

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, August 20, 2019
Platte Valley Community Center, Saratoga, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, August 20, 2019 at 2:00 p.m. at the Platte Valley Community Center, Saratoga, WY. Attending the meeting were; Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore, and Byron Barkhurst.

Chairman Johnson called the meeting to order at 2:00 p.m.

ADDITIONS/CORRECTIONS

There were no changes or additions to the agenda.

VOUCHERS

Commissioner Espy moved to approve the payroll costs of \$868,858.78 and benefit costs in the amount of \$113,032.50 and the main amount of bills in the amount of \$196,669.00. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to approve a bill to Byron Barkhurst for \$652.50 for an aggregate total today of \$1,179,212.78. Commissioner Moore seconded and the motion carried with all voting for except Commissioner Barkhurst who abstained due to conflict.

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| ACME ELECTRIC COMPANY, LLC | ELECTRICAL SERVICES | \$2,077.50 |
| ALSCO, AMERICAN LINEN DIVISION | MISC SHOP SUPPLIES | \$53.44 |
| APEX COMMUNICATIONS | NEW TRUCKS MISC WORK | \$19,311.07 |
| APG MEDIA OF THE ROCKIES | NOTICE OF PUBLIC SALE | \$3,474.00 |
| AXIS FORENSIC TOXICOLOGY, INC. | LAB FEES | \$460.00 |
| BAGGS, TOWN OF | WATER SERVICES | \$183.70 |
| BALESTRIERI, MICHELLE | MILEAGE/MISC REIMBURSEMENT | \$242.65 |
| BARKHURST, BYRON | REPAIR HEATERS | \$652.50 |
| BEST WESTERN COTTONTREE | HOTEL FOR WITNESS CR-17-0340 | \$188.00 |
| BI INC. | ELECTRIC MONITORING SERVICES | \$611.00 |
| BLAKEMAN PROPANE | HEATING FUEL | \$1,039.10 |
| BOB BARKER COMPANY, INC. | JAIL SUPPLIES | \$317.96 |
| BOMGAARS SUPPLY | MISC SUPPLIES | \$546.57 |
| BOWLUS, JACQUELINE | MEAL REIMBURSEMENT | \$82.38 |
| BRIDGER FABRICATION | MODIFY CAGE TO FIT NEW RADIO TECH | \$160.00 |

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| BUILD RITE LUMBER COMPANIES | MISC SUPPLIES | \$511.73 |
| BULBS.COM | LIGHT BULBS | \$59.71 |
| CARBON COPY | DECALS FOR RYAN PARK FIRE | \$55.00 |
| CARBON POWER & LIGHT INC | ELECTRIC SERVICES | \$2,193.54 |
| CARERIGHT TECHNOLOGIES, LLC | MONTHLY RECURRING BED FEE | \$151.80 |
| CARROT-TOP INDUSTRIES, INC | FLAGS | \$603.61 |
| CASPER WINNELSON CO | MISC SUPPLIES | \$6,261.97 |
| CIVIL AIR PATROL MAGAZINE | MAGAZINE SUBSCRIPTION | \$195.00 |
| CNA SURETY | MISC NOTARY BOND | \$200.00 |
| COWBOY SUPPLY HOUSE | MISC SUPPLIES | \$1,484.10 |
| DAILY TIMES | NEWSPAPER SUBSCRIPTIONS | \$281.88 |
| DEPARTMENT OF HEALTH | RENTAL VEHICLE | \$124.80 |
| DIRTY BOYZ SANITATION, INC | TRASH SERVICES | \$50.00 |
| EMBLEM ENTERPRISES, INC. | EMBLEMS | \$56.47 |
| ENCARTELE | MISC JAIL SUPPLIES | \$6,000.00 |
| E-Z LIFT GARAGE DOORS | SPECIAL PROJECTS CONSTRUCTION CORONER BLDG | \$3,469.00 |
| FBI-LEEDA | B.LALLY SCHOOLING | \$695.00 |
| FRANCE, TARA | TRANSCRIPTION SERVICES | \$1,335.25 |
| FRITZ WELDING & MACHINE, INC. | MISC WELDING SERVICES | \$276.69 |
| FRONT RANGE FIRE APPARATUS | RELIEF VSLVE | \$111.86 |
| GALLS/QUARTERMASTER | UNIFORMS | \$232.10 |
| GCR ELECTRONICS, LLC | SITE RENTAL | \$2,000.00 |
| GLOBAL EQUIPMENT COMPANY | BATTERIES | \$36.38 |
| GRAINGER | MISC PARTS | \$577.55 |
| GRAPHIC BUSINESS SOLUTIONS, LLC | ENVELOPES | \$1,313.00 |
| GREATER WY BIG BROS/SISTERS | MISSED AMOUNT ON PREVIOUS INVOICE | \$0.60 |
| HANNA, TOWN OF | WATER SERVICES | \$266.94 |
| IML SECURITY SUPPLY | KEY PAD ENTRY | \$244.80 |
| J H KASPAR OIL COMPANY | FUEL | \$16,878.45 |
| JOHNSTON, RANAE | MILEAGE | \$20.50 |
| KARI, DALE | MILEAGE | \$78.00 |
| KILBURN TIRE COMPANY | MISC VEHICLE SERVICE | \$3,516.04 |
| KING SOOPERS CUSTOMER CHARGES | JAIL SUPPLIES | \$2.89 |
| KTGA/KBDY | NONBROADCAST CHARGE | \$150.00 |
| LEXISNEXIS MATTHEW BENDER INC | WY STATUTES BOOKS | \$1,989.69 |
| MCKESSON MEDICAL-SURGICAL | JAIL MEDICATIONS | \$115.74 |
| MEDICINE BOW, TOWN OF | MISC FIRE ASSISTANCE | \$749.50 |
| MERCEDES TRANSCRIPTION, INC | TRANSCRIPTION SERVICES | \$65.34 |
| MERSEAL LAW, LLC | LEGAL SERVICES | \$5,040.00 |
| MHL SYSTEMS | CARBIDE TEETH FOR BLADES | \$2,630.00 |
| MICHAELS FENCE | FENCING | \$95.49 |
| MOTOROLA | SHERIFF DEPUTY SCHOOLING | \$975.00 |

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| MOUNTAIN WEST MOTORS | RADIATOR HOSE/COOLANT | \$569.59 |
| MPM CORP / EVERGREEN DISPOSAL | TRASH SERVICES | \$130.00 |
| MY OFFICE ETC. | TAPE/LABELS | \$53.29 |
| NEUTRON INDUSTRIES | CLOTHESLINE FRESH SPRAY | \$178.33 |
| NMS LABS | LAB FEES | \$140.00 |
| NORCO, INC. | OXYGEN SUPPLIES | \$1,027.86 |
| OFFENDER WATCH | SEX OFFENDER NOTIFICATIONS | \$191.40 |
| O'REILLY AUTO PARTS | MISC SUPPLIES | \$58.94 |
| PATTON, ROBERT L. | MILEAGE | \$76.80 |
| PERKINS OIL CO | FUEL | \$256.55 |
| PERUE PRINTING | ENVELOPES | \$154.00 |
| PHILLIPS 66-CONOCO-76 | FUEL | \$51.12 |
| PMCH | AUDITORS | \$45,239.62 |
| PRIORITY DISPATCH | TRAINING/CERTIFICATION R.MUSSER | \$365.00 |
| QUILL CORPORATION | MISC OFFICE SUPPLIES | \$279.34 |
| RAWLINS AUTOMOTIVE | MISC PARTS | \$2,380.15 |
| RAWLINS GLASS CENTER, INC. | WINDSHIELD | \$275.60 |
| RAWLINS, CITY OF | WATER SERVICES | \$4,567.10 |
| SARATOGA AUTO PARTS, INC. | MISC PARTS | \$712.44 |
| SARATOGA FEED & GRAIN | 13MWZKL | \$64.76 |
| SARATOGA SUN | JULY 4TH CLOSURE | \$544.00 |
| SARATOGA, TOWN OF | WATER SERVICES | \$148.50 |
| SECURITY TRANSPORT SERVICES, INC. | INMATE TRANSPORT | \$2,888.65 |
| SHEPARD'S | FUEL | \$3,037.53 |
| SHIVELY HARDWARE | MISC SUPPLIES | \$120.87 |
| SLOW AND STEADY LAW OFFICE, PLLC | LEGAL SERVICES | \$2,840.50 |
| SNAKE RIVER PRESS | DIXON AIRPORT AD | \$72.00 |
| STAPLES ADVANTAGE | MISC OFFICE SUPPLIES | \$464.70 |
| STEPHENSON, LEE ANN | MILEAGE | \$30.60 |
| SUMMIT FOOD SERVICE | JAIL MEALS | \$6,927.09 |
| SWANSON SERVICES CORPORATION | JAIL COMMISSARY SUPPLIES | \$2,564.22 |
| SWEETWATER COUNTY SHERIFF'S OFFICE | INMATE HOUSING | \$3,705.00 |
| TANDAN SANITATION SERVICES | TRASH SERVICES | \$80.00 |
| TEAM LAB | ROAD PATCH COUNTY ROAD 291 | \$4,237.50 |
| THOMSON REUTERS-WEST PAYMENT CNTR | WEST INFORMATION CHARGES | \$771.02 |
| TIN BOY GARAGE | TIRE REPAIRS | \$656.00 |
| TRADING POST | FUEL | \$279.79 |
| TREVATHAN, SABRINA RMR | TRANSCRIPTION SERVICES | \$1,782.40 |
| TRUE VALUE OF RAWLINS | MISC PARTS | \$619.20 |
| ULINE | EXAM GLOVES | \$269.72 |
| VALLEY OIL COMPANY | FUEL | \$510.14 |
| VOIANCE LANGUAGE SERVICES LLC | TRANSLATION SERVICES | \$33.75 |

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| WACO | WACO CONFERENCE REGISTRATION | \$500.00 |
| WESTERN STATES FIRE PROTECTION CO | ANNUAL FIRE SPRINKLER AND ALARM INSPECTION | \$210.00 |
| WEX BANK | FUEL | \$916.48 |
| WILLOW CREEK VENTURES LP | UNIFORMS | \$207.50 |
| WILSON, MARGARET | PATCHES | \$76.00 |
| WISE SAFETY & ENVIRONMENTAL | MISC PARTS | \$354.48 |
| WLC ENGINEERING | PROJECT 16742 CORONERS BLDG | \$9,378.43 |
| WRECK-A-MEND | WINDSHIELD FOR EM | \$344.40 |
| WY DEPT OF WORKFORCE SVCS | HAMMACK UNEMPLOYMENT | \$4,004.00 |
| WY MACHINERY COMPANY | MISC PARTS/CREDITS | \$29.58 |
| WY PUBLIC HEALTH LABORATORY | LAB FEES | \$389.00 |
| WY RENTS, LLC | MACHINE RENTALS | \$153.50 |
| WY STATE FORESTRY | MRE 12PK | \$473.97 |
| WY STATE LANDS & INVESTMENTS | ANNUAL ROYALTY INVOICE | \$40.00 |
| WYOPASS | 2019 FALL CONFERENCE | \$350.00 |
| YOCUM, LEO | MILEAGE | \$43.80 |

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the August 6, 2019 regular meeting minutes; monthly receipts for Clerk of District Court in the amount of \$2,515.00 and bonds for Lindsey West, Carbon County Deputy Treasurer for \$10,000.00 and Cheryl Jordan, Municipal Recreation Director for the Town of Sinclair for \$5,000.00. Commissioner Moore seconded and the motion carried unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Road & Bridge

Commissioner Jones moved to reject all Road & Bridge Medicine Bow Complex Building bids. Commissioner Espy seconded and the motion carried unanimously.

Attorney

Commissioner Jones moved to authorize the Chairman's signature on the Fiscal Year 2020 Contract for Services to Victims of Crime Between The State of Wyoming, Office of the Attorney General, Division of Victim Services and Carbon County Sheriff's Office Victim Witness Program in the amount of \$66,487.00 for a period of July 1, 2019 to June 30, 2020. Commissioner Barkhurst seconded and the motion passed unanimously.

Clerk

Commissioner Espy moved to authorize the Chairman's signature on the NOVO Benefits Renewal Schedule of Services and Fees effective October 1, 2019 in the amount of \$3,333.33 per month. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Espy moved to authorize the purchase of a half truckload of letter copy paper from Simple Distributors in the amount of \$15,800.00 with shipping included and one half truck load of toilet tissue from Simple Distributors in the amount of \$10,790.00 with shipping included. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Barkhurst moved to appoint Lindsey West to the Specific Purpose Tax Joint Powers Board with Clerk Bartlett as the alternate. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Grant Agreement Between the State of Wyoming, Office of State Lands and Investments – Forestry Division and Carbon County in the amount of \$5,000.00. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioners

Commissioner Moore moved to ratify the Chairman's signature on the Dixon Airport Application for Federal Assistance – FY 2019 Airport Improvement Program Project No. 3-56-0038-018-2019 for the Runway Repair Grant Application including a \$33,333 match from the county. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the DBT Transportation Services Automated Weather Observation System and National Airspace Data Interchange Network Contract in the annual amount of \$6,669.75. Commissioner Moore seconded and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session with Ashley Davis, Sidney Fox and Clerk Bartlett to discuss personnel, potential litigation and other matters considered confidential by law at 4:22 p.m. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 4:50 p.m. noting no action was taken and the minutes be signed and sealed as written. Commissioner Moore seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 4:50 p.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, September 17, 2019 at 2:00 p.m. at the Baggs Higher Education Center, Baggs, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 3rd day of September 2019.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman