

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, August 25, 2020
Platte Valley Community Center, Saratoga, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, August 25, 2020 at 1:00 p.m. at the Platte Valley Community Center in Saratoga, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore and Byron Barkhurst.

Chairman Johnson called the meeting to order at 1:00 p.m.

ADDITIONS / CORRECTIONS

Chairman Johnson added the health insurance renewal under the Clerk and ratification of a Resolution regarding fire restrictions under the Fire Warden.

VOUCHERS

Commissioner Espy moved to approve August 2020 payroll and benefit expenses of \$865,505.84 and insurance claim and premium expenses of \$246,205.37 and the main amount of the bills totaling \$1,031,553.20 for an aggregate total today of \$2,143,264.41. Commissioner Barkhurst seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
307 Professional Clean LLC	Debugging/COVID Cleaning	\$2,490.00
Advanced Heating, Inc.	Murray St Removing Ductwork	\$14,940.00
Also, American Linen Division	Misc. Shop Supplies	\$109.70
Apex Communications	Maintenance Agreement/Service Calls	\$4,888.88
APG Media Of the Rockies	2020 General Election Ads	\$104.00
ASD Healthcare	Jail Med Supplies	\$31.57
Axis Forensic Toxicology, Inc.	Lab Fees	\$239.00
Bach, Carol	Training/Setup/Election Mileage	\$12.00
Baggs, Town Of	Water Services/Rent	\$448.62
Balestrieri, Michelle	Office Supplies/Postage	\$128.44
Bank Of Montreal - Mastercard	Autopsy Meal	\$36,915.57
Barco Municipal Products, Inc	Delineators/Rivets	\$669.63
Bartlett, Gwynn	Mileage For Election Training	\$140.00
Best Western Cotton Tree	Witness Lodging Expenses	\$192.00
Bi Inc.	Monthly Electric Monitoring	\$2,067.00
Black Hills Energy	Heating Services	\$9,062.09
Bob Barker Company, Inc.	Inmate Supplies	\$1,242.87
Bomgaars Supply	Misc. Supplies	\$964.73

Bowlus, Jacqueline	Jury Trial Lunch	\$64.05
Bridger Fabrication	Metal For 1-11 Bridge Cr 203	\$196.40
Candy Mountain	Fire Department	\$795.00
Carbon Power & Light Inc	Electric Services	\$2,004.55
CareRight Technologies, LLC	Monthly Recurring Bed Fee Jail	\$118.80
Casper Star-Tribune	Planning Director Job Ad	\$469.00
Casper Winnelson Co	Bearing Assembly	\$288.00
CDW Government, Inc.	Printer Toner Cartridges	\$862.91
Charter Communications	Tv Subscriptions	\$120.34
Clerk Of Dist. Court (Jurors)	Admin Jurors (District Court)	\$4,138.00
Cole, Sharon E	Mileage	\$57.00
Conoz, Manuel	Painting & Materials	\$2,500.00
Contech Engineered Solutions LLC	Cattle Guard Blocks	\$4,100.00
Convergeone, Inc.	Server Upgrade/Infrastructure Upgrade	\$121,019.91
Corthell And King, P.C.	Legal Services	\$1,760.00
Cowboy Chemical	Jail Laundry Supplies	\$491.00
Cowboy Supply House	Dish soap/Bleach	\$63.00
Dept Of Family Services	Screening Fee	\$20.00
Dirty Boyz Sanitation, Inc	Trash Services	\$1,656.00
Dixon, Town Of	Water Services	\$652.80
Drummond Refrigeration LLC	Jail Kitchen Replace Low Pressure Switch	\$421.90
E & H Plumbing & Construction	Plumbing Services	\$3,840.00
EKM&P, Inc. DbA Voorhis Assoc.	Carbon Bldg./Courthouse Project Contract Doc.	\$129,943.30
Elevated Training Solutions	Random Drug Tests Fees	\$170.80
Elk Mountain, Town Of	Water Services/1stqtrpayment Ss	\$1,568.50
Encampment, Town Of	Water Services	\$97.00
Encartele	Facility Data	\$1,800.00
Engineering Associates	Med Bow Shop Const. Engineering Services	\$10,685.98
Engstrom, James D. DDS	Inmate Dental Services	\$2,500.00
Entenmann - Rovin Co	CCA Badge	\$180.00
Fatbeam LLC	Fiber/Internet	\$5,144.85
Fired Up Rescue	Fire Uniforms	\$1,936.00
Fleming, Linda	Library Board Mileage	\$67.80
France, Tara	Court Reporter	\$218.75
Front Range Fire Apparatus	Foam Logic Sensor Kit Replacement	\$339.64
Galls/Quartermaster	Nametag	\$16.00
Gay, Jason	Meal Reimbursement	\$17.19
GCR Electronics, LLC	Monthly Site Rental	\$2,000.00
GlaxoSmithKline Pharmaceuticals	Vaccines	\$367.55
Glock Professional, Inc	Armorer's Course	\$500.00
Goodwin, Mandy	Library Board Mileage	\$11.40

Grainger	Misc. Parts	\$34.78
Greenwood Mapping, Inc	GIS Support July 2020	\$1,781.25
Hahn Construction	Murray St Labor	\$7,150.00
Hanna, Town Of	Water Services	\$428.07
Heiman Fire Department	Ball And Seat Combo	\$171.25
Hemmert, Russell	Fuel Reimb. Search & Rescue Asst.	\$84.50
Herman, Bobbie	Mileage	\$27.00
High Desert Welding & Machine LLC	1 Inside Cut	\$35.33
High Plains Power	Electric Services	\$736.41
Hobbs, Angie E	Training/Setup/Election Mileage	\$68.00
IML Security Supply	Keypad Entry	\$238.65
Jack's Body & Fender Repair	Towing Services/Service Call	\$585.00
Johnston, Ranae	Mileage	\$11.50
Jolly, Ashley	Meal	\$109.59
Kaisler, Todd	Mileage	\$54.00
Kari, Dale	Mileage	\$28.80
Kilburn Tire Company	Tires/Tire Repair	\$4,178.86
KTGA/KBDY	Tower Rent	\$150.00
L N Curtis & Sons	Chain	\$124.00
Labrec, John	Reimbursement For Search & Rescue Asst.	\$653.35
Lazarkiewicz, Debora	Meal	\$54.00
Lesco, Michael	Witness Fees	\$38.89
Local Government Liability Pool	Membership Renewal	\$500.00
M. Gonzales Trucking, Inc.	Tire Repair	\$15.00
Mcgraw, Joan	Mileage	\$24.00
McKesson Medical-Surgical	Jail Med Supplies	\$642.70
Medicine Bow, Town Of	Water Services	\$201.50
Memorial Hospital of Carbon County	Emergency Detentions	\$16,793.14
Mercedes Transcription, Inc	Transcriptions Services	\$43.67
Michaels Fence	Fencing	\$51.21
Motorola Solutions	Service Invoice	\$6,576.83
Mountain West Motors	New Key Cut and Programmed	\$435.91
MPM Corp / Evergreen Disposal	Trash Services	\$130.00
Musgrave, Lezlee	Witness Fees	\$30.00
My Office Etc.	Misc. Cleaning Supplies	\$98.59
Natrona County Sheriff's Office	Juvenile Housing	\$8,385.00
Nitschke, Alecia	Training/Setup/Election Mileage	\$42.00
Norco, Inc.	Cylinder Rental	\$818.70
Offender Watch	Sex Offender Notification	\$248.75
O'Reilly Auto Parts	Misc. Parts	\$155.57
O'Reilly, James	Monitor Deposit Refund	\$820.00

Pacheco, Kindra	Witness Fees	\$279.72
Pagliano, Peggy	Monitor Deposit Refund	\$820.00
Patterson, Connie	Mileage	\$54.00
Peakview Carwash	Car Wash Tokens	\$50.00
Perkins Oil Co	Fuel	\$2,139.94
Phillips 66-Conoco-76	Boswell Springs Sheriff Fuel	\$53.71
Plainsman Printing & Supply	Legal Case binders	\$2,666.97
PMCH	Professional Auditing Services	\$185,543.58
Positive Promotions	My Friend the Sheriff Items	\$82.95
Quill Corporation	Cleaning Supplies	\$1,128.38
R.P Lumber Company, Inc.	Misc. Building Supplies	\$24,087.98
Rawlins Automotive	Misc. Parts	\$341.90
Rawlins Glass Center, Inc.	Windshield Replacement/COVID Barriers	\$1,362.71
Rawlins, City Of	Water Services/Wildfire Assist/County Plan Fee	\$47,959.15
Ready, Justin	Mileage	\$48.00
Reed, Kaitlin M	Meal/Mileage	\$72.37
Ricoh USA Inc	It Copiers	\$137.54
Ricoh USA, Inc	It Copiers	\$3,810.18
Rocky Mountain Power	Electric Services	\$19,434.44
Rocky's Quick Stop	Fuel	\$879.09
Rowan, Kristy	Mileage	\$150.04
Sanofi Pasteur, Inc.	Vaccines	\$344.68
Saratoga Auto Parts, Inc.	Misc. Parts	\$161.86
Saratoga, Town Of	Water Services	\$47.50
Schilling & Winn Pc	Guardian Ad Litem	\$3,627.05
Sheets, Ed	Interim Justice Center Labor	\$4,755.00
Shepard Construction Inc	Med Bow Shop	\$178,720.18
Shepard's	Fuel	\$30.01
Shively Hardware	Med Bow Shop Compressor/Misc. Supplies	\$18,813.99
Skordas, Kari	Evidentiary Hearing & Prep	\$450.00
Smith, Lisa	Mileage For Election Training	\$105.00
Smith, Loretta K	Mileage	\$70.00
Staples Advantage	Misc. Office Supplies	\$412.77
Stinker Stores, Inc.	Fuel	\$14,119.58
Summit Food Service	Jail Meals	\$9,528.03
Swanson Services Corporation	Jail Commissary Supplies	\$2,246.66
Symns, Michael	Refund For Electronic Monitoring	\$42.50
Symns, Robert	Electronic Monitoring Refund	\$820.00
Symns, Robert A	Training/Setup/Election Mileage	\$70.50
The Masters Touch, LLC	2020 Tax Statements	\$5,945.00

Thomson Reuters-West Payment Center	Monthly Charges	\$786.44
T-O Engineers	DWX Master Plan Professional Services	\$12,209.35
Tractor Supply Credit Plan	Misc. Tools	\$143.42
Trading Post	Fuel	\$338.86
Trevathan, Sabrina RMR	Transcription Services	\$1,086.20
Triple X Contracting, Inc.	Trash Services	\$400.00
True Value of Rawlins	Misc. Tools	\$66.91
United States Postal Service	Postage Machine Funds	\$10,000.00
Uprswdd	Trash Services	\$101.00
Us Bank	Misc. Charges	\$1,988.07
Valley Oil Company	Fuel	\$341.52
Vines, Stephine	Refund for Electronic Monitoring	\$7.00
Voiance Language Services LLC	Over the Phone Interpretation	\$3.00
Webster, Matthew S	Mileage Rawlins-Fort Collins EOC Visit	\$187.50
Wells, Belinda	Training/Setup/Election Mileage	\$107.00
Wex Bank	Misc. Charges	\$758.95
Wiant, James	Gravel Lease	\$500.00
Wilcox, Daisha	Daily Deposit Refund	\$913.50
Wilkerson, James A Iv M.D.	Autopsy Fees	\$2,500.00
Wille, O.R.	Mileage	\$45.00
Wy Behavioral Institute	Acute Adult Unit	\$754.00
WYDOT Accounting	Savery Creek Bridge Replacement	\$248.00
Wy Dept Of Workforce Services-Unemployment	Zeiger Unemployment	\$1,950.34
Wy Machinery Company	Misc. Parts/Repairs	\$11,241.10
Wy Public Health Laboratory	Lab Fees	\$366.00
Wy Rents, LLC	Misc. Rentals	\$855.50
Wy State Fire Marshal's Office	County Plan Review/Extra Fee	\$9,902.11
Wy State Lands & Investments	Minimum Annual Royalty Invoice	\$40.00
Wyoming Disposal Systems	Trash Services	\$219.00
Wyoming Medical Center	Emergency Detentions	\$1,476.50
Y2 Consultants, LLC	Natural Resource Management Plan	\$9,974.65
Yocum, Leo	Mileage	\$24.00

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the August 4, 2020 regular meeting minutes, August 13, 2020 Special Meeting Minutes, monthly receipts from Road and Bridge in the amount of \$50.00, monthly receipts from Clerk of District Court in the amount of \$2,901.00, monthly receipts from Carbon County Clerk in the amount of \$33,063.25, and a bond for Lindsey Marie West,

Deputy Treasurer for Carbon County in the amount of \$10,000.00. Commissioner Barkhurst seconded and the motion carried unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Fire Warden

Commissioner Moore moved to ratify the Chairman's Signature on Resolution 2020-36, A Resolution Establishing Fire Restrictions for Carbon County. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Jones moved to approve and authorize the Chairman's signature on the State Lands and Investment Mineral Royalty Grant Application and Resolution 2020-37, A Resolution Authorizing Submission of a Federal Mineral Royalty Capital Construction Account Grant Application to the State Loan and Investment Board on Behalf of the Governing Body for Carbon County, Wyoming for the purchase of a new fire truck. Commissioner Moore seconded and the motion carried unanimously.

Buildings & Grounds

Commissioner Barkhurst moved to authorize the Chairman to sign the contract with Monte Vista Construction for the roof replacement and gutters at Interim Justice Center in the amount of \$81,157.00. Commissioner Espy seconded and the motion carried unanimously.

Commissioner moved to authorize any commissioner's signature on a contract with Asbestos & Technical Services for asbestos abatement at the Carbon Building. Commissioner Moore seconded and the motion carried unanimously.

Sheriff

Commissioner Espy moved to authorize the Chairman to sign the Memorandum of Understanding between the Carbon County Sherriff's Office and the Bureau of Land Management for shared responsibilities. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Barkhurst moved to authorize the Chairman's signature on the Memorandum of Understanding between the Carbon County Sheriff's Office and the City of Rawlins for housing inmates who are brought in on municipal charges. Commissioner Jones seconded and the motion carried unanimously.

Road & Bridge

Commissioner Espy moved to approve the tractor bid from Shively Hardware in the amount of \$49,000.00. Commissioner Moore seconded and the motion carried unanimously.

Commissioner moved to authorize the Chairman's signature on a letter to the Natrona County Commission regarding maintenance of 12 miles County Road 497, the Buzzard Road in the winter

and Carbon County would maintain 10 miles of the adjacent Natrona County Road during the summer in exchange for \$500 per month. Commissioner Espy seconded and the motion carried unanimously.

Public Health

Commissioner Moore moved to approve and authorize any commissioner's signature on the Nurse Practitioner Agreement. Commissioner Jones seconded and the motion carried unanimously.

Clerk

Commissioner Jones moved to reappoint Dennis Shorma for the Baggs Solid Waste District for a 3-year term ending August 2023 and Randy Raymer and Leroy Stephenson for the Upper Platte River Solid Waste Disposal District for a 3-year term ending August 2023. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to accept the quote from Independence for reinsurance coverage and Optum transplant coverage. Commissioner Moore seconded and the motion carried unanimously.

Attorney

Commissioner Jones moved to approve the Memorandum of Understanding between the State of Wyoming, Office of the State Public Defender, Wyoming Guardians Ad Litem Program and Carbon County to provide GAL legal representation in various juvenile court proceedings for the fiscal years July 1, 2020 until June 30, 2022 in an amount equal to no less than 25% of the fees paid to GAL's in Carbon County and an amount equal to no less than 25% of the Agency's administrative cost prorated in each county. Commissioner Barkhurst seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 2:59 p.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, September 15, 2020 at 2:00 p.m. at the Baggs Higher Education Center in Baggs, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 1st day of September 2020.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING
-s- Willing John Johnson, Chairman