

**REPORT TO THE  
MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Wednesday, August 5, 2015  
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Wednesday, August 5, 2015 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Lindy Glode, Leo Chapman and Sue Jones.

Chairman Espy called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

There were no additions or corrections to the agenda.

**VOUCHERS**

Commissioner Chapman moved to approve the report of expenditures in the amount of \$125,120.80. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Chapman moved to approve bills to Rawlins Automotive for \$909.27, Shively Hardware for \$122.79 and True Value of Rawlins for \$1,432.91 for an aggregate total of bills paid today of \$127,585.77. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

| Vendor                              | Detail Line Description | Total       |
|-------------------------------------|-------------------------|-------------|
| ALSCO, AMERICAN LINEN DIVISION      | SHOP SUPPLIES           | \$ 133.68   |
| BANK OF COMMERCE (DEBIT CARD)       | VARIOUS CHARGES         | \$ 5,879.62 |
| BARKHURST, RAY                      | MILEAGE                 | \$ 34.80    |
| BEHAVIORAL INTERVENTIONS            | ELECTRONIC MONITORING   | \$ 800.00   |
| BOB BARKER COMPANY, INC.            | GLOVES                  | \$ 214.30   |
| BOYS & GIRLS CLUBS OF CARBON COUNTY | GRANT FUNDS             | \$ 2,863.39 |
| BROWN'S TOWING & RECOVERY           | TOWING                  | \$ 250.00   |
| BUILD RITE LUMBER SUPPLY            | THERMOSTAT              | \$ 19.99    |
| C & B SAND & GRAVEL                 | MSHA TRAINING/ROCK      | \$ 687.90   |
| CANDY MOUNTAIN                      | WATER/SUPPLIES          | \$ 467.50   |
| CARBON COUNTY TREASURER             | VARIOUS CASH ITEMS      | \$ 697.14   |
| CARBON POWER & LIGHT INC            | ELECTRICAL SERVICES     | \$ 335.29   |
| CATHEDRAL HOME FOR CHILDREN         | GRANT FUNDING           | \$ 1,000.00 |
| CBM FOOD SERVICE                    | JAIL MEALS              | \$ 6,868.36 |
| CEDARS HEALTH                       | HEALTH SERVICES         | \$ 116.00   |
| CENTURY LINK                        | TELEPHONE SERVICE       | \$ 79.95    |

|                                   |                                |              |
|-----------------------------------|--------------------------------|--------------|
| CHARTER COMMUNICATIONS            | CABLE SERVICE                  | \$ 42.41     |
| CHEMSEARCH                        | CLEANING SUPPLIES              | \$ 788.63    |
| CHILDREN'S ADVOCAY PROJECT, INC   | FY 2016 JUL-SEP OPERATING      | \$ 3,000.00  |
| CLERK OF CIRCUIT COURT            | COPIES/CERTIFICATIONS          | \$ 40.20     |
| DAHLKE, ARTHUR W.                 | CPR/FIRST AID TRAINING         | \$ 1,500.00  |
| DAILY TIMES                       | NEWSPAPER ADS                  | \$ 55.60     |
| DALLIN MOTORS INC                 | OIL CHANGE/FUSE                | \$ 47.39     |
| DIRTY BOYZ SANITATION, INC        | TRASH SERVICE                  | \$ 760.00    |
| DIXON, TOWN OF                    | WATER SERVICE                  | \$ 419.00    |
| DNOW L.P.                         | COUPLERS                       | \$ 7.98      |
| ELK MOUNTAIN CONOCO               | FUEL                           | \$ 277.45    |
| FORSTER LANDSCAPE & CONSTRUCTION  | SYSTEM START/LAWNCARE          | \$ 315.65    |
| FREMONT MOTORS – RAWLINS          | VEHICLE REPAIRS 2009 FORD      | \$ 535.92    |
| FRUDE, CANDICE                    | MILEAGE                        | \$ 55.00     |
| G. NEIL COMPANIES                 | HR FORMS                       | \$ 272.85    |
| GALLS/QUARTERMASTER               | SHERIFF UNIFORMS               | \$ 551.04    |
| GDA ENGINEERS                     | DIXON AIRPORT AIP 3-56-0038-15 | \$ 22,759.74 |
| GLAXOSMITHKLINE PHARMACEUTICALS   | PH HEALTH VACCINE              | \$ 216.90    |
| GRAINGER                          | SPRAY VALVE                    | \$ 151.00    |
| GRAPHIC SPORTS                    | STAMPS                         | \$ 124.90    |
| GREATER WY BIG BROS/SISTERS       | GRANT FUNDS                    | \$ 9,710.43  |
| HANNA, TOWN OF                    | WATER LATE FEES                | \$ 10.02     |
| HEIMAN FIRE DEPARTMENT            | PARTS                          | \$ 155.45    |
| HEMOCUE                           | CUVETTES                       | \$ 168.00    |
| HERMAN, BOBBIE                    | MILEAGE                        | \$ 27.00     |
| HIGH DESERT WELDING & MACHINE LLC | PARTS                          | \$ 99.85     |
| HIGH PLAINS POWER                 | ELECTRIC SERVICE               | \$ 795.07    |
| HILLTOP CONOCO                    | FUEL                           | \$ 37.01     |
| INTERNATIONAL ACADEMICS OF EMERG  | WHEELER QUIZ                   | \$ 10.00     |
| IRON J TOWING                     | SERVICE CALL                   | \$ 465.00    |
| J H KASPAR OIL COMPANY            | FUEL/ANTIFREEZE                | \$ 2,622.15  |
| JACKALOPE PRINTING                | SUPPLIES                       | \$ 403.90    |
| JACK'S BODY & FENDER REPAIR       | SERVICE CALL                   | \$ 60.00     |
| JORDAN'S LAWN CARE                | LAWN CARE                      | \$ 30.00     |
| KAISLER, TODD                     | MILEAGE                        | \$ 54.00     |
| KENCO SECURITY AND TECHNOLOGY     | ALARM MONITORING/LABOR         | \$ 996.00    |
| KILBURN TIRE COMPANY              | OIL CHANGE/TIRES               | \$ 1,484.87  |
| KING SOOPERS CUSTOMER CHARGES     | SUPPLIES                       | \$ 311.16    |
| KIRSCH, ARCHIE P                  | JULY SERVICES                  | \$ 1,300.00  |
| KONE ELEVATORS ESCALATORS         | ELEVATOR SERVICE               | \$ 131.76    |
| L N CURTIS & SONS                 | SUPPLIES                       | \$ 164.36    |
| LARAMIE YOUTH CRISIS CENTER       | GRANT FUNDS                    | \$ 1,350.11  |
| LONG BUILDING TECHNOLOGIES, INC.  | CONTRACT/MOTORS                | \$ 7,030.00  |

|                                   |                          |             |
|-----------------------------------|--------------------------|-------------|
| MACPHERSON, KELLY & THOMPSON, LLC | ATTORNEY FEES            | \$ 855.00   |
| MATTHEW BENDER & CO, INC.         | WY 2015 STATUTES         | \$ 2,774.46 |
| MEDICINE BOW HEALTH CENTER        | ROOF REPLACEMENT         | \$ 2,342.00 |
| MILLER, JIM                       | MILEAGE                  | \$ 30.00    |
| MILLIKEN, ASHLEY                  | MILEAGE                  | \$ 30.00    |
| MOORE MEDICAL CORP.               | SUPPLIES                 | \$ 212.93   |
| MORLAN, GENE                      | LAWN SERVICES            | \$ 120.00   |
| MPM CORP / EVERGREEN DISPOSAL     | GARBAGE SERVICES         | \$ 15.00    |
| MURANE & BOSTWICK, LLC.           | ATTORNEY FEES            | \$ 368.00   |
| MY OFFICE ETC.                    | OFFICE SUPPLIES          | \$ 828.46   |
| NORCO, INC.                       | CYLINDER RENTAL          | \$ 85.44    |
| OFFICE DEPOT                      | OFFICE SUPPLIES          | \$ 155.90   |
| O'REILLY AUTO PARTS               | PARTS                    | \$ 18.98    |
| PATTON, ROBERT L.                 | MILEAGE                  | \$ 75.00    |
| PENGAD, INC.                      | LABELS                   | \$ 135.78   |
| PLATTE VALLEY MEDICAL CLINIC      | HEALTH SERVICES          | \$ 106.00   |
| PROJECT PREVENTION                | YOUTH ACTIVITIES         | \$ 1,000.00 |
| PUBLIC SAFETY CENTER, INC         | NICD BATTERIES           | \$ 225.92   |
| QUESTAR GAS                       | GAS SERVICE              | \$ 12.00    |
| QUILL CORPORATION                 | OFFICE SUPPLIES          | \$ 65.25    |
| RAWLINS AUTOMOTIVE                | PARTS                    | \$ 909.27   |
| RAWLINS EYE CARE                  | EYE CARE SERVICES        | \$ 450.00   |
| RAWLINS URGENT CARE               | HEALTH SERVICES          | \$ 1,149.00 |
| RAWLINS, CITY OF                  | SPECIAL EVENT FEE        | \$ 10.00    |
| ROCKY MTN HOSTAGE NEGOTIATORS     | BISCEGLIA MEMBERSHIP     | \$ 25.00    |
| ROCKY MOUNTAIN INFO NETWORK       | ANNUAL MEMBERSHIP FEES   | \$ 100.00   |
| ROCKY MOUNTAIN POWER              | ELECTRIC SERVICE         | \$ 7,443.11 |
| SANOFI PASTEUR, INC.              | PH HEALTH VACCINE        | \$ 850.48   |
| SARATOGA AUTO PARTS, INC.         | PARTS                    | \$ 241.42   |
| SARATOGA SUN                      | NOTICE OF VACANCY        | \$ 24.00    |
| SARATOGA, TOWN OF                 | WATER SERVICES           | \$ 17.00    |
| SHEPARD'S                         | FUEL                     | \$ 1,512.70 |
| SHIVELY HARDWARE                  | PARTS                    | \$ 122.79   |
| SHOPKO                            | PRESCRIPTIONS            | \$ 176.99   |
| SOURCE GAS                        | GAS SERVICE              | \$ 3,493.21 |
| THOMSON REUTERS-WEST PAYMENT CTR  | MONTHLY CHARGES          | \$ 840.13   |
| THOS. Y. PICKETT & CO., INC.      | AUG INSTALLMENT CONTRACT | \$ 5,500.00 |
| TRADING POST                      | FUEL/OIL                 | \$ 292.70   |
| TRAPP, LARRY W                    | MILEAGE                  | \$ 260.50   |
| TRIPLE X CONTRACTING, INC.        | TRASH SERVICE            | \$ 400.00   |
| TRUE VALUE OF RAWLINS             | SUPPLIES                 | \$ 1,432.91 |
| UNION TELEPHONE COMPANY           | TELEPHONE SERVICE        | \$ 218.17   |
| UNITED STATES TREASURY            | CHARGES                  | \$ 17.00    |

|                                       |                          |               |
|---------------------------------------|--------------------------|---------------|
| VALLEY OIL COMPANY                    | FUEL                     | \$ 1,950.51   |
| VAN'S WHOLESALE LLC                   | TISSUE/TRASH LINERS/SOAP | \$ 151.65     |
| VOLUNTEER FIREMEN PENSION FUND        | JUNE FIREMEN'S PENSION   | \$ 687.50     |
| WACO 2015                             | REGISTRATIONS            | \$ 270.00     |
| WAILES, FIO                           | INTERPRETER SERVICE      | \$ 25.00      |
| WARRIOR SERVICES, LLC                 | PEST CONTROL             | \$ 60.00      |
| WELLS, JACQUELIN                      | MEALS/SUPPLIES           | \$ 30.88      |
| WORLD WASH LLC                        | KITCHEN EXHAUST SYSTEM   | \$ 2,125.00   |
| WY ASSOCIATION OF SHERIFFS AND CHIEFS | FY 15-16 DUES            | \$ 400.00     |
| WY BEHAVIORAL INSTITUTE               | INVOLUNTARY HOLD         | \$ 5,480.00   |
| WY DEPT OF TRANSPORTATION             | CONSTRUCTION             | \$ 1,139.92   |
| WY EMS                                | CONFERENCE REGISTRATION  | \$ 250.00     |
| WY SECRETARY OF STATE                 | NOTARY                   | \$ 30.00      |
| WY STATE FORESTRY                     | WHEEL CYLINDER           | \$ 13.24      |
| YOCUM, LEO                            | MILEAGE                  | \$ 43.50      |
| YOUNG, CHARLES MD                     | HEALTH SERVICES          | \$ 200.00     |
| ZIRMED, INC                           | MONTHLY CLAIMS FILED     | \$ 0.35       |
| GRAND TOTAL                           |                          | \$ 127,585.77 |

## **CONSENT AGENDA**

Commissioner Johnson moved to approve the consent agenda. Commissioner Chapman seconded and Clerk Bartlett noted the consent agenda includes the July 21, 2015 regular meeting minutes; bond Continuation Certificate for Owen Williams, Treasurer for Medicine Bow Conservation District in the amount of \$10,000.00; a bond for Beverly Hannum, Treasurer for the City of Rawlins in the amount of \$100,000.00; County Clerk receipts for \$27,887.75, Planning and Development Department receipts for \$3,320.00. The motion carried unanimously.

## **RAWLINS-CARBON COUNTY AIRPORT BOARD FEDERAL GRANT AGREEMENT**

Dave Schultz from Sage Engineering discussed the draft grant agreement for two projects at Rawlins Municipal / Harvey Field. There is one grant that will cover both projects, both of which have been bid but not awarded at this point until the grant agreement is executed by both the City of Rawlins and the county. The projects are seal coat and reconstruction/improvements to the entrance road and parking area.

The Federal Aviation Administration will kick in 90% of the projects funds at \$750,000.00, 6% state funds of approximately \$50,000.00 and 4% airport board funds. The airport board is approximately \$50,000.00 short for both projects but the state has offered a grant for this and they expect this to be approved mid-August.

Commissioner Jones moved to authorize the Chairman's signature on a Federal Aviation Administration (FAA) Grant Agreement for the Rawlins Carbon County Airport Board, Rawlins Municipal / Harvey Field AIP # 3-56-0023-016-2015, to rehabilitate access road, runway 04/22

and parallel taxiway. Commissioner Glode seconded and Commissioner Johnson asked why the county must sponsor this grant. Commissioner Jones replied that the FAA does not recognize joint powers boards as entities to be sponsors for grants because they don't have the authority to do many things including planning and zoning. She added the City of Rawlins and county are jointly sponsoring this grant. She stated the county also signed a 2010 federal grant agreement and each will put the county "on the hook" for twenty years. According to Commissioner Jones the county may be able to be "unplugged" from being a sponsor on this grant in the future. Commissioners Chapman and Glode stated they felt this was acceptable because of all the economic areas the airport assists with. The motion carried unanimously.

Mr. Schultz reported the City of Rawlins approved the grant last night. Mr. Schultz added that to complete the project the airport ended up borrowing entitlement funds from another community and our 2016 entitlement funds will be used to payback that loan.

## **ELECTED OFFICIALS / DEPARTMENT HEADS**

### **IT**

Matt Webster, IT Director opened bids received for high speed internet access as follows: each bid is for a five-year contract: Union Wireless bid \$500.00 non-recurring charges, \$4,079.95 per month totaling \$245,297.00; Greenhouse Data bid \$3,900.00 non-recurring, \$2,790.00 per month totaling \$171,300.00; Fatbeam bid \$1,995.00 non-recurring, \$2,500.00 monthly totaling \$151,995.00.

Dark fiber bids were as follows noting all are for a 10 year lease contract: Union Telephone bid \$893,000.00 non-recurring, \$7,600.00 monthly totaling \$1,805,000.00; Greenhouse Data bid \$2,000.00 non-recurring, \$36,250.00 per month totaling \$4,352,000.00; and Fatbeam bid \$5,970.00 non-recurring, \$2,495.00 per month totaling \$305,370.00.

Because of the disparity in bids the BOCC asked Mr. Webster to review the bids and return later today with a recommendation.

### **Emergency Management**

John Zeiger, Emergency Management Coordinator discussed the threat and hazard identification and risk assessment (THIRA) and asked the BOCC to review the book he previously gave them. He is working on the emergency operation plan to be submitted by the end of September and he will add that the county will have a Type 4 team.

Mr. Zeiger presented his quarterly report to be sent to the Wyoming Department of Homeland Security and requested the Chairman's signature.

### **Assessor**

Cheryl Ross, County Assessor presented the 2015 mill levy worksheet for approval.

Commissioner Glode moved to approve the 2015 mill levies as reported by the Carbon County Assessor. Commissioner Johnson seconded and the motion carried unanimously.

Ms. Ross requested approval to hire a replacement for a Deputy Assessor position that has recently become vacant. The BOCC agreed Ms. Ross could replace this position.

### **Carbon County Youth Crisis Center**

Megan Hendrickson, Carbon County Youth Crisis Center Coordinator advised she will be stepping down from her position and introduced Eric Brooks the new director. Mr. Brooks is the current director at the center in Laramie.

The center had returned \$15,000.00 back from last fiscal year that was unused and Ms. Hendrickson discussed some repairs that need done at the center. She had ordered some items last fiscal year but they were not completed and the BOCC authorized the Clerk to reimburse them up to \$15,000.00 for these expenses.

### **Sheriff**

Jerry Colson, County Sheriff presented the final emergency detention report. He stated the total from January 23 to June 21, 2015 were 320.8 hours at a cost of overtime of \$12,194.18 to the county.

Sheriff Colson requested approval to fill a vacant patrol position in the Hanna, Medicine Bow, and Elk Mountain areas. The BOCC approved the position to be filled.

### **IT**

Matt Webster, IT Director returned after reviewing the bids from earlier. He clarified that the total contract price for Union on high speed internet is \$245,297.00, total for Greenhouse was \$171,300.00 and Fatbeam was \$151,995.00. As far as fiber Mr. Webster said Greenhouse Data would lease fiber from other companies than lease it back to the county. Their bid was \$4,352,000.00 compared with Union's bid of \$1,805,000 but this did not include electronics which was required in the bid specifications and Fatbeam's was \$305,370.00. Mr. Webster recommended using Fatbeam on both projects.

Commissioner Johnson moved to accept the low bids from Fatbeam for high speed internet at a total cost of \$151,995.00 for five years and fiber in the amount of \$305,370.00 for 10 years subject to review of contracts by Attorney Davis. Commissioner Glode seconded and the motion carried unanimously.

### **Treasurer**

Cindy Baldwin, County Treasurer presented a contract for printing and mailing tax notices. Treasurer Baldwin explained that the tax sale this year is larger than normal and how advertisement of old and new owners works.

Commissioner Glode moved to approve the 2015 Tax Statement Mailing contract from Master's Touch LLC for printing and mailing tax notices in the amount of \$6,887.00. Commissioner Chapman seconded and the motion carried unanimously.

### **Clerk**

Gwynn Bartlett, County Clerk on behalf of Jackie Wells, Public Health Nurse Manager, requested approval to hire a replacement for the Public Health Saratoga Office Administrative Assistant position and hire this person at less but give the Rawlins Manager a raise. Clerk Bartlett stated the budget memo from the BOCC stated no raises without prior approval from the BOCC therefore Ms. Wells was making this request. The BOCC agreed Ms. Wells could replace this position and to the staff adjustments.

Clerk Bartlett reported she issued a 24-hour catering permit to Rendezvous Lodge, LLC for the Ryan Park Volunteers Fundraiser event in Ryan Park for August 29.

Clerk Bartlett discussed applying for a State Loan and Investment Board Mineral Royalty Grant for a brush truck for McFadden and water tender for the Baggs Fire Department. The BOCC would like to apply for a \$95,000.00 truck for McFadden as this was John Rutherford's first priority.

### **Attorney**

Ashley Mayfield Davis, Deputy County Attorney presented the quarterly OJJDP report.

Commissioner Chapman moved to authorize the Chairman's signature on the Volunteers of America Northern Rockies (VOA)/ Office of Juvenile Justice and Delinquency Prevention (OJJDP) 2012/2013 Nonparticipating State Award Subgrant Quarterly Report. Commissioner Glode seconded and the motion carried unanimously.

Attorney Davis reported that the state recently adopted rules the BOCC must follow for county Board of Equalization hearings. She suggested the county repeal rules the county already had in place and adopt the new rules.

Ms. Davis reported that the Attorney's Office Manager recently resigned and she reported that she expects that when Cal Rerucha, County Attorney returns that they will possibly approach the board about redistributing salary or rehiring.

Ms. Davis reported that the Museum Board requested a blanket indemnification for the City so that they can enter the building whenever needed. She is working with the City Attorney on the matter. Commissioner Glode reported that Pahl Architecture, the architect working on the Hugus Ferguson Building, has gone out of business. They are now searching for a new architect. One of the architects working for Pahl Architecture is going to open his own firm and would potentially want the work.

The Town of Elk Mountain's attorney has prepared a Memorandum of Understanding for the Elk Mountain Library building the county is deeding to the town.

### **MEMORIAL HOSPITAL OF CARBON COUNTY (MHCC)**

Dana Barnett, Chief Executive Officer and Chelle Keplinger, Chief Financial Officer for MHCC presented a financial analysis as of June 30, 2015. Board member Sherrod France was also present.

Mr. Barnett reported they have an on-site visit from the engineers next week and they hope to finalize drawings at that time. The physical therapy project is under review by the state. They will be migrating to the electronic health records (EHR) system soon. ICD-10 is on schedule to be implemented October 1. They are recruiting for a family practice/OB physician and a general surgeon.

### **ASSISTED CARE FACILITY IN THE LITTLE SNAKE RIVER VALLEY**

Chairman Espy opened a public hearing at 11:30 a.m. to hear comments on the Little Snake River Valley's intent to submit a Business Ready Community Planning Grant application to the Wyoming Business Council. He asked Christy Stocks and Linda Fleming to provide an overview of the grant application purpose, scope of work, cost, etc...

Linda Fleming provided an overview of the grant and reported the grant request is in the amount of \$33,333.00, which includes \$25,000.00 grant funds and \$8,333.00 match that will be provided to the county by the Baggs Assisted Care Facility group. Ms. Fleming stated they have been working on senior care in the area. A number of years ago there was a study in the area paid for by the Little Snake River Rural Healthcare District which resulted in the group realizing they needed numerous things. One was transportation in the area. They applied to the Wyoming Department of Transportation (WYDOT) and were denied but the healthcare district paid for a 14 passenger bus and they are on year three of operations. They receive funding from WYDOT for administration and operation costs of the program. The study also revealed they should do more with homemaking. They setup a program that now has about ten clients. The third part of the study revealed they need more home healthcare and while this is difficult they have been working on this. Finally it revealed senior housing is a need. They need a study to determine if they need apartments, senior housing, assisted living or something else. The study would also reveal if they can afford it and how to fund it in the future. If the grant is awarded they would ultimately hire a consultant to provide this information. Ms. Fleming added that the study may reveal alternatives for funding rather than just using the Wyoming Business Council.

Chairman Espy asked for public comment for or against the project and asked Clerk Bartlett if she received any comments via e-mail or mail and there were none. There being no comments, Chairman Espy closed the hearing at 11:38 a.m.

Commissioner Jones moved to adopt Resolution No. 2015-20, a Resolution Authorizing Submission of Application to the Wyoming Business Council Under the Business Ready Community Grant and Loan Program for a Planning Project on Behalf of the Governing Body of

Carbon County, Wyoming to fund a study to determine the feasibility of alternative senior housing in the Little Snake River Valley. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Johnson moved to authorize the Chairman's signature on the grant application after review by Pat Robbins of the Wyoming Business Council and the Subgrantee Agreement between Carbon County and the Baggs Assisted Care group. Commissioner Glode seconded and the motion carried unanimously.

**RESOLUTION NO. 2015 - 20**  
**RESOLUTION OF SUPPORT**

A RESOLUTION AUTHORIZING SUBMISSION OF APPLICATION TO THE WYOMING BUSINESS COUNCIL UNDER THE BUSINESS READY COMMUNITY GRANT AND LOAN PROGRAM FOR A PLANNING PROJECT ON BEHALF OF THE GOVERNING BODY OF CARBON COUNTY, WYOMING

FOR THE PURPOSE OF: Funding a study to determine the feasibility of alternative senior housing including an assisted care facility in the Little Snake River Valley

WITNESSETH

**WHEREAS**, the Governing Body of Carbon County, Wyoming desires to participate in the Business Ready Community Grant and Loan Program to assist in financing this project; and

**WHEREAS**, the Governing Body of the Carbon County, Wyoming recognizes the need for alternative senior housing including an assisted care facility to be strategically located in Carbon County and believes this project will address those needs; and

**WHEREAS**, the public benefit(s) of this project will be to objectively study the economics and social benefits of alternative housing including an assisted care facility for the wellbeing of residents in the area and the consideration is to be documented and completed in a timely matter; and

**WHEREAS**, the specific goals and measures of success of this project are to 1) identify the need for alternative senior housing including an assisted living facility in the Little Snake River Valley. 2) identify the type of senior housing alternatives that best meet the needs of the community 3) identify economic factors that will make an alternative living facility feasible in the community. At the end of the planning project, the Assisted Care Facility board with members of the community will evaluate the information obtained on need, type and economic feasibility to determine the next steps in providing alternative senior housing in the community ; and

**WHEREAS**, the Business Ready Community Grant and Loan Program requires that certain criteria be met, as described in the Wyoming Business Council's Rules governing the program, and to the best of our knowledge this application meets those criteria; and

**WHEREAS**, the Governing Body of Carbon County, Wyoming plans to provide cash match to this Business Ready Community Grant and Loan Program Planning project from the

following source(s): The entire match of up to \$8,333 will be provided to the county from the Baggs Assisted Care Facility group; and

**WHEREAS**, In the event of any project cost overruns, the Assisted Care Facility located in Baggs, Wyoming will provide funding in the amount necessary to complete the project utilizing a CD in the name of the Assisted Care Facility at the Bank of Commerce located in Rawlins, Wyoming; and

**WHEREAS**, the Governing Body for Carbon County, Wyoming has considered other possible funding solutions for this project which include budgeting alternatives, donations and local grants; and

**WHEREAS**, Carbon County, Wyoming is working in partnership with the Baggs Assisted Care Facility; and

**WHEREAS**, Carbon County, Wyoming held a public hearing on August 5, 2015 at the County Courthouse in Rawlins, Wyoming to solicit testimony from citizens; and

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF** Carbon County, Wyoming that a grant application in the amount of \$33,333.00 be submitted to the Wyoming Business Council for consideration of assistance in funding the Assisted Care Facility Site Specific Feasibility Study.

**BE IT FURTHER RESOLVED**, that Gwynn Bartlett, Carbon County Clerk is hereby designated as the authorized representative of Carbon County, Wyoming to act on behalf of the Governing Body on all matters relating to this grant application.

**PASSED, APPROVED AND ADOPTED** this 5<sup>th</sup> day of August, 2015.

By: -s- John Espy, Chairman

ATTEST:

-s- Gwynn G. Bartlett, Carbon County Clerk

#### CERTIFICATE

I, Gwynn Bartlett, Carbon County Clerk hereby certify that the foregoing Resolution was adopted by the Board of Carbon County Commissioners at a public meeting held on August 5, 2015, and that the meeting was held accordingly to law; and that said Resolution has been duly entered in the report to the official minutes of the county.

-s- Gwynn G. Bartlett, Carbon County Clerk

#### COURTHOUSE IMPROVEMENTS

Members from the Courthouse Security and Improvement Committee including Cindy Baldwin, Archie Roybal, Judge Jane Eakin, Gwynn Bartlett and Lindy Glode were present to discuss their recent meeting. The group was formed to determine short and long-term solutions. Judge Eakin discussed security and space concerns for the Circuit Court. Clerk Bartlett reported she requested \$75,000.00 in the budget two years ago and again this year but it wasn't funded either

time. The funds would be used to hire an engineering firm to make recommendations about whether the county should build on to the Courthouse, construct a new justice center and then rearrange the offices remaining in the Courthouse. The study could also reveal recommendations on how to temporarily correct space and security issues. The BOCC agreed the committee should develop a specification to bid the project and if a bid were accepted, budgeted special project funds would cover the cost.

Commissioner Johnson stated his concern for the security issues and stated he thinks the county should pursue a study.

Commissioner Glode stated she would like to see Circuit Court moved to the BOCC room.

### **RECESS**

Chairman Espy called a recess at 12:00 p.m. and reconvened at 1:30 p.m.

### **PLANNING & ZONING**

#### **Public Hearing - Z.C. Case File No. 2015-02**

Chairman Espy opened a public hearing at 1:30 p.m. to hear Planning & Zoning Z.C. Case File No. 2015-02. Sid Fox, County Planning Director presented Z.C. Case File No. 2015-02, Earl George Herrera, Bert Herrera and Georgeann Martinez's request for a Zone Change from Rural Residential Agriculture (RRA-80) to Rural Residential Agriculture (RRA), Lots 1-5 located in the "Herrera Minor Subdivision" encompassing approximately 77.71 acres.

Chairman Espy called for comments for or against the case. Commissioner Chapman asked if there would be access easements for those purchasing other lots. Mr. Fox stated yes and he will address it in the next case file. There being no comments, Chairman Espy closed the hearing at 1:39 p.m.

Commissioner Glode moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2015-21, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2015-02, Earl George Herrera, Bert Herrera and Georgeann Martinez's request for a Zone Change from Rural Residential Agriculture (RRA-80) to Rural Residential Agriculture (RRA), Lots 1-5 located in the "Herrera Minor Subdivision" encompassing approximately 77.71 acres. Commissioner Johnson seconded and the motion carried unanimously.

#### **Resolution No. 2015 – 21**

**A Resolution of the Board of County Commissioners of Carbon County, Wyoming,  
adopting the recommendation of the Carbon County Planning and Zoning Commission.**

#### **Z.C. Case File #2015-02**

**WHEREAS**, pursuant to Wyo. Stat. Ann. §18-5-202(b), the Carbon County Planning and Zoning Commission held a public hearing on Monday, July 6, 2015, which hearing was advertised by public notice at least thirty (30) days prior to said hearing; and

**WHEREAS**, at the Monday, July 6, 2015, public hearing, the Carbon County Planning and Zoning Commission provided the public the opportunity to comment and the Carbon County Planning and Zoning Commission considered any public comments which were made at said public hearing; and

**WHEREAS**, at the conclusion of said Monday, July 6, 2015, public hearing, the Carbon County Planning and Zoning Commission voted to certify in writing its recommendation to the Carbon County Board of County Commissioners to adopt the change as an amendment to the Carbon County Official Zoning Map for Carbon County, Wyoming; and

**WHEREAS**, the Carbon County Board of County Commissioners, pursuant to Wyo. Stat. Ann. §18-5-202(c) and after receipt of said certified recommendation of this zoning amendment to the Carbon County Official Zoning Map, advertised by public notice at least 14 days prior to a public hearing to take public input and comments on the proposed amendment, which said hearing occurred on Wednesday, August 5, 2015; and

**WHEREAS**, at said public hearing on August 5, 2015, the Carbon County Board of County Commissioners provided the opportunity for the public to comment and for the Carbon County Board of County Commissioners to consider any comments which were made on the proposed amendment; and

**WHEREAS**, the Carbon County Board of County Commissioners in considering the proposed amendment have also reviewed and considered the Carbon County Comprehensive Land Use Plan, as amended; and the Carbon County Zoning Resolution of 2003, as amended; and

**WHEREAS**, the Carbon County Board of County Commissioners have determined that the proposed amendment is in general conformance with the Carbon County Comprehensive Land Use Plan, as amended, and the applicable provisions of the Carbon County Zoning Resolution of 2003, as amended; and otherwise promotes the health, safety and general welfare of the residents of Carbon County; and

**WHEREAS**, at a regularly scheduled meeting of the Carbon County Board of County Commissioners, by majority vote, the Carbon County Board of County Commissioners moved to approve the proposed zoning amendment to the Carbon County Official Zoning Map.

**Z.C. Case File #2015-02:** Request for a Zone Change from Rural Residential Agriculture (RRA-80) to Rural Residential Agriculture (RRA), Lots 1-5 located in the “Herrera Minor Subdivision” encompassing approximately 77.71 acres, to be subdivided as follows:

|                        |                        |                        |
|------------------------|------------------------|------------------------|
| Lot 1- RRA-9.86 acres  | Lot 2- RRA-14.64 acres | Lot 3- RRA-20.02 acres |
| Lot 4- RRA-15.54 acres | Lot 5- RRA-17.65 acres |                        |

The RRA Zone is intended to be applied in areas of the County which are particularly suited to large lot development that allow both agricultural and residential uses.

**Minor Subdivision Name:** Herrera Minor Subdivision

**Petitioners:** Earl George Herrera, Bert Herrera, and Georgeann Martinez  
(Land Owners and Applicants)

**Parcel Numbers:** 21873110009100; 21873110010900; 21873110010800

**Location:** Approximately 2.5 – 3 miles southwest of Rawlins.

**Legal Description:** The S1/2 of the NE1/4 of Section 31, T21N, R87W, Carbon County, Wyoming, more completely described as follows: Beginning at the Center 1/4 of said Section 31; Thence N0°10'54"W, 1309.01 ft. (against a call bearing of N0°12'22"W), to the C-N 1/16 corner of said Section 31; Thence S89°58'34"E, 1321.24 ft. (against a call of S89°59'54"E, 1321.31 ft.) to the

NE 1/16 corner of said Section 31; Thence S89°58'51"E, 1322.24 ft. (against a call of S89°50'44"E, 1321.34 ft.) to the N 1/16 corner between Sections 31 and 32; Thence S0°18'30"E, 1300.64 ft. (against a call bearing of S0°20'02"E) to the E 1/4 corner of said Section 31; Thence S89°50'18"W, 1323.08 ft. (against a call of S89°49'13"W, 1323.34 ft.) to the C-E 1/16 corner of said Section 31; Thence S89°50'29"W, 1323.25 ft. (against a call of S89°49'13"W, 1323.24 ft.) to the point of beginning. EXCEPTING HEREFROM that portion of land as conveyed to the City of Rawlins by deed recorded June 25, 1924 in Book 169, Page 225, Records of the Carbon County Clerk, Rawlins, WY. Said parcel containing 77.71 acres, more or less, and subject to easements and rights of way, apparent and of record.

**NOW THEREFORE BE IT RESOLVED BY THE  
BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING:**

That the Carbon County Board of County Commissioners, hereby adopts this amendment as certified to them in writing by the Carbon County Planning and Zoning Commission and the existing zone shall be changed from Rural Residential Agriculture (RRA-80) to Rural Residential Agriculture (RRA) for Lots 1-5, Herrera Minor Subdivision.

**PRESENTED, READ, AND ADOPTED** at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on this 5th day of August, 2015.

**BOARD OF COUNTY COMMISSIONERS OF  
CARBON COUNTY, WYOMING**

- s- John Espy, Chairman
- s- Willing John Johnson, Vice Chairman
- s- Leo Chapman, Member
- s- Lindy Glode, Member
- s- Sue Jones, Member

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

**Public Hearing - Minor Subdivision Case File No. 2015-02**

Chairman Espy opened a public hearing at 1:41 p.m. to hear Planning & Zoning Minor Subdivision Case File No. 2015-02. Mr. Fox presented Minor Subdivision Case File No. 2015-02, Earl George Herrera, Bert Herrera and Georgeann Martinez's request to create five lots, Lot 1 = 9.86 acres; Lot 2 = 14.64 acres; Lot 3 = 20.02 acres; Lot 4 = 15.54 acres; and Lot 5 = 17.65 acres. He reported that the property is outside the 1 mile boundary where the City of Rawlins would have had to sign off on the plat however because there was a waterline easement he felt the city should review it and they did approve the case by resolution and they have signed the plat.

Chairman Espy called for comments for or against this case. There being no comments, Chairman Espy closed the hearing at 1:48 p.m.

Commissioner Chapman moved to approve Resolution No. 2015-22, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Minor Subdivision Case File No.

2015-02, Earl George Herrera, Bert Herrera and Georgeann Martinez's request to create five lots, Lot 1 = 9.86 acres; Lot 2 = 14.64 acres; Lot 3 = 20.02 acres; Lot 4 = 15.54 acres; and Lot 5 = 17.65 acres. Commissioner Jones seconded and the motion carried unanimously.

**Resolution No. 2015 – 22**

**A Resolution of the Board of County Commissioners of Carbon County, Wyoming,  
adopting the recommendation of the Carbon County Planning and Zoning Commission.**

**MINOR SUB Case File #2015-02**  
**“Herrera Minor Subdivision”**

**WHEREAS**, pursuant to the requirements of Section 2.10.02 of the Subdivision Regulations of Carbon County, the Carbon County Planning and Zoning Commission held a public hearing on Monday, July 6, 2015, which hearing was advertised by public notice at least thirty (30) days prior to said hearing; and

**WHEREAS**, at the Monday, July 6, 2015, public hearing, the Carbon County Planning and Zoning Commission provided the public the opportunity to comment and the Carbon County Planning and Zoning Commission considered any public comments which were made at said hearing; and

**WHEREAS**, the Carbon County Planning and Zoning Commission in considering the said proposed minor subdivision, “Herrera Minor Subdivision”, have also reviewed and considered the Carbon County Comprehensive Land Use Plan, as amended, and Zoning Resolution, as amended; and

**WHEREAS**, at the conclusion of said public hearing, the Carbon County Planning and Zoning Commission voted to certify in writing its recommendation to the Carbon County Board of County Commissioners to approve the “Herrera Minor Subdivision” pursuant to the Carbon County Subdivision Regulations, as amended, for Carbon County, Wyoming; and

**WHEREAS**, the Carbon County Board of County Commissioners, pursuant to the requirements of Section 2.10.02 of the Carbon County Subdivision Regulations, and after receipt of said certified recommendation for approval of this proposed minor subdivision, “Herrera Minor Subdivision”, advertised by public notice at least 14 days prior to a public hearing to take public input and comments on the proposed amendment, which said hearing occurred on Wednesday, August 5, 2015; and

**WHEREAS**, at said public hearing, the Carbon County Board of County Commissioners provided the opportunity for the public to comment and for the Carbon County Board of County Commissioners to consider any comments which were made on the proposed minor subdivision; and

**WHEREAS**, the Carbon County Board of County Commissioners in considering the said proposed minor subdivision, “Herrera Minor Subdivision”, have also reviewed and considered the Carbon County Comprehensive Land Use Plan, as amended, and Zoning Resolution, as amended, and the review by the City of Rawlins; and

**WHEREAS**, the Carbon County Board of County Commissioners have determined that the proposed minor subdivision “Herrera Minor Subdivision” is in general conformance with the Carbon County Comprehensive Land Use Plan, as amended, and the “Herrera Minor Subdivision” has been reviewed pursuant to the Carbon County Subdivision Regulations, as

amended, and otherwise promotes the health, safety and general welfare of the residents of Carbon County; and

**WHEREAS**, at a regularly scheduled meeting of the Carbon County Board of County Commissioners, by majority vote, the Carbon County Board of County Commissioners moved to approve the proposed minor subdivision, "Herrera Subdivision", MIN SUB Case File #2015-02 – Earl George Herrera, Bert Herrera, and Georgeann Martinez (Applicants and Land Owners).

**Location:** Approximately 2.5 – 3 miles southwest of Rawlins, on the east side of HWY 71

**Legal Description:** The S1/2 of the NE1/4 of Section 31, T21N, R87W, Carbon County, Wyoming, more completely described as follows: Beginning at the Center 1/4 of said Section 31; Thence N0°10'54"W, 1309.01 ft. (against a call bearing of N0°12'22"W), to the C-N 1/16 corner of said Section 31; Thence S89°58'34"E, 1321.24 ft. (against a call of S89°59'54"E, 1321.31 ft.) to the NE 1/16 corner of said Section 31; Thence S89°58'51"E, 1322.24 ft. (against a call of S89°50'44"E, 1321.34 ft.) to the N 1/16 corner between Sections 31 and 32; Thence S0°18'30"E, 1300.64 ft. (against a call bearing of S0°20'02"E) to the E 1/4 corner of said Section 31; Thence S89°50'18"W, 1323.08 ft. (against a call of S89°49'13"W, 1323.34 ft.) to the C-E 1/16 corner of said Section 31; Thence S89°50'29"W, 1323.25 ft. (against a call of S89°49'13"W, 1323.24 ft.) to the point of beginning. EXCEPTING HEREFROM that portion of land as conveyed to the City of Rawlins by deed recorded June 25, 1924 in Book 169, Page 225, Records of the Carbon County Clerk, Rawlins, WY. Said parcel containing 77.71 acres, more or less, and subject to easements and rights of way, apparent and of record.

**NOW THEREFORE BE IT RESOLVED BY THE**

**BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING:**

That the Carbon County Board of County Commissioners, hereby approves this minor subdivision, "Herrera Minor Subdivision", as certified to them in writing by the Carbon County Planning and Zoning Commission.

**PRESENTED, READ, AND ADOPTED** at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on this 5th day of August, 2015.

**BOARD OF COUNTY COMMISSIONERS OF  
CARBON COUNTY, WYOMING**

- s- John Espy, Chairman
- s- Willing John Johnson, Vice Chairman
- s- Leo Chapman, Member
- s- Lindy Glode, Member
- s- Sue Jones, Member

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

**Public Hearing - Z.C. Case File No. 2015-03**

Chairman Espy opened a public hearing at 1:50 p.m. to hear Planning & Zoning Z.C. Case File No. 2015-03. Thomas Powell, Planner/GIS Specialist presented Z.C. Case File No. 2015-03, Charles Kenneth and Kimberly Kay Thyne's request for a Zone Change from Ranching, Agriculture, Mining to Highway Commercial, on approximately 2.45 acres.

Chairman Espy called for comments for or against the case. There being no comments, Chairman Espy closed the hearing at 1:56 p.m.

Commissioner Johnson moved to adopt Resolution No. 2015-23, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2015-03, Charles Kenneth and Kimberly Kay Thyne's request for a Zone Change from Ranching, Agriculture, Mining to Highway Commercial, on approximately 2.45 acres. Commissioner Chapman seconded and the motion carried unanimously.

### **Resolution No. 2015 – 23**

#### **A Resolution of the Board of County Commissioners of Carbon County, Wyoming, adopting the recommendation of the Carbon County Planning and Zoning Commission.**

##### **Z.C. Case File #2015-03**

**WHEREAS**, pursuant to Wyo. Stat. Ann. §18-5-202(b), the Carbon County Planning and Zoning Commission held a public hearing on Monday, July 6, 2015, which hearing was advertised by public notice at least thirty (30) days prior to said hearing; and

**WHEREAS**, at the Monday, July 6, 2015, public hearing, the Carbon County Planning and Zoning Commission provided the public the opportunity to comment and the Carbon County Planning and Zoning Commission considered any public comments which were made at said public hearing; and

**WHEREAS**, at the conclusion of said Monday, July 6, 2015, public hearing, the Carbon County Planning and Zoning Commission voted to certify in writing its recommendation to the Carbon County Board of County Commissioners to adopt the change as an amendment to the Carbon County Official Zoning Map for Carbon County, Wyoming; and

**WHEREAS**, the Carbon County Board of County Commissioners, pursuant to Wyo. Stat. Ann. §18-5-202(c) and after receipt of said certified recommendation of this zoning amendment to the Carbon County Official Zoning Map, advertised by public notice at least 14 days prior to a public hearing to take public input and comments on the proposed amendment, which said hearing occurred on Wednesday, August 5, 2015; and

**WHEREAS**, at said public hearing on August 5, 2015, the Carbon County Board of County Commissioners provided the opportunity for the public to comment and for the Carbon County Board of County Commissioners to consider any comments which were made on the proposed amendment; and

**WHEREAS**, the Carbon County Board of County Commissioners in considering the proposed amendment have also reviewed and considered the Carbon County Comprehensive Land Use Plan, as amended; and the Carbon County Zoning Resolution of 2003, as amended; and

**WHEREAS**, the Carbon County Board of County Commissioners have determined that the proposed amendment is in general conformance with the Carbon County Comprehensive Land Use Plan, as amended, and the applicable provisions of the Carbon County Zoning Resolution of 2003, as amended; and otherwise promotes the health, safety and general welfare of the residents of Carbon County; and

**WHEREAS**, at a regularly scheduled meeting of the Carbon County Board of County Commissioners, by majority vote, the Carbon County Board of County Commissioners moved to approve the proposed zoning amendment to the Carbon County Official Zoning Map.

**Z.C. Case File #2015-03:** Request for a Zone Change from Ranching, Agriculture, Mining (RAM) to Highway Commercial (C-2) on approximately 2.45 acres. The C-2 Zone provides for highway oriented business development at appropriate locations where more complete commercial facilities are necessary for community convenience.

**Project/Site Name:** Ten Mile Inn

**Petitioners:** Charles Kenneth and Kimberly Kay Thyne

**Address:** 5651 State Highway 130

**General Site Location:** Approximately 3 miles west of Ryan Park off State HWY 130

**Legal Description:** A PARCEL OF LAND being a consolidation of those tracts of land described in Book 1068 at Page 232, Book 945 at Page 253, and Book 1227 at Page 16, all on file in the office of the Carbon County Clerk, said parcel being located within the SE1/4NE1/4 of Section 18, Township 16 North, Range 81 West, 6<sup>th</sup> P.M., Carbon County, Wyoming, said parcel being more particularly described as follows; BEGINNING at the Southeast Corner of said Book 1227 Page 16 tract, also the beginning of the description of that tract, which bears S.89°34'12"W., 264.08 feet from the East ¼ Corner of said Section 18; thence S.89°34'12"W., 45.82 feet along the south line of said tract to a corner of the tract, also being a corner of said Book 1068 Page 232 tract; thence S.89°34'12"W., 325.18 feet along the south line of said tract to a corner of the tract, which is on the northeasterly right-of-way line of the Snowy Range Highway, Wyoming Highway No. 130; thence N.40°40'00"W., 247.29 feet along said highway right-of-way line to a corner of said tract, also being a corner of lands described in Book 1143 at Page 82 in said Clerk's office; thence N.52°13'56"E., 281.22 feet along the southerly line of said lands described in Book 1143 at Page 82, to a corner of said tract, also being a corner of said Book 1227 Page 16 tract; thence N.51°52'32"E., 23.24 feet to a corner of said tract; thence S.38°07'28"E., 472.11 feet along the easterly line of said tract to the POINT OF BEGINNING; said Parcel of land contains 2.45 acres, more or less.

**NOW THEREFORE BE IT RESOLVED BY THE  
BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING:**

That the Carbon County Board of County Commissioners, hereby adopts this amendment as certified to them in writing by the Carbon County Planning and Zoning Commission and the existing zone shall be changed from Ranching, Agriculture, Mining (RAM) to Highway Commercial (C-2) on approximately 2.45 acres.

**PRESENTED, READ, AND ADOPTED** at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on this 5th day of August, 2015.

**BOARD OF COUNTY COMMISSIONERS OF  
CARBON COUNTY, WYOMING**

- s- John Espy, Chairman
- s- Willing John Johnson, Vice Chairman
- s- Leo Chapman, Member
- s- Lindy Glode, Member
- s- Sue Jones, Member

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

**Public Hearing - C.U. Case File No. 2015-03**

Chairman Espy opened a public hearing at 1:57 p.m. to hear Planning & Zoning C.U. Case File No. 2015-03. Mr. Powell presented C.U. Case File No. 2015-03, Charles Kenneth and Kimberly Kay Thyne's request for a Conditional Use Permit to permit a travel trailer court/trailer camp (recreational vehicle park). This proposed use is an expansion of a pre-existing recreation business that encompasses approximately 2.45 acres.

Chairman Espy called for comments for or against the case. There being no comments, Chairman Espy closed the hearing at 2:03 p.m.

Commissioner Chapman moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2015-24, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case File No. 2015-03, Charles Kenneth and Kimberly Kay Thyne's request for a Conditional Use Permit to permit a travel trailer court/trailer camp (recreational vehicle park) including the three conditions outlined in the staff report. Commissioner Johnson seconded and the motion carried unanimously.

**Resolution No. 2015 – 24**

**A Resolution of the Board of County Commissioners of Carbon County, Wyoming  
adopting the recommendation of the Carbon County Planning and Zoning Commission.**

**C.U. Case File #2015-03 – “Ten Mile Inn”**

**WHEREAS**, pursuant to the Carbon County Zoning Resolution of 2003, as amended, and Wyo. Stat. Ann. §18-5-202(b), the Carbon County Planning and Zoning Commission held a public hearing on Monday, July 6, 2015, which said hearing was advertised by public notice at least thirty (30) days prior to said hearing; and

**WHEREAS**, at the Monday, July 6, 2015, public hearing, the Carbon County Planning and Zoning Commission provided the public the opportunity to comment and the Carbon County Planning and Zoning Commission considered any public comments which were made at said public hearing; and

**WHEREAS**, at the conclusion of the Monday, July 6, 2015, public hearing, the Carbon County Planning and Zoning Commission voted to certify in writing its recommendation to the Carbon County Board of County Commissioners pursuant to the Carbon County Zoning Resolution of 2003, as amended for Carbon County, Wyoming; and

**WHEREAS**, the Carbon County Board of County Commissioners, pursuant to the Carbon County Zoning Resolution of 2003, as amended and Wyo. Stat. Ann. §18-5-202(c) and after receipt of said certified recommendation; advertised by public notice at least 14 days prior to a public hearing to take public input and comments which said hearing occurred on Wednesday, August 5, 2015; and

**WHEREAS**, at said public hearing, the Carbon County Board of County Commissioners provided the opportunity for the public to comment and for the Carbon County Board of County Commissioners to consider any comments which were made on the proposed application; and

**WHEREAS**, the Carbon County Board of County Commissioners in considering said application have also reviewed and considered the Carbon County Comprehensive Land Use Plan, as amended; and the Carbon County Zoning Resolution of 2003, as amended, specifically, Section 5.6, Conditional Use Permits; and

**WHEREAS**, the Carbon County Board of County Commissioners have determined that the proposed permit is in general conformance with the Carbon County Comprehensive Land Use Plan, as amended, and the Carbon County Zoning Resolution of 2003, as amended, and otherwise promotes the health, safety and general welfare of the residents of Carbon County; and

**WHEREAS**, at a regularly scheduled meeting of the Carbon County Board of County Commissioners, by majority vote, the Carbon County Board of County Commissioners moved to approve the following Conditional Use Permit Application.

**C.U. Case File #2015-03:** Request for a Conditional Use Permit in the Highway Commercial (C-2) Zone District. The request is to permit a travel trailer court/trailer camp (recreational vehicle park), as more specifically described in the application and approved site plan. This proposed use is an expansion of a pre-existing recreation business that encompasses approximately 2.45 acres.

**Project/Site Name:** Ten Mile Inn

**Petitioners:** Charles Kenneth and Kimberly Kay Thyne

**Address:** 5651 State Highway 130

**General Site Location:** Approximately 3 miles west of Ryan Park off State HWY 130; as more specifically located on Exhibit B, map of consolidated parcel.

**Legal Description:** A PARCEL OF LAND being a consolidation of those tracts of land described in Book 1068 at Page 232, Book 945 at Page 253, and Book 1227 at Page 16, all on file in the office of the Carbon County Clerk, said parcel being located within the SE1/4NE1/4 of Section 18, Township 16 North, Range 81 West, 6<sup>th</sup> P.M., Carbon County, Wyoming, said parcel being more particularly described as follows; BEGINNING at the Southeast Corner of said Book 1227 Page 16 tract, also the beginning of the description of that tract, which bears S.89°34'12"W., 264.08 feet from the East ¼ Corner of said Section 18; thence S.89°34'12"W., 45.82 feet along the south line of said tract to a corner of the tract, also being a corner of said Book 1068 Page 232 tract; thence S.89°34'12"W., 325.18 feet along the south line of said tract to a corner of the tract, which is on the northeasterly right-of-way line of the Snowy Range Highway, Wyoming Highway No. 130; thence N.40°40'00"W., 247.29 feet along said highway right-of-way line to a corner of said tract, also being a corner of lands described in Book 1143 at Page 82 in said Clerk's office; thence N.52°13'56"E., 281.22 feet along the southerly line of said lands described in Book 1143 at Page 82, to a corner of said tract, also being a corner of said Book 1227 Page 16 tract; thence N.51°52'32"E., 23.24 feet to a corner of said tract; thence S.38°07'28"E., 472.11 feet along the easterly line of said tract to the POINT OF BEGINNING; said Parcel of land contains 2.45 acres, more or less.

**Transfer of Permit:** This conditional use permit shall not be transferred without the prior approval of the Board of County Commissioners, for good cause shown.

**Expiration of Permit:** Any use for which a conditional use permit is granted must be commenced within two (2) years from the date of approval, otherwise the conditional use permit shall become null and void and be of no further effect and any uses approved in accordance with

the permit shall not be permitted without any action on the part of Carbon County. If any such use cannot be commenced until construction of structures, buildings and other physical assets associated with the use are completed, then construction of such structures, buildings and other physical assets must be commenced not later than two years from the date of approval of the conditional use permit. If such construction is not commenced and completed as required, then the conditional use permit shall become null and void and be of no further effect and any uses approved in accordance with the permit shall not be permitted without any action on the part of Carbon County.

**CONDITIONS OF APPROVAL:**

1. That the site will be developed as depicted on the site plan (See Attachment/Exhibit "A").
2. That the applicant obtains an updated or modified WDOT access permit.
3. That the applicant will provide a WDEQ letter stating sufficient coverage within the existing septic system.

**VIOLATION:** In the event the actions occurring pursuant to this permit are found to be in material violation of the terms and conditions of this permit, or are found to have been obtained by fraud, this permit shall be subject to all remedies allowed by law. Violation of any of the above restrictions can be grounds for terminating this Conditional Use Permit.

**NOW THEREFORE BE IT RESOLVED BY THE  
BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING:**

That the Carbon County Board of County Commissioners, hereby approves this Conditional Use Permit (CUP) as certified to them in writing by the Carbon County Planning and Zoning Commission regarding the Conditional Use Permit (C.U. Case #2015-03 – "Ten Mile Inn") on approximately 2.45 acres in the Highway Commercial (C-2) Zone.

**PRESENTED, READ, AND ADOPTED** at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, this 5th day of August, 2015.

**BOARD OF COUNTY COMMISSIONERS OF  
CARBON COUNTY, WYOMING**

- s- John Espy, Chairman
- s- Willing John Johnson, Vice Chairman
- s- Leo Chapman, Member
- s- Lindy Glode, Member
- s- Sue Jones, Member

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

**See the Resolution for the entire copy of Exhibit A and B**

**Public Hearing - Z.C. Case File No. 2015-04**

Chairman Espy opened a public hearing at 2:04 p.m. to hear Planning & Zoning Z.C. Case File No. 2015-04. Mr. Fox presented Z.C. Case File No. 2015-04, Thomas J. Koller's request for a Zone Change from Ranching, Agriculture, Mining to Forestry Production and Seasonal

Recreation on Tract 68 located in the Overlook Retreat Subdivision #1. Mr. Fox read a letter from the applicant stating his reason for not attending the hearing today.

Chairman Espy called for comments for or against the case. There being no comments, Chairman Espy closed the hearing at 2:08 p.m.

Commissioner Glode moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2015-25, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2015-04, Thomas J. Koller's request for a Zone Change from Ranching, Agriculture, Mining to Forestry Production and Seasonal Recreation on Tract 68 located in the Overlook Retreat Subdivision #1. Commissioner Jones seconded and the motion carried unanimously.

### **Resolution No. 2015 – 25**

#### **A Resolution of the Board of County Commissioners of Carbon County, Wyoming, adopting the recommendation of the Carbon County Planning and Zoning Commission.**

#### **Z.C. Case File #2015-04**

**WHEREAS**, pursuant to Wyo. Stat. Ann. §18-5-202(b), the Carbon County Planning and Zoning Commission held a public hearing on Monday, July 6, 2015, which hearing was advertised by public notice at least thirty (30) days prior to said hearing; and

**WHEREAS**, at the Monday, July 6, 2015, public hearing, the Carbon County Planning and Zoning Commission provided the public the opportunity to comment and the Carbon County Planning and Zoning Commission considered any public comments which were made at said public hearing; and

**WHEREAS**, at the conclusion of said Monday, July 6, 2015, public hearing, the Carbon County Planning and Zoning Commission voted to certify in writing its recommendation to the Carbon County Board of County Commissioners to adopt the change as an amendment to the Carbon County Official Zoning Map for Carbon County, Wyoming; and

**WHEREAS**, the Carbon County Board of County Commissioners, pursuant to Wyo. Stat. Ann. §18-5-202(c) and after receipt of said certified recommendation of this zoning amendment to the Carbon County Official Zoning Map, advertised by public notice at least 14 days prior to a public hearing to take public input and comments on the proposed amendment, which said hearing occurred on Wednesday, August 5, 2015; and

**WHEREAS**, at said public hearing on August 5, 2015, the Carbon County Board of County Commissioners provided the opportunity for the public to comment and for the Carbon County Board of County Commissioners to consider any comments which were made on the proposed amendment; and

**WHEREAS**, the Carbon County Board of County Commissioners in considering the proposed amendment have also reviewed and considered the Carbon County Comprehensive Land Use Plan, as amended; and the Carbon County Zoning Resolution of 2003, as amended; and

**WHEREAS**, the Carbon County Board of County Commissioners have determined that the proposed amendment is in general conformance with the Carbon County Comprehensive Land

Use Plan, as amended, and the applicable provisions of the Carbon County Zoning Resolution of 2003, as amended; and otherwise promotes the health, safety and general welfare of the residents of Carbon County; and

**WHEREAS**, at a regularly scheduled meeting of the Carbon County Board of County Commissioners, by majority vote, the Carbon County Board of County Commissioners moved to approve the proposed zoning amendment to the Carbon County Official Zoning Map.

**Z.C. Case File #2015-04:** Request for a Zone Change from Ranching, Agriculture, Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR) on Tract 68 located in the Overlook Retreat Subdivision #1. The FPSR Zone is intended to be applied to areas of the County in which timber production and seasonally accessible recreation uses are the desirable predominant uses.

**Petitioner:** Thomas J. Koller (Land Owner and Applicant)

**Location:** Overlook Retreat Subdivision #1 is located approximately 22 miles south of Elk Mountain on Carbon Country Road #101 (Medicine Bow Ranger Station Road) and on U.S. Forest Service Road #105 about one (1) mile north of Turpin Reservoir.

**Legal Description:** Tract 68, Overlook Retreat Subdivision, in Section 14, T17N, R80W, 6<sup>th</sup> P.M., Carbon County, Wyoming.

**NOW THEREFORE BE IT RESOLVED BY THE**

**BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING:**

That the Carbon County Board of County Commissioners, hereby adopts this amendment as certified to them in writing by the Carbon County Planning and Zoning Commission and the existing zone shall be changed from Ranching, Agriculture, Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR) on Tract 68 located in the Overlook Retreat Subdivision #1.

**PRESENTED, READ, AND ADOPTED** at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on this 5th day of August, 2015.

**BOARD OF COUNTY COMMISSIONERS OF  
CARBON COUNTY, WYOMING**

- s- John Espy, Chairman
- s- Willing John Johnson, Vice Chairman
- s- Leo Chapman, Member
- s- Lindy Glode, Member
- s- Sue Jones, Member

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

**Public Hearing - ZRA Case File No. 2015-01**

Chairman Espy opened a public hearing at 2:10 p.m. to hear Planning & Zoning ZRA Case File No. 2015-01. Mr. Fox presented ZRA Case File No. 2015-01, the Planning and Zoning Commission's proposed amendments to the text of the Zoning Resolution for Chapter V-Supplementary Regulations, Section 5.6-Conditional Use Permits (CUP) and Section 5.11-Wind Energy Facilities-Overlay District.

Mr. Fox explained part of this amendment is that when a conditional use permit is granted for larger projects they often will have to file for extensions as the permit is only valid for one year from issuance. The amendment would grant the permit for two years then the applicant can request 24 month extensions twice, so up to 6 years total.

Chairman Espy called for comments for or against the case. There being no comments, Chairman Espy closed the hearing at 2:17 p.m.

Commissioner Chapman moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2015-26, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding ZRA Case File No. 2015-01, proposed amendments to the text of the Zoning Resolution for Chapter V-Supplementary Regulations, Section 5.6-Conditional Use Permits (CUP) and Section 5.11-Wind Energy Facilities-Overlay District. Commissioner Johnson seconded and the motion carried unanimously.

### **Resolution No. 2015 – 26**

#### **A Resolution of the Board of County Commissioners of Carbon County, Wyoming, adopting the recommendation of the Carbon County Planning and Zoning Commission.**

##### **ZRA Case File #2015-01** **(Zoning Resolution Amendment-Text Amendment)**

**WHEREAS**, pursuant to Wyo. Stat. Ann. §18-5-202(b), the Carbon County Planning and Zoning Commission scheduled a public hearing for Monday, July 6, 2015, which said public hearing was advertised by public notice at least thirty (30) days prior to said regular hearing date; and

**WHEREAS**, at the Monday, July 6, 2015, public hearing, the Carbon County Planning and Zoning Commission provided the public the opportunity to comment and the Carbon County Planning and Zoning Commission considered any public comments which were made at said public hearing; and

**WHEREAS**, at the conclusion of said Monday, July 6, 2015, public hearing, the Carbon County Planning and Zoning Commission voted to certify in writing its recommendation to the Carbon County Board of County Commissioners to adopt the text amendment to the Carbon County Zoning Resolution of 2003, as amended, for Carbon County, Wyoming; and

**WHEREAS**, the Carbon County Board of County Commissioners, pursuant to Wyo. Stat. Ann. §18-5-202(c) and after receipt of said certified recommendation of this zoning amendment resolution-text amendment to the Carbon County Zoning Resolution of 2003, as amended for Carbon County, Wyoming, advertised by public notice at least 14 days prior to a public hearing to take public input and comments on the proposed text amendment, which said hearing occurred on Wednesday, August 5, 2015; and

**WHEREAS**, at said public hearing, the Carbon County Board of County Commissioners provided the opportunity for the public to comment and for the Carbon County Board of County Commissioners to consider any comments which were made on the proposed text amendment; and

**WHEREAS**, the Carbon County Board of County Commissioners in considering the proposed text amendment have also reviewed and considered the Carbon County Comprehensive Land Use Plan, as amended; and the Carbon County Zoning Resolution of 2003, as amended; and

**WHEREAS**, the Carbon County Board of County Commissioners have determined that the proposed text amendment is in general conformance with the Carbon County Comprehensive Land Use Plan, as amended, and the applicable provisions of the Carbon County Zoning Resolution of 2003, as amended; and otherwise promotes the health, safety and general welfare of the residents of Carbon County; and

**WHEREAS**, at a regularly scheduled meeting of the Carbon County Board of County Commissioners, by majority vote, the Carbon County Board of County Commissioners moved to approve the following text amendment to the Carbon County Zoning Resolution of 2003, as amended.

**Zoning Resolution Amendment (ZRA) Case #2015-01:**

In accordance with Section 6.7, of the Carbon County Zoning Resolution, Amendments to the Zoning Resolution and Zoning Records, the Planning and Zoning Commission shall prepare recommendations to effectuate the Planning and Zoning purposes and certify its recommendations to the Board of County Commissioners. The Planning and Zoning Commission have considered and recommended approval of the proposed amendments to the text of the Zoning Resolution for Chapter V-Supplementary Regulations, Section 5.6-Conditional Use Permits (CUP) and Section 5.11-Wind Energy Facilities-Overlay District as described in Exhibit A, attached.

**NOW THEREFORE BE IT RESOLVED BY THE  
BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING:**

That the Carbon County Board of County Commissioners, hereby adopts this Zoning Resolution Amendment-Text Amendment as certified to them in writing by the Carbon County Planning and Zoning Commission.

**PRESENTED, READ, AND ADOPTED** at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on this 5th day of August, 2015.

**BOARD OF COUNTY COMMISSIONERS OF  
CARBON COUNTY, WYOMING**

- s- John Espy, Chairman
- s- Willing John Johnson, Vice Chairman
- s- Leo Chapman, Member
- s- Lindy Glode, Member
- s- Sue Jones, Member

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

**Resolution No. 2015 – 26  
Exhibit A**

Sections 5.6 Conditionally Permitted Uses:

E. Expiration of Conditional Use Permits.

Any use for which a conditional use permit is granted must be commenced within two (2) years from the date of approval. If the Project is not commenced within two (2) years from the date of approval then the conditional use permit shall expire and become null and void and be of no further effect, except as extended in compliance with (*new*) Section 5.4(F).

If any such use cannot be commenced until construction of structures, buildings and other physical assets associated with the use are completed, then construction of such structures, buildings and other physical assets must be commenced, absent any valid extension, not later than two (2) years from the date of approval of the conditional use permit and completed within a reasonable amount of time in accordance with the timeframe normally required for such construction. If such construction is not commenced and completed as required, then the conditional use permit shall become null and void and be of no further effect and any uses approved in accordance with the permit shall not be permitted without further action on the part of Carbon County.

F. Extension of Conditional Use Permits.

If the project has not been commenced as required, the Applicant(s) may request from the Board of County Commissioners an extension of the permit for a period of up to twenty-four (24) months upon a showing of good cause. The Applicant(s) shall apply to the County, through the Planning Department, in writing for the extension no later than ninety (90) days prior to the expiration of the permit or any previously granted extension. At the time of the application for the extension the Applicant(s) shall provide such information as is necessary for the County to determine whether good cause exists for the extension. Good cause may include, but is not limited to, good faith efforts to obtain required authorization from other agencies with jurisdiction, delay in construction due to weather conditions, pending litigation, or other causes which have delayed the project and which are beyond the reasonable control of the Applicant(s). The Applicant(s) may request not more than two (2) separate extensions from the Board of County Commissioners, with such total extension period not to exceed forty-eight (48) months. The Board of County Commissioners shall promptly consider the application for the extension and either allow it or deny it. Requests for subsequent extensions of the permit shall first be presented to the Planning and Zoning Commission no later than ninety (90) days prior to the expiration of the permit or any previously granted extension. The Planning and Zoning Commission shall recommend either approval or denial of the extension of the permit. The recommendation of the Planning and Zoning Commission shall be considered by the Board of County Commissioners at the next regular meeting of the Board. No permit shall expire during the time the decision on the extension is being considered.

Section 5.11 Wind Energy Facilities-Overlay District Proposed Language:

Part c – Definitions – Add the following definitions:

4. “Enlarge or Enlargement” means adding additional wind turbines which are not permitted as part of an original permitting process.

8. “Non-Commercial WECS Project” means a WECS Project with an aggregate generating capacity of one half (0.5) megawatt or less, consisting of ten (10) towers or less, located on property owned or leased by the Applicant(s) to generate electricity for the Applicant’s personal use, is operated solely by the Applicant(s).
  
17. “Re-tooling or Reconstruction” means the replacement or upgrade of components or equipment that increases the name plate capacity or replacement of the foundation or tower in the same location.

Part d – General Requirements:

17. Transfer of Conditional Use Permits.

- A. No conditional use permit shall be transferred without the prior approval of the Board of County Commissioners.
- B. The Board may authorize transfers of permits to a different person if:
  1. The permit transfer request is initiated by a written request from the current permit holder and accompanied by a written acceptance of the permit, its terms and conditions by the prospective transferee.
  2. The permit transfer request is heard by the Board at a public meeting after notice is published.
  3. The permit transfer administrative fee has been paid.
  4. Board approval of the transfer shall not be unreasonably withheld.

22. Building Permit Fees.

A building permit is required prior to commencement of construction, re-tooling or reconstruction of all Wind Energy Facilities. Building Permit Fees will be set by the Board of County Commissioners and reviewed on a regular basis.

23. Non-Commercial WECS.

- C. A building permit is required prior to commencement of construction, re-tooling or reconstruction of all Non-Commercial WECS. The Applicant(s) shall pay a building permit fee in the amount listed in the then current Planning & Development Department’s Fee Schedule.

24. Expiration and Extension of Conditional Use Permits.

A. Expiration of Conditional Use Permits.

Any WECS Project for which a conditional use permit is granted under this (*new*) Section 5.9 must be commenced within two (2) years from the date of approval. If the WECS Project is not commenced within two (2) years from the date of approval, and no authorized extension granted, then the conditional use permit shall expire and become null and void and be of no further effect. If the WECS Project is not operational within two (2) years from the date of commencement, or any authorized extension, then the conditional use permit shall expire and become null and void and be of no further effect. For the purpose of this Section, commencement of construction of Project Structures, buildings and other physical assets, including roadways, of the WECS Project shall be considered commencement of the project.

For the purpose of this Section, the WECS Project shall be considered to be operational if the project is generating electricity.

**B. Extension of Conditional Use Permits.**

If the WECS project has not been commenced or has not become operational as required, the Applicant(s) may request from the Board of County Commissioners an extension of the permit for a period of up to twenty-four (24) months upon a showing of good cause. The Applicant(s) shall apply to the County, through the Planning Department, in writing for the extension no later than ninety (90) days prior to the expiration of the permit or any previously granted extension. At the time of the application for the extension the Applicant(s) shall provide such information as is necessary for the County to determine whether good cause exists for the extension. Good cause may include, but is not limited to, good faith efforts to obtain required authorization for the WECS Project from other agencies with jurisdiction, such as the Wyoming Industrial Siting Council, good faith efforts to obtain required authorization from other agencies with jurisdiction, delay in construction due to weather conditions, pending litigation, or other causes which have delayed the project and which are beyond the reasonable control of the Applicant(s). The Applicant(s) may request not more than two (2) separate extensions, from the Board of County Commissioners, with such total extension period not to exceed forty-eight (48) months. The Board of County Commissioners shall promptly consider the application for the extension and either allow it or deny it. Requests for subsequent extensions of the permit shall first be presented to the Planning and Zoning Commission no later than ninety (90) days prior to the expiration of the permit or any previously granted extension. The Planning and Zoning Commission shall recommend either approval or denial of the extension of the permit. The recommendation of the Planning and Zoning Commission shall be considered by the Board of County Commissioners at the next regular meeting of the Board. No permit shall expire during the time the decision on the extension is being considered.

**ELECTED OFFICIALS / DEPARTMENT HEADS**

**Planning Department**

Mr. Fox reported Thomas Powell will be leaving the county and he thanked him for his work while at the county. He requested and received authorization to replace the position. Mr. Fox discussed the potential hiring of a part-time code enforcement officer.

Mr. Fox reported that Rocky Mountain Power is working on upgrading electrical service at Skyline Acres and just wanted the BOCC to be aware of this.

**Recess**

Chairman Espy called a recess at 2:28 p.m. and reconvened at 2:33 p.m.

**PLANNING & ZONING**

## **Certifications**

Mr. Fox presented Certifications of Recommended Action for the following: Sinclair Wyoming Refining Company/Steve Sondergard, Zone Change Case File No. 2015-05; Slater Creek Livestock, LLC/Benjamin and Hallie Noland/Sage Veterinary Services, Conditional Use Permit Case File No. 2015-04; and Triple D Construction, Zone Change Case File No. 2015-06.

Commissioner Johnson moved to accept the Certifications of Recommended Action from the Carbon County Planning & Zoning Commission for Sinclair Wyoming Refining Company/Steve Sondergard, Zone Change Case File No. 2015-05; Slater Creek Livestock, LLC/Benjamin and Hallie Noland/Sage Veterinary Services, Conditional Use Permit Case File No. 2015-04; and Triple D Construction, Zone Change Case File No. 2015-06 and schedule a public hearing for September 1, 2015 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Glode seconded and the motion carried unanimously.

## **ELECTED OFFICIALS / DEPARTMENT HEADS**

### **Commissioners**

Commissioner Jones presented a Certificate of Substantial Completion for the Dixon Airport West Apron Expansion project and noted a project punch list and list of administrative items were included with the certificate.

Commissioner Jones moved to authorize the Chairman's signature on a Certificate of Substantial Completion for work completed by Connell Resources Inc. for the Dixon Airport West Apron Expansion Project, Project Numbers 3-56-0038-15 and DWX-11A effective July 28, 2015 with 60 days after this to remedy any issues. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Jones passed on a compliment from the Federal Aviation Administration regarding the Dixon Airport about how things are run smoothly there. She attributed this to the engineer, GDA.

Commissioner Jones presented the Proposed Wyoming Aviation Capital Improvement Plan Summary for the Dixon Airport. The projects listed are as follows: 2017 NAVAID relocation totaling \$159,000.00 including a \$6,360.00 county match; 2018 Seal Coat and Pavement Markings totaling \$155,556.00 including a \$15,556.00 county match; 2019 Master Plan totaling \$300,000.00 including a \$12,000.00 county match; 2021 Relocate Fence totaling \$537,000.00 including a \$21,480.00 match; 2022 Seal Coat and Pavement Markings totaling \$155,556.00 including a \$15,556.00 match; 2023 Rehabilitate the Southeast and Main Apron totaling \$178,000.00 including a \$7,120.00 match; 2025 Acquire Hangars and Remove North Apron totaling \$394,000.00 including a \$15,760.00 match.

Commissioner Jones moved to approve the Proposed Wyoming Aviation Capital Improvement Plan Summary. Commissioner Glode seconded and the motion carried unanimously.

## **Road & Bridge**

Bill Nation, Road & Bridge Superintendent reported that he suggested Civeo gravel the county road that goes into their camping area and potentially install mag chloride for dust suppression. He suggested they pay for this and he would help smooth out the gravel but the rest of the cost and work would be their responsibility. Mr. Nation expects to have bids for his Congestion Mitigation Air Quality project in September.

Mr. Nation reported there have been five sloughs in the county this year, not all on county roads, including the time and cost to repair one on a county road.

Mr. Nation requested and received authorization to replace an equipment operator/laborer in Rawlins and one in Saratoga by September 1. The BOCC indicated they had provided an additional \$48,000.00 in the Road & Bridge budget for a mechanic as well and encouraged Mr. Nation to look in his budget to be sure.

## **FY 15-16 HEALTH PLAN RENEWAL**

Rob Henderson and Dianna Madvig from Cobecon provided the health plan renewal.

Commissioner Glode moved to approve the revised renewal quote with Reliance for stop loss coverage for the 2015-2016 year. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Chapman moved to approve the ASO Group Plan Change for the county's health plan effective October 1, 2015. Commissioner Jones seconded and the motion carried unanimously.

## **CITIZEN/COMMISSIONERS DISCUSSION**

Commissioner Glode addressed a comment made by Mr. Nation earlier that past boards left the county in good shape with a lot of reserves. She asked the Treasurer to explain what reserves the county has which she did. Some are restricted for specific purposes, others are designated for projects but those could be changed, and there are some available for anything.

## **ADJOURNMENT**

Commissioner Johnson moved to adjourn the meeting at 3:50 p.m. Commissioner Chapman seconded and the motion carried unanimously.

A regular meeting of this Board will be held September 1, 2015 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday

before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.