

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, June 20, 2017  
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, June 20, 2017 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson; Vice Chairman Lindy Glode; Commissioners Leo Chapman, John Espy and Sue Jones.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

There were no additions or corrections to the agenda.

**VOUCHERS**

Commissioner Chapman moved to approve the report of expenditures in the amount of \$534,443.61. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Chapman moved to approve payment to Sunrise Sanitation for \$65.00. Commissioner Glode seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Chapman moved to approve payment to Rawlins Automotive for \$248.87, Shively Hardware for \$685.53 and True Value of Rawlins for \$106.14 for an aggregate total of bills paid today of \$535,549.15. Commissioner Espy seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

ALSCO, AMERICAN LINEN DIVISION	\$38.60	SHOP SUPPLIES
AMERICAN BAR ASSOCIATION	\$266.00	2017 MEMBERSHIP
AMUNDSEN ASSOCIATES, LLC	\$2,264.60	ENGINEERING SERVICES
APG MEDIA OF THE ROCKIES	\$29.00	JOB LISTING AD
BAGGS, TOWN OF	\$172.65	RENT/WATER & SEWER
BANGS, DANIELLE	\$88.95	MILEAGE/CANDY
BANK OF COMMERCE (DEBIT CARD)	\$10,360.11	VARIOUS CHARGES
BARKHURST, BYRON	\$39.60	MILEAGE
BARKHURST, RAY	\$34.80	MILEAGE
BI INC.	\$617.50	ELECTRONIC MONITORING
BOB BARKER COMPANY, INC.	\$168.22	COVERS
BRANNON, J REED	\$180.00	MILEAGE
BROWN, AMANDA	\$418.38	MEALS/MILEAGE
BUILD RITE LUMBER SUPPLY	\$118.10	SHIPPING CHARGES/BUILDING

		SUPPLIES
CARBON COUNTY 4-H	\$762.73	CES SUPPLIES/REGISTRATION
CARBON COUNTY LIBRARY	\$17,110.90	APR/MAY/JUN PAYROLL
CARBON COUNTY PUBLIC HEALTH	\$120.00	MEDICAL SERVICES
CARBON COUNTY TREASURER	\$2,133.56	VARIOUS CASH ITEMS
CARBON COUNTY VETERINARY HOSPITAL	\$55.30	DOG FOOD
CARBON POWER & LIGHT INC	\$1,574.29	ELECTRIC SERVICE
CARERIGHT TECHNOLOGIES, LLC	\$177.00	MONTHLY FEES
CASPER WINNELSON CO	\$201.58	BUILDING MAINTENANCE SUPPLIES
CATHEDRAL HOME FOR CHILDREN	\$22,500.00	FUNDING
CBM FOOD SERVICE	\$11,857.71	JAIL MEALS
CDW GOVERNMENT, INC.	\$11,133.60	ANNUAL CONTRACT FEES
CENTURYLINK	\$414.04	PHONE LINES
CENTURYLINK WA	\$5,553.02	PHONE LINES
COWBOY CHEMICAL	\$197.70	LAUNDRY SUPPLIES
COWBOY SUPPLY HOUSE	\$2,910.32	CUSTODIAL SUPPLIES
DAILY TIMES	\$219.24	JAIL NEWSPAPERS
DALLIN MOTORS INC	\$90.17	TAILGATE SPOILER/RIVETS
DBT TRANSPORTATION SERVICES LLC	\$4,478.53	PARTS
DEPT OF THE TREASURY	\$611.40	PCORI
DIXON, TOWN OF	\$308.00	WATER/SEWER
DJ'S	\$729.80	WINDSHIELD REPLACEMENTS
DRUMMOND REFRIGERATION LLC	\$796.01	REPAIRS
DUBOIS TELEPHONE EXCHANGE	\$787.27	PHONE LINES/INTERNET
DUSTBUSTERS, INC.	\$77,615.84	MAG CHLORIDE TREATMENT
EICHENBERGER, MELISSA	\$300.00	TRAINING FEES
EMERGENCY MEDICAL PRODUCTS, INC.	\$75.60	GLOVES
ENCAMPMENT, TOWN OF	\$85.00	WATER/SEWER
ENGSTROM, JAMES D. DDS	\$2,500.00	DENTAL SERVICES
ESRI	\$9,800.00	SOFTWARE MAINTENANCE FEES
E-Z LIFT GARAGE DOORS	\$1,470.00	GARAGE DOOR REPAIR
FASTENAL	\$25.69	FIRE MAINT & REPAIR VEHICLE
FATBEAM LLC	\$5,244.75	FIBERLINES/INTERNET
FIRST AMERICAN TITLE INSURANCE COMPANY	\$250.00	TITLE PROCESSING FEE
FLEXSHARE BENEFITS	\$4,522.59	FLEX/HRA/MEDICAL
FORSTER LANDSCAPE & CONSTRUCTION, INC.	\$80.00	SYSTEM START UP
FOX, SID	\$310.00	REGISTRATION FEE
FRANCE, TARA	\$1,618.50	TRANSCRIPTION SERVICES
GCR ELECTRONICS, LLC	\$1,200.00	SITE RENTALS
GLOBAL EQUIPMENT COMPANY	\$31.65	BATTERIES
GRABAR VOICE & DATA INC	\$8,383.00	MAINTENANCE AGREEMENT
GRAINGER	\$687.63	BUILDING MAINTENANCE SUPPLIES

HAGOOD, VICKI	\$80.50	MILEAGE
HERMAN, BOBBIE	\$27.00	MILEAGE
HIGH PERFORMANCE CLEAN INC	\$10,515.74	CLEANING SERVICES
HOLIDAY INN EXPRESS-RAWLINS	\$91.00	WITNESS LODGING
HTO CHEMICAL COMPANY, LLC	\$241.35	FILTERS
J H KASPAR OIL COMPANY	\$7,944.63	FUEL
JERRY'S DONUTS	\$32.97	JUROR DONUTS
JOHNSTON, RANAE	\$10.00	MILEAGE
KAISLER, TODD	\$54.00	MILEAGE
KALUZNY, EMILY	\$432.00	MILEAGE
KENCO SECURITY AND TECHNOLOGY	\$1,145.60	SYSTEM TESTING
KILBURN TIRE COMPANY	\$1,370.51	VEHICLE MAINTENANCE
KINETIC LEASING	\$25,038.00	FIRE TRUCK LEASE PAYMENT
KIRSCH, ARCHIE P	\$1,300.00	PH PR HEALTH OFFICER
MATTHEW BENDER & CO, INC.	\$157.10	COURT RULES
MERBACK AWARD COMPANY	\$139.87	PLAQUE
MERCEDES TRANSCRIPTION, INC	\$183.59	TRANSCRIPTION SERVICES
MILLER, JIM	\$30.60	MILEAGE
MOORE MEDICAL CORP.	\$422.28	JAIL MEDICAL SUPPLIES
MOUNTAIN WEST MOTORS	\$434.33	VEHICLE REPAIRS
MUNIMETRIX SYSTEMS CORPORATION	\$39.99	IMAGE SILO ACCESS
MURANE & BOSTWICK, LLC.	\$384.00	LEGAL SERVICES
MY OFFICE ETC.	\$522.99	OFFICE SUPPLIES
NORCO, INC.	\$838.21	CYLINDER RENTAL/WELDING SUPPLIES
PERKINS OIL CO	\$1,217.09	FUEL
PERRY, ABBY	\$15.89	CES SUPPLIES
PHILLIPS 66-CONOCO-76	\$54.47	FUEL
PITNEY BOWES	\$1,674.51	INK/LEASING FEES
PLUS ELECTRIC INC.	\$45,128.67	ELECTRICAL WORK
PROFESSIONAL OXYGEN SUPPLY	\$20.00	TANK REFILLS
QUILL CORPORATION	\$376.17	OFFICE SUPPLIES
RAWLINS AUTOMOTIVE	\$248.87	VEHICLE MAINTENANCE SUPPLIES
REMICK, SHELIA	\$75.80	MILEAGE/POSTAGE
RICOH USA INC	\$229.02	COPIERS
RICOH USA, INC	\$6,808.85	COPIER LEASE
RIETVELD, TONI	\$5.00	COFFEE
ROCKY MOUNTAIN POWER	\$20,421.25	ELECTRIC/SERVICE CONTRACT FEE
ROD'S BACKHOE SERVICES, INC	\$900.00	WATER FOR MAG CHLORIDE
RYAN ELECTRONICS INC	\$4,127.88	MAINTENANCE CONTRACT FEE
SARATOGA AUTO PARTS, INC.	\$530.47	VEHICLE MAINTENANCE SUPPLIES
SARATOGA SUN	\$223.50	VARIOUS ADVERTISING
SARATOGA, TOWN OF	\$711.76	MSHA CLASS/WATER & SEWER
SCHERMETZLER, SHEELA M ED.S.	\$1,402.60	CSBG SERVICES

SCHILLING & WINN PC	\$1,428.93	LEGAL SERVICES
SECURENET SYSTEMS INC	\$594.00	BOCC MEETING STREAMING
SHEEHAN TRUCKING	\$4,370.00	WATER FOR MAG CHLORIDE
SHEPARD'S	\$1,414.13	FUEL
SHIVELY HARDWARE	\$685.53	TIRES/SPRAY PAINT
STAPLES ADVANTAGE	\$600.99	OFFICE SUPPLIES
SUNRISE SANITATION SERVICE, LLC.	\$65.00	TRASH SERVICE
SWEETWATER COUNTY SHERIFF'S OFFICE	\$5,622.00	JUVENILE DETENTIONS
TANDAN SANITATION SERVICES	\$80.00	TRASH SERVICE
TELEDYNE SEABOTIX	\$1,871.52	THRUSTER REPLACEMENT
THOMSON REUTERS-WEST PAYMENT CENTER	\$707.72	MONTHLY CHARGES
TRADING POST	\$117.46	FUEL/ANTIFREEZE
TRUE VALUE OF RAWLINS	\$106.14	BUILDING MAINTENANCE SUPPLIES
TYLER TECHNOLOGIES, INC	\$275.63	IDOC & ITAX HOSTING
U S IDENTIFICATION MANUAL	\$82.50	MANUAL UPDATES
UNION TELEPHONE COMPANY	\$1,924.63	CELLPHONES
US BANK	\$3,341.32	VARIOUS CHARGES
VENTURE TECHNOLOGIES	\$42,749.70	IT SUPPLIES/CONTRACTS
VERIZON WIRELESS	\$293.78	CELL PHONES
VOIANCE LANGUAGE SERVICES LLC	\$39.75	TRANSLATION SERVICES
WESTERN STATES FIRE PROTECTION CO	\$4,955.00	ANNUAL INSPECTION FEES
WEX BANK	\$733.25	FUEL
WILLIE, O.R.	\$45.00	MILEAGE
WY DEPT OF HEALTH	\$33,124.60	VEHICLE LEASE/NURSE SALARIES
WY DEPT OF TRANSPORTATION	\$14,628.70	ROAD PROJECTS/CITATIONS
WY GUARDIANS AD LITEM PROGRAM	\$6,917.45	ADMIN GUARDIAN AD LITEM
WY LAW ENFORCEMENT ACADEMY	\$1,676.20	TRAINING
WY MACHINERY COMPANY	\$55,950.89	EQUIPMENT REPAIRS/SKID STEER
WY PUBLIC HEALTH LABORATORY	\$400.00	BLOOD KITS/TESTING SERVICES
WY STATE FORESTRY	\$971.34	VEHICLE MAINTENANCE SUPPLIES
YOUNG, CHARLES MD	\$449.00	MEDICAL SERVICES
<b>Grand Total</b>	<b>\$535,549.15</b>	

## **CONSENT AGENDA**

Commissioner Glode moved to approve the consent agenda. Commissioner Chapman seconded and the motion carried unanimously.

## **Buildings & Grounds**

Commissioner Glode moved to accept the lowest bid of revised bids from either Custom Builders or Raymer Construction not to exceed \$280,000.00 including engineering and to authorize the Chairman to sign a contract with the successful bidder in the amount of \$280,000.00 once completed and approved by Attorney Davis and the board noting that if the

Ryan Park Volunteers want to donate to the project the Chairman is authorized to sign a contract in a higher amount. Commissioner Espy seconded and the motion carried unanimously.

### **Attorney**

Commissioner Espy moved to authorize the Chairman's signature on the Underground Right of Way Easement and General Service Contract with Rocky Mountain Power in the amount of \$7,077.00. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Chairman's signature on the Agreement for Services with Archie Kirsch MD in the amount of \$6,000.00 and the Contract Among Wyoming Department of Health, Public Health Division, Carbon County Health Officer (Archie Kirsch MD) and Carbon County in the amount of \$9,600.00 both for county health officer services. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to authorize the Chairman's signature on the Public Health Emergency Preparedness with Department of Health in the amount of \$62,500.00 to cover the Public Health Emergency Response Coordinator salary. Commissioner Jones seconded and the motion carried unanimously.

### **Clerk**

Commissioner Chapman moved to authorize the chairman's signature on the Rawlins Daily Times Advertising Contract. Commissioner Espy seconded and motion carried unanimously.

Commissioner Glode moved to reappoint DeBari Martinez to the Carbon County Museum Board to a 3 year term ending June 2020 Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to appoint Joseph Parsons to the Saratoga Carbon County Impact Joint Powers Board to an unexpired term ending July 2018. Commissioner Jones seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Chapman moved to go into executive session at 11:13 a.m. with Gwynn Bartlett and Ashley Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 11:26 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 11:26 a.m. Commissioner Chapman seconded and the motion carried unanimously.

A regular meeting of this Board will be held July 17, 2017 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 5th day of July 2017.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman