

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, April 6, 2021
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, April 6, 2021 at 9:00 a.m. at the Carbon County Courthouse in Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore and Byron Barkhurst.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Chairman Johnson added impact assistance fund purchase and radio repeater purchase under the Sheriff.

VOUCHERS

Commissioner Barkhurst moved to approve payment to Sunrise Sanitation for \$45.00. Commissioner Espy seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Barkhurst moved to approve the report of expenditures in the amount of \$383,695.73 for an aggregate total today of \$383,740.73. Commissioner Espy seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
Adams County Sheriff	Out of State Subpoenas	\$80.00
Also, American Linen Division	Shop Supplies	\$57.75
Apg Media Of the Rockies	Notice to Ad	\$163.00
Armstrong, Madison	Witness Fees	\$90.00
Axon Enterprise, Inc.	8 Battery Packs	\$664.64
B. Jackson Construction, Inc	Carbon Building Construction Services	\$11,282.46
Balestrieri, Michelle	Varicella Titer Vaccine	\$23.95
Barcodes	Labels	\$408.88
Best Western Cottontree	Witness Lodging Fees	\$768.00
Black Hills Energy	Gas Services	\$14,375.36
Blakeman Propane	Heating Services	\$3,633.60
Bomgaars Supply	Hex Key/Bolts	\$14.90
Brown, Amanda	COVID-19 Vaccine Clinic Meals/Supplies	\$129.68
Bulbs.Com	Light Bulbs	\$344.15
Candy Mountain	5-Gal Water Jugs	\$92.92

Carbon County Public Health	Employee Lab Fees	\$492.00
Casper Winnelson Co	Misc. Parts/Supplies	\$2,655.84
Cathedral Home for Children	2020-2021 Jan-Mar Diversion/CCYCC	\$22,500.00
Charter Communications	Jail Tv Subscription	\$119.68
Command Ballistics, Inc.	Ammunition	\$3,970.00
Community Resource Center	Agency Dues	\$35.00
Convergeone, Inc.	Office 365 Licensing	\$12,960.00
Cowboy Supply House	Misc. Cleaning Supplies	\$670.55
Daily Times	Jail Newspaper Subscription	\$76.80
Dixon, Town Of	Water Services	\$154.00
Dominion Energy	Heating Services	\$235.07
Drummond Refrigeration LLC	Condenser Repair	\$727.93
Elk Mountain, Town Of	Trash Services/Water Services	\$67.00
Encartele	Data for Jail	\$2,100.00
Entenmann - Rovin Co	Deputy Badge	\$466.00
E-Z Lift Garage Doors	Serviced Door	\$1,870.00
France, Tara	Transcription Services	\$128.25
Further	HRA Reimbursement/Medical FSA	\$6,142.84
Gale, Gwen	Mileage for Vaccine Clinic	\$33.50
Galls/Quartermaster	Deputy Uniforms	\$874.73
Geotech	Delineators Rds. 351, 324, 401	\$9,580.00
Goodwin, Mandy	Mileage	\$24.60
Grainger	Misc. Parts/Supplies	\$292.22
Gray, Matthew James	Psychologist Testimony	\$710.00
Hahn Construction	Interim Justice Center/Court Room/Judges Benches	\$5,550.00
Herring, Jeff	Oil	\$228.66
High Plains Power	Electric Services	\$464.09
Installation & Service Co, Inc.	Vac Truck	\$886.00
Kari, Dale	Mileage	\$27.60
Kostovny, Mark	Mileage	\$25.20
KTGA/KBDY	Radio Ads NCPA For Victim Witness	\$100.00
Laramie Fire Extinguisher	Yearly Inspection	\$364.00
Long Building Tech., Inc.	Misc. Services	\$8,058.44
McKesson Medical-Surgical	Jail Meds	\$662.11
Medina, Derek	Soberlink Deposit Refund	\$820.00
M.H.C.C.	Lab Fees	\$1,540.85
Merseal Law, LLC	Legal Services	\$30.00
Midwest Card & ID Solutions, LLC	Printer Cartridge/Card Supplies	\$570.31
Mike's Lock & Key	Lock Repair	\$90.00
Mobile Concrete, Inc	Cattle Guard Blocks	\$994.50

Motorola Solutions	Modules/Onsite Training/Digi ticket	\$65,000.00
Mountain Alarm	Monthly Monitoring	\$83.00
Mountain Trail Medical	County Health Officer	\$1,600.00
Mountain West Motors	Service Truck Glow Plugs	\$1,277.06
Mutch, Nancy	Lock Replacement	\$165.00
My Office Etc.	Misc. Office Supplies	\$149.66
Nationwide	Notary Bond Renewal	\$50.00
Natrona County Legal	Involuntary Hosp. Reimbursement	\$1,620.00
O'Reilly Auto Parts	Misc. Parts	\$68.00
Perkins Oil Co	Fuel	\$895.83
Personnel Evaluation, Inc.	Employee Evaluation	\$20.00
Phillips 66-Conoco-76	Fuel	\$111.96
Pinnacle Public Finance, Inc	Equipment Lease Cat Blade/End Dump	\$49,123.39
Platte Valley Plowing	Snowplow Services	\$1,120.00
Public Safety Center, Inc	Deputy Jacket	\$115.43
Quill Corporation	Misc. Office Supplies	\$506.35
R.P Lumber Company, Inc.	Misc. Building Materials	\$471.23
Rawlins Automotive	Misc. Parts	\$1,468.50
Rawlins Fire Extinguisher	Fire Suppression Bottle/Hoses/Nozzles	\$3,665.95
Rawlins, City Of	Water Services	\$1,635.56
Ricoh USA Inc	It Copiers	\$232.96
Ricoh USA, Inc	It Copiers	\$5,685.18
RNB State Bank	Duplicate Deposit Tickets	\$165.61
Rocky Mountain Power	Electric Services	\$7,395.33
Saratoga Auto Parts, Inc.	Misc. Parts	\$276.55
Shepard, Shandra Np	Reproductive Health Officer	\$208.00
Shepard's	Fuel	\$772.42
Shively Hardware	Tires	\$1,088.00
Slow & Steady Law Office, PLLC	Legal Services	\$17,677.50
Spaulding, Dawnette	Mileage	\$170.80
Staples Advantage	Misc. Office Supplies	\$76.14
State of Wyoming A & I	Mainframe Services	\$14.55
State of Wyoming DCI	Sex Offender Fees	\$25.00
Stinker Stores, Inc.	Fuel	\$11,056.34
Summit Food Service	Jail Meals	\$6,433.48
Sunrise Sanitation Service, LLC.	Trash Services	\$45.00
Surber, Jordyn Ashlee	Legal Services	\$2,581.85
Swanson Services Corporation	Jail Commissary	\$2,066.85
The Cowboy Couture	Screen Printed Face Masks	\$899.75
The Masters Touch, LLC	Postage	\$4,750.00
Thos. Y. Pickett & Co., Inc.	2021 Valuation Contract	\$11,500.00

Tin Boy Garage	Large Tire Repair	\$20.00
T-O Engineers	DWX Master Plan Update Feb	\$1,545.00
Trevathan, Sabrina RMR	Transcription Services	\$1,929.40
Triple X Contracting, Inc.	Trash Services	\$100.00
Trudiligence, LLC	Background Check	\$29.97
True Value of Rawlins	Paint	\$9.99
Tyler Technologies, Inc	IDOC/ITAX Maintenance	\$275.63
University of Wy Extension	CES Support Person Salary Match	\$9,944.00
UPRSWDD	Trash Services	\$190.00
Us Bank	Drug Seizure Sheriff Expenses	\$8,734.75
Walker, Deborah C	Patches Deputy Uniforms	\$108.00
WLC Engineering	Engineer Specs/Mag Chloride	\$3,941.25
Wy County Treasurer's Assoc.	2021 Dues	\$200.00
Wy Dept Of Environ. Quality	Storage Tank Dues	\$50.00
Wy Dept Of Transportation	New Plates 2017 Jeep & 2021 Ram	\$60.00
Wy Guardians Ad Litem Program	Guardian Ad Litem Fees	\$31,655.97
Wy Machinery Company	Misc. Service/Parts	\$2,403.48
Wy Peace Officers Assoc	Membership Dues	\$520.00
Wy Secretary of State	Notary Renewal	\$30.00
Wyoming Trader	Social Media Marketing	\$250.00
Yocum, Leo	Mileage	\$48.00

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the March 16, 2021 regular meeting minutes, monthly receipts from Planning and Development in the amount of \$2,540.00, Carbon County Clerk in the amount of \$25,056.16, and Clerk of District Court in the amount of \$3,965.00 and Notice of Valuation Changes in the amount of (\$13,831.00). Commissioner Moore seconded, and the motion carried unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Sheriff

Commissioner Jones moved to approve the Chairman's signature on the Modification of Grant or Agreement No. 1 Cooperative Law Enforcement Agreement between the Carbon County Sheriff's Office and the USDA, Forest Service Medicine Bow-Routt National Forests and Thunder Basin National Grassland and Exhibit A – 2021 Annual Operating and Financial Plan in the amount of \$8,000.00 including reimbursement of \$1,500.00 in equipment expenses for tires and brush guards. Commissioner Barkhurst seconded, and the motion carried unanimously.

Commissioner Espy moved to waive the procurement policy and purchase three Codan repeaters and associated hardware in the amount of \$52,890.40. Commissioner Barkhurst seconded, and the motion carried unanimously.

Commissioner Espy moved to waive procurement and authorized the use of Ekola impact assistance funds to purchase 3 sets of highway scales in the amount of up to \$40,760.00. Commissioner Barkhurst seconded, and the motion carried unanimously.

Road & Bridge

Commissioner Barkhurst moved to authorize the Chairman's signature on the FY2021 Carbon County Dust Suppression Project Agreement for the Congestion Mitigation Air Quality (CMAQ) Project CM21101 in the amount not to exceed \$264,000.00 federal funds plus \$66,000 matching funds for 55 miles of Magnesium Chloride on County Road 291 (26.5 miles), County road 701 (18.90 miles), County Road 270 (5.80 miles), County Road 340 (1.24 miles), and County road 605N (2.56 miles). Commissioner Moore seconded and the motion carried unanimously.

Certifications

Commissioner Moore moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case File #2021-04 – Rocky Gap LLC, Z.C. Case #2021-05 – Zachary and Brianna Weber and REPLAT SUB Case #2021-01 – Old Baldy Corporation and schedule a public hearing for May 4, 2021 at 11:15 a.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Jones seconded and the motion carried unanimously.

GOSHEN HELP – Kyle Borger

Commissioner Jones moved to contract with WyoHelp a/k/a Goshen Help to administer the county's allocation of \$49,386.00 for the Wyoming Department of Family Services, Emergency Rental Assistance Program. Commissioner Barkhurst seconded, and the motion carried unanimously.

Clerk

Commissioner Espy moved to authorize the Chairman's signature on the Temporary Assistance for Needy Families (TANF) Grant Application for funding for Greater WY Big Brothers Big Sisters and Boys and Girls Club of Carbon County in the amount of \$24,500.00. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Jones moved to adopt the Dixon Airport face covering policy expiring when Federal Executive Order 13998 expires. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Jones requested ratification of the chairman's signature on the Dixon Airport Coronavirus Response Grant Agreement in the amount of \$9,000.00 for a term of 4 years from the

date of acceptance and authorize the County Attorney to sign electronically. Commissioner Barkhurst seconded, and the motion carried unanimously.

Commissioner Barkhurst moved to use \$600 from the Commissioners travel budget for the seal contest award. Commissioner Espy seconded and the motion carried unanimously.

COMMISSIONERS

Commissioner Jones moved that the county comment to the Federal Aviation Administration regarding structures that affect the safe and efficient navigable airspace within the specified area. There are several local residents who have small private aircraft who fly in the area, as well as commercial airline traffic flying over the area. Commissioner Espy seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 12:07 p.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Barkhurst seconded, and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 1:03 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded, and the motion carried unanimously.

COMMISSIONERS

Commissioner Barkhurst moved to authorize the chairman's signature on the Resolution 2021-12 Denying C.U. Case #2020-11 Union Telephone Company and City of Rawlins. Commissioner Espy seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 1:08 p.m. Commissioner Moore seconded, and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, May 4, 2021 at 9:00 a.m. at the Carbon County Courthouse, in Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 20th day of April 2021.

BOARD OF COUNTY COMMISSIONERS

CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman