

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, May 5, 2020  
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, May 5, 2020 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore, and Byron Barkhurst. Much of the meeting was held via telephone to social distance due to COVID-19.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

There were no additions or corrections to the agenda.

**VOUCHERS**

Commissioner Jones moved to approve the report of expenditures in the amount of \$700,394.84. Commissioner Espy seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
307 Professional Clean LLC	County Cleaning	\$10,485.00
Acme Electric Company, LLC	Electrician Services	\$438.80
Also, American Linen Division	Shop Supplies	\$54.85
Apex Communications	Radio For Baggs/Service Call	\$5,250.27
APG Media Of The Rockies	2019 Annual Report Ad	\$54.50
ASD Healthcare	Vaccines	\$156.34
Axis Forensic Toxicology, Inc.	Lab Fees	\$361.00
Bennett Law Group, Pc	Legal Services	\$2,175.00
Black Hills Energy	Heating Services	\$13,283.70
Blakeman Propane	Heating Services	\$1,468.32
Bob Barker Company, Inc.	Jail Supplies	\$877.24
Bomgaars Supply	Socket Set	\$41.24
Build Rite Lumber Companies	Misc. Supplies	\$381.39
Carbon County Senior Services	Quarterly Severance Pay	\$50,000.00
Carbon County Treasurer	Jail Housing	\$63,520.00
Care More Turf Maintenance	Power Raking & Cleanup	\$3,000.00
CareRight Technologies, LLC	Bed Fee	\$151.80
Casper Winnelson Co	Misc. Supplies	\$724.36
Commonwealth Of Ma EOT	Driving Record Fee	\$5.00
Communication Technologies	Controls Upgrade	\$33,190.50
ConTech Engineered Solutions	Galvanized Pipe	\$15,999.20

Convergeone, Inc.	Software/Hardware And Maintenance	\$71,231.25
Corvinus Group LLC	Carbon County Controls Upgrade Project	\$48,025.00
Couch Ii, Wayne M.D	County Health Officer	\$1,600.00
Cowboy Chemical	Jail Laundry	\$265.10
Cowboy Supply House	Cleaning Supplies	\$379.52
Dixon, Town Of	Water Services	\$308.00
Dominion Energy	Electric Services	\$203.25
E & H Plumbing & Construction	Plumbing Repair	\$278.00
Elk Mountain Conoco	Fuel	\$220.75
Elk Mountain, Town Of	Heating Services	\$789.50
Encartele	Phone Cards	\$6,000.00
Engineering Associates	18114.00 CCRBD Med Bow Shop	\$31,961.27
Further	Participant Fees	\$2,848.18
GCR Electronics, LLC	Monthly Site Rental	\$2,000.00
Grainger	Misc. Supplies	\$209.70
Graphic Business Solutions	Misc. Supplies	\$446.50
High Desert Welding & Machine	Arctic Cat Repair	\$240.76
IML Security Supply	Key Blanks	\$65.09
Jack's Body & Fender Repair	Towing Services	\$125.00
Kenco Security &Technology	Monitoring	\$83.00
Kinetic Leasing	Lease/Bonds Kinetic R&B/CCSO Vehicles 06/2020	\$34,432.00
Kostovny, Mark	Mileage	\$100.80
Macpherson, Diane	CCJSB Reimbursement Water Bottles With Logo	\$777.00
Martinez, Janice	Scrubs	\$122.79
McCarthy, David P.C	Legal Services	\$4,767.00
McKesson Medical-Surgical	Jail Med Supplies	\$151.71
M.H.C.C.	Lab Fees	\$1,684.20
My Office Etc.	Office Supplies	\$350.98
New York Dept. Of MV	Driving Record Fee	\$10.00
Offender Watch	Sex Offender Notifications	\$63.80
O'Reilly Auto Parts	Wipes/Paper	\$12.48
Post And Associates	Pre-employment Exams	\$400.00
Public Safety Center, Inc.	Misc. Supplies	\$1,048.14
Quill Corporation	Misc. Supplies	\$263.23
Rawlins Automotive	Misc. Parts	\$1,249.37
Rawlins Police Dept.	Ballistic Vest	\$444.15
Rawlins, City Of	Water Services	\$2,860.60
Reed Smith LLP	Vanguard Bankruptcy Fees	\$4,920.67
Registrationmax, LLC	Fair Entry Program	\$750.00
RNB State Bank	Med Bow Appraisal And Title Ins.	\$5,000.00
Rockin' M Painting	Paint	\$481.00

Saratoga Auto Parts, Inc.	Misc. Parts	\$302.66
Schaeffer Mfg. Co	Oil	\$1,317.80
Shepard Construction Inc.	Med Bow Shop	\$218,757.90
Shepard, Shandra Np	Reproductive Health Nurse	\$416.00
Shively Hardware	Misc. Supplies	\$1,443.18
South Central WY Ems	Quarterly Severance Pay	\$11,250.00
Staples Advantage	Misc. Supplies	\$52.93
State Of Wyoming A & I	Mainframe	\$28.43
Stinker Stores, Inc.	Fuel	\$2,940.87
Summit Food Service	Jail Meals	\$6,884.42
Swanson Services Corporation	Jail Commissary	\$1,941.90
Terminix	Pest Control	\$175.00
Trebron Company, Inc.	Remote Professional Services	\$875.00
True Value Of Rawlins	Misc. Supplies	\$228.75
Wild Services, LLC	Concrete Replacement	\$10,045.00
WY Coroner's Association	WCA 2020 Dues	\$175.00
WY Dept. Of Transportation	Cn06066 Co Rd/Savery Cr	\$7,947.69
WY Machinery Company	Cutting Edges	\$6,476.51
WY Rents, LLC	Med Bow Scissor Lift Rental	\$347.50

### **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the April 21, 2020 regular meeting minutes, monthly receipts from Road and Bridge in the amount of \$100.00, monthly receipts from Planning and Development in the amount of \$6,805.00 and monthly receipts from County Clerk in the amount of \$25,893.75. Commissioner Moore seconded and the motion carried unanimously.

### **ELECTED OFFICIALS & DEPARTMENT HEADS**

#### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 9:40 a.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 9:59 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion carried unanimously.

### **ELECTED OFFICIALS & DEPARTMENT HEADS**

#### **Carbon County Visitor's Council**

Commissioner Moore moved to authorize the Chairman's signature on the Proclamation for National Travel and Tourism Week. Commissioner Espy seconded and the motion carried unanimously.

### **Clerk**

Commissioner Espy moved to approve Resolution No. 2020- 16 a Resolution Adopting official Voting Districts and Precincts for Carbon County, Wyoming. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Moore moved to ratify John Espy's signature on the COVID-19 Amendment that is effective as of March 1, 2020 and ends on December 31, 2020. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Jones moved to reappoint Casey Shinkle to the Carbon County Visitor's Council for a 3 year term ending June 30, 2023. Commissioner Espy seconded and the motion carried unanimously.

### **Public Hearing – Minor Subdivision Case File No. 2020-02**

Commissioner Barkhurst moved to deny Carbon County Planning and Zoning Commission regarding Minor Subdivision Case File No. 2020-02, North Platte Valley Medical Center's request to create one lot, Lot 1 = 6.88 acres, located south of the Town of Saratoga on the east side of WY HWY 130 based on the intended use being different than the plat and encourage the applicant to resubmit and to approve Resolution 2020-17 regarding findings for denial. Commissioner Espy seconded and the motion carried unanimously.

### **Attorney**

Commissioner Moore moved to authorize the Chairman's signature on the lease with DCI. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Chairman's signature on the letter to KONE Inc. regarding terminating the service contract. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Espy moved to adopt Resolution 2020-18 regarding reopening of the Courthouse and Carbon Building effective the day after signing and authorize any commissioner to sign it. Commissioner Barkhurst seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 11:56 a.m. with Clerk Bartlett, Ashley Mayfield Davis, Matt Webster, and Patty Bentsen to discuss personnel, potential litigation and

other matters considered confidential by law. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 1:15 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded and the motion carried unanimously.

### **OTHER BUSINESS**

Commissioner Moore moved to authorize Commissioner Barkhurst to sign offer. Commissioner Espy seconded and the motion carried unanimously.

### **EKM&P**

Commissioner Espy moved to authorize any commissioner to sign an amendment to EKM&P contract. Commissioner Moore seconded and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 1:18 p.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, June 2, 2020 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 19<sup>th</sup> day of May, 2020.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- John Johnson-Chairman