

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, August 17, 2021
Baggs Higher Education Center, Baggs, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, August 17, 2021, at 2:00 p.m. at the Baggs Higher Education Center, Baggs, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore and Byron Barkhurst.

Chairman Johnson called the meeting to order at 2:00 p.m.

ADDITIONS / CORRECTIONS

Chairman Johnson added the Clerk’s request to fill a vacant position and County Road 401/Forest Service Road 801 (Sage Creek Road) to agenda.

VOUCHERS

Commissioner Barkhurst moved to approve August 2020 payroll and benefit expenses of \$920,749.83, insurance claim, premium expenses of \$462,259.08, the report of expenditures in the amount of \$2,011,732.27 for an aggregate total today of \$3,394,741.18. Commissioner Moore seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
Acme Electric Company, LLC	Electrician	\$188.86
Also, American Linen Division	Misc. Shop Supplies	\$56.90
Apex Communications	Radio Labor And Siren Speaker	\$1,289.33
Axis Forensic Toxicology, Inc.	Drug Panel	\$175.00
Baggs, Town Of	Water Services	\$451.12
Balestrieri, Michelle	Mileage	\$91.84
Bank Of Montreal - Mastercard	Misc. Charges	\$25,544.20
Bearcom	Radio Supplies	\$999.25
Bennett, Thomas L. M.D.	Autopsy	\$2,094.56
BI Inc.	Electronic Monitoring Service	\$2,294.50
Bob Barker Company, Inc.	Inmate Uniforms	\$748.93
Bomgaars Supply	Misc. Parts	\$0.73
Carbon County Public Health	Kaluzny, Emily Ins. June 2021	\$3,143.26
Carbon County Weed & Pest	Pest Control	\$2,329.57
Carbon Power & Light Inc	Electric Services	\$2,239.48
CareRight Technologies, LLC	Monthly Bed Fee	\$198.80
Casper Winnelson Co	Misc. Parts	\$242.59

Charm-Tex, Inc.	Shower Curtains for Jail	\$299.40
Cowboy Chemical	Laundry and Cleaning Supplies	\$527.45
Cowboy Supply House	Misc. Custodial Supplies	\$1,663.02
Dirty Boyz Sanitation, Inc	Trash Services	\$1,652.00
Dominion Energy	Heating Services	\$27.23
Election Sys. & Software, LLC	Software License Renewal	\$25,812.50
Elevated Training Solutions	Random Drug Testing	\$100.40
Elk Mountain, Town Of	Water Services	\$67.00
Encampment, Town Of	Water Services	\$102.00
Encartele	Jail Commissary Supplies	\$1,500.00
Engineering Associates	Bridge DMU Replacement	\$12,653.75
Engstrom, James D. DDS	Inmate Dental Services	\$2,500.00
Erickson & Roberts	Legal Services	\$713.55
FCI Constructors Of Wy	Carbon Bldg. Improvement Project	\$1,430,206.47
Floyd's Truck Center	Air Spring	\$43.36
Friend, Katie	Refreshments for Open House	\$80.00
Fritz Welding & Machine, Inc.	Water Jet Cutting For Seal	\$47.60
Front Range Fire Apparatus	Latch, Lever	\$65.68
Galls/Quartermaster	Deputy Uniforms	\$183.22
GCR Electronics, LLC	Monthly Site Rental	\$2,121.76
Hanna, Town Of	Hanna R&B Water Services	\$403.63
Hernandez, Brenda	Interpreter	\$50.00
Honnen Equipment	Motor Graders Maintenance	\$1,081.95
Jack's Body & Fender Repair	Abandoned Vehicle Tow	\$960.00
Karl's Auto Repair	Batteries	\$260.00
Kinetic Leasing	Final Lease Payment	\$32,156.00
Knife River	Hot Mix Road Patching	\$20,550.00
KTGA/KBDY	Monthly Tower Rent	\$150.00
L N Curtis & Sons	Rescue Supplies	\$4,083.45
LexisNexis Matthew Bender Inc	2021 Wy State Statute Books	\$547.36
Local Government Liability Pool	Jeffrey Center Membership Renewal	\$500.00
Long Building Technologies, Inc.	Labor/Air Filter	\$2,128.07
M. Gonzales Trucking, Inc.	Tires/Mounting & Balancing	\$618.24
Martinez, Natasha K., P.C	Legal Services	\$990.00
McKesson Medical-Surgical	Jail Medical Supplies	\$292.37
Medicine Bow, Town Of	Water Services	\$200.00
Memorial Hospital Of Carbon Co.	Psych Room Hold	\$4,357.63
Mercedes Transcription, Inc	Medical Transcription Services	\$45.87
Merseal Law, LLC	Legal Services	\$6,520.00
Mike's Lock & Key	Multiple Lock Repairs	\$175.00
MPM Corp / Evergreen Disposal	Trash Services	\$130.00

NMS Labs	Lab Fees	\$465.00
Norco, Inc.	Oxygen Cylinders	\$888.70
Offender Watch	Sex Offender Notification	\$98.80
Olde Trading Post	Fuel	\$560.48
O'Reilly Auto Parts	Wipes/Cargo Bar/Wiper	\$51.97
Perkins Conoco	S & R Fuel Reimbursement	\$194.47
Perkins Oil Co	Fuel	\$5,186.32
Perue Printing	Envelopes	\$342.00
ProForce	Gun Mounted Lights	\$4,071.20
Quill Corporation	Office Supplies	\$99.11
R.P Lumber Company, Inc.	Misc. Supplies	\$220.24
Rawlins Automotive	Misc. Parts	\$1,369.54
Rawlins Hardware	Misc. Parts	\$41.25
Rawlins, City Of	Water Services	\$6,659.10
Ready Oilfield Service, Inc	Labor And Equipment	\$500.00
Rice, Denise	Mental Health Training/Edu	\$299.00
Rocky Mountain Power	Electric Services	\$37,831.71
Rocky's Quik Stop	Fuel	\$300.00
Saratoga Auto Parts, Inc.	Misc. Parts	\$317.12
Saratoga Sun	Misc. Ads	\$9,243.00
Saratoga, Town Of	Water Services	\$49.50
Schilling & Winn Pc	Legal Services	\$7,853.34
Shively Hardware	Duracell Batteries	\$106.93
Silversage Plumbing LLC	Plumbing Camera	\$235.00
Skyline Motors, Inc.	Transmission And Seals	\$7,604.69
Slow & Steady Law Office, PLLC	Legal Services	\$5,450.00
Smith Medical Partners, LLC	Psych. Eval.	\$1,200.00
Smith Psychological Services	Pre-Employment Evaluation	\$400.00
Staples Advantage	Misc. Office Supplies	\$1,449.02
State Of Wyoming DCI	Sex Offender Fees	\$75.00
Stinker Stores, Inc.	Fuel	\$17,440.49
Stuntronics, LLC	Instructor Recertification	\$85.00
Summit Food Service	Inmate Meals	\$9,015.25
Swanson Services Corporation	Inmate Commissary	\$1,592.77
Terminix	Pest Control	\$175.00
The Cowboy Couture	Embroidery On Uniforms	\$25.00
Thomson Reuters-West Pymt. Ctr.	Online Software Subscription	\$802.17
Tin Boy Garage	Battery	\$246.95
Trudiligence, LLC	Volunteer Fire Background Check	\$9.99
Tyler Technologies, Inc	Historical Index	\$75.00
United States Postal Service	Postage Machine Funds	\$10,000.00

University Of Colorado Medicine	Record Review	\$6,100.00
US Bank	Misc. Charges	\$3,974.17
Valley Oil Company	Fuel	\$1,728.01
Valley Ready-Mix, LLC	Concrete For Horse Barn	\$1,521.10
Voiance Language Services LLC	Over The Phone Interpretation	\$3.75
Western Truck Repair	Water Truck	\$97.56
Wex Bank	Fuel	\$40.43
Wilkerson, James A Iv M.D.	Autopsy	\$5,050.00
Working Spaces	Furniture For Carbon Bldg.	\$245,634.32
WY Behavioral Institute	Medical Services	\$5,278.00
WY Machinery Company	Misc. Parts	\$8,833.48
WY Rents, LLC	Roller Rental	\$996.40
WY Retirement System	July Vol Fire Retirement	\$731.25
Wyoming Disposal Systems	Trash Services	\$458.81

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the August 3, 2021, regular meeting minutes, monthly receipts from Carbon County Clerk in the amount of \$32,510.90, monthly receipts from the Clerk of District Court in the amount of \$3,120.00, a bond for Marie Christen, Clerk for the Town of Saratoga in the amount of \$50,000.00 and a bond for Brenda Mistelske, Assistant Clerk/Treasurer for the Town of Saratoga in the amount of \$50,000.00. Commissioner Barkhurst seconded, and the motion carried unanimously.

PRONGHORN ANTELOPE STUDY - SHIRLEY BASIN AREA

Wildlife Biologists Teal Cufaude out of Saratoga and Lee Knox out of Laramie, both with the Wyoming Game and Fish Department presented an ongoing Pronghorn Antelope Movement Study for the Shirley Basin Area. There is very limited information on the impact of wind energy on Pronghorn Antelope. This particular study is a collaborative 6-year effort between the University of Wyoming, Wyoming Game and Fish Department and PacifiCorp. They are specifically looking at the Medicine Bow (Shirley Basin) Pronghorn Herd Unit to see if the wind energy development is impacting their movement and habitat use. In March 2018, they GPS collared 80 does to monitor pronghorn behavior during pre- and post- construction of the wind projects (TB Flats, Ekola and potentially Two Rivers). As of today, there have been approximately 140-150 collared antelope in the study area. With some of the data that they received so far, there seems to be some impact on pronghorn antelope seasonal habitat use and movement, but they are not certain exactly what the magnitude of that impact is. The anticipated date of completion for this study is 2025.

Chairman Johnson wanted to know when they would have hard data so that the board may make an educated decision when determining the wind projects conditional use permits and whether they should halt any approvals until the study is complete to make sure the projects are not detrimental to any habitats. He also asked if Game and Fish were ever allowed to give testimony at the industrial siting committee hearing. Ms. Cufaude stated that she is not aware of any actual

testimony given at an industrial siting committee hearing but they have provided comments/recommendations through the Department's Habitat Protection Program. Chairman Johnson stated that it would be very beneficial if the board was to receive these comments/recommendations as well so that they can place guidelines on the conditional use permits.

Chairman Johnson would like to continue this discussion at the next board meeting and possibly have a presentation from the UW leads on the Pronghorn Antelope Study in the Shirley Basin Area.

ELECTED OFFICIALS & DEPARTMENT HEADS

Emergency Management

Lenny Layman, Emergency Management Coordinator presented KONEXUS, Inc (AlertSense – Mass Notification) yearly Master Service Agreement for approval. The agreement will be paid with 2019 Homeland Security grant funds. The total cost for the contract is \$5,400.00 which is an increase from \$4,900.00 however the internal users have increased from 600 to 1000. The only other change in the contract is the name from AlertSense to KONEXUS. After this payment there will be a remaining balance of \$1,090.00 that he plans to use for Public Outreach Material.

Commissioner Moore moved to approve the Chairman's signature on the Master Service Agreement with KONEXUS, Inc for a term of 1 year with a fee of \$5,400.00 for subscription services to notify the public of emergency conditions. Commissioner Espy seconded, and the motion passed unanimously.

Mr. Layman is hoping to have the final Memorandum of Understanding between the City of Rawlins Police Department and Office of Emergency management to network with RPD Communications at the September 7th commissioner meeting.

Mr. Layman stated that he is an active member of the Central Wyoming Healthcare Coalition (CWHC) which provides support services and wishes to work collaboratively on emergency preparedness, mitigation, response and recovery activities within Carbon, Converse, Fremont, Natrona, Niobrara, and the Wind River Reservation. Kaleigh Good, the CWHC Readiness and response Coordinator reached out to him requesting the placement/storage of some newly purchased CWHC assets. The assets are two Pelican 9460 Remote Area Floodlights. Mr. Layman requested legal review on the terms of the Asset Deployment and the Carbon County Emergency Management Cache Storage Agreement. Attorney Mayfield Davis recommended a few minor changes, and the agreements will be ready for the next commissioner meeting.

Mr. Layman provided an update on the Office of Emergency Management to include the Red Cross County Tour, where red Cross pre-certified locations throughout the county to be designated as shelters. The locations were the Platte Valley Community Center in Saratoga, the Hanna Recreation Center, the Fairgrounds in Rawlins, and the Valley Community Center in Baggs. The Carbon County Coordination Center (C4) is now ready to be activated with a phone number of 307-328-7777. Mr. Layman stated that he is investigating a grant through the Office of Homeland Security that will allow the county to submit in-kind match of volunteer hours in the amount of

\$28.54 per hour. Those funds will be used in the Office of Emergency Management for Supplies, Equipment and Annual Operating Expenses.

Sheriff

Archie Roybal, Sheriff presented the bids received for a new patrol truck to replace the patrol vehicle that was totaled in an accident. Bids were received from Spradley Barr Motors – Cheyenne for a 2022 Ford F150 in the amount of \$33,514.00 to be delivered in 365 days; Toyota of Laramie for a 2021 Toyota Tundra in the amount of \$50,865.00 to be delivered sometime in September; Fremont Motors of Lander for a 2022 Ford F150 in the amount of \$41,368.26 to be delivered in 120-150 days; Greiner Ford of Casper for a 2022 Ford F150 in the amount of \$36,243.00 to be delivered April 1, 2022; and Greiner Ford of Casper for a 2021 Ford F150 in the amount of \$49,357.00 to be delivered September 1, 2021; Dallin Motors for a 2022 Ram 1500 in the amount \$32,984.57 with a to be determined delivery date; Fremont Motors of Lander in the amount of \$42,643.00, to be delivered in 120-150 days; and Dallin Motors for a 2022 Ram 1500 in the amount of 39,270.74 with a to be determined delivery date.

Commissioner Espy moved to approve the purchase of a 2021 Ford F150 in the amount of \$49,357.00 from Greiner Ford of Casper due to a delivery date of September 1, 2021, to be paid from the vehicle reserve funds. Commissioner Moore seconded and the motion passed unanimously.

Road & Bridge

Kandis Fritz, Road & Bridge Coordinator along with Chuck Bartlett and Dan Ferrin of WLC Engineering discussed County Road 15 Culvert Replacement Project. WLC Engineering presented two options for culvert replacement. The first is two 5-foot round culverts in the amount of approximately \$143,000.00 and the second is a 73 x 55 arch culvert in the amount of \$163,000.00. WLC Engineering and Ms. Fritz recommend the two 5-foot round culverts, contracting out the project and going out to bid for the replacement. Chairman Johnson asked where the money would come from, and Ms. Fritz stated that it would come from the road fund.

Commissioner Barkhurst moved to approve Ms. Fritz to go out for bid for two 5-foot round culverts to replace the culvert on County Road 15. Commissioner Jones seconded and the motion carried unanimously.

Ms. Fritz presented a contract with Stocks LLC for replacement of CR660 Bridge over Beaver Creek in the amount of \$170,745.00

Commissioner Barkhurst moved to approve the contract with Stocks LLC to replace the CR660 Bridge over Beaver Creek in the amount of \$170,745.00. Commissioner Moore seconded, and the motion passed unanimously.

Ms. Fritz stated that the temporary easement on CR 660 was completed over the weekend and the bridge has been completely removed.

Ms. Fritz requested and received approval to grade County Road 401/Forest Service Road 801 (Sage Creek Road) even though at this point it is not a county road as it is on federal land. Attorney Davis stated that we have a duty to protect the public and grading this road is appropriate.

RUSSELL COMMUNITY PARK LEASE WITH LSRV LIONS CLUB

Yvonne Weber with the Little Snake River Lions Club would like to renew the lease with the county for the Russell Events Complex and Little Snake River Valley Events Center. The current lease expires October 31, 2021 and was for a term of 5 years for \$10.00 per year.

Glynda Sheehan and Jack Cobb, would like to have the Lions Club either purchase additional liability insurance for coverage of any sublessee of the Russell Events Complex and Little Snake River Valley Events Center or have a sublessee sign a waiver of liability when using either of the properties. Yvonne Weber stated that Lions Club International does has liability insurance for any event if the Lions Club has their name on the event, however it does not cover any individual use of the property. Yvonne Weber stated that if they were to provide liability insurance for individual use that they would have to start charging individuals to use the events complex.

Chairman John Johnson requested to have the lease agreement amended to require liability insurance and waiver to use the events complex and that the matter be brought up at the next commissioner meeting.

VALLEY WINGS – SCOTT ALLISON

Scott Allison is the Founder of an aviation nonprofit called Valley Wings. Valley Wings was founded in hopes of providing youth a pathway into the aviation services industry with little or no cost to the students in the Little Snake River Valley. Valley Wings promotes a strong sense of community by offering non-emergency flights for individuals needing follow up or recurring medical services. Provide air or ground assistance for Search and Rescue missions. Assist in aerial location of missing livestock or wildlife surveys. Mr. Allison would like to ask the commissioners to sponsor future grants for Valley Wings to assist in his aviation education project.

Attorney Davis recommended that when Mr. Allison has a grant that he is applying for that requires a public entity sponsor that he request to be placed on the next commissioner meeting agenda to receive approval. Each member of the board expressed interest in Mr. Allison's nonprofit and look forward to seeing his success.

Building and Grounds

Jim Piche, Building and Grounds Manager discussed the sign for the Paul A. Zamora Coroner Building. On May 4, 2021, the board adopted Resolution No. 2021-15 naming the Carbon County Coroner's Building as the Paul A. Zamora Coroner Building with appropriate signage for the interior and exterior of the building designating it as such. Mr. Piche discussed different options for the signage and discussed repairing the façade on the building. Commissioner Barkhurst asked about adding a stone monument on the corner of the building and stated that he will reach out to the Ag classes and FAA clubs to see if there is any interest in assisting in the design and

construction of the metal lettering for the sign. Mr. Piche stated that he will have quotes for the stone monument and the signs at the next meeting.

Treasurer

Patty Bentsen, Carbon County Treasurer stated that she was in favor of opting out of Senate File SF0060 - Monthly Ad Valorem Taxation of Mineral Production Payment. However, after some thought and discussion with the new Department of Revenue Director she has decided to go all in and that with the new system that is going to be installed for the treasurers it will help with tracking all mineral production payments received.

Clerk

Wendy Newbrough, Deputy Carbon County Clerk presented board applications that she received from Schelby Merrill for Upper Platte River Solid Waste Disposal District, H.D. Criswell for the Baggs Solid Waste Disposal District and Randy Sikes for the South-Central Wyoming Emergency Medical Service Joint Powers Board. No applications were received for the Carbon County Library Board, Rawlins-Carbon County Airport Board and Carbon County Senior Center.

Commissioner Espy moved to reappoint Schelby Merrill to the Upper Platte River Solid Waste Disposal District for a 3-year term ending August 2024, reappoint H.D. Criswell to the Baggs Solid Waste Disposal District for a 3-year term ending August 2024 and appoint Randy Sikes to the South-Central Wyoming Emergency Medical Service Joint Powers Board for a 3-year term ending July 2024. Commissioner Moore seconded, with Commissioner Jones abstaining due to conflict and the motion passed.

Deputy County Clerk Newbrough stated that the Urban System Committee has a vacant position on the board from when Marlin Johnson resigned from the County. She spoke with Sarah Brugger, Planning Director and she would like to be appointed to the board in Mr. Johnson place.

Commissioner Jones moved to appoint Sarah Brugger, Planning Director to the Urban System Committee for an unexpired 4-year term, expiring January 2025. Commissioner Moore seconded, and the motion passed unanimously.

Mrs. Newbrough requested and received approval to fill an upcoming vacant position.

CITIZEN/COMMISSIONERS DISCUSSION

Linda Fleming with the Carbon County Library Board expressed gratitude for the County hosting an Open House for the new Library and Public Health on the garden level of the Carbon Building-Courthouse Annex. She stated that it was very well attending, was organized well and was excited that CJ Box appeared as the Special Guest.

Commissioners

Commissioner Moore stated that he will be attending the Carbon County Council of Governments on Wednesday.

Commissioner Jones discussed the various Dixon Airport projects that will coming up in the next five years. Beginning in 2022 the fence will be relocated and there will be seal coat and pavement markings done on the runways. In 2024 the county will be acquiring hangars on the north side of the airport. In 2026, there will be some land acquisition and in 2027 there will be runway reconstruction to accommodate the heavier planes.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 4:35 p.m. with Deputy Clerk Newbrough, Ashley Mayfield Davis and Emergency Management Coordinator Lenny Layman to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Barkhurst seconded, and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 4:56 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 4:58 p.m. Commissioner Jones seconded, and the motion carried unanimously.

A regular meeting of this Board will be held September 14, 2021, at 2:00 p.m., at the Platte Valley Community Center, Saratoga, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.