

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, January 4, 2022
Carbon Building – Courthouse Annex, Rawlins WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, January 4, 2022, at 9:00 a.m. at the Carbon Building – Courthouse Annex, Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Byron Barkhurst and Travis Moore.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Chairman Johnson added Road & Bridge to the agenda to discuss a road use agreement and Dixon Airport items.

VOUCHERS

Commissioner Moore moved to approve the report of expenditures in the amount of \$615,988.17. Commissioner Barkhurst seconded, and the motion carried unanimously.

Vendor	Detail Line Description	Total
Ables, Duane E	County Health Officer	\$1,600.00
Acme Electric Company, LLC	Electrician Services	\$434.88
AlSCO, American Linen Division	Misc. Shop Supplies	\$61.66
Amazon Capital Services	Misc. Office Supplies	\$105.48
APG Media Of the Rockies	Office Closure Ad	\$30.00
Archuleta, Alexzandria	Witness Fees	\$90.00
Bank of Montreal - Mastercard	Misc. Charges	\$56,680.22
Black Hills Energy	Heating Services	\$13,171.14
Blakeman Propane	Heating Services	\$2,080.08
Bob Barker Company, Inc.	Jail Cleaning Supplies	\$269.62
Burke Moving & Storage	Moving Charges	\$20,793.25
Candy Mountain	Water	\$55.50
Carbon County Fair Board	Monthly Payment	\$4,166.67
Carbon County Library	Monthly Payment	\$32,500.00
Carbon County Museum	Monthly Payment	\$18,166.67
Carbon County Senior Services	Monthly Payment	\$16,666.67
Charm-Tex, Inc.	Jail Cleaning Supplies	\$96.50
Clerk of Dist. Court (Jurors)	Jurors	\$3,760.44
Colorado District Attorney's Council	Trial Techniques	\$1,000.00
Dell Marketing L.P.	Computers For C4	\$1,447.83

Dixon, Town Of	Water Services	\$308.00
Dominion Energy	Heating Services	\$368.79
Encartele	Jail Data	\$2,250.00
Engineering Associates	Beaver Creek Bridge	\$273.05
Floyd's Truck Center	Def Fluid	\$32.96
Franks, Kevin	Electronic Monitoring Refund	\$820.00
Further	Health Reimbursement	\$1,705.51
Galls/Quartermaster	Deputy Uniforms	\$199.04
Grainger	Misc. Parts	\$142.67
Gray, Matthew James	Expert Testimony	\$826.89
Greene, Canyon	Witness Fees	\$30.00
High Plains Power	Electric Services	\$445.00
Iacovetto, Karon	County Cleaning	\$9,765.00
Jack's Body & Fender Repair	Towing Services	\$510.00
Josephine County Sheriff's Office	Subpoena Service	\$50.00
Kaluzny, Emily	Personal Phone Usage	\$30.00
Kilburn Tire Company	Tires	\$947.00
L N Curtis & Sons	Misc. Parts	\$2,382.05
Lally, Brian J.	Headlight Reimbursement	\$21.81
Lorn, Kaylan	Witness Fees	\$30.00
Matthew Bender & Co, Inc.	Law Books	\$206.10
Medicine Bow, Town Of	Water Services	\$200.00
Memorial Hospital of Carbon Co.	Lab Fees	\$760.00
Merck Sharp & Dohme Corp.	Vaccines	\$3,632.84
Motus Space Solutions	Phase 1 & 2 Furniture	\$130,087.00
Natrona County Fire Protection Dist.	Rescue Truck	\$30,000.00
Norco, Inc.	Cylinder Rental	\$51.77
Offender Watch	Sex Offender Notifications	\$220.00
Olde Trading Post	Fuel	\$85.27
O'Reilly Auto Parts	Oil	\$22.99
Perkins Oil Co	Fuel	\$2,687.72
ProForce	9mm Ammunition	\$20,020.00
Public Safety Center, Inc	Gloves	\$361.52
Quill Corporation	Misc. Office Supplies	\$232.90
R.P Lumber Company, Inc.	Misc. Supplies	\$271.44
Rawlins Automotive	Misc. Parts	\$1,369.72
Rawlins Hardware	Misc. Supplies	\$2,045.74
Rawlins, City of	Tire Disposal	\$23.40
Rietveld, Toni	Mileage	\$55.59
Rodriguez, Candy	Elec Monitor Refund	\$743.50
Sanchez, Kimberly	Witness Fees	\$90.00

Saratoga Auto Parts, Inc.	Misc. Parts	\$173.49
Saratoga Sun	Misc. Ads	\$1,278.00
Schaeffer Mfg. Co	Lube	\$4,584.33
Schilling & Winn Pc	Legal Services	\$4,328.28
Scriven, Olivia	Witness Fees	\$15.00
Security Transport Services, Inc.	Inmate Transport	\$3,162.65
Sheets, Ed	Finish Sheetrock Texture	\$342.31
Sikes, Melisa	Postage/Stickers	\$70.08
Slow And Steady Law Office, PLLC	Legal Services	\$11,920.00
SNF, Inc	2 2021 Ram Fire Truck	\$164,040.00
South Central Wy Ems	Quarterly Payment	\$11,250.00
Spaulding, Dawnette	Emergency Financial Assistance	\$5.30
Staples Advantage	Misc. Office Supplies	\$339.43
State Of Wyoming DCI	Sex Offender Changes M. Calhoun	\$25.00
Stinker Stores, Inc.	Fuel	\$11,409.87
Summit Food Service	Jail Meals	\$11,003.70
Swanson Services Corporation	Jail Commissary	\$1,887.83
T-O Engineers	DWX Master Plan Update	\$785.00
Uline	Velcro	\$159.20
UPRSWDD	Trash Services	\$190.00
Valley Fire Extinguisher	Annual Maintenance	\$305.45
Waco	Waco Dues	\$325.00
Walker, Deborah C	Patches Sewn	\$96.00
Western Truck Repair	Shock	\$137.00
Western Truck Repair	Seal/Shoe Kit	\$118.85
Wy Dept Of Transportation	Brush Creek Bridge	\$26.28
Wy Machinery Company	Service Maintenance	\$440.24
Wy Rents, LLC	Jack Hammer Rental	\$88.00

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the December 21, 2021, regular meeting minutes; monthly receipts from Planning and Development in the amount of \$1,475.00, bonds for Georgia R. Miller, Treasurer for Carbon County School District #2 in the amount of \$50,000.00; Cynthia Culver, Trustee for Medicine Bow Rural Health Care District in the amount of \$5,000.00; Jessica Sue Andrews, Trustee for Medicine Bow Rural Health Care District in the amount of \$5,000.00; Kay Embree, Trustee for Medicine Bow Rural Health Care District in the amount of \$5,000.00; Clint A. Weber, Treasurer for Baggs Cemetery District in the amount of \$5,000.00; Stacey L. Ward, Deputy Treasurer for Carbon County in the amount of \$10,000.00; Eileen Keller, Deputy Treasurer for Carbon County in the amount of \$10,000.00; and Althea Foster, Clerk/Treasurer for the Town of Baggs in the amount \$50,000.00. Commissioner Moore seconded, and the motion carried unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Sheriff

Commissioner Espy moved to authorize the Sheriff's signature on a grant award for the Small Rural Tribal Body-Worn Camera Program and proceed to complete the application for 20 body cameras for patrol deputies for a total amount of \$67,900.00 with \$40,000.00 covered by the grant, \$27,900.00 from county funds, \$12,225.00 from in-kind employment pay for training and setup for a total of \$40,125.00 from the county. Commissioner Moore seconded, and the motion passed unanimously.

Emergency Management

Commissioner Jones moved to authorize the Chairman's signature on the Grant Award Agreement between Wyoming Office of Homeland Security and Carbon County for the Office of Emergency Management dedicated vehicle and accessories in an amount not to exceed \$42,500.00 in grant funds plus an equal match for a term of October 1, 2020, through September 30, 2022. Commissioner Barkhurst seconded, and the motion passed unanimously.

IT

Commissioner Espy moved to authorize the chairman's signature on the Memorandum of Understanding with Wyoming Supreme Court to delineate responsibility between Wyoming Supreme Court and the county for installation of IT equipment and technology systems dedicated to Circuit and District Courts pending attorney approval. Commissioner Moore seconded, and the motion passed unanimously.

Fire

Commissioner Jones moved to approve the lease agreement between Carbon County and the Town of Baggs for fire equipment 2005 Kenworth water tender in the amount of \$40,000.00 and for a term of 5 years. Commissioner Espy seconded, and the motion passed unanimously.

Planning and Development

Certifications

Commissioner Barkhurst moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission Z.C. Case #2022-01 – Bryan Annan and Z.C. Case #2022-02 – Michael Lutz and schedule a public hearing for February 1, 2022, 11:15 a.m. at the Carbon Building-Courthouse Annex in Rawlins, Wyoming. Commissioner Moore seconded, and the motion carried unanimously.

Treasurer

Commissioner Moore moved to authorize the Chairman's signature on Resolution No. 2022-01 Carbon County Investment Policy and to designate Bank of Commerce and RNB State Bank as depositories for Carbon County for 2022 and the Investment Policy Compliance Letter. Commissioner Espy seconded, and the motion carried unanimously.

Clerk

Commissioner Jones moved to authorize any commissioner's signature on the letter to the Department of Environmental Quality advising them that Carbon County desires to be a party to Rock Creek Wind Energy Project siting permit application. Commissioner Barkhurst seconded, and the motion passed unanimously.

Commissioner Barkhurst moved to approve the Chairman's signature on Amendment #1 to the Administrative Services Agreement between Carbon County Employees and Blue Cross Blue Shield of Wyoming. Commissioner Espy seconded, and the motion passed unanimously.

Commissioner Moore moved to appoint Zachary Hartshorn to the Rawlins-Carbon County Airport Board for a 5-year term ending January 2027. Commissioner Espy seconded, and the motion passed unanimously.

Attorney

Commissioner Barkhurst moved to approve the Chairman's signature on the Lease Modification for United Way so that the Department of Criminal Investigation can occupy their office through June 2023. Commissioner Moore seconded, and the motion passed unanimously.

Commissioner Barkhurst moved to approve the Chairman's signature on Amendment Eight to the Lease between WY Dept. of Transportation and Carbon County for Driver Services Office at the Little Snake River Valley Library for term of February 1, 2009, through January 31, 2024, in an amount of \$360.00 per year. Commissioner Espy seconded, and the motion passed unanimously.

COMMISSIONERS

Commissioner Jones moved to authorize the Chairman's signature on the Cooperative Agreement between the WY Department of Aeronautics and Carbon County for crack seal project at the Dixon Airport in the amount of \$4,376.49, which is 20% of the actual construction costs of \$21,882.46. Commissioner Barkhurst seconded, and the motion carried unanimously.

Commissioner Jones moved to approve the Chairman's signature on the Application for a Federal Assistance Grant for Dixon Airport fence relocation project in the amount of \$601,000.00 with the county portion being \$24,040.00, for term of November 1, 2021, through December 31, 2022. Commissioner Barkhurst seconded, and the motion passed unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the CATEX. Commissioner Barkhurst seconded, and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 10:33 a.m. with Clerk Bartlett, Lenny Layman and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded, and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 11:18 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded, and the motion carried unanimously.

Public Hearing – Z.C. Case File No. 2021-12

Chairman Johnson opened a public hearing at 11:30 a.m. to hear Planning & Zoning file type Z.C. Case File #2021-12, Paul Draves' request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Residential (RD-2.42) on approximately 2.42 acres. The RD Zone is intended to provide land for residential development that is typically single family detached and located within Town Expansion Areas and within or nearby Rural Centers. Residential single-family zones are intended to be in areas planned for residential development that are easily accessible and infrastructure already exists or is readily available, it is located at 45 North Cherokee Road, approximately 1.5 miles north on Carbon County Road #451 on the west side. Sarah Brugger, Planner/GIS Specialist, presented the case file.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 11:33 a.m.

Commissioner Jones moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2022-02, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission Z.C. Case File #2021-12, Paul Draves' request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Residential (RD-2.42) on approximately 2.42 acres, located at 45 North Cherokee Road, approximately 1.5 miles north on Carbon County Road #451 on the west side. Commissioner Barkhurst seconded, and the motion carried unanimously.

Public Hearing – Z.C. Case File No. 2021-13

Chairman Johnson opened a public hearing at 11:34 a.m. to hear Planning & Zoning file type Z.C. Case File #2021-13, Devin Shepard's request for a for a Zone Change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agriculture (RRA-4) on approximately 4 acres. The RRA Zone is intended to be applied in areas of the County which are particularly suited to large-lot development that allow both agricultural and residential uses intermingled, it is located at 1 Saratoga Lake Road, approximately 770 feet north of Saratoga off Saratoga Lake Road; east of

WY HWY 130 and Carbon County Road #301 (Leavengood Lane). Sarah Brugger, Planner/GIS Specialist, presented the case file. She did note the minimum acreage for the zone is 5 acres however because the use is consistent, she recommended moving forward with a waiver of the lot size. Commissioner Barkhurst confirmed the use is agricultural and not commercial as the applicant may be part owner in Shepard Construction Solutions. Ms. Brugger stated that if that was the case, she would ask the applicant to apply for a conditional use permit.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 11:41 a.m.

Commissioner Espy moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2022-03 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission Z.C. Case File #2021-13, Devin Shepard's request for a for a Zone Change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agriculture (RRA-4) on approximately 4 acres. The RRA Zone is intended to be applied in areas of the County which are particularly suited to large-lot development that allow both agricultural and residential uses intermingled, it is located at 1 Saratoga Lake Road, approximately 770 feet north of Saratoga off Saratoga Lake Road; east of WY HWY 130 and Carbon County Road #301 (Leavengood Lane). Commissioner Moore seconded, and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 11:47 a.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded, and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 12:49 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded, and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 12:50 p.m. Commissioner Moore seconded, and the motion carried unanimously.

A regular meeting of this Board will be held February 1, 2022, at 9:00 a.m., at the Carbon Building-Courthouse Annex, located at 215 West Buffalo, Room 240A, Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s-Gwynn G. Bartlett, Carbon County Clerk

Approved this 18th day of January 2022.
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING
-s- Willing John Johnson, Chairman