

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, March 4, 2014  
County Courthouse, Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at [www.carbonwy.com](http://www.carbonwy.com), via e-mail to [kathyturner@carbonwy.com](mailto:kathyturner@carbonwy.com) or by calling the County Clerk's Office at (307) 328-2718 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, March 4, 2014 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman Leo Chapman; Vice Chairman John Espy; Commissioners Lindy Glode, Sue Jones and John Johnson.

Chairman Chapman called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Commissioner Espy moved to approve the agenda as presented. Commissioner Johnson seconded and the motion carried unanimously.

**VOUCHERS**

Commissioner Jones moved to approve the report of expenditures in the amount of \$112,939.83. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to approve bills to Rawlins Automotive for \$312.97, Shively Hardware for \$46.93 and True Value of Rawlins for \$582.12. Commissioner Espy seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ALCO	SUPPLIES	\$ 273.09
ALEN CORP	FILTERS	\$ 356.00
ALSCO, AMERICAN LINEN DIVISION	TOWELS/SOAP/MATS	\$ 248.87
AMERIGAS	PROPANE	\$ 1,841.33
ARCA SEARCH	ARCHIVE HOSTING FEES	\$ 1,896.00
BLAKEMAN PROPANE	PROPANE	\$ 265.17
BOB BARKER COMPANY, INC.	SUPPLIES	\$ 561.24
BUILD RITE LUMBER SUPPLY	SUPPLIES	\$ 243.39
CANDY MOUNTAIN	SIGN	\$ 15.00
CARBON COUNTY TREASURER	VARIOUS CASH ITEMS	\$ 1,205.98
CBM FOOD SERVICE	JAIL MEALS	\$ 5,618.76

CDW GOVERNMENT, INC.	SUPPLIES	\$ 1,692.16
CENTURY LINK	TELEPHONE SERVICES	\$ 126.08
CENTURYLINK	TELEPHONE SERVICES	\$ 9,012.24
CENTURYLINK-PHOENIX	TELEPHONE SERVICES	\$ 199.54
CESKO FAMILY MEDICINE, PC	MEDICAL SERVICES	\$ 345.00
CHAPMAN, LEO	MILEAGE	\$ 150.00
CHARTER COMMUNICATIONS	CABLE SERVICES	\$ 32.20
CLYDE, JASON	MEALS/MILEAGE	\$ 174.66
COCA-COLA BOTTLING CO HIGH COUNTRY	WATER/EQUIPMENT RENTAL	\$ 29.50
CONSTRUCTION CONSULTING SERVICE	UNION GRT PROJECT MONITORING	\$ 1,000.00
COUNTRY STORE	FUEL	\$ 104.71
DALLIN MOTORS INC	OIL CHANGE	\$ 54.34
DAVIDSON FAMILY DENTAL	DENTAL SERVICES	\$ 426.00
DEHART, ARIEL	MILEAGE	\$ 40.00
DELEON, JOHN	LEGAL SERVICES	\$ 1,732.50
DIXON, TOWN OF	WATER SERVICES	\$ 260.00
EAGLE PLUMBING & CONSTRUCTION	PLUMBING REPAIRS	\$ 245.00
EASTMAN, PATRICK	MILEAGE	\$ 28.80
EICHENBERGER, MELISSA	MILEAGE	\$ 200.00
FARMER BROTHERS COFFEE	COFFEE	\$ 50.01
FRUDE, CANDICE	MILEAGE	\$ 25.00
GALLS/QUARTERMASTER	UNIFORMS	\$ 175.00
GRAINGER	SUPPLIES	\$ 786.95
HAGOOD, VICKI	MILEAGE	\$ 84.50
HETTGAR, BRIDGET M RN	MILEAGE/MEALS/POSTAGE	\$ 224.66
HIGH PLAINS POWER	ELECTRICAL SERVICES	\$ 467.23
HIGH PLAINS VISION CENTER	VISION SERVICES	\$ 320.00
INTOXIMETERS	MOUTHPIECES	\$ 133.00
ISC, INC	SERVER MEMORY UPGRADE	\$ 2,952.96
J H KASPAR OIL COMPANY	FUEL	\$ 5,352.78
JACKALOPE PRINTING	PRINTING	\$ 684.00
KILBURN TIRE COMPANY	VEHICLE MAINTENANCE	\$ 1,204.11
KIRSCH, ARCHIE P	COUNTY HEALTH OFFICER	\$ 1,300.00
L & L ELECTRIC	LAMP HOLDERS/LAMPS/BALLASTS	\$ 779.33
LONG BUILDING TECHNOLOGIES, INC.	JAIL BOILER PARTS	\$ 219.24
MADER, TSCHACHER, PETERSON & CO.	ADMIN AUDIT	\$ 1,500.00
MARTINEZ, RICARDO	VINYL LOGOS	\$ 160.00
MEMORIAL HOSPITAL OF CARBON COUNTY	MEDICAL SERVICES	\$ 2,924.50
MOORE MEDICAL CORP.	MEDICAL SUPPLIES	\$ 468.09
MUNIMETRIX SYSTEMS CORPORATION	SOFTWARE MAINTENANCE	\$ 499.00
MURANE & BOSTWICK, LLC.	PROFESSIONAL SERVICES	\$ 432.00

MY OFFICE ETC.	SUPPLIES	\$ 2,564.80
OATS FOUNDATION	CONSTITUTION PROGRAM	\$ 390.00
OFFICE DEPOT	OFFICE SUPPLIES	\$ 103.88
O'REILLY AUTO PARTS	SUPPLIES	\$ 35.08
PATTON, ROBERT L.	MILEAGE	\$ 25.20
PHILLIPS 66-CONOCO-76	FUEL	\$ 40.30
PITNEY BOWES	POSTAGE MACHINE RENTAL	\$ 261.50
PLATTE VALLEY MEDICAL CLINIC	MEDICAL SERVICES	\$ 98.00
QUESTAR GAS	GAS SERVICES	\$ 160.73
QUILL CORPORATION	SUPPLIES	\$ 38.53
RAPID FIRE PROTECTION, INC	PLUMBING REPAIRS	\$ 1,244.00
RAWLINS AUTOMOTIVE	SUPPLIES	\$ 312.97
RAWLINS URGENT CARE	MEDICAL SERVICES	\$ 175.00
RAWLINS, CITY OF	WATER SERVICES	\$ 1,424.20
RICOH USA INC	IT COPIERS	\$ 1,412.75
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$ 6,975.90
ROSS' AUTOMOTIVE SERVICES	BATTERY REPLACEMENT	\$ 166.55
RYAN ELECTRONICS INC	RADIO BATTERIES	\$ 702.00
SAFEGUARD BUSINESS SYSTEMS	W2 FORMS AND ENVELOPES	\$ 140.47
SARATOGA AUTO PARTS, INC.	PARTS	\$ 19.29
SARATOGA SUN	NEWSPAPER ADS	\$ 828.35
SECURENET SYSTEMS INC	BOCC MEETING STREAMING	\$ 99.00
SHEPARD CONSTRUCTION INC	INSTALL ACCESS PANEL	\$ 840.00
SHIVELY HARDWARE	CLEANING SUPPLIES	\$ 46.93
SIMPLYWELL	SET UP/HRA/HEALTH SCRNING FEES	\$ 5,700.00
SMITH, MAE	PARKING/SHUTTLE	\$ 87.00
SOURCE GAS	GAS SERVICES	\$ 22,869.71
STAPLES ADVANTAGE	SUPPLIES	\$ 65.61
STATE OF WYOMING A & I	MAINFRAME ACCESS	\$ 13.56
STODDARD, CURTIS T.	DENTAL SERVICES	\$ 322.00
SUPERCIRCUITS, INC	QUAD PROCESSOR/MONITOR	\$ 527.87
SWEET KATEES	TRAINING SNACKS	\$ 79.65
SWISHER HYGIENE FRANCHISEE TRUST	CLEANING SUPPLIES	\$ 395.88
TERMINIX	PEST CONTROL	\$ 70.00
TRUE VALUE OF RAWLINS	SUPPLIES	\$ 582.12
TYLER TECHNOLOGIES, INC	IDOC/ITAX WEBHOSTING	\$ 525.00
UNION TELEPHONE COMPANY	TELEPHONE SERVICES	\$ 2,068.82
UTILITY BILL SOLUTIONS GROUP	UTILITY SAVINGS	\$ 152.76
VALLEY OIL COMPANY	FUEL	\$ 1,332.34
VAN'S WHOLESALE LLC	SUPPLIES	\$ 458.57
WARRIOR SERVICES, LLC	PEST CONTROL	\$ 60.00

WEST PAYMENT CENTER	INFORMATION CHARGES	\$ 454.89
WILSON, MARGARET	ZIPPER REPAIR	\$ 30.00
WIMPENNY, ROBERT G DDS	DENTAL SERVICES	\$ 550.00
WY BRAND INDUSTRIES	SUPPLIES	\$ 810.38
WY DEPT OF TRANSPORTATION	VEHICLE TITLES	\$ 1,909.10
WY GUARDIANS AD LITEM PROGRAM	GAL COUNTY MATCH	\$ 5,326.36
WY MACHINERY COMPANY	PARTS	\$ 21.00
WY PUBLIC HEALTH LABORATORY	LAB SERVICES	\$ 20.00
WY SURGICAL ASSOCIATES, P.C.	MEDICAL SERVICES	\$ 64.00
WYOMING MEDICAL CENTER	MEDICAL SERVICES	\$ 1,511.00
YAMPA VALLEY ELECTRIC	ELECTRICAL SERVICES	\$ 621.73
YOCUM, LEO	MILEAGE	\$ 24.00
ZIRMED, INC	PROFESSIONAL CLAIMS	\$ 3.15
GRAND TOTAL		\$ 113,881.85

### **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda. Commissioner Jones seconded and the motion carried unanimously.

The following items were on the consent agenda. A bond for Randy Arnold, Treasurer of the Saratoga, Encampment, Rawlins Conservation District in the amount of \$100,000.00; bond for Linda Crane, Clerk/Treasurer for the Town of Elk Mountain in the amount of \$25,000.00; \$5,000.00 bond for Clint A. Weber, Treasurer for the Baggs Cemetery District; Planning & Development receipts totaling \$455.00; and Clerk receipts totaling \$17,142.75.

### **ELECTED OFFICIALS / DEPARTMENT HEADS**

#### **Clerk**

Commissioner Jones moved to approve the February 18, 2014 regular meeting minutes changing the AWOS grant application from \$2,964.00 to \$3,348.00. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Chairman's signature on the 2014 Membership Renewal Application for the Local Government Liability Pool. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to approve the Payroll Publication with Names and Positions of Full Time employees in Effect - March 1, 2014. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Espy moved to regretfully accept Amos Hall's resignation from the Valley Community Center Joint Powers Board and asked the Clerk to advertise the opening and to also

advertise for the Carbon County Visitors' Council vacancy. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Glode moved to reappoint Leo Yocum to the Senior Services Board for a three-year term expiring April 2017. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Jones moved that per the Carbon County Visitor's Council by-laws, the county remove Chris Waller from that board and advise him in writing and advertise the vacancy. Commissioner Espy seconded and the motion carried unanimously.

### **Planning**

Commissioner Glode moved to ratify the Chairman's signature on the Wyoming Wildlife Natural Resource Trust (WWNRT) Grant Proposal for Prospect Road letter. Commissioner Johnson seconded and stated he would like more notice on items like this noting the Planner did not receive it in time to provide the notice. The motion carried unanimously.

### **Museum**

Commissioner Espy moved to authorize the Chairman's signature on the Carbon County School District #1 Recreation Board Application Funding Grant in the amount of \$150,000.00 with a 100% in-kind match. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the submission of a Department of Environmental Quality Brownsfield grant in the amount of \$25,000.00 for asbestos removal at the Hugus-Ferguson Building. Commissioner Jones seconded and the motion carried unanimously.

### **Commissioners**

Commissioner Johnson moved to authorize the Chairman's signature on Rocky Mountain Power's proposed County Performance Plan for 2014. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to authorize the timing changes to the seal coat and pavement markings project at the Dixon Airport. Commissioner Jones seconded and Clerk Bartlett asked if the question was ever answered what would happen if the county no longer accepted funds for the airport. Commissioner Jones stated GDA is going to setup cameras to monitor usage over an entire year to assist with future funding decisions. Mr. Kelly reported each time a grant agreement is signed we commit to 20 years of grant assurances including maintaining the airport at certain standards and clarified the county would be at risk of having to repay recent grants if we did not comply with assurances from those grants. Clerk Bartlett stated there should be some way to stop the bleeding and cease expending so much at the airport for such small usage. Mr. Kelly also discussed the airport could be privatized. The motion carried with all Commissioners voting for the motion except Commissioner Johnson who voted against the motion.

## **PLANNING & ZONING**

### **Public Hearing – Z.C. Case File No. 2014-02**

Commissioner Glode moved to approve Resolution 2014-05, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2014-02, Paul Stanley (Applicant) and Edmund S. Twining III (Land Owner's) request for a Zone Change on all land located North of Wyoming Highway Department Baggs-Dixon Road (less strip 25 feet wide on East side) in W1/2W1/2 of Section 210, Township 12 North, Range 91 West, 6<sup>th</sup> P.M., Carbon County, Wyoming. Commissioner Johnson seconded and he asked if the Game & Fish comment about wildlife friendly fencing would be required. He asked if that held any weight. Mr. Fox replied this could simply be a recommendation. The motion carried unanimously.

## **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 1:55 p.m. with Attorney Kelly and Clerk Bartlett for personnel, potential litigation and other matters considered confidential by law. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to come out of executive session at 2:23 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Espy seconded and the motion carried unanimously.

## **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 2:24 p.m. Commissioner Jones seconded and the motion carried unanimously.

A regular meeting of this Board will be held April 1 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 18th day of March 2014.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Leo Chapman, Chairman