

**REPORT TO THE  
MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, December 19, 2017  
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, December 19, 2017 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson; Vice Chairman Lindy Glode; Commissioners Leo Chapman, John Espy and Sue Jones.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

There were no changes to the agenda.

**VOUCHERS**

Commissioner Espy moved to approve the report of expenditures in the amount of \$190,134.04. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Espy moved to approve payment to Sunrise Sanitation for \$65.00. Commissioner Glode seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Espy moved to approve payment to Rawlins Automotive for \$1097.85, Shively Hardware for \$36.52 and True Value of Rawlins for \$981.22 for an aggregate total of bills paid today of \$192,314.63. Commissioner Chapman seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

ALSCO, AMERICAN LINEN DIVISION	\$47.14	SHOP SUPPLIES
ANTON COLLINS MITCHELL LLP	\$4,000.00	AUDIT
APG MEDIA OF THE ROCKIES	\$893.00	ADVERTISING
BAGGS, TOWN OF	\$245.21	WATER SERVICE
BANGS, DANIELLE	\$26.00	MILEAGE
BANK OF COMMERCE (DEBIT CARD)	\$5,693.91	VARIOUS CHARGES
BARKHURST, RAY	\$34.80	MILEAGE
BEACH, HOMER	\$140.00	SNOW REMOVAL
BI INC.	\$552.50	MONITORING SERVICES
BLACK DIAMOND ELECTRIC	\$3,769.29	INTERIOR ELECTRICAL WORK
BUILD RITE LUMBER SUPPLY	\$1,427.90	BUILDING MATERIALS
CARBON COUNTY COUNCIL OF GOVERNMENTS	\$200.00	2018 CCCOG DUES

CARBON COUNTY TREASURER	\$4,200.31	VARIOUS CASH ITEMS
CARBON POWER & LIGHT INC	\$1,374.61	ELECTRIC SERVICE
CARERIGHT TECHNOLOGIES, LLC	\$162.00	MONTHLY FEES
CBM FOOD SERVICE	\$8,003.61	JAIL MEALS
CHARTER COMMUNICATIONS	\$120.38	JAIL CABLE
CHEMATOX, INC.	\$225.00	TESTING FEES
CMI-TECO	\$677.20	SUPPLIES
COLORADO DISTRICT ATTORNEY'S COUNCIL	\$500.00	TRAINING
COWBOY CHEMICAL	\$401.90	LAUNDRY SUPPLIES
COWBOY SUPPLY HOUSE	\$4,679.36	CUSTODIAL SUPPLIES
DAILY TIMES	\$219.24	JAIL NEWSPAPERS
DALLIN MOTORS INC	\$27.96	ANTIFREEZE
DBT TRANSPORTATION SERVICES LLC	\$1,667.44	MAINTENANCE/WEATHER DATA SERVICES
DEPARTMENT OF HEALTH	\$176.00	VEHICLE LEASE PAYMENT
DEPT OF ENVIROMENTAL QUALITY	\$200.00	ANNUAL SITE FEE
DIRTY BOYZ SANITATION, INC	\$660.00	TRASH SERVICE
DJ'S	\$209.10	WINDSHIELD REPLACEMENT
DOI/BLM - ROCK SPRINGS	\$24,407.10	ADMIN FIRE STRIKE TEAM
DOMINION ENERGY	\$254.19	HEATING FUEL
DRIFT LLC	\$30.00	PLOWING
EATON SALES & SERVICE LLC	\$6,439.90	GAS PUMP REPLACEMENT
ELEVATED TRAINING SOLUTIONS	\$776.00	TESTING/TRAINING
ELK MOUNTAIN CONOCO	\$122.78	FUEL
ELK MOUNTAIN, TOWN OF	\$1,606.00	WATER/RENT
ENCAMPMENT, TOWN OF	\$92.00	WATER SERVICE
ENGSTROM, JAMES D. DDS	\$2,500.00	JAIL DENTAL SERVICES
FLEXSHARE BENEFITS	\$220.50	NOVEMBER ADMIN FEES
GCR ELECTRONICS, LLC	\$1,200.00	SITE RENTALS
GRAINGER	\$81.04	REPAIR SUPPLIES
HANNA, TOWN OF	\$208.04	WATER SERVICE
HEIMAN FIRE DEPARTMENT	\$72.92	FIRE PROTECTION EQUIP
HERMAN, BOBBIE	\$27.00	MILEAGE
HIGH DESERT WELDING & MACHINE LLC	\$409.45	END PANEL FOR STAINLESS COUNTER
J H KASPAR OIL COMPANY	\$12,782.48	FUEL
JERRY'S DONUTS	\$32.97	JURY DONUTS
JOHNSTON, RANAE	\$29.50	MILEAGE
KAISLER, TODD	\$54.00	MILEAGE
KILBURN TIRE COMPANY	\$3,155.50	TIRES
KINETIC LEASING	\$25,038.00	CAR3772-107 LEASE PAYMENT
KIRSCH, ARCHIE P	\$1,300.00	MEDICAL SERVICES NOVEMBER
KONE ELEVATORS ESCALATORS	\$4,290.39	MAINTENANCE CONTRACT
L N CURTIS & SONS	\$93.07	PLUGGING MATERIAL
LARAMIE FIRE EXTINGUISHER	\$472.50	HOOD SYSTEM INSPECTION/YEARLY

		INSPECTIONS
MEDICINE BOW, TOWN OF	\$970.50	WATER SERVICE/FIRE & EMS SERVICES
MERCEDES TRANSCRIPTION, INC	\$170.17	TRANSCRIPTION SERVICES
MOBILE CONCRETE, INC	\$988.00	SIDEWALK CONCRETE
MOORE MEDICAL CORP.	\$160.15	JAIL HEALTH SUPPLIES
MOUNTAIN WEST MOTORS	\$976.85	VEHICLE REPAIRS
MPM CORP / EVERGREEN DISPOSAL	\$125.00	TRASH SERVICE
MY OFFICE ETC.	\$1,210.42	OFFICE SUPPLIES
NATRONA COUNTY SHERIFF'S OFFICE	\$195.00	JUVINILE HOUSING
NEW PIG CORPORATION	\$764.27	OIL ABSORBER
NORCO, INC.	\$811.17	CYLINDER RENTAL
PERKINS OIL CO	\$2,483.11	FUEL
PERUE PRINTING	\$373.95	ENVELOPES/LOG BOOK
PITNEY BOWES	\$1,478.19	MACHINE LEASING
PLUS ELECTRIC INC.	\$460.00	ELECTRICAL REPAIRS
PUBLIC SAFETY CENTER, INC	\$179.80	EXAM GLOVES
QUILL CORPORATION	\$908.73	OFFICE SUPPLIES
R.G. RAYMER CONSTRUCTION, INC	\$31,683.00	BUILDING SERVICES
RAWLINS AUTOMOTIVE	\$1,097.85	VEHICLE REPAIR ITEMS
RAWLINS EASTSIDE CARWASH	\$83.70	CAR WASHES
ROWAN, KRISTY	\$15.96	MEETING SUPPLIES
RYAN ELECTRONICS INC	\$4,127.88	CONTRACT FEE
SARATOGA AUTO PARTS, INC.	\$679.00	VEHICLE REPAIR ITEMS
SARATOGA LUMBER & SUPPLY	\$11.23	INTERIOR SUPPLIES
SARATOGA, TOWN OF	\$150.96	WATER SERVICE
SHIVELY HARDWARE	\$36.52	SHOP SUPPLIES
STAPLES ADVANTAGE	\$327.56	OFFICE SUPPLIES
SUNRISE SANITATION SERVICE, LLC.	\$65.00	TRASH SERVICE
TANDAN SANITATION SERVICES	\$80.00	TRASH SERVICE
TEAM LAB	\$847.50	ROAD PATCH
THE MASTERS TOUCH, LLC	\$2,008.48	MAILING SERVICES
THOMSON REUTERS-WEST PAYMENT CENTER	\$665.26	MONTHLY CHARGES
TIN BOY GARAGE	\$35.00	TIRE REPAIR
TRADING POST	\$574.17	FUEL
TRUE VALUE OF RAWLINS	\$981.22	BUILDING MAINTENANCE ITEMS
U S POSTMASTER-RAWLINS	\$232.00	PO BOX RENEWALS
U S POSTMASTER-SARATOGA	\$76.00	PO BOX RENEWAL
US BANK	\$2,024.81	VARIOUS CHARGES
VOIANCE LANGUAGE SERVICES LLC	\$30.00	TRANSLATION SERVICES
WEX BANK	\$378.40	FUEL
WILLE, O.R.	\$45.00	MILEAGE
WRECK-A-MEND	\$4,018.30	VEHICLE REPAIRS
WY ASSOCIATION OF COUNTY AG AGENTS	\$150.00	NATIONAL/STATE DUES

WY CLERKS OF DISTRICT COURT ASSOCIATION	\$150.00	2017/2018 DUES
WY MACHINERY COMPANY	\$1,651.13	EQUIPMENT REPAIRS
WY PUBLIC HEALTH LABORATORY	\$620.00	TESTING SERVICES
WY STATE 4-H FOUNDATION	\$100.00	MEMBERSHIP DUES
YAMPA VALLEY ELECTRIC	\$884.20	ELECTRIC SERVICE
<b>Grand Total</b>	\$192,314.63	

**CONSENT AGENDA**

Commissioner Glode moved to approve the consent agenda which includes the December 5, 2017 regular meeting minutes; bonds for Eileen Keller, Carbon County Deputy Treasurer for \$10,000, Veronica Fernandez, Carbon County Deputy Treasurer for \$10,000.00, Doreen Harvey, Town of Encampment Clerk/Treasurer for \$25,000.00 and Mara Sanger, Clerk of District Court for \$10,000.00 and notice of valuation changes for a net total of -\$977,829.00. Commissioner Espy seconded and the motion carried unanimously.

**Planning & Zoning**

Sid Fox, Planning Director reviewed the proposed fee schedule noting it has went out for public notice in all three newspapers and will go to Planning Commission on January 8 and then he will bring their recommendations to the Commissioners on January 16.

Mr. Fox discussed the Proposed Resource Management Plan Amendment and Environmental Assessment from the Office of the Governor. He will review and provide a draft to the BOCC on January 16.

Commissioner Espy reported the Sage Grouse Implementation Team is forming a committee to discuss wind energy inside of core. He recommends that the board and Planning & Zoning stay abreast of the situation and to be prepared if something develops in the future.

**Buildings & Grounds**

Mr. Piche requested and received approval to replace a Maintenance Tech Position.

Mr. Piche stated there are some state offices that will not renew their leases at the Carbon Building at the beginning of the year. He will put information on website to try to fill those suites.

Mr. Piche mentioned that Ryan Park Fire Department is finishing up interior painting and he is planning a formal open house for this summer. The Sinclair Christmas party was located at the fairgrounds recently and the new kitchen performed very well for such a large event.

**Road & Bridge**

Bill Nation, Road & Bridge Superintendent reported he has all areas of the county prepared and ready for winter road conditions as they arise.

He reported that the Sage Creek Road project is out for bid statewide and nationally. Bids close next week and Micah Ledford will be at the January 16 meeting to address the bid and the bid parameters.

Mr. Nation discussed ongoing road use agreements. He has been working on a preliminary draft with Nat Drucker of Invenergy LLC for TB Flats. He will forward the draft agreement to the board for their review and comments.

He wanted to openly thank retiring Wyoming Highway Patrolman Bob Garner for his service and assistance over the years.

### **Attorney**

Ashley Mayfield Davis, Deputy County Attorney discussed the City of Rawlins' proposed changes to the Memorandum of Understanding for a shared GIS Specialist position. The BOCC opted to take a recess later and discuss the proposed changes.

### **Clerk**

Deputy County Clerk, Lisa Smith reported that Sheriff Jerry Colson submitted a letter December 6, 2017 announcing that he will be retiring January 6, 2018. The Carbon County Democratic Party will have 15 days to submit three names and the BOCC will have five days to pick from those names. Clerk Bartlett has spoken with Dave Throgmorton, Democratic Party Chairman and appointment will likely occur January 16.

Ms. Smith reported that she received notification that Jim Miller officially resigned from the Carbon County Fair Board.

Commissioner Glode moved to regretfully accept the resignation from Jim Miller from the Carbon County Fair Board and thanking him for his many years of service. Commissioner Espy seconded and the motion carried unanimously.

Ms. Smith presented board applications for Anne-Terri Ezell, Justin Ready, Janell Thayer-Steele, Sean Corson, Corson Kerbs, Katherine Roberts, Brekke Munks and Danyel Chitwood as new applicants to the Fair Board. She reported no applications were received for the Jeffrey Center Board or the Senior Services Board for the Elk Mountain area. She reported that Sid Fox's position on the Urban Systems Committee expires January 1, 2018 and the BOCC appoints a County Commissioner, Elected Official or Representative to the position. Mr. Fox is willing to serve on this board again.

Commissioner Glode moved to appoint Sid Fox to the Urban Systems Committee to four year term expiring January 2022. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to appoint Justin Ready to the Fair Board to five year term expiring January 2023. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Glode nominated Janell Thayer Steele and Commissioner Jones nominated Corson Kerbs to the Fair Board for the unexpired term ending January 2021. Commissioners Glode and Chapman voted for Ms. Steele and Commissioners Espy and Jones and Chairman Johnson voted for Mr. Kerbs therefore he was appointed to a the unexpired term ending January 2021 on the Carbon County Fair Board.

Commissioner Espy thanked all the applicants and Commissioner Jones asked that the Fair Board keep in contact with the applicants who may still want to volunteer during fair.

Commissioner Glode moved to appoint Lisa Smith to the Jeffrey Center Board to a five year term expiring January 2022 and Leslie Jefferson to the unexpired term expiring January 2019. Commissioner Espy seconded and the motion carried unanimously.

### **Road & Bridge**

Mr. Nation requested permission to donate 400 hours of unused vacation time to the county sick bank.

Commissioner Chapman moved to allow Bill Nation to donate the maximum amount allowed previously to the county sick bank. Commissioner Glode seconded and motion passed unanimously. (Note: This will be discussed at the January 2 meeting for clarification).

### **Commissioners**

Commissioner Jones discussed the Proposed Wyoming Aviation Capital Improvement Plan for 2018-2023 and present for approval.

Commissioner Jones moved to accept the 2018-2023 Proposed Wyoming Aviation Capital Improvement Plan as presented. Commissioner Chapman seconded and the motion passed unanimously.

Commissioner Jones presented the QT Pod Agreement with Epic Aviation, LLC for approval.

Commissioner Jones moved to authorize the Chairman's signature on the QT Pod Agreement with Epic Aviation, LLC. Commissioner Espy seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 10:34 a.m. with Ashley Davis and Lisa Smith to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 10:55 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Glode seconded and the motion carried unanimously.

## **Commissioners**

Commissioner Chapman discussed concerns with the Library Board and moved to remove Tom Callison from the Library Board for cause noting he has missed his third meeting in a year preventing the board from having a quorum. Commissioner Espy seconded and the motion carried unanimously.

## **OPIATE CRISIS**

Attorney Davis reported it is her understanding after speaking with Attorney Ochs that he wants to file prior to January 9. He has plans to meet with other counties but no other counties have joined at this time. She asked him what happens when counter claims are filed and he would defend these. His 25% fee would come from claims received. If the board is interested in pursuing this she will request a proposed draft.

Chairman Johnson requested that Attorney Davis contact Attorney Ochs and obtain a contract for further discussion and also see if other counties in the state join in. The board agreed more information is needed before proceeding.

## **CITIZEN / COMMISSIONER DISCUSSION**

Commissioner Chapman commended Memorial Hospital of Carbon County for their superb service while he was there recently.

Commissioner Espy discussed meeting with the fair board last week along with Attorney Mayfield to work toward developing an MOU between the fair board and the county. Commissioner Glode added that she has received calls regarding Buildings and Grounds role and stated that this came from the BOCC stated she wants to move forward in a positive way.

## **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 11:14 a.m. Commissioner Glode seconded and the motion carried unanimously.

A regular meeting of this Board will be held January 16, 2018 at 9:00 a.m. at the Carbon County Courthouse, 415 W. Pine Street, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.