

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, January 21, 2020
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, January 21, 2020 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore, and Byron Barkhurst.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS/CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Jones moved to approve 2020 payroll and benefit expenses of \$892,979.93 and insurance claim and premium expenses of \$209,573.71 and the report of expenditures in the amount of \$423,971.93 for an aggregate total today of \$1,526,525.57. Commissioner Barkhurst seconded and the motion carried unanimously.

BANK OF MONTREAL - MASTERCARD	\$21,774.72	VARIOUS CHARGES
E-Z LIFT GARAGE DOORS	\$20,756.00	COUNTY FIRE GARAGE DOOR REPLACEMENT
SHEPARD CONSTRUCTION SOLUTIONS, LLC	\$29,200.00	SARATOGA LIBRARY ROOF REPLACEMENT
COWBOY DODGE	\$24,000.00	NEW VAN PURCHASE SHERIFF 2020
VOLUNTEER FIREMEN PENSION FUND	\$495.00	DEC VOL FIRE RETIREMENT
ACME ELECTRIC COMPANY, LLC	\$8,064.95	ELECTRICAL SERVICES
APG MEDIA OF THE ROCKIES	\$1,708.30	VARIOUS ADS
API SYSTEMS INTEGRATORS	\$102.00	MONITORING SERVICE
AXON ENTERPRISE, INC.	\$1,609.30	EQUIPMENT
BAGGS, TOWN OF	\$150.00	DECEMBER 2019 RENT
BANK OF COMMERCE (ACH)	\$230.00	6 MONTH PAYROLL FILES/2020 ANNUAL FEE
BARTLETT OILFIELD SERVICE, INC	\$2,095.00	BLOW SNOW ON CHEROKEE RD 451
BI INC.	\$1,742.00	ELECTRONIC MONITORING SERVICES
BIG HORN ROOFING, INC	\$1,196.00	CORONERS BLDG
BOB BARKER COMPANY, INC.	\$717.55	JAIL SUPPLIES
BOYS & GIRLS CLUBS OF CARBON COUNTY	\$1,805.32	4TH QTR 2019 TANF/CPI SALARY
BRAKE SUPPLY COMANY, INC.	\$2,506.65	HENKE CYLINDER
BUILD RITE LUMBER COMPANIES	\$1,646.24	PARTS & SUPPLIES
CARBON COUNTY CIRCUIT COURT	\$55.00	CIVIL FILING FEE

CARBON COUNTY PUBLIC HEALTH	\$1,138.01	VACCINES & FLU SHOTS
CARBON COUNTY YOUTH CRISIS CENTER	\$571.44	4TH QTR 2019 TANF/CPI PAYMENT
CARBON POWER & LIGHT INC	\$2,857.33	ELECTRIC SERVICES
CARERIGHT TECHNOLOGIES, LLC	\$211.20	MONTHLY RECURRING BED FEE
CATHEDRAL HOME FOR CHILDREN	\$22,500.00	CCYCC 2018-2019 FUNDING
CENTURYLINK WA	\$11,193.10	TELEPHONE SERVICES
CHARTER COMMUNICATIONS	\$239.71	TV SUBSCRIPTIONS
CMI-TECO	\$10.17	DEF FLUID
COWBOY CHEMICAL	\$372.75	JAIL LAUNDRY SUPPLIES
DEPARTMENT OF HEALTH	\$80.00	STATE RENTAL CAR
DH PACE COMPANY	\$1,100.54	BLANK CORE
EATON CORPORATION	\$562.50	DIESEL FUEL PUMP
EICHENBERGER, MELISSA	\$3,612.50	MENTAL HEALTH CONTRACT SERVICES
EKM&P, INC. DBA VOORHIS ASSOCIATES, INC.	\$124,931.53	DESIGN CARBON BUILDING COURTHOUSE
ELEVATED TRAINING SOLUTIONS	\$70.40	RANDOM DRUG AND ALCOHOL SCREEN
ELK MOUNTAIN CONOCO	\$963.06	FUEL
ELK MOUNTAIN, TOWN OF	\$63.50	WATER SERVICES
ENCARTELE	\$2,000.00	PREPAID PHONE CARDS
ENGSTROM, JAMES D. DDS	\$2,500.00	INMATE DENTAL SERVICES
GALLS/QUARTERMASTER	\$184.00	MENS SHORT SLEEVE DEPUTY UNIFORMS
GLOBAL EQUIPMENT COMPANY	\$1,557.74	LADDERS
GRAINGER	\$297.87	MIS PARTS
GRAPHIC BUSINESS SOLUTIONS, LLC	\$83.00	BUSINESS CARDS
GREATER WY BIG BROS/SISTERS	\$6,684.42	4TH QTR 2019 TANF/PREVENTION
HERMAN, BOBBIE	\$27.00	MILEAGE
HERNANDEZ, BRENDA	\$25.00	COURT INTERPRETER
IML SECURITY SUPPLY	\$36.36	BEST KEY
IRON J TOWING	\$185.00	TOW SERVICES
J H KASPAR OIL COMPANY	\$2,374.45	FUEL
JACK'S BODY & FENDER REPAIR	\$328.00	TOW SERVICES
JACOBY FUNERAL HOME	\$1,390.00	BURIALS
JOHNSTON, RANAE	\$95.00	MILEAGE
KAISLER, TODD	\$54.00	MILEAGE
KENCO SECURITY AND TECHNOLOGY	\$83.00	MONTHLY MONITORING
KERBS, CORSON	\$27.00	MILEAGE
KILBURN TIRE COMPANY	\$129.95	TIRES
KING SOOPERS CUSTOMER CHARGES	\$124.53	DELI TRAY/JUICE
KTGA/KBDY	\$150.00	TOWER RENT
L N CURTIS & SONS	\$720.00	AVON TESTING
MEDICINE BOW, TOWN OF	\$348.00	VEHICLE ACCIDENT ASSIST
MEMORIAL HOSPITAL OF CARBON COUNTY	\$249.49	LAB FEES

MERCEDES TRANSCRIPTION, INC	\$153.01	TRANSCRIPTION SERVICES
MERSEAL LAW, LLC	\$6,090.00	LEGAL SERVICES
MES-ROCKY MOUNTAINS	\$1,330.00	SCBA FLOW TEST/REGULATOR
NAPA AUTO PARTS	\$343.17	MISC PARTS
NATIONAL FIRE PROTECTION ASSOCIATION	\$175.00	ENGAGE MEMBERSHIP
NATRONA COUNTY LEGAL	\$1,100.00	ADMIN EMERGENCY DETENTIONS
NORCO, INC.	\$1,292.24	OXYGEN/ACETYLENE
NYMAN, BRITTANY	\$95.39	SUPPLIES FOR LOCKER
O'REILLY AUTO PARTS	\$90.31	OIL/WIPER BLADE/FUSE
PATTERSON, PATRICK JAMES	\$9.00	REIMB FOR PO BOX KEY CCSO SARATOGA
PERKINS OIL CO	\$2,356.01	FUEL/TANK RENT
PERSONNEL EVALUATION, INC.	\$20.00	MALLCHECK EVALUATION
PERUE PRINTING	\$458.00	ENVELOPES
PHILLIPS 66-CONOCO-76	\$62.98	SHERIFF DUES & SUBSCRIPTIONS/FUEL
QUILL CORPORATION	\$234.00	MISC OFFICE SUPPLIES
RAWLINS AUTOMOTIVE	\$3,335.92	MISC PARTS
RAWLINS GLASS CENTER, INC.	\$355.70	WINDSHIELD ON DODGE RAM
RAWLINS, CITY OF	\$150.00	BURIAL
READY, JUSTIN	\$48.00	MILEAGE
RICOH USA INC	\$264.95	IT COPIERS
ROCKY MOUNTAIN POWER	\$16,407.21	ELECTRIC SERVICES
SAPP BROS TRUCK STOPS, INC.	\$2,300.00	BLADE TIRES
SARATOGA AUTO PARTS, INC.	\$363.44	MISC PARTS
SARATOGA SUN	\$144.50	ADS
SARATOGA, TOWN OF	\$41.75	WATER SERVICES
SARATOGA, TOWN OF	\$82.75	WATER SERVICES
SARATOGA, TOWN OF	\$25.00	WATER SERVICES
SCHILLING & WINN PC	\$4,262.16	LEGAL SERVICES
SHIVELY HARDWARE	\$438.86	MISC PARTS
STAPLES ADVANTAGE	\$54.67	ENVELOPES/SHARPIE
STINKER STORES, INC.	\$14,084.56	FUEL
SUMMIT FOOD SERVICE	\$8,970.08	JAIL MEALS
SWANSON SERVICES CORPORATION	\$1,207.86	JAIL COMMISSARY SUPPLIES
THOMSON REUTERS-WEST PAYMENT CENTER	\$786.44	MONTHLY CHARGES
TRADING POST	\$253.32	FUEL
TRUDILIGENCE, LLC	\$49.98	BACKGROUND CHECKS
TRUE VALUE OF RAWLINS	\$1,513.60	MISC SUPPLIES
U S POSTMASTER-RAWLINS	\$56.00	BOX 754 RENEWAL 2020
UNION TELEPHONE COMPANY	\$965.33	REPAIR LINE
US BANK	\$4,967.96	MISC SHERIFF CHARGES
VALLEY OIL COMPANY	\$979.46	FUEL
VOIANCE LANGUAGE SERVICES LLC	\$19.50	OVER THE PHONE INTERPRETATION

WEX BANK	\$1,168.75	FUEL
WILSON, MARGARET	\$72.00	PATCHES FOR NEW HIRES
WY DEPT OF TRANSPORTATION	\$35,956.49	SAVERY BRIDGE PROJECT CN06066
WY PUBLIC HEALTH LABORATORY	\$656.00	LAB FEES
WYOMING DISPOSAL SYSTEMS	\$195.00	TRASH SERVICES

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the January 7, 2020 regular meeting minutes, monthly receipts from Road and Bridge in the amount of \$50.00 and \$25.00, monthly receipts from Clerk’s Office in the amount of \$20,773.00, monthly receipts from Clerk of District Court in the amount of \$2,760.50, a bond for Stacey L. Ward, Deputy Treasurer for Carbon County, in the amount of \$10,000.00, a bond for Joseph H. Gaspari, Treasurer for CCSD #2, in the amount of \$50,000.00, a bond for Eli Allen, Treasurer for Little Snake River Conservation District, in the amount of \$10,000.00 and a bond for Kay Embree, Treasurer for Medicine Bow Rural Health Care District, in the amount of \$5,000.00 and Notice of Valuation Changes in the amount of (\$393,233.00). Commissioner Moore seconded and the motion carried unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Building and Grounds

Commissioner Espy moved to authorize the Chairman to sign a Notice to Proceed for the Medicine Bow Road & Bridge / Sheriff Complex in Medicine Bow. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Chairman’s signature on the Contract for Services with Shepard Construction Inc. for the Medicine Bow Complex. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to use WLC Engineering for Option A totaling \$89,000.00. Commissioner Moore seconded and Mr. Piche clarified he submitted a comparable work option with WLC which would be \$89,000 for option A and \$29,100.00 for Option B. Attorney Davis advised the BOCC could accept either WLC’s or EA’s quotes to perform the work. Commissioner Espy withdrew his motion and Commissioner Moore withdrew his second.

Commissioner Espy moved to waive the procurement policy and award a contract to Engineering Associates in the amount of \$106,000.00 to manage the Medicine Bow Complex project. Commissioner Moore seconded and Commissioner Barkhurst acknowledged the decision to use Engineering Associates was based on the fact they have designed the project and management would likely be smoother. The motion carried unanimously.

Emergency Management

Commissioner Moore moved to adopt Resolution 2020-06, A Resolution Adopting the 2020 Region 3 Hazard Mitigation Plan. Commissioner Barkhurst seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session with Ashley Davis, Clerk Bartlett and Kandis Fritz to discuss personnel, potential litigation and other matters considered confidential by law at 9:44 a.m. Commissioner Moore seconded and the motion carried unanimously.

Kandis Fritz left at 10:23 a.m. and Patty Bentsen joined.

Commissioner Espy moved to come out of executive session at 10:31 a.m. noting no action was taken and the minutes be signed and sealed as written. Commissioner Moore seconded and the motion carried unanimously.

Carbon County Counseling Center

Commissioner Barkhurst moved to authorize the Chairman's signature on a letter of support to the Wyoming Department of Health for the Carbon County Counseling Center's funding. Commissioner Jones seconded and the motion carried unanimously.

Jeremiah Reiman, Wyoming County Commissioners Association (WCCA)

Commissioner Jones moved to authorize the Chairman's signature on Resolution No. 2020-07 A Resolution of the Board of County Commissioners of Carbon County, Wyoming regarding a county employer group for worker's compensation. Commissioner Barkhurst seconded and the motion carried unanimously.

Clerk

Commissioner Jones moved to authorize the chairman's signature on the Amended Joint Powers Agreement for the Carbon County Specific Purpose Tax Joint Powers Board pending legal review correcting one statutory reference. Commissioner Barkhurst seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 11:26 a.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, February 18, 2020 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday

before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 10th day of February 2020.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman