

**OFFICIAL MINUTES
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, November 1, 2016
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, November 1, 2016 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Lindy Glode, and Sue Jones. Chairman Espy announced Commissioner Chapman is excused and absent today.

Chairman Espy called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Jones moved to approve the report of expenditures in the amount of \$366,902.93. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Jones moved to approve a bill to Rawlins Automotive for \$154.61, and True Value of Rawlins for \$800.93 for an aggregate total of bills paid today of \$367,858.47. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ALLEN, PATRICK C MD PC	EXAM FEES	\$1,165.00
ANTON COLLINS MITCHELL LLP	AUDIT	\$13,000.00
BANK OF COMMERCE (DEBIT CARD)	ASSORTED CHARGES	\$273.82
BARKHURST, RAY	MILEAGE	\$12.00
BEHRMANN, ELEANOR	MILEAGE	\$44.40
BLOOMQUIST, CYNTHIA	MILEAGE	\$34.80
BUCHANAN, KAREN	MILEAGE	\$72.00
BUILD RITE LUMBER SUPPLY	SHIPPING FEES/MAINTENANCE ITEMS	\$119.92
CASPER WINNELSON CO	COUPLING	\$14.26
CATERPILLAR FINANCIAL SERVICES CORP	EQUIPMENT PAYMENT	\$41,719.59
CATHEDRAL HOME FOR CHILDREN	FUNDING/DIVERSION PROGRAM FUNDING	\$10,645.09
CBM FOOD SERVICE	JAIL MEALS	\$8,460.46
CENTURY LINK	PHONE LINES	\$158.00
CENTURYLINK WA	PHONE LINES	\$2,743.13

CENTURYLINK-PHOENIX	E911 LINES	\$7.47
COBECON	COBRA ACTUARY ESTIMATE	\$300.00
COMMUNITY RESOURCE CENTER	AGENCY DUES	\$35.00
COWBOY CHEMICAL	LAUNDRY SUPPLIES	\$466.30
DIRTY BOYZ SANITATION, INC	TRASH SERVICE	\$271.00
DIXON, TOWN OF	WATER/SEWER	\$462.00
ELECTION SYSTEMS & SOFTWARE, LLC	BALLOTS	\$4,831.31
ELK MOUNTAIN CONOCO	FUEL	\$246.74
ELK MOUNTAIN, TOWN OF	JUL AUG SEP 2016 SENIOR SERVICE AGREEMENT	\$1,500.00
EZELL, ANNE-TERRI	MILEAGE	\$72.00
FEDEX	SHIPPING	\$96.42
FORSTER LANDSCAPE & CONSTRUCTION, INC.	SPRINKLER SYSTEM MAINTENANCE	\$290.00
FRANCE, TARA	TRANSCRIPTION SERVICES	\$1,579.50
GENTRY, ROBERT	OVERLOOK RETREAT TRACT 13	\$2,100.00
GRAHAM, LEROY	PAYROLL	\$487.20
GRAINGER	VALVES/BATTERIES	\$146.50
HAGOOD, VICKI	MILEAGE	\$138.00
HANNA, TOWN OF	WATER/SEWER	\$90.04
HANSEN, LORETTA J.	MILEAGE	\$134.00
HELM, ANNA	MILEAGE	\$24.00
HERMAN, BOBBIE	MILEAGE	\$27.00
HIGH DESERT WELDING & MACHINE LLC	PIPE NIPPLE	\$9.58
HIGH PLAINS POWER	ELECTRIC SERVICE	\$297.47
INTERNATIONAL ACADEMICS OF EMERGENCY	MAIL-IN QUIZ-MELISA SIKES	\$5.00
J H KASPAR OIL COMPANY	FUEL	\$861.11
JOHNSON COUNTY CLERK OF COURT	CERTIFIED COPIES	\$70.57
KAISLER, TODD	MILEAGE	\$54.00
KENCO SECURITY AND TECHNOLOGY	MONITORING SERVICES	\$36.00
KILBURN TIRE COMPANY	VEHICLE MAINTENANCE	\$2,348.96
KIRSCH, ARCHIE P	OCT MEDICAL SERVICES	\$1,300.00
L N CURTIS & SONS	TRUCK EQUIPMENT	\$218.51
LACEY, JOSHUA W.	MEALS/MILEAGE	\$188.09
LOCAL GOVERNMENT LIABILITY POOL	DEDUCTIBLE	\$5,000.00
LONG BUILDING TECHNOLOGIES, INC.	SENSORS/COVERS	\$255.11
MOORE MEDICAL CORP.	JAIL HEALTH SUPPLIES	\$229.92
MORGAN COUNTY SHERIFF'S OFFICE	SUMMONS SERVICE	\$28.50
MOUNTAIN WEST MOTORS	VEHICLE REPAIRS	\$5,066.00
NORCO, INC.	CYLINDER RENTAL	\$58.23
OFFICE DEPOT	OFFICE SUPPLIES	\$60.12
PARK, RANDY	LAUNDRY REIMBURSEMENT	\$13.75

PINNACLE PUBLIC FINANCE, INC	LEASE PAYMENTS	\$185,092.30
PITNEY BOWES	INK/TAPE	\$410.52
PLAINSMAN PRINTING & SUPPLY	ENVELOPE LABELS	\$37.11
QUESTAR GAS	HEATING FUEL	\$84.14
QUILL CORPORATION	OFFICE SUPPLIES	\$457.60
RAWLINS AUTOMOTIVE	VEHICLE MAINTENANCE SUPPLIES	\$154.61
RAWLINS FIRE EXTINGUISHER	TESTING/CYLINDERS	\$770.00
ROCKY MOUNTAIN POWER	ELECTRIC SERVICE	\$7,671.30
SARATOGA AUTO PARTS, INC.	VEHICLE MAINTENANCE SUPPLIES	\$135.81
SARATOGA SUN	LEGAL AD 6846	\$144.00
SHAW, GAYLE	MILEAGE	\$24.60
SHEPARD'S	FUEL	\$159.02
SOURCE GAS	HEATING FUEL	\$6,986.64
SPECIALIZED PATHOLOGY CONSULTANTS	AUTOPSY FEES	\$2,480.00
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$655.42
SWEETWATER COUNTY SHERIFF'S OFFICE	HEALTH/TRAVEL CHARGES	\$184.70
TANDAN SANITATION SERVICES	TRASH SERVICE	\$80.00
TEAM LAB	ROAD PATCH MATERIAL	\$837.50
THE MASTERS TOUCH, LLC	MAILING SERVICES-TAX NOTICES	\$2,177.62
THOMSON REUTERS-WEST PAYMENT CENTER	ANNUAL CHARGES	\$707.72
TRADING POST	FUEL	\$447.00
TRUE VALUE OF RAWLINS	BUILDING MAINTENANCE SUPPLIES	\$800.93
VALLEY OIL COMPANY	FUEL	\$212.82
VAN'S WHOLESALE LLC	BUILDING SUPPLIES	\$654.77
VENTURE TECHNOLOGIES	MAINTENANCE AGREEMENT/GATEWAYS	\$6,911.20
WARRIOR SERVICES, LLC	PEST CONTROL SERVICES	\$60.00
WILKERSON, JAMES A IV M.D.	AUTOPSY FEES	\$2,330.00
WLC ENGINEERING	SURVEYING SERVICES	\$3,515.01
WY ASSOCIATION OF COUNTY AG AGENTS	2017 NATIONAL & STATE DUES	\$150.00
WY DEPT OF HEALTH	PAYROLL	\$34,912.30
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICE	\$742.46
ZIRMED, INC	CLAIMS FILED	\$3.50
Grand Total		\$367,858.47

CONSENT AGENDA

Commissioner Glode moved to approve the consent agenda. Commissioner Johnson seconded and Clerk Bartlett noted the consent agenda includes the October 18, 2016 regular meeting minutes; bond for Kindra L. Pacheco, Treasurer for Town of Sinclair in the amount of \$8,000, Planning and Development Department receipts for \$2,000. The motion carried unanimously

with Commissioner Glode pointing out that Ms. Pacheco is the Assistant Treasurer of Sinclair not the Treasurer as the bond reads. Attorney Kelly stated this was fine for approval.

Elected Officials & Department Heads

Clerk

Commissioner Jones moved to approve the Request for State Airport Aid in the amount of \$5,770.00 for the Dixon Airport AWOS maintenance. Commissioner Glode seconded and the motion passed unanimously.

Public Hearing – FY17 Budget Amendment

Commissioner Johnson moved to approve Resolution 2016-42, Budget Amendment 1 for Fiscal Year 17 for the Public Health Department. Commissioner Glode seconded and the motion carried unanimously.

Planning & Development

Commissioner Glode moved to authorize the Chairman's signature on a comment letter regarding the final Environmental Impact Statement (EIS) for eagle take permit for the Chokeycherry and Sierra Madre Phase 1 wind Energy Projects approving Alternative II and showing non-support to Alternative III after review and approval of the final comments by the Board. Commissioner Johnson seconded and the motion carried unanimously.

Building and Grounds

Commissioner Johnson moved that effective December 1, 2016 to dedicate the old radio shop building at the fairgrounds on Rodeo Street for the sole purpose of being the Emergency operations center and to work to find adequate storage for the fair board that is acceptable to them. Commissioner Glode seconded and the motion carried unanimously.

Public Hearing Northwest Ryan Park Water and Sewer District

Commissioner Glode moved to approve the dissolution of the Northwest Ryan Park Water and Sewer District contingent upon written confirmation from the state that wells have been capped with no cost to the county or the district. Commissioner Johnson seconded and the motion carried unanimously.

PLANNING & ZONING

Public Hearing - C.U. Case File No. 2016-11

Commissioner Jones moved to approve Resolution No. 2016-43, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission C.U. Case File No. 2016-11 Drake request for

a conditional use permit the proposed business is a Family Day Care Home intended to provide day care services for the Upper North Platte Valley Area. Commissioner Glode seconded and the motion carried unanimously.

Public Hearing - Z.C. Case File No. 2016-09

Commissioner Glode moved to approve Resolution No. 2016-44, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission presented Z.C. Case File No. 2016-09 a Request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR) on Tract 3 located in the Overlook Retreat Subdivision #1. Commissioner Johnson seconded and the motion carried unanimously.

Public Hearing - Z.C. Case File No. 2016-10

Commissioner Johnson moved to approve Resolution No. 2016-45, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission Zoning Z.C. Case File No. 2016-10. Sid Fox, County Planning Director or Thomas Powell, Planner/GIS Specialist presented a Request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agriculture (RRA). Commissioner Johnson seconded and the motion carried unanimously.

Certifications

Commissioner Jones moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case File No. 2016-11 from RAM to FPSR, Samuel and Debra Taylor and schedule a public hearing for December 6, 2016 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Johnson seconded and the motion carried unanimously.

SPECIAL DISTRICT DISSOLUTION

Commissioner Johnson moved to approve Resolution 2016-46 A Resolution Dissolving the Northwest Ryan Park Water and Sewer District contingent upon commissioner and attorney approval. Commissioner Glode seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Glode moved to go into executive session at 1:50 p.m. with Clerk Bartlett, Bill Nation and Mike Kelly to discuss personnel and potential litigation. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to come out of executive session at 2:13 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Glode seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Johnson moved to adjourn the meeting at 2:14 p.m. Commissioner Jones seconded and the motion carried unanimously.

A regular meeting of this Board will be held December 6, 2016 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

Gwynn G. Bartlett, Carbon County Clerk

Approved this 15th day of November 2016.
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

John Espy, Chairman