

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, February 16, 2021  
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, February 16, 2021 at 9:00 a.m. at the Carbon County Courthouse in Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore and Byron Barkhurst.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Chairman Johnson added a potential action item under Commissioners for the Natural Resource Management Plan.

**VOUCHERS**

Commissioner Barkhurst moved to approve payment to Sunrise Sanitation for \$68.00. Commissioner Espy seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Barkhurst moved to approve February 2021 payroll and benefit expenses of \$921,614.73 and insurance claim and premium expenses of \$312,256.89, expenditures totaling \$354,588.07 for an aggregate total today of \$1,588,527.69. Commissioner Espy seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
Absolute Solutions	Network To R&B & EM	\$19,495.52
Acme Electric Company, LLC	Install Led Retrofit Kits	\$3,527.45
Albrechtson, Mary Kay	Circuit Court Bailiff	\$75.00
Also, American Linen Division	Shop Supplies	\$56.90
Apex Communications	Maintenance Agreement	\$4,033.88
API Systems Integrators	Duct Detectors	\$330.99
Assis Assisted Care Facility	Charitable Relief	\$15,749.49
Axis Forensic Toxicology, Inc.	Lab Services	\$245.00
Ayala, Megan	Meals/Mileage	\$273.21
B. Jackson Construction, Inc	Dixon Airport Runway Repair	\$46,338.66
Baggs, Town Of	Water Service/Rent	\$181.65
Balestrieri, Michelle	Postage/Phone Cord	\$186.51
Bank of Montreal - Mastercard	Various Charges	\$27,650.62
Bartlett, Gwynn	Fuel for County Vehicle	\$38.17

Beach, Homer	Jan Plowing	\$490.00
Bennett Law Group, Pc	Attorney Fees	\$251.67
Best Western Cottontree	Room Charge	\$96.00
Bi Inc.	Electronic Monitoring	\$2,580.50
Blakeman Propane	Propane	\$4,201.01
Bob Barker Company, Inc.	Jail Supplies	\$1,639.66
Bomgaars Supply	Drill Bits	\$15.47
Bond, Kyle	Deposit Refund	\$828.50
Bowden, Kristin L	Printer Ink	\$41.22
Boys & Girls Clubs of Carbon County	Charitable Relief	\$888.00
Carbon County Fair Board	SLIB Cares Act Reimbursement	\$3,851.06
Carbon County Senior Services	Charitable Relief	\$3,092.00
Carbon County Veterinary Hospital	Routine Health Exam	\$57.50
Carbon Power & Light Inc	Electrical Services	\$2,609.31
CareRight Technologies, LLC	January 2021 Monthly Bed Fee	\$108.90
Casper Winnelson Co	Plumbing Supplies	\$2,412.69
CDW Government, Inc.	Mouse/Keyboard/Printers/Phones	\$3,152.83
Charter Communications	Cable Services	\$120.32
Clark, Alice	Witness Fee/Mileage	\$131.40
Cna Surety	Kristin Redding Bond	\$100.00
Command Ballistics, Inc.	Ammunition	\$2,068.17
County Clerks Assoc. Of Wyoming	2021 CCAW Dues	\$300.00
Cowboy Supply House	Cleaning Supplies	\$3,281.74
Crays, Richard	Ammunition	\$575.99
Daily Times	Subscriptions	\$210.35
Dallin Motors Inc	Lamps/Wiring Harness/Tailgate	\$153.16
Davenport, Desmond E	Mileage/Witness Fee	\$150.00
Davis, Ashley	Meal Reimbursement	\$58.47
Dennis Supply Company	Allied Motor	\$234.00
Dirty Boyz Sanitation, Inc	Trash Service	\$1,652.00
DOI/BLM - Rock Springs	2021 Carbon Cemetery Lease	\$250.00
Dominion Energy	Gas Service	\$334.97
E & H Plumbing & Construction	Install Boiler & Piping	\$6,000.00
Elevated Training Solutions	Lab Tests	\$130.80
Elk Mountain, Town Of	Water Service	\$65.50
Encampment, Town Of	Water Service	\$97.00
Encartele	Jail Data	\$1,500.00
Engstrom, James D. DDS	Dental Services	\$2,500.00
Esri	GIS Software Maint	\$2,700.00
E-Z Lift Garage Doors	Garage Door Parts	\$1,455.00
Gale, Gwen	COVID-19 Vaccine Clinic	\$33.50

Galls/Quartermaster	Sheriff Uniforms	\$226.36
GCR Electronics, LLC	Rental Site Fees	\$2,000.00
Gensco Aircraft Tires	Tires	\$9,371.60
GlaxoSmithKline Pharmaceuticals	Vaccines	\$601.83
Grainger	Switch/Screwdriver/Cartridges	\$186.02
Graphic Business Solutions, LLC	Name Plate	\$16.95
Greenwood Mapping, Inc	Parcel Mapping Dec 20 To Jan 21	\$2,043.75
Hagan, Walter	Circuit Court Bailiff	\$150.00
Hanna, Town Of	Water Service	\$272.76
Hanson, Ashten	COVID-19 Clinic	\$50.00
Herman, Bobbie	Mileage	\$27.00
Hernandez, Brenda	Court Interpreter	\$50.00
High Country Behavioral Health	Charitable Relief	\$12,000.00
Hilltop Conoco	Fuel	\$51.90
Iacovetto, Karon	Cleaning Services	\$16,065.00
IML Security Supply	Key Blanks	\$96.50
Jack's Body & Fender Repair	Tow Charges	\$312.00
Johnston, Ranae	COVID-19 Clinic/Mileage	\$52.50
Kaisler, Todd	Mileage	\$54.00
Kari, Dale	Mileage	\$27.60
Kenco Security and Technology	Timer/Monitoring	\$83.00
Kinetic Leasing	Lease Pymt 2018 Rams & 2018 Fords	\$32,156.00
King Soopers Customer Charges	Charcoal	\$21.18
Kiwanis International Inc.	Charitable Relief	\$1,851.00
KTGA/KBDY	Tower Rent	\$150.00
Medicine Bow, Town Of	Water Service	\$200.00
Memorial Hospital of Carbon County	Lab Services	\$197.38
Mercedes Transcription, Inc	Transcribed Reports	\$61.60
Merseal Law, LLC	Legal Services	\$2,850.00
Mid-American Research Chemical	Sealer/Thermal Lock	\$603.55
Mike's Lock & Key	Install Panic Bars	\$310.00
Motorola Solutions	Mobile Radio	\$6,171.89
MPM Corp / Evergreen Disposal	Trash Service	\$130.00
Murawski, Nicole	Witness Fee	\$30.00
My Office Etc.	Masks	\$29.12
Napa Auto Parts	Plow Bolts & Nuts/Edge	\$722.68
Nationwide	Julie Willis Bond	\$50.00
Natrona County Legal	Emergency Detentions	\$585.00
Offender Watch	Offender Notification	\$35.00
O'Reilly Auto Parts	Belt	\$21.60
Parker, Elizabeth	COVID-19 Supplies	\$45.26

Perkins Oil Co	Fuel	\$101.67
Personnel Evaluation, Inc.	Schofield Evaluation	\$20.00
Perue Printing	Envelopes/Letterhead/Cards	\$504.00
Plus Electric Inc.	Repair Hoist	\$85.66
QT Pod	Base Network Access & Support Agmt	\$922.00
R.P. Lumber Company, Inc.	Building Supplies	\$1,249.64
Rasmussen Furniture	Agitator/Belt	\$26.79
Rawlins Automotive	Oil/Filters/Parts	\$957.00
Rawlins, City Of	Water Services	\$1,808.80
Ready, Justin	Mileage	\$48.00
Ricoh USA Inc	IT Copiers	\$3,721.20
Rocky Mountain Power	Electrical Services	\$17,512.77
Rocky's Quick Stop	Fuel	\$536.96
Rodabaugh, Sherry	Circuit Court Bailiff	\$225.00
Rutherford, Jeremiah	Fuel For WLEA	\$132.22
Saratoga Auto Glass	Windshield Replacement	\$325.00
Saratoga Sun	Various Ads	\$1,519.50
Saratoga, Town Of	Water Service	\$46.75
Shepard Construction Inc	Wind Break Med Bow Shop	\$1,260.00
Shepard's	Fuel	\$222.40
Shively Hardware	Misc. Hardware/Tires	\$142.49
Slow and Steady Law Office, PLLC	Attorney Fees	\$8,540.00
Smith Psychological Services	Pre-Employment Evaluation	\$400.00
Society of St. Vincent DePaul	Charitable Relief	\$6,628.77
Spaulding, Dawnette	Mileage	\$25.88
Specialized Pathology Consultants	Autopsy Services	\$1,275.00
Staples Advantage	Office Supplies	\$264.36
Stinker Stores, Inc.	Fuel	\$5,602.15
Summit Food Service	Jail Meals	\$5,992.24
Sunrise Sanitation Service, LLC.	Trash Service	\$68.00
Swanson Services Corporation	Jail Commissary Supplies	\$1,151.21
Thomson Reuters-West Pymt Ctr.	West Information Charges	\$802.17
T-Mobile	Cell Phone Service	\$400.02
Tractor Supply Credit Plan	Welding Supplies	\$203.12
Triple X Contracting, Inc.	Trash Services	\$100.00
Trudiligence, LLC	Background Check Volunteers	\$75.38
True Value of Rawlins	Mop Heads	\$21.75
Us Bank	Various Charges	\$2,113.39
Valley Oil Company	Fuel	\$1,482.47
Voiance Language Services LLC	Interpretation	\$18.75
Wee Folks Place	Charitable Relief	\$22,260.00

Wex Bank	Fuel/Delivery Fee	\$1,356.34
WLC Engineering	Inspection/Materials Testing	\$3,168.50
Wy Dept Of Health	State Vehicle Rental	\$80.00
Wy Dept Of Workforce Services- Unemployment	Zeiger Unemployment	\$666.44
Wy Machinery Company	Parts	\$701.11
Wy Public Health Laboratory	Lab Services	\$530.00
Wy Rents, LLC	Genie Rental	\$556.40
Wyoming Disposal Systems	Trash Service	\$219.00
Yocum, Leo	Mileage	\$24.00

### **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the February 2, 2021 regular meeting minutes, monthly receipts from Clerk of District Court in the amount of \$3,504.61, and monthly receipts from Carbon County Clerk in the amount of \$17,095.00. Commissioner Moore seconded, and the motion carried unanimously.

### **ELECTED OFFICIALS & DEPARTMENT HEADS**

#### **Clerk**

Commissioner Moore moved to authorize the Chairman's signature on a Contract for Funding agreement Between the Board of Carbon County Commissioners High Country Behavioral Health in the amount of \$12,000.00; St. Vincent DePaul - St. Joseph Conference in the amount of \$6,628.77; Kiwanis International Inc., c/o Platte Valley Kiwanis in the amount of \$1,851.00; Senior Services Inc. in the amount of \$3,092.00; Wee Folks Place in the amount of \$22,260.00; Assisted Care Facility in the amount of \$15,749.49; and Boys and Girls Club of Carbon County in the amount of \$888.00 and moved to authorized any Commissioner to sign the Certification to the State and to authorize any commissioner to sign any required reporting and other documents required as new applications come in. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Jones moved to ratify the Chairman's signature on the WYDOT Aeronautics Amendment Form for Dixon Airport Repair Runway 6/24 and Certificate of State Grant-In Aid for 2021 NAVAID Maintenance for Dixon Airport. Commissioner Espy seconded, and the motion passed unanimously.

#### **Public Hearing**

Chairman Johnson opened a public hearing at 10:55 a.m. to hear public comments if any for a proposed resolution regarding a Road Management Policy for Carbon County and an oversize/overweight restriction policy.

Chairman Johnson called for comments for or against and there were no more. There being no comments, Chairman Johnson closed the hearing at 11:20 a.m.

Commissioner Jones moved to approve Resolution No. 2021-07 A Resolution for the Adoption of a Road Management Policy for Carbon County and Resolution No. 2021-08 Right-of-Way Easement Activities – Rules and Regulations for Sizes, Weights and Permits. Commissioner Barkhurst seconded, and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 11:28 a.m. with Clerk Bartlett, Jim Piche, Sheriff Roybal and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Barkhurst seconded, and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 11:54 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded, and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 11:55a.m. Commissioner Barkhurst seconded, and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, March 16, 2021 at 9:00 a.m. at the Carbon County Courthouse, in Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 2<sup>nd</sup> day of March 2021.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman