

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, November 19, 2019  
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, November 19, 2019 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore, and Byron Barkhurst.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

There were no additions or corrections to the agenda.

**VOUCHERS**

Commissioner Jones moved to approve October 2019 insurance claim and premium expenses of \$308,992.22 and payroll and benefit expenses of \$926,220.26 plus \$624,880.80 accounts payable for a grand total of \$1,860,093.28. Commissioner Barkhurst seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
307 Professional Clean llc.	Exterminate Bed Bugs In Circuit Court	\$650.00
Acme Electric Company, llc.	Install New Led Lights	\$7,068.00
Albrechtson, Mary Kay	Bailiff Services	\$75.00
Apex Communications	Fire Radios/Maintenance Agreement	\$12,834.56
APG Media Of The Rockies	Misc. Ads	\$2,231.02
Balestrieri, Michelle	Po Box Renewal/Stamps	\$232.00
Beach, Homer	Ryan Park Snow Removal	\$140.00
Bi Inc.	Electronic Monitoring Services	\$656.50
Bomgaars Supply	Emblem	\$12.99
Bryan Cave Leighton Paisner Llp	Legal Services	\$17,439.64
Buckingham Lumber Co	Posts For Seminole Road Signs	\$1,986.00
Build Rite Lumber Companies	Building Supplies	\$267.58
Carbon County Circuit Court	Certified Mailing	\$16.00
Carbon Power & Light Inc.	Electrical Services	\$2,531.14
CareRight Technologies, Llc	Monthly Recurring Bed Fee	\$158.40
Casper Star-Tribune	It Job Ad	\$105.00
Children's Advocay Project, Inc	General Operating Expenses Fy 2020	\$3,000.00
CNA Surety	Bond For E. Keller	\$100.00

Convergeone, Inc.	Coroners Bldg It Lines	\$12,905.83
Cowboy Chemical	Laundry Supplies	\$903.75
Cowboy Supply House	Misc Custodial Supplies	\$374.16
Ekm&P, Inc. Dba Voorhis Associates, Inc.	Carbon County Courthouse/Building Design Development	\$95,258.01
Elevated Training Solutions	Random Drug Test	\$70.40
Elk Mountain, Town Of	Water/Propane	\$1,798.44
Emblem Enterprises, Inc.	Us Flags	\$216.78
Encartele	Prepaid Inmate Phone Cards	\$2,000.00
Erickson & Roberts	Legal Services	\$450.00
E-Z Lift Garage Doors	3 Button Remotes	\$100.00
Fatbeam Llc	Fiberlines/Internet	\$5,244.75
Fired Up Rescue	Coats And Pants For Carbon Co Fire	\$19,550.00
Forster Landscape & Const.	Winterize System	\$320.00
Galls/Quartermaster	Deputy Uniforms	\$1,065.00
GCR Electronics, Llc	Monthly Site Rental	\$2,000.00
Glaxosmithkline Pharmaceuticals	Vaccines	\$1,440.60
Golden, Mary	Flu Clinic	\$191.13
Grainger	Air Filters	\$668.87
Graphic Business Solutions, Llc	Notary Stamp	\$42.95
Greater Wy Big Bros/Sisters	County Prevention Services Oct 2019	\$9,564.82
Greenwood Mapping, Inc	Parcel Mapping Aug-Oct 2019/Map Server Hosting & Support	\$9,381.25
Hahn Construction	Replace Door Closer For Ladies Bathroom	\$55.00
Hanna, Town Of	Water Services	\$202.28
Hemocue	Hemoglobin Cuvettes	\$198.00
High Desert Welding & Machine Llc	Welding Services	\$28.50
Hutchins, Sarah	Wyopass Conference Expenses	\$309.49
Iron J Towing	Tow Western Star To Casper For Repairs	\$850.00
J H Kaspar Oil Company	Fuel	\$9,311.12
Kilburn Tire Company	Oil/Oil Change/Tires/Tire Repair	\$1,623.54
Kostovny, Mark	Mileage	\$25.20
Ktga/Kbdy	Ad/Tower Rent	\$200.00
L N Curtis & Sons	Hurst Edraulic Cutter/Spreader	\$20,260.00
Laramie Fire Extinguisher	Inspections	\$504.50
LexisNexis Matthew Bender Inc.	WY Court Rules	\$602.54
Lucero, Stephen	Witness Fees	\$30.00
Martz, Ladessa	Mileage To Pick Up Vaccines	\$42.10

McKesson Medical-Surgical	Vaccines	\$1,609.80
MHCC	Medical Services/Reimbursements	\$204,007.90
Mercedes Transcription, Inc.	Transcription Services	\$137.39
Midwest Connect	Ink Cartridge	\$204.75
Motorola Solutions	Annual Maintenance Agreement	\$40,730.90
MPM Corp / Evergreen Disposal	Trash Services	\$130.00
My Office Etc.	Paper	\$16.54
Norco, Inc.	Cylinder Rental	\$799.89
Offender Watch	Offender Notification	\$90.75
Perkins Oil Co	Fuel	\$378.35
Phillips 66-Conoco-76	Sheriff Dues & Subscriptions	\$32.98
Quill Corporation	Misc. Office Supplies	\$693.89
Rasmussen Furniture	Whirlpool Dishwasher	\$545.85
Rawlins Automotive	Parts	\$1,234.87
Rawlins Glass Center, Inc.	Insulated Glass	\$118.40
Rawlins, City Of	Water Services	\$3,744.90
Ricoh Usa Inc	It Copiers	\$353.12
Ricoh Usa, Inc	It Copiers	\$2,965.66
RNB State Bank	Cat Model 140m3 Lease Payment Oct 2019	\$37,811.30
Rodabaugh, Sherry	Bailiff Services	\$75.00
Safeguard Business Systems	Blank Check Stock	\$319.59
Sanger, John S.	Coroners Bldg. Office Paint	\$2,400.00
Sapp, Kathryn C.	Contract Mental Health Services	\$1,930.92
Saratoga Auto Parts, Inc.	Parts	\$417.36
Saratoga Sun	Misc. Ads	\$505.75
Saratoga, Town Of	Water Services	\$180.25
Schilling & Winn Pc	Legal Services	\$3,046.95
Shepard's	Fuse	\$2,183.29
Shively Hardware	Supplies	\$386.26
Skyline Motors, Inc.	Misc. Mechanic Services	\$297.50
Snake River Press	Legal Ad	\$168.00
Spyglass	Consulting Fee/Monthly Srvc. Elimination	\$4,637.22
Staples Advantage	Misc. Office Supplies	\$232.82
Stinker Stores, Inc.	Fuel/Supplies	\$3,024.03
Summit Food Service	Jail Commissary	\$7,169.90
Swanson Services Corporation	Jail Meals	\$2,301.90
T.W. Enterprises, Inc.	Maintenance On Generator	\$1,447.77
Tandan Sanitation Services	Trash Services	\$80.00

Terminix	Pest Control Services	\$175.00
T-O Engineers	Dwx Master Plan Update Sept-1st-30th	\$19,213.65
Tractor Supply Credit Plan	Tools/Fencing/Laser	\$1,033.87
True Value Of Rawlins	Misc Parts	\$292.35
Trumble Greetings Inc.	Greeting Cards	\$159.32
Us Bank	Various Charges	\$5,211.83
Voiance Language Services Llc	Over The Phone Interpretation	\$18.00
Webster, Matthew S	Mileage It Maintenance In Saratoga/Meeting	\$90.00
Western Plains Business Solut.	Auto Registration Forms	\$1,325.25
Western Truck Repair	Air Governor	\$28.40
Wex Bank	Fuel	\$412.94
Wild Services, Llc	Coroners Bldg Concrete Work	\$18,113.70
Wilson, Margaret	Patches	\$36.00
Woodward & Associates, Inc.	Coroners Bldg Carpet	\$511.00
WY Department Of Agriculture	Food License Renewal 2019	\$100.00
WYDOT	Phrc Vehicle Plate	\$2.00
WYDOT Accounting	Vehicle Titles	\$901.50
WY Machinery Company	Fuel Element	\$101.71
WY State Fire Marshal's Office	Medicine Bow Complex Plan Review Fee	\$3,449.69

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the November 5, 2019 regular meeting minutes, monthly receipts for Planning and Zoning in the amount of \$700.00, monthly receipts for Carbon County Clerk in the amount of \$21,603.25, monthly receipts for Clerk of District Court in the amount of 3,444.00, and monthly receipts for Road and Bridge in the amount of \$50.00. Commissioner Moore seconded and the motion carried unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **Road and Bridge**

Commissioner Espy moved to authorize the Chairman's signature on a letter to Tom DeHoff, P.E., and District Engineer for the Wyoming Department of Transportation requesting replacement of the bridge located at Carbon County Road 203, Brush Creek Road, Bridge Structure DML, at Milepost 7.5 and asks for this bridge to be placed on the Wyoming Department of Transportation BROS Program list. Commissioner Barkhurst seconded and Commissioner Jones asked if that program is the cheapest mechanism for replacement. Ms. Fritz stated that yes, this would be cheaper as the county only has to pay a match. Chairman Johnson asked how necessary engineering stamps are, even for cattle guards. Attorney Davis will review the matter and reply

later. Commissioner Barkhurst stated that the bridge was built in the 1930's. The motion carried unanimously.

### **Attorney**

Commissioner Jones moved to authorize the Chairman's signature on the letter to Memorial Hospital of Carbon County denying payment on a claim for an emergency detention due to the untimely billing. Commissioner Moore seconded and the motion carried unanimously.

### **Clerk**

Commissioner Moore moved to authorize the Chairman's signature on the Blue Cross Blue Shield Administrative Services Agreement. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Espy moved to adopt the 2020 Commissioners Meeting Schedule. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Barkhurst moved to authorize the Chairman's signature on the Amendment One to the Grant Between Wyoming Office of Homeland Security and County of Carbon for the CodeRed Subscription extending the term through October 15, 2020. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to accept lease purchase quote from Pinnacle Public Finance at a 2.54% for a term of 5 years for the lease/purchase of one blade and one end dump truck. Commissioner Jones seconded and the motion carried unanimously.

### **Executive Session**

Commissioner Espy moved to go into executive session at 10:48 a.m. with Attorney Davis, Patty Bentsen and Clerk Bartlett to discuss matters of personnel, potential litigation and other matters considered confidential by law. Commissioner Barkhurst seconded and the motion carried unanimously.

Ms. Bentsen left the session at 11:00 a.m.

Commissioner Espy moved to come out of executive session at 11:01 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion carried unanimously.

### **Platte Valley Healthcare Project**

Commissioner Espy moved to authorize the Chairman's signature on a letter to the USDA supporting the Committee for the Platte Valley Healthcare Project's funding application. Commissioner Barkhurst seconded and the motion carried unanimously.

## **WYDOT, Road and Bridge and GIS**

Commissioner Moore moved to authorize the Chairman's signature on the Memorandum of Understanding between Wyoming Department of Transportation and Carbon County defining procedure for reflecting providing county road information on WYDOT's pre-trip information systems to include text and map-based websites, the 511 mobile app, and the 511 Notify text and email alerting system. Commissioner Barkhurst seconded and the motion carried unanimously.

## **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 12:09 p.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, December 17, 2019 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 3<sup>rd</sup> day of December, 2019.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman