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 3:36 p.m. Commissioner Moore seconded, and the motion carried unanimously.

A regular meeting of this Board will be held February 15, 2022, at 9:00 a.m., at the Carbon Building-Courthouse Annex, located at 215 West Buffalo, Room 240A, Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 1<sup>st</sup> day of February 2022  
BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman