

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Monday, July 20, 2020
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Monday, July 20, 2020 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy and Travis Moore. Byron Barkhurst was absent.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

The Chairman added a FY 20-21 contract for the Victims Witness Program.

VOUCHERS

Commissioner Moore moved to approve July 2020 payroll and benefit expenses of \$851,193.08 and insurance claim and premium expenses of \$235,921.20. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Moore moved to approve payment to Sunrise Sanitation for \$68.00. Commissioner Espy seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Moore moved to approve the report of expenditures in the amount of \$955,449.11 for an aggregate total today of \$2,042,631.39. Commissioner Espy seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
307 Professional Clean LLC	Bed Bugs Cleaning	\$2,500.00
71 Construction	Crushed Asphalt	\$2,688.00
Acme Electric Company, LLC	Demo Lighting/Electrician Services/Horse Barn Electric	\$28,208.42
Also, American Linen Division	Shop Supplies	\$169.42
Apex Communications	Maintenance Agreement	\$4,033.88
APG Media Of the Rockies	Newspaper Ads	\$150.00
API Systems Integrators	Monitoring Services	\$102.00
Ashby, George	Electronic Monitoring Refund	\$820.00
Axis Forensic Toxicology, Inc.	Lab Fees	\$394.00
Baggs, Town Of	Rent/Water Services	\$416.20
Balestrieri, Michelle	Mileage/Office Supplies	\$48.30
Bank of Commerce	Checks for District Court/Payroll Files	\$574.82

Bank of Montreal - Mastercard	Misc. Charges	\$6,728.62
Bennett, Thomas L. M.D.	Autopsy	\$4,010.16
Bi Inc.	Monthly Monitoring Services	\$1,852.50
Black Hills Energy	Heating Services	\$5,185.05
Blakeman Propane	Heating Services	\$626.00
Bomgaars Supply	Misc. Parts	\$156.71
Boys & Girls Clubs of Carbon Co.	Q4 2020 TANF CPI	\$4,867.90
Bridger Fabrication	Fab Roller for Motor Grader	\$1,542.00
Build Rite Lumber Companies	Misc. Parts/Supplies	\$344.64
Bulbs.Com	Light Bulbs	\$467.70
Carbon County Weed & Pest	Pest Control Services	\$841.19
Carbon Power & Light Inc	Electric Services	\$1,882.37
CareRight Technologies, LLC	Monthly Recurring Bed Fee	\$195.50
Casper Star-Tribune	Notice of Final Payment Ad	\$207.16
Casper Winnelson Co	Misc. Parts/Supplies	\$1,830.63
CDW Government, Inc.	Credit Invoice	\$87.95
Charter Communications	Tv Subscription	\$120.34
Cleary Building Corp	Final Payment on Horse Barn	\$5,582.00
Communication Technologies	Sheriff Recorder Maintenance	\$2,800.00
Convergeone, Inc.	Annual Monitoring and Maint. Agreement	\$26,400.00
Coronerme.Com	Annual Maintenance Fee	\$200.00
Corthell And King, P.C.	Legal Services	\$995.00
Cowboy Chemical	Laundry/Dish/All Purpose Cleaner	\$628.05
Cowboy Supply House	Misc. Supplies	\$1,280.52
Creagan, Lauren	Facebook Ads/Labor	\$915.00
Daily Times	Subscription Renewal	\$247.90
DBT Trans. Services LLC	Quarterly Maintenance	\$1,667.44
Dh Pace Company	Blank Core	\$286.60
Diaz, Constable Christopher E.	Legal Services	\$75.00
Dirty Boyz Sanitation, Inc	Trash Services	\$1,536.00
Dixon, Town Of	Water Services	\$308.00
Drummond Refrigeration LLC	Walk in Fridge Repair	\$217.20
EKM&P, Inc. Dba Voorhis Assoc.	Contract Documents	\$174,308.10
Election Sys & Software, LLC	Blank Ballot Stock	\$661.17
Elk Mountain, Town Of	Water Services	\$65.50
Encampment, Town Of	Water Services	\$96.00
Encartele	Prepaid Phone Cards	\$4,000.00
Engineering Associates	Med Bow Shop Project 18114.00	\$10,999.99
Engstrom, James D. DDS	Inmate Dental Services	\$5,000.00
F & S Trucking, Inc	Loading Sand and Delivering	\$4,540.00

Fatbeam LLC	Fiber	\$5,144.85
FedEx	Package Expenses	\$33.25
Floyd's Truck Center	End Dump Alternator	\$241.38
Forster Landscape & Const.	Sprinkler Repairs	\$244.46
Fritz Welding & Machine, Inc.	Tubing Steel	\$290.00
Front Range Fire Apparatus	Check Valve	\$117.50
Galls/Quartermaster	Uniforms for Deputies	\$800.35
GCR Electronics, LLC	Site Rental	\$2,000.00
Grainger	Push Button Assembly	\$294.78
Graphic Business Solutions, LLC	Window Envelopes	\$1,331.00
Greater Wy Big Bros/Sisters	County Prevention Services	\$52,682.83
H.B. Lee Construction	Haul Gravel	\$1,722.35
Hanna, Town Of	Water Services	\$366.43
Heiman Fire Department	Tank Preserver	\$167.15
High Desert Welding & Machine	Metal Cuts	\$33.43
High Plains Power	Water Services	\$332.43
Jack's Body & Fender Repair	Tow Charges	\$1,936.00
Kari, Dale	Mileage	\$27.60
Kenco Security and Technology	Monthly Monitoring	\$83.00
Kilburn Tire Company	Tire Repair	\$549.54
Kostovny, Mark	Mileage	\$25.20
KTGA/KBDY	Radio Ad	\$335.15
L N Curtis & Sons	Parts	\$454.17
Lally, Brian J.	43 In Tv For Jail Training Reimbursement	\$218.00
LexisNexis Matthew Bender Inc	Wy Court Rules Books	\$2,195.24
Local Government Liability Pool	Membership Renewal	\$500.00
Long Building Technologies, Inc.	Jail Cameras/Murray St Cameras	\$166,074.72
Lujan, Michael	Meals Reimbursement	\$232.92
Martinez, Natasha K., P.C	Emergency Detention	\$700.00
McKesson Medical-Surgical	Jail Med Supplies	\$873.81
McMurry Ready Mix	Grading Base for Fair Grounds	\$745.78
Medicine Bow, Town Of	Vehicle Accident/Water Services	\$934.75
Mercedes Transcription, Inc	Transcription Services	\$118.80
Merck Sharp & Dohme Corp.	Vaccines	\$4,467.75
Merseal Law, LLC	Legal Services	\$14,340.00
Michaels Fence	Fencing Materials	\$137.10
Midwest Connect	Postage Supplies	\$171.00
Miller, Dale	Meal Reimbursement	\$23.15
Mobile Concrete, Inc	Concrete	\$1,430.00
MPM Corp / Evergreen Disposal	Trash Services	\$130.00
My Office Etc.	Misc. Office Supplies	\$294.91

Natrona County Legal	Involuntary Hospitalization	\$470.00
Natrona County Sheriff's Office	Juvenile Housing	\$8,385.00
Neutron Industries	Misc. Supplies	\$303.82
NMS Labs	Labs	\$496.00
Norco, Inc.	Cylinder Rental	\$2,072.64
Offender Watch	Sex Offender Registration	\$92.95
O'Reilly Auto Parts	Misc. Parts	\$102.92
Orthopedic & Spine	Legal Consult	\$50.00
Parker, Elizabeth	Mileage	\$65.50
Perkins Conoco	Fuel	\$234.93
Perkins Oil Co	Fuel	\$4,123.21
Pernell, Richard	Electronic Monitoring Refund	\$820.00
Perue Printing	Misc. Office Supplies	\$2,081.00
Peterbilt Of Wyoming	Mechanic Services	\$1,945.35
Phillips 66-Conoco-76	Fuel	\$95.06
Quill Corporation	Office Supplies	\$1,339.09
R.P Lumber Company, Inc.	Misc. Parts/Supplies	\$186.48
Radar Shop, The	Misc. Repairs on Radios	\$75.00
Rawlins Automotive	Misc. Parts/Supplies	\$1,871.31
Rawlins Glass Center, Inc.	COVID Sneeze Guards/Glass Repair	\$581.55
Rawlins, City Of	Water Services	\$4,876.60
Responder Solutions LLC	TCCC Books for Deputies	\$225.00
Ricoh USA Inc	It Copiers	\$623.28
Ricoh USA, Inc	It Copiers	\$5,615.03
Rietveld, Toni	Membership Renewal	\$52.47
Rocky Mountain Info Network	Annual Dues	\$100.00
Rocky Mountain Power	Electrical Services	\$17,927.70
Runbeck	2020 Ballots	\$5,817.94
Saratoga Auto Parts, Inc.	Misc. Parts	\$14.97
Saratoga Feed & Grain	Misc. Parts	\$64.76
Saratoga Sun	Newspaper Subs. Renewal/ Misc. Ads	\$2,303.00
Saratoga, Town Of	Water Services	\$148.50
Schilling & Winn Pc	Legal Services	\$4,651.35
Shepard's	Misc. Parts	\$1,183.93
Shively Hardware	Misc. Parts/Supplies	\$3,097.34
Simon Contractors	Gravel Project Pay Now	\$134,509.60
Skordas, Kari	Counseling Services	\$750.00
Slow and Steady Law Office, Plc.	Legal Services	\$1,660.00
Snake River Press	Absentee Ballot Requests Ad	\$312.00
Staples Advantage	Misc. Office Supplies	\$405.33
Star Awards & Signs	Plaque for S. Fox	\$73.60

Stinker Stores, Inc.	Fuel	\$17,960.51
Summit Food Service	Jail Meals	\$16,843.65
Sunrise Sanitation Service, LLC.	Trash Services	\$68.00
Super Vacuum Mfg. Co. Inc	Sheriff Trucks Graphis	\$121.41
Swanson Services Corporation	Jail Commissary	\$1,679.55
Terminix	Pest Control Services	\$175.00
Thomson Reuters-West Pymt. Ctr	West Information Charges	\$786.44
Tractor Supply Credit Plan	Misc. Parts	\$83.96
Tractor Supply Credit Plan	Misc. Parts	\$215.96
Trading Post	Fuel	\$290.15
Tri-Tech Forensics, Inc	First Aid Kits	\$2,244.54
True Value of Rawlins	Misc. Parts	\$525.86
Tyler Technologies, Inc	IDOC/ITAX Hosting Fees	\$551.26
U S Postmaster-Rawlins	Box Renewal Fee	\$76.00
United States Treasury	Form 720 PCORI Fees	\$622.30
Us Bank	Misc. Charges	\$3,459.64
UWYO/Wyt2c	Registration	\$65.00
Valley Oil Company	Fuel	\$513.80
Webster, Matthew S	Mileage	\$246.50
Western Truck Repair	Wheel Seal	\$479.69
Wex Bank	Fuel	\$1,102.72
Wille, O.R.	Mileage	\$45.00
Wilson, Margaret	Patches	\$132.00
WLC Engineering	Interim Justice Center Prints	\$212.00
Wy Dept Of Fire Prevention & Elec.	812 E Murray St Inspection	\$142.74
Wy Dept Of Health	State Vehicle Rental	\$80.00
Wy Dept Of Transportation	Misc. Road Repairs	\$23,343.46
Wy Diesel Service	Misc. Parts	\$6,542.85
Wy Guardians Ad Litem Program	Guardian Ad Litem Program	\$25,708.47
Wy Machinery Company	Misc. Parts/Mechanic Services	\$22,484.89
Wy Peace Officers Assoc	2020 Dues	\$480.00
Wy Public Health Laboratory	Lab Services	\$514.00
Wy Rents, LLC	Misc. Part	\$660.00
Wy Secretary of State	Notary Renewal S. Miles	\$30.00
Wy State Forestry	Fire Wy Forestry EFSA 2021 Premium	\$21,225.02
Wyoming Disposal Systems	Trash Services	\$219.00
Wyoming Strong Counselling, LLC	Mental Health	\$3,017.50
Y2 Consultants, LLC	National Resource Management Plan	\$16,078.32
Yocum, Leo	Mileage	\$24.00

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the July 7, 2020 regular meeting minutes, monthly receipts from the Clerk of District Court in the amount of \$3,554.70, monthly receipts from County Clerk in the amount of \$31,668.25 and Notice of Valuation Changes in the amount of (\$2,042,064.00). Commissioner Moore seconded and the motion carried unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Public Hearing – Adoption of Fiscal Year 2020-2021 Budget

Chairman Johnson opened a public hearing at 9:06 a.m. to consider adoption of the fiscal year 2020-2021 budget and to hear the Carbon County 2009 Specific Purpose Tax Joint Powers Board FY20 budget.

Chairman Johnson called for comments on both budgets presented. There being none, he closed the hearing at 9:10 a.m.

Commissioner Espy moved to approve the FY 2021 budget and adopt Resolution 2020-28 Appropriations Resolution. Commissioner Jones seconded and the motion carried unanimously.

Road & Bridge

Commissioner Jones moved to authorize the Chairman's signature on Resolution 2020-30, A Resolution Authorizing the Submission of an Application for Federal Funding Through the Congestion Mitigation Air Quality Program Administered by the Wyoming Department of Transportation for Carbon County, Wyoming for the Purposes of the CMAQ FY21 Project in the amount of \$264,000.00 plus a \$66,000 match from the county. Commissioner Espy seconded and the motion carried unanimously.

Attorney

Commissioner Moore moved to authorize the Chairman's signature on the Fiscal Year 20-21 Contract for Services to Victims of Crime Between the State of Wyoming, Office of the Attorney General, Division of Victim Services and Carbon County Sheriff's Office Victim Witness Program in the amount of \$58,315.00 through June 30, 2021. Commissioner Espy seconded and the motion carried unanimously.

Clerk

Commissioner Jones moved to authorize the Chairman's signature on Resolution 2020-31 Order Directing the Carbon County Clerk to Submit the Question of Whether or not to Form a Special Museum District to the Qualified Electors of Carbon County Wyoming. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Moore moved to award the bid for audit services to Jones Simkins, LLC in the amount of \$38,500.00 for FY2020, \$39,700.00 for FY2021 and \$40,900.00 for FY 2022. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Espy moved to reappoint Sheriff Archie Roybal to the Carbon County Community Juvenile Services Board as a representative from the Sheriff's Office for a 3-year term ending June 2023; William Clark for the Carbon County Community Juvenile Services Board as a representative from a local mental health provider for an unexpired 3-year term ending June, 2021; Judith Wohl to the Carbon County Senior Services Board for an unexpired 3-year term ending March 2021. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Moore moved to approve the Agreement among Wyoming Department of Health, Public Health Division Carbon County WIC Program and Carbon County for WIC funding in the amount of \$5,476.00. Commissioner Espy seconded and the motion carried unanimously.

Commissioner

Commissioner Moore moved to authorize the Chairman's signature on Change Order #1, Extension of the Y2 Consultants Contract for the Natural Resource Management Plan through November 30, 2020. Commissioner Espy seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 10:42 a.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 11:08 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion carried unanimously.

PUBLIC HEARING – CARBON COUNTY LIQUOR LICENSE AND MALT BEVERAGE PERMIT RENEWALS

Chairman Johnson opened a public hearing at 11:09 a.m. to hear requests for numerous requests to renew liquor licenses.

Chairman Johnson called for public comments for or against the renewals. There being none, he closed the hearing at 11:11 a.m.

Commissioner Moore moved to approve all liquor license and malt beverage renewals each for a term of one year expiring August 31, 2021 as read in the minutes. Commissioner Espy seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 11:53 a.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, August 25, 2020 at 1:00 p.m. at the Platte Valley Community Center, Saratoga, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s Gwynn G. Bartlett, Carbon County Clerk

Approved this 4th day of August 2020.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman