

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, April 4, 2017  
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, April 4, 2017 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Johnson; Vice Chairman Lindy Glode; Commissioners Leo Chapman, John Espy and Sue Jones.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Chairman Johnson added Public Health approval of a Temporary Assistance for Needy Families grant agreement.

**VOUCHERS**

Commissioner Chapman moved to approve the report of expenditures in the amount of \$216,355.24. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Chapman moved to approve a bill to Rawlins Automotive for \$176.40 and True Value of Rawlins for \$181.78 for an aggregate total of bills paid today of \$216,713.42. Commissioner Espy seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

ALSCO, AMERICAN LINEN DIVISION	\$38.60	SHOP SUPPLIES
ASPEN FAMILY DENTAL	\$550.00	DENTAL SERVICES
AT&T	\$41.38	PHONE SERVICES
BEHRMANN, ELEANOR	\$60.00	MILEAGE
BLACK HILLS ENERGY	\$12,929.38	HEATING FUEL
BLAKEMAN PROPANE	\$645.25	PROPANE
BUILD RITE LUMBER SUPPLY	\$60.76	BUILDING SUPPLIES
CARBON COUNTY 4-H	\$53.60	DOG SLED ED OP SUPPLIES
CARBON COUNTY HIGHER EDUCATION CENTER	\$165.00	BOARD MEMBER TRAINING
CARBON COUNTY LIBRARY	\$33,129.83	OUTLYING LIBRARY PAYROLL
CARBON COUNTY SENIOR SERVICES	\$50,000.00	OPERATING EXPENSES
CARBON COUNTY TREASURER	\$133.86	VARIOUS CASH ITEMS
CBM FOOD SERVICE	\$8,798.91	JAIL MEALS
CDW GOVERNMENT, INC.	\$2,503.35	ANNUAL MAINTENANCE/USB DEVICES
CENTURY LINK	\$160.95	PHONE LINES

CENTURYLINK WA	\$5,395.98	PHONE SERVICES
CENTURYLINK-PHOENIX	\$7.37	E911 LINES
CNA SURETY	\$150.00	NOTARY BONDS
CONTECH ENGINEERED SOLUTIONS, LLC	\$5,640.00	CULVERTS
CRAIG, CATHY	\$25.59	REIMBURSEMENTS
DIRTY BOYZ SANITATION, INC	\$542.00	TRASH SERVICE
DIXON, TOWN OF	\$308.00	WATER/SEWER
E-Z LIFT GARAGE DOORS	\$1,917.00	GARAGE DOOR REPAIRS
FATBEAM LLC	\$5,244.75	IT INTERNET & WEBSITE
GRAINGER	\$213.83	VALVES
HIGH PLAINS POWER	\$356.37	ELECTRIC SERVICE
HI-TECH AUTO	\$180.14	VEHICLE REPAIRS
J H KASPAR OIL COMPANY	\$209.69	FUEL/MOTOR OIL
KENCO SECURITY AND TECHNOLOGY	\$37.00	MONITORING SERVICES
KING SOOPERS CUSTOMER CHARGES	\$599.86	PHARMACY ITEMS
KIRSCH, ARCHIE P	\$1,300.00	MEDICAL SERVICES
KNAPP SUPPLY & EQUIPMENT CO	\$104.71	DETERGENT
MEDICINE BOW HEALTH CENTER	\$12,700.00	OPERATING EXPENSES
MERSEAL LAW, LLC	\$195.00	LEGAL SERVICES
MOORE MEDICAL CORP.	\$156.82	MEDICAL SUPPLIES
OFFICE OF THE ATTORNEY GENERAL	\$75.00	FINGERPRINTS
PERRY, ABBY	\$23.50	MEALS
PLUS ELECTRIC INC.	\$5,208.66	ELECTRICAL WORK
QUILL CORPORATION	\$347.16	OFFICE SUPPLIES
RAWLINS AUTOMOTIVE	\$176.40	AIR FILTERS
RAWLINS CARBON COUNTY AIRPORT	\$7,500.00	FUEL TRUCK
RAWLINS, CITY OF	\$2,264.60	WATER/SEWER
RICOH USA INC	\$239.24	IT COPIERS
RICOH USA, INC	\$4,073.63	IT COPIERS
ROCKY MOUNTAIN POWER	\$11,486.07	ELECTRIC SERVICE
RYAN ELECTRONICS INC	\$167.70	BATTERIES
SARATOGA AUTO PARTS, INC.	\$211.97	ANTI-LOCK MODULE/BULBS
SHEPARD'S	\$18.46	FUEL
SLOW AND STEADY LAW OFFICE, PLLC	\$194.50	LEGAL SERVICES
SOUTH CENTRAL WY EMS	\$12,500.00	QTR 3 FUNDING
STAPLES ADVANTAGE	\$778.30	OFFICE SUPPLIES
STATE OF WY DEPT OF FIRE PREVENTION &	\$444.62	PLAN REVIEW FEES
STATE OF WYOMING A & I	\$4.82	MAINFRAME ACCESS
STODDARD, CURTIS T.	\$531.00	DENTAL SERVICES
THOS. Y. PICKETT & CO., INC.	\$11,815.00	APR INSTALLMENT
TOTH, DANETTE	\$24.00	MILEAGE
TRUE VALUE OF RAWLINS	\$181.78	BUILDING SUPPLIES
TYLER TECHNOLOGIES, INC	\$275.63	IDOC & ITAX HOSTING FEES

UNION TELEPHONE COMPANY	\$1,766.07	CELL PHONES
VAN'S WHOLESALE LLC	\$187.24	JAIL SUPPLIES
VENTURE TECHNOLOGIES	\$6,170.00	ANNUAL MAINTENANCE
VERIZON WIRELESS	\$267.46	CELL PHONES
VOLUNTEER FIREMEN PENSION FUND	\$675.00	VOLUNTEER PENSION
WESTERN STATES FIRE PROTECTION CO	\$487.00	INSPECTIONS
WILSON, MARGARET	\$88.00	PATCH SEWING
WY LAW ENFORCEMENT ACADEMY	\$2,366.00	TRAINING
WY MACHINERY COMPANY	\$350.03	TRANSMISSION ADJUSTMENT
WY SECRETARY OF STATE	\$60.00	NOTARY CERTIFICATES
YOCUM, LEO	\$24.00	MILEAGE
YOUNG, CHARLES MD	\$1,170.00	MEDICAL SERVICES
ZIRMED, INC	\$5.60	CLAIM FILING FEES
<b>Grand Total</b>	<b>\$216,713.42</b>	

### **CONSENT AGENDA**

Commissioner Glode moved to approve the consent agenda. Commissioner Chapman seconded and Clerk Bartlett noted the consent agenda includes the March 21, 2017 regular meeting minutes; Clerk's receipts for \$24,903.75, Planning and Zoning receipts for \$921.50 and Road and Bridge receipts for \$539.65; bond for Lezlee Musgrave, Clerk/Treasurer for the Town of Sinclair in the amount of \$8,000.00; notice of valuation adjustments for BP America Production Company for tax year 2014 for -\$95.00, -\$94.00, -\$21,402.00, -\$211.00, -\$145.00, and -\$8,972.00, for Whiting Oil & Gas Corporation for tax year 2014 for -\$2,355.00 and -\$2.00 and for Anadarko E&P Onshore LLC for tax year 2014 for -\$5,025. The motion carried unanimously.

### **ELECTED OFFICIALS / DEPARTMENT HEADS**

#### **Public Health**

Commissioner Espy moved to approve Amendment One to the Memorandum of Understanding Between Wyoming Department of Health, Public Health Division and Carbon County reducing the total Temporary Assistance for Needy Families grant to \$51,642.00. Commission Glode seconded and the motion carried unanimously.

#### **Planning & Development**

Commissioner Espy moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for C.U. Case # 2017-01 Ryan Park Fire Division and schedule a public hearing for May 2, 2017 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Jones seconded and the motion carried unanimously.

#### **Treasurer**

Commissioner Jones moved to approve Resolution 2017-06, Resolution Authorizing Renewal of That Certain Lease and Agreement, Dated as of December 23, 2010, Between Carbon County, Wyoming and the Carbon County 2009 Specific Purpose Tax Joint Powers Board, Through the Budget and Appropriation of Funds for the Payment of Rental Payments and Additional Rentals Thereunder for Fiscal Year 2017-2018 in the amounts of \$825,400 for series 2010B and \$306,800 for series 2010C. Commissioner Chapman seconded and the motion carried unanimously.

### **Attorney**

Commissioner Chapman moved to approve two Lease Agreements with the South Central Wyoming Emergency Medical Service and the Carbon County Board of Commissioners for use of space at the Encampment Road & Bridge shop and at the County Fire Department in Hanna both in the amount of \$10.00 per year. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Espy moved to approve a Lease Agreement with Carbon County Senior Services for use of county buildings as senior centers in Rawlins, Baggs, Encampment, Hanna, Dixon, Medicine Bow and Saratoga in the amount of \$10.00 per year with an in-kind donation value noted in the lease of \$340,000.00. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode left the meeting at 10:50 a.m. to for WY Public Safety Communications Commission training.

### **Clerk**

Commissioner Jones moved to appoint Dennis Shorma to the Baggs Solid Waste Disposal District for unexpired plus 3 year term ending August 2020. Commissioner Chapman seconded and the motion carried unanimously with Commissioner Espy abstaining due to conflict.

### **Commissioners**

Commissioner Jones moved to authorize the Chairman's signature on Amendment No. 3 to the Five Year Generalized Engineering Agreement Between Carbon County, WY and GDA Engineers for Dixon Airport Beacon and Grading Project at the Dixon Airport. Commissioner Chapman seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Chapman moved to go into executive session at 11:20 a.m. with Clerk Bartlett and Ashley Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Chapman moved to come out of executive session at 11:29 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Jones seconded and the motion carried unanimously.

**ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 11:29 a.m. Commissioner Chapman seconded and the motion carried unanimously.

A regular meeting of this Board will be held May 2, 2017 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Lisa M. Smith, Deputy Carbon County Clerk

Approved this 18th day of April 2017.  
BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman