

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, January 7, 2020
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, January 7, 2020 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore, and Byron Barkhurst.

Chairman Johnson called the meeting to order at 9:01 a.m.

ADDITIONS/CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Espy moved to approve payment to Sunrise Sanitation for \$68.00. Commissioner Barkhurst seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Espy moved to approve the report of expenditures in the amount of \$720,425.91 for an aggregate total today of \$720,493.91. Commissioner Moore seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
307 PROFESSIONAL CLEAN LLC	COUNTY CLEANING	\$10,485.00
ACME ELECTRIC COMPANY, LLC	ELECTRIC REPAIR	\$799.64
ALLISON, SCOTT M	REIMBURSEMENT FOR VET BILL	\$26.11
ANTON COLLINS MITCHELL LLP	AUDIT OF FY 2019	\$12,000.00
APEX COMMUNICATIONS	JANUARY MAINTENANCE	\$4,033.80
APG MEDIA OF THE ROCKIES	MISC ADS	\$3,289.08
AXIS FORENSIC TOXICOLOGY, INC.	LAB FEES	\$1,150.00
BAGGS, TOWN OF	NOV 19 RENT	\$150.00
BANK OF MONTREAL - MASTERCARD	MISC CHARGES	\$18,141.08
BARCO MUNICIPAL PRODUCTS, INC	CHAINS FOR LOADER	\$479.80
BESTDRIVE DENVER	6 NEW BLADE TIRES	\$7,770.00
BI INC.	MONTHLY MONITORING	\$1,157.00
BIG HORN ROOFING, INC	CARBON COUNY DETENTION CENTER ROOF	\$17,766.00
BLACK HILLS ENERGY	HEATING SERVICES	\$16,398.66
BOB BARKER COMPANY, INC.	BINDER CLIPS	\$268.37
BOMGAARS SUPPLY	TOOL CASE	\$39.99

BUILD RITE LUMBER COMPANIES	MISC PARTS	\$1,697.49
BULBS.COM	LIGHT BULBS	\$499.80
CARBON COUNTY FAIR BOARD	OCT-DEC 2019 RENT	\$4,770.00
CARBON COUNTY SENIOR SERVICES	QUARTERLY SEVERENCE PAYMENT	\$50,000.00
CASPER STAR-TRIBUNE	ADS	\$1,975.15
CASPER WINNELSON CO	POLAR ICE MELT	\$420.00
CDW GOVERNMENT, INC.	ROUTER	\$871.81
CMI-TECO	DEF FLUID	\$61.02
COUCH II, WAYNE M.D	HEALTH OFFICER	\$1,600.00
COWBOY CHEMICAL	JAIL LAUNDRY	\$235.55
COX, RICHARD	WITNESS EXPENSES/FEES	\$184.21
DAILY TIMES	NEWSPAPER SUBSCRIPTION	\$120.00
DALLIN MOTORS INC	MIRROR REPLACEMENT	\$63.00
DBT TRANSPORTATION SERVICES LLC	QUARTERLY MAINTENANCE	\$1,667.44
DEPARTMENT OF HEALTH	STATE VEHICLE RENTAL	\$812.21
DIRTY BOYZ SANITATION, INC	TRASH SERVICES	\$1,496.00
DIXON, TOWN OF	WATER SERVICES	\$308.00
DOMINION ENERGY	ELECTRIC SERVICES	\$407.99
DOUGLAS COUNTY COURT	CERTIFIED COPIES OF COURT DOCS	\$6.75
ENCAMPMENT, TOWN OF	WATER SERVICES	\$96.00
ENCARTELE	PHONE CARDS	\$4,000.00
ENGINEERING ASSOCIATES	PROJECT NUMBER 18114.00 CCRBD MED BOW SHOP	\$1,418.00
E-Z LIFT GARAGE DOORS	GARAGE DOOR PARTS	\$2,326.00
FATBEAM LLC	FIBER LINES	\$5,144.85
FURTHER	MISC HEALTH INSURANCE REIMBURSEMENTS	\$1,846.33
GCR ELECTRONICS, LLC	MONTHLY SITE RENT	\$2,000.00
GLAXOSMITHKLINE PHARMACEUTICALS	VACCINES	\$1,440.60
GRAINGER	MISC PARTS	\$346.75
GREENWOOD MAPPING, INC	PARCEL MAPPING NOV-DEC 2019	\$881.25
HANNA, TOWN OF	WATER SERVICES	\$25.45
HERNANDEZ, BRENDA	INTERPRETING SERVICES	\$25.00
HEROLD IRON WORKS	WELDING SERVICES	\$88.55
HERRING, PAUL	OIL	\$1,458.40
HERTER, JACQUES P. PHD	PSYCH EVALS	\$1,200.00
HIGH PLAINS POWER	ELECTRIC SERVICES	\$442.85
HUGHES, CHRIS	PLANNER	\$24.14
IRON J TOWING	TOW SERVICES	\$1,541.00
JACOBY FUNERAL HOME	BURIAL	\$855.00
JEFFREY CENTER BOARD	OCT-DEC 2019 RENT	\$3,375.00

JOHNSTON, RANAE	MILEAGE	\$17.50
KARI, DALE	MILEAGE	\$27.60
KILBURN TIRE COMPANY	TIRES	\$1,561.12
KING SOOPERS CUSTOMER CHARGES	BIGGS RETIREMENT PARTY SUPPLIES	\$30.96
LARAMIE FIRE EXTINGUISHER	YEALY INSPECTION	\$43.50
LONG BUILDING TECHNOLOGIES, INC.	CAMERA REPAIR/CONTRACT AGREEMENT	\$5,651.00
MCKESSON MEDICAL-SURGICAL	JAIL MED SUPPLIES	\$609.00
MEMORIAL HOSPITAL OF CARBON COUNTY	HOPSITAL DETENTION ROOM/LEVY REIMBURSEMENT/LABFEES	\$338,327.42
MERCEDES TRANSCRIPTION, INC	TRANSCRIPTION SERVICES	\$192.06
MOSS, BARBARA	MILEAGE	\$54.60
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICES	\$130.00
MY OFFICE ETC.	MISC OFFICE SUPPLIES	\$163.34
NEBRASKA DEPARTMENT OF MOTOR VEHICLES	FEES FOR RECORD CHECK	\$3.00
O'REILLY AUTO PARTS	MISC PARTS	\$70.77
PARKER, ELIZABETH	MILEAGE	\$14.00
PATTON, ROBERT L.	MILEAGE	\$26.40
PERKINS OIL CO	FUEL	\$2,048.97
PHILLIPS 66-CONOCO-76	FUEL	\$48.65
QUILL CORPORATION	MISC OFFICE SUPPLIES	\$606.32
RAWLINS AUTOMOTIVE	MISC PARTS	\$1,470.53
RAWLINS, CITY OF	COUNTY BURIAL/WATER SERVICES	\$2,463.40
RENDEZVOUS LODGE LLC.	MEALS	\$51.67
RODABAUGH, SHERRY	BAILIFF CIRCUIT COURT	\$75.00
SANGER, JOHN S.	CORONERS BLDG PAINT/FLOOR	\$1,486.66
SARATOGA AUTO PARTS, INC.	MISC PARTS	\$200.90
SARATOGA FEED & GRAIN	MISC PARTS	\$64.76
SCHAEFFER MFG CO	OIL	\$1,176.70
SHEPARD, SHANDRA NP	REPRODUCTIVE HEALTH NURSE PRACTITIONER	\$150.00
SHEPARD'S	FUEL	\$2,287.34
SOUTH CENTRAL WY EMS	QUARTERLY SEVERENCE PAYMENT	\$11,250.00
SPAULDING, DAWNETTE	MILEAGE	\$55.10
STAPLES ADVANTAGE	MISC OFFICE SUPPLIES	\$652.65
STEPHENSON, LEE ANN	MILEAGE	\$37.20
STEWART & STEVENSON	MECHANIC SERVICES ON END DUMP	\$4,992.25
STINKER STORES, INC.	FUEL	\$15,434.10
SUMMIT FOOD SERVICE	JAIL MEALS	\$12,807.31
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICES	\$68.00

SWANSON SERVICES CORPORATION	JAIL COMMISSARY	\$3,000.01
T.W. ENTERPRISES, INC.	BLOCK HEATER REPAIR	\$694.20
TERMINIX	MIRROR ASSEMBLY	\$175.00
TIGER MART	FUEL	\$82.05
T-O ENGINEERS	PROJECT 190318 DWX REPAIR RUNWAY 6/24	\$99,580.00
TRADING POST	FUEL	\$93.02
TREVATHAN, SABRINA RMR	TRANSCRIPTION SERVICES	\$625.00
TRUE VALUE OF RAWLINS	KEY RING/KEY DUP	\$3.51
TYLER TECHNOLOGIES, INC	ITAX/IDOC WEB HOSTING	\$275.63
UNIVERSITY OF WY (CES)	SALARY REIMBURSEMENT	\$14,420.50
US BANK	MISC CHARGES	\$1,768.13
VALLEY OIL COMPANY	FUEL	\$543.43
VOIANCE LANGUAGE SERVICES LLC	OVER THE PHONE INTERPRETATION	\$28.50
WEX BANK	FUEL	\$403.70
WILKERSON, JAMES A IV M.D.	XRAY	\$250.00
WY ASSOC. OF COUNTY AG AGENTS	NATIONAL AND STATE DUES	\$100.00
WY LAW ENFORCEMENT ACADEMY	J. DITTRICH SCHOOLING	\$742.50
WY MACHINERY COMPANY	MISC PARTS	\$2,511.83
WY RENTS, LLC	CAT RENTAL	\$450.00
WY SHERIFF'S ASSOCIATION	2020 DUES	\$687.00
YOCUM, LEO	MILEAGE	\$24.00

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the December 17, 2019 regular meeting minutes, monthly receipts from Planning and Zoning in the amount of \$3,395.00, a bond for Samuel Flohr, Treasurer for Town of Saratoga, in the amount of \$50,000.00, a bond for Alethea M. Foster, Clerk/Treasurer in the amount of \$50,000.00 and Notice of Valuation Changes in the amount of (\$6,418,566.00). Commissioner Jones seconded and the motion carried unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Sheriff

Commissioner Espy moved to accept low bid from Cowboy Dodge for a 2019 Dodge Caravan in the amount of \$24,000.00. Commissioner Moore seconded and the motion carried unanimously.

Building and Grounds

Commissioner Jones moved to authorize the Chairman's signature on Resolution No. 2020-02, A Resolution Prohibiting Non-Certified Service Animals in Certain County Facilities. Commissioner Barkhurst seconded and the motion carried unanimously.

Treasurer

Commissioner Barkhurst moved to authorize the Chairman's signature on Resolution No. 2020-01 Carbon County Investment Policy and to designate Bank of Commerce and RNB State Bank as depositories for Carbon County for 2020. Commissioner Espy seconded and the motion carried unanimously.

Planning and Zoning

Commissioner Moore moved to approve the Chairman's signature on the Memorandum of Understanding with Town of Riverside for Planning, Zoning and Development Review Surrounding the Corporate Limits of the Town. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Jones moved to approve Resolution No. 2019-03 Denying the C.U.W. Case #2019-02-Two Rivers Wind Energy Project and Resolution No. 2019-04 Denying the C.U.W. Case #2019-03-Lucky Star Wind Energy Project. Commissioner Barkhurst seconded and the motion carried unanimously.

Clerk

Commissioner Barkhurst moved to authorize the Chairman's signature on the Pinnacle Public Finance Inc. Lease Agreement for one CAT Brand Blade with Attachments and One (1) Peterbilt End Dump Truck at 2.54% for a term of 5 years for the lease/purchase of one blade and one end dump truck in the amount of \$487,584.00. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to regretfully accept the letter of resignation from Mike Morrell as Treasurer from the Carbon County Library Board. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Moore moved to authorize any commissioner's signature on an amendment with Teladoc to offer regular visits and behavioral health visits with zero copay and dermatology visits at \$25 per visit. Commissioner Jones second and the motion carried unanimously.

Commissioners

Commissioner Barkhurst moved to designate the Saratoga Sun as the Carbon County Newspaper of Record for a term of one year through December 31, 2020. Commissioner Jones seconded and Commissioner Moore asked if there was a way to publish in both. Chairman Johnson stated this would cost the county an additional approximately \$35,000.00. Clerk Bartlett also noted that they try to be thoughtful about publishing in papers other than the official publication depending on the message of the ad. Commissioner Jones noted years ago the county tried to alternate papers annually. The motion carried unanimously.

PUBLIC HEARINGS

Minor Subdivision Case File #2019-03: Arapahoe Flats Minor Subdivision

Commissioner Jones moved to approve the Chairman's signature on the plat for the Arapahoe Flats Minor Subdivision. Commissioner Moore seconded and the motion carried unanimously.

C.U. Case #2019-07-Brush Creek Ranch

Commissioner Jones moved to approve Resolution No. 2020-05 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission Zoning C.U. Case #2019-07-Brush Creek Ranch with the recommended conditions plus one condition to require a road use agreement for County Road 504. Commissioner Espy seconded and Commissioner Barkhurst asked that all building permits be completed prior to the CUP being finalized. Mr. Fox stated that Ms. Grider has submitted permit applications already but he can't approve until the CUP is approved. He will approve after this application is approved today. The original motion carried unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session with Ashley Davis and Clerk Bartlett, to discuss personnel, potential litigation and other matters considered confidential by law at 12:36 p.m. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 1:28 p.m. noting no action was taken and the minutes be signed and sealed as written. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the IT Department to review IT Upgrades, waive the procurement and designate any commissioner to sign a contract after legal review. Commissioner Barkhurst seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 1:30 p.m. Commissioner Barkhurst seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, February 4, 2020 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 21st day of January, 2020.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman