

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, January 19, 2021
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, January 19, 2021 at 9:00 a.m. at the Carbon County Courthouse in Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore and Byron Barkhurst.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Barkhurst moved to approve payment to Sunrise Sanitation for \$68.00. Commissioner Espy seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Barkhurst moved to approve January 2021 payroll and benefit expenses of \$1,020,677.26 and insurance claim and premium expenses of \$357,785.13 and the main amount of bills in the amount of \$1,041,123.64 for an aggregate total today of \$2,419,654.03. Commissioner seconded and the motion carried unanimously.

| Vendor | Detail Line Description | Total |
|--------------------------------|---------------------------------|-------------|
| Acme Electric Company, LLC | Misc. Electrician Services | \$3,288.86 |
| All Traffic Solutions Inc. | Alert System | \$31,730.00 |
| AlSCO, American Linen Division | Shop Supplies | \$170.70 |
| Apex Communications | Maintenance Agreement | \$4,033.88 |
| APG Media Of the Rockies | Misc Ads | \$206.00 |
| API Systems Integrators | Monitoring Services | \$102.00 |
| Baggs, Town Of | Water Services/Rent | \$183.90 |
| Balestrieri, Michelle | CRC Agency Dues/Mileage | \$90.25 |
| Bank of Montreal - Mastercard | Misc Charges | \$67,424.32 |
| Beach, Homer | Snowplow | \$420.00 |
| Bennett Law Group, Pc | Legal Services | \$175.00 |
| Best Western Cotton tree | Victim Witness Lodging Expenses | \$192.00 |
| Bi Inc. | Monthly Electronic Monitoring | \$2,873.00 |
| Big Sky Communications Inc | Batteries | \$444.00 |
| Black Hills Energy | Heating Services | \$16,798.28 |

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| Blakeman Propane | Heating Services | \$1,095.05 |
| Bob Barker Company, Inc. | Misc Jail Supplies | \$799.57 |
| Bomgaars Supply | Misc Parts | \$639.48 |
| Boys & Girls Clubs of Carbon Co. | Payroll | \$1,792.27 |
| Brake Supply Company, Inc. | Led Assembly | \$668.99 |
| Bulbs.Com | Jail Lighting | \$134.50 |
| Burke Moving & Storage | Moving Circuit Court to Interim Justice Center | \$4,350.00 |
| Carbon County Fair Board | Fair Ground Rentals Q4 | \$1,527.50 |
| Carbon County Public Health | Flu Shots | \$817.53 |
| Carbon County Weed & Pest | Tempo Sc Ultra | \$41.36 |
| Carbon Power & Light Inc | Electric Services | \$2,585.53 |
| CareRight Technologies, LLC | Monthly Bed Fee | \$108.90 |
| Cathedral Home for Children | Oct-Dec Funding/Jbs Funding | \$22,500.00 |
| CDW Government, Inc. | Epson Powerlite | \$836.99 |
| Charter Communications | Tv Subscription | \$129.27 |
| Conley, Marci | Mileage for Victim Witness | \$36.50 |
| Couch II, Wayne M. D | County Health Officer | \$1,600.00 |
| Cowboy Chemical | Jail Laundry Supplies | \$377.95 |
| Cowboy Supply House | Misc. Cleaning Supplies | \$1,800.33 |
| Daily Times | 2021 Renewal | \$123.95 |
| Dallin Motors Inc | Nut/Wheel | \$20.72 |
| DBT Transportation Services LLC | Quarterly Maintenance | \$1,667.44 |
| Dell Marketing L.P. | Computers | \$3,960.34 |
| Dennis Supply Company | Baldor Motor | \$1,387.05 |
| Dirty Boyz Sanitation, Inc | Trash Services | \$1,652.00 |
| Dominion Energy | Electric Services | \$297.78 |
| Elevated Training Solutions | 2021 Random Program Renewal | \$960.00 |
| Elk Mountain, Town Of | Water Services/Rent | \$1,839.24 |
| Encampment, Town Of | B&G Utility R&B Water | \$97.00 |
| Encartele | Data Purchased for Inmates | \$750.00 |
| Engstrom, James D. DDS | Inmate Dental Services | \$2,500.00 |
| Fatbeam LLC | Fiber/Internet | \$5,654.70 |
| FCI Constructors of Wy | Carbon Building Courthouse Project | \$737,771.40 |
| France, Tara | Court Reporter | \$279.25 |
| Galls/Quartermaster | Deputy Uniforms | \$506.85 |
| GCR Electronics, LLC | Monthly Site Rent | \$2,000.00 |
| Grainger | Motor/Nozzle Kit | \$183.16 |
| Graphic Business Solutions, LLC | Business Cards | \$90.00 |
| Greater Wy Big Bros/Sisters | County Prevention Services/Salary | \$5,669.92 |
| Hali-Brite Inc. | 150-Watt Ge Pulse Start | \$258.97 |

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| Hanna, Town Of | Water Services | \$247.96 |
| Herman, Bobbie | Mileage | \$27.00 |
| Hernandez, Brenda | Interpreter | \$50.00 |
| Hilltop Conoco | Fuel | \$23.00 |
| Jack's Body & Fender Repair | Tows | \$256.00 |
| Jeffrey Center Board | Jeffrey Center Rentals 2020 | \$125.00 |
| Jones Simkins | Audit Services Thru Dec 2020 | \$6,500.00 |
| Kaisler, Todd | Mileage | \$54.00 |
| Kenco Security and Tech. | Monitoring Services | \$83.00 |
| KTGA/KBDY | Radio Ads /Rent | \$230.00 |
| Lehr, Casey | K-9 Zeus Crate/ Dog Bed/Treats | \$138.83 |
| Martinez, Natasha K., P.C | Legal Services | \$320.00 |
| Martinez, Natasha K., P.C | Legal Services | \$200.00 |
| McKesson Medical-Surgical | Misc. Jail Med Supplies | \$74.20 |
| Medicine Bow, Town Of | Water Services | \$212.00 |
| M.H.C.C. | Lab Fees | \$930.70 |
| Mercedes Transcription, Inc | Transcription Services | \$80.96 |
| Merseal Law, LLC | Legal Services | \$3,020.00 |
| Midwest Connect | Ink Cartridge | \$210.00 |
| MPM Corp / Evergreen Disposal | Trash Services | \$130.00 |
| Nationwide | Notary Bond Renewals | \$150.00 |
| Natrona County Sheriff's Office | Juvenile Housing Fees | \$3,705.00 |
| Norco, Inc. | Cylinder Rentals | \$1,215.44 |
| Offender Watch | Sex Offender Notifications | \$77.55 |
| O'Reilly Auto Parts | Jail Sliding Doors/Tow Strap | \$56.97 |
| Patterson, Patrick James | Reimburs. Meals/Drinks Search & Rescue | \$107.51 |
| Perkins Oil Co | Fuel | \$4,012.79 |
| Plus Electric Inc. | Hoist Repair | \$155.00 |
| Quill Corporation | Misc Office Supplies | \$95.25 |
| R.P Lumber Company, Inc. | Bulbs | \$38.57 |
| Rasmussen Furniture | Window Shades for Murray St | \$5,093.88 |
| Rawlins Automotive | Misc Parts | \$2,254.56 |
| Rawlins, City Of | Water Services/Landfill | \$2,277.80 |
| Ready, Justin | Mileage | \$48.00 |
| Ricoh USA Inc | It Copiers | \$356.91 |
| Ricoh USA, Inc | It Copiers | \$5,849.64 |
| Rocky Mountain Power | Electric Services | \$17,477.92 |
| Rocky's Quick Stop | Fuel | \$130.85 |
| Rostad Law, LLC | Legal Services | \$117.08 |
| Rural Physicians Group-Pannu | Ed Medical Services | \$1,629.00 |

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| Saratoga Auto Parts, Inc. | Misc Parts | \$225.58 |
| Saratoga Sun | Misc Ads | \$861.00 |
| Saratoga, Town Of | Water Services | \$50.50 |
| Shepard, Shandra Np | Reproductive Health Np | \$416.00 |
| Shepard's | Filter/Fuel | \$1,931.11 |
| Shively Hardware | Misc Parts | \$1,133.55 |
| Smith Psychological Services | Pre-Employment Eval | \$800.00 |
| Spaulding, Dawnette | Mileage for Victim Witness | \$17.25 |
| Specialized Pathology Consultants | Autopsy Fees | \$1,250.00 |
| Squirrel Tree Automotive LLC. | Tire Sensor | \$98.42 |
| Staples Advantage | Misc Office Supplies | \$270.69 |
| State of Wyoming DCI | Sex Offender Registration Changes | \$25.00 |
| Stinker Stores, Inc. | Fuel | \$10,547.83 |
| Summit Food Service | Jail Meals | \$6,289.31 |
| Sunrise Sanitation Service, LLC. | Trash Services | \$68.00 |
| Swanson Services Corporation | Jail Commissary | \$1,687.30 |
| Terminix | Pest Control | \$175.00 |
| Thomson Reuters-West Pymt Center | Monthly Software Fees | \$802.17 |
| Tin Boy Garage | Tire Repair | \$20.00 |
| Tractor Supply Credit Plan | Pipe | \$36.45 |
| True Value of Rawlins | Misc Materials | \$266.22 |
| Tyler Technologies, Inc | IDOC/ITAX | \$275.63 |
| Us Bank | Misc Charges | \$2,230.00 |
| Valley Fire Extinguisher | Annual Fire Equipment Tests | \$440.85 |
| Valley Oil Company | Fuel | \$1,465.52 |
| Voiance Language Services LLC | Over the Phone Interpretation | \$21.00 |
| Walker, Jeanette R. | Mileage for Victim Witness | \$36.50 |
| Webb, Julie | Mileage For 2020 | \$296.50 |
| Western States Fire Protection Co | Annual Fire Prevention Inspections | \$4,775.00 |
| Western Truck Repair | Filter | \$16.93 |
| Wex Bank | Misc Charges | \$1,147.05 |
| Wille, O.R. | Mileage | \$45.00 |
| Wilson, Margaret | Patches | \$36.00 |
| WLC Engineering | Carbon Building Inspection & Materials Testing | \$4,310.50 |
| Woodward & Associates, Inc. | Misc. Flooring | \$290.00 |
| Wy Behavioral Institute | Emergency Detentions | \$300.00 |
| Wy Clerks of District Court Assoc. | Annual Dues | \$150.00 |
| Wy Dept Of Environmental Quality | 2021 Fee for Tank 1 | \$50.00 |
| Wy Dept Of Health | State Vehicle Rental | \$80.00 |
| Wy Dept Of Transportation | Citation Pads | \$59.05 |

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| Wy Machinery Company | Misc. Parts | \$707.18 |
| Wy Public Health Laboratory | Lab Fees | \$1,125.00 |
| Wy Secretary of State | Notary Renewals | \$120.00 |
| Wyoming Disposal Systems | Trash Services | \$219.00 |
| Wyoming Service & Controls, Inc | Inspection of Vav | \$617.50 |

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the January 5, 2021 regular meeting minutes, monthly receipts from Clerk of District Court in the amount of \$3,438.50, monthly receipts from the Carbon County Clerk in the amount of \$19,163.75, bonds for Kay Embree, Treasurer for the Medicine Bow Rural Health Care District in the amount of \$5,000.00, Renee Scott, Trustee for the Medicine Bow Rural Health Care District in the amount of \$5,000.00, Cynthia Culver, Trustee for the Medicine Bow Rural Health Care District in the amount of \$5,000.00, Kenzie Strauch, Trustee for the Medicine Bow Rural Health Care District in the amount of \$5,000.00, Robert C. Davis, Treasurer for the Little Snake River Conservation District in the amount of \$10,000.00, Stacey Ward, Deputy Treasurer in the amount of \$10,000.00 and Notice of Valuation Changes in the amount of (\$17,805.00). Commissioner Barkhurst seconded, and the motion carried unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Weed & Pest

Commissioner Espy moved to appoint Stephanie Irvine Area I (Rawlins) to the Carbon County Weed & Pest Control District for a 4-year term expiring January 2025. Commissioner Jones seconded and Commissioner Barkhurst requested that Attorney Davis comment on their Conflict-of-Interest policy. Attorney Davis reported that the policy requires the individual to declare the conflict and told the BOCC that if they had a preference that the board declares the conflict. The Weed & Pest Board would likely be willing to change their policy, but she stated that she has no issue with this being out of compliance with state laws. Commissioner Barkhurst asked Mr. Irvine what the board positions are, and Mr. Irvine replied Chairman, Vice Chair, Secretary/Treasurer and noted who currently holds those positions. Mr. Irvine stated that their next meeting is a review of all policies and he would be happy to work with the county to clean up the policy to note that either an individual or board could declare a conflict. The motion carried with all voting for the motion except Commissioner Barkhurst who voted against.

Planning Director

Marlin Johnson, Planning Director discussed a proposed amendment to the building permit fee schedule. The BOCC asked him to take the fee increase to the Planning Commission first and then bring it to the BOCC.

Commissioner Espy moved to appoint Marlin Johnson to the Urban Systems Committee for a 4-year term ending June 30, 2025. Commissioner Barkhurst seconded, and the motion carried unanimously.

Clerk

Commissioner Espy moved to appoint Corson Kerbs to the Carbon County Fair Board for a 5-year term ending January 2026 and thanked Ms. Buffington for her interest and encouraged her to participate. Commissioner Barkhurst seconded and encouraged her to be involved. Commissioner Moore stated there are other tasks that need done and suggested that other individuals may want to be involved but not be on the board. He thought the Fair Board could potentially have committee work that individuals such as Samantha could be involved in. The motion carried with all voting for the motion except Chairman Johnson who voted against and explained he thought Ms. Buffington could bring a lot to the board.

Commissioner Barkhurst moved to authorize the Chairman's signature on the Final Proof of Loss for a 2018 Ram 1500 in the amount of \$6,553.51. Commissioner Moore seconded and the motion carried unanimously

Commissioner Espy moved to approve the Chairman's signature on the Memorandum of Understanding between Carbon County Prevention Coalition and Carbon County that outlines the responsibilities and expectations of the above-mentioned parties in relation to the Wyoming Department of Health's Community Prevention Grant for a term of July 1, 2020 through June 30, 2022. Commissioner Jones seconded and the motion passed unanimously.

Attorney

Commissioner Jones moved to approve the Chairman's signature on the Lease Agreement between Shane McKee and Carbon County for the Dixon Airport Hangar for a term of 30 (thirty) years in the amount of \$646.08. for each year to include a Consumer Price Index increase every 5th year. Commissioner Espy seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 10:28 a.m. with Clerk Bartlett, Ashley Mayfield Davis, Kandis Fritz and Jim Piche to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 11:24 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 11:29 a.m. Commissioner Barkhurst seconded, and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, February 16, 2021 at 9:00 a.m. at the Carbon County Courthouse, in Rawlins, WY. The public is invited to attend, or you can listen online at

the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 2nd day of February 2021.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman