

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, January 5, 2021  
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, January 5, 2021 at 9:00 a.m. at the Carbon County Courthouse in Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore and Byron Barkhurst.

Chairman Johnson called the meeting to order at 9:00 a.m.

**Nomination of Chairman**

Commissioner Espy moved to appoint Commissioner Johnson as Chairman and Commissioner Jones to Vice Chairman. Commissioner Barkhurst seconded, and the motion carried unanimously.

**ADDITIONS / CORRECTIONS**

There were no additions or corrections to the agenda.

**VOUCHERS**

Commissioner Jones moved to approve the report of expenditures in the amount of \$322,707.72. Commissioner Barkhurst seconded, and the motion carried unanimously.

Vendor	Detail Line Description	Total
Acme Electric Company, LLC	Misc. Electrician Services	\$3,204.83
AlSCO, American Linen Division	Shop Supplies	\$56.90
Ameri-Tech Equipment Company	Sand Spreader	\$6,862.00
APG Media Of the Rockies	Absentee Ballots	\$112.25
Arrow Electric, Inc.	Install Network Drops Circuit Court	\$2,364.18
Ayala, Megan	Mileage	\$42.00
Baggs, Town Of	Nov Rent	\$150.00
Balestrieri, Michelle	Postage Fees Reimbursement	\$142.95
Bank of Montreal - Mastercard	Misc. Charges	\$37,743.24
Barkhurst Collision Center	Body Work for Sheriff Vehicle	\$5,963.51
Bartlett Oilfield Service, Inc	Hanna Senior Center Vac Truck Sewer Clog	\$2,171.00
Bi Inc.	Monthly Electronic Monitoring Svcs.	\$2,496.00
Blakeman Propane	Heating Services	\$3,724.33
Bob Barker Company, Inc.	Inmate Supplies	\$1,520.39
Bomgaars Supply	Misc. Supplies	\$84.74
Brake Supply Company, Inc.	End Dump Snowplow Lights	\$261.64

Candy Mountain	Water	\$229.50
Carbon County Law Library	Membership Dues	\$200.00
Carbon County Public Health	Lab Testing Sheriffs Employees	\$164.00
Carbon County Senior Services	Jan Qtr. Payment	\$50,000.00
CareRight Technologies, LLC	Monthly Recurring Bed Fee	\$171.60
Casper Winnelson Co	Misc. Parts	\$62.07
CDW Government, Inc.	6ft Cable /Ups/Printer Stand	\$1,856.03
CenturyLink Asset Accounting-Bart	50-Pr Copper Entrance Cable/50-Pr Inside Term.	\$5,463.00
Charter Communications	Jail Tv Subscription	\$120.34
Communication Technologies	Mounted Gun Rack	\$8,364.00
Cowboy Chemical	Jail Laundry Supplies	\$311.00
Daily Times	Newspaper Subscription	\$1,228.80
Dallin Motors Inc	Exhaust Leak/Seat Covers	\$871.00
Dixon, Town Of	Water Services	\$308.00
Elk Mountain Conoco	Fuel	\$266.04
Encartele	Jail Data Cards	\$1,500.00
Engineering Associates	Project 20117 Seminoe Rd 351	\$1,621.80
Engstrom, James D. DDS	Inmate Dental Services	\$2,500.00
Entenmann - Rovin Co	Badge/Engraving	\$204.00
Erickson & Roberts	Legal Services	\$10.00
Fatbeam LLC	Fiber	\$1,636.42
France, Tara	Transcription Services	\$495.00
Further	HRA Reimbursement	\$1,749.71
Galls/Quartermaster	Deputy Uniforms	\$551.46
GlaxoSmithKline Pharmaceuticals	Vaccines	\$978.56
Goodwin, Mandy	Mileage	\$25.80
Grainger	Misc. Parts	\$338.50
Graphic Business Solutions, LLC	Name Plate	\$420.35
Hahn Construction	Install Doors Windows and Molding	\$2,350.00
High Plains Power	Electric Services	\$478.48
Iron J Towing	Large Wrecker	\$710.00
Johnston, Ranae	Mileage/Planner	\$85.58
Kilburn Tire Company	Tires	\$3,616.73
King Soopers Customer Charges	Meeting Supplies	\$35.24
L N Curtis & Sons	Bullard Battery	\$170.07
LexisNexis Matthew Bender Inc	Wy Court Rules 2020	\$120.43
Long Building Technologies, Inc.	Jail Cameras and Doors	\$30,447.00
Lujan, Michael	Search and Rescue Breakfast Burritos Reimb.	\$150.00
Medicine Bow, Town Of	Water Services	\$200.00
Memorial Hospital of Carbon County	Employee Lab Fees	\$197.38
Motorola Solutions	Renewal	\$7,136.00

Muhamet, William	Soberlink/House Arrest Monitor Deposit Refund	\$820.00
My Office Etc.	Misc. Office Supplies	\$186.32
Nationwide	Notary Bond Renewal	\$50.00
Natrona County Sheriff's Office	Juvenile Housing	\$5,850.00
Norco, Inc.	Cylinder Rental	\$884.32
Offender Watch	Sex Offender Notification	\$73.15
O'Reilly Auto Parts	Misc. Parts	\$120.69
Perkins Conoco	Fuel	\$34.64
Perkins Oil Co	Fuel	\$406.58
Personnel Evaluation, Inc.	Deputies Testing	\$60.00
Phillips 66-Conoco-76	Fuel	\$180.57
Quill Corporation	Misc. Office Supplies	\$2,096.24
R.P Lumber Company, Inc.	Misc. Parts	\$148.19
Rawlins Automotive	Misc. Parts	\$2,357.98
Ricoh USA Inc	It Copiers	\$225.04
Ricoh USA, Inc	It Copiers	\$5,850.99
Rocky Mountain Air Solutions	Medical Oxygen Cylinder	\$150.00
Saratoga Auto Parts, Inc.	Misc. Parts	\$410.72
Schilling & Winn Pc	Legal Services	\$2,568.45
Shepard's	Fuel	\$1,328.83
Shively Hardware	Misc. Parts	\$130.96
Slow and Steady Law Office, Plc.	Legal Services	\$4,910.00
South Central Wy Ems	Jan Qtr. Payment	\$11,250.00
Spaulding, Dawnette	Mileage	\$34.50
Spyglass	Annual Fee	\$3,150.00
St Amour, Cheryl	Daily Deposit Refund	\$102.00
Staples Advantage	Misc. Office Supplies	\$84.56
Stinker Stores, Inc.	Fuel	\$4,586.60
Summit Food Service	Jail Meals	\$13,932.54
Super Vacuum Manufacturing Co. Inc	Reflective Stripe	\$140.70
Swanson Services Corporation	Jail Commissary /Credit	\$1,976.76
T.W. Enterprises, Inc.	Annual Oil/ Filter Changes	\$4,418.17
Terminix	Pest Control	\$210.00
Tin Boy Garage	Tire/Tube	\$212.25
T-Mobile	Phone Services	\$400.02
T-O Engineers	Project 190035	\$7,147.50
Trapp, Larry W	Mileage	\$150.80
True Value of Rawlins	Misc. Parts	\$371.91
University of Wy Extension	Support Person Salary Match	\$17,035.50
UPRSWDD	Trash Services	\$190.00
Us Bank	Misc. Charges	\$2,298.75

Valley Oil Company	Fuel	\$807.66
Voiance Language Services LLC	Over the Phone Interpretation	\$9.00
W.S. Darley	Misc. Parts	\$659.41
Western States Fire Protection Co	Annual Sprinkler System	\$210.00
Western Truck Repair	Air Cylinder	\$714.46
Wilkerson, James A Iv M.D.	Autopsy	\$1,300.00
Wilson, Margaret	Patches	\$72.00
WLC Engineering	Carbon Building Inspection & Materials Testing	\$1,649.00
Wy Behavioral Institute	Adult Unit	\$1,754.02
Wy Dept Of Transportation	Titles	\$240.40
Wy Machinery Company	Misc. Parts	\$4,885.98
Wy Retirement System	Vol Fire Pension	\$675.00
Wy Secretary of State	Notary Renewal Fees	\$90.00
Wy State Forestry	Blown Engine	\$5,726.98
Wyoming Trader	Social Media Marketing	\$500.00
Y2 Consultants, LLC	Natural Resource Management Plan	\$12,609.73
Yocum, Leo	Mileage	\$24.00

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the December 15, 2020 regular meeting minutes, December 21, 2020 special meeting minutes, monthly receipts from Planning and Development in the amount of \$3,750.00, a bond for Samuel Flohr, Treasurer for the Town of Saratoga in the amount of \$50,000.00, a bond for Georgia Miller, Treasurer for Carbon County School District #2 in the amount of \$50,000.00, a bond for Clint Weber, Treasurer for the Baggs Cemetery District in the amount of \$5,000.00 and a bond for Alethea Foster, Clerk/Treasurer for the Town of Baggs in the amount of \$50,000.00. Commissioner Moore seconded, and the motion carried unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **Planning and Development**

#### **Certifications**

Commissioner Barkhurst moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case File #2021-01 - James Phillips and Kathleen Martinez, C.U. Case #2020-05-Union Telephone Company-Bureau of Land Management and C.U. Case #2020-11-Union Telephone Company and City of Rawlins and schedule a public hearing for February 2, 2021 at 11:15 a.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Moore seconded and the motion carried unanimously.

### **Treasurer**

Commissioner Moore moved to authorize the Chairman's signature on Resolution No. 2021-01 Carbon County Investment Policy and to designate Bank of Commerce and RNB State Bank as depositories for Carbon County for 2021 and the Investment Policy Compliance Letter. Commissioner Barkhurst seconded, and the motion carried unanimously.

### **Clerk**

Commissioner Espy moved to reappoint the following individuals to the Carbon County Weed & Pest Control District: Stephanie Irvine Area I (Rawlins) for a 4-year term expiring January 2025, Shelly Dunmire Area III (Elk Mountain) for a 4-year term expiring January 2025, Ray Barkhurst Area IV (Saratoga) for a 4-year term expiring January and to appoint Leigh Nation to the Carbon County Library Board to an unexpired 3-year term ending June 2021. Commissioner Moore seconded and Commissioner Barkhurst noted he would abstain on Mr. Barkhurst as he is his uncle. He had concerns with Stephanie Irvine's appointment as she is married to Reese Irvine, the Weed & Pest District Supervisor. Commissioner Espy reported that he spoke with Ms. Irvine and the board has protocols in place to deal with this however he would like to see those in writing. Attorney Davis reported her office addressed the matter when the two first started dating and the question is more if the board member is making decisions about his employment or pay and she agreed about requesting the protocols in writing. The motion laid on the table to determine if documents could be received by the end of the meeting. Commissioner Barkhurst clarified that he has no issue with the appointment if everything is kosher. Commissioner Espy moved to remove the motion from the table and to remove Stephanie Irvine for consideration from the motion. Commissioner Moore seconded and the motion carried unanimously. The amended motion carried unanimously with Commissioner Barkhurst abstaining on Ray Barkhurst's appointment.

Commissioner Jones moved to authorize the Chairman's signature on Lease Agreement between Carbon County Commissioners and State of Wyoming, Division of Criminal Investigation for a term of one year ending June 30, 2021 for any office suite located in a county owned or rented facility that is not less than 400 square feet. Commissioner Barkhurst seconded, and the motion carried unanimously.

### **Attorney**

Commissioner Espy moved to authorize the Chairman's signature on Resolution 2021-02, Resolution for a Special Prosecutor. Commissioner Moore seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 10:32 a.m. with Clerk Bartlett, Ashley Mayfield Davis, and Kandis Fritz to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 11:09 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion carried unanimously.

**WYOMING DOWNS, LLC – Jill Jarrad and Eric Nelson**

Commissioner Moore moved to authorize the Chairman’s signature on Resolution 2021-03 A Resolution Approving Wyoming Downs, LLC to Conduct Pari Mutual Wagering on Live Horse Racing, Historic Horse Racing, and Simulcast Events within Carbon County, Wyoming. Commissioner Espy seconded and the motion passed with all voting for the motion except Commissioner Barkhurst who voted against.

**CITIZEN’S / COMMISSIONER’S DISCUSSION**

Commissioner Espy moved to correct Leigh Nation’s appointment to the Library Board through June 2022 rather than June 2021. Commissioner Moore seconded and the motion carried unanimously.

**ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 11:50 a.m. Commissioner Moore seconded, and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, February 2, 2021 at 9:00 a.m. at the Carbon County Courthouse, in Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk’s Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk’s Office at (307) 328-2668 or 1-800-250-9812.

-s-Gwynn G. Bartlett, Carbon County Clerk

Approved this 19<sup>th</sup> day of January 2021.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman