

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Wednesday, October 2, 2013
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Wednesday, October 2, 2013 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were Chairman Leo Chapman; Vice Chairman John Espy; Commissioners Lindy Glode, Sue Jones and John Johnson; Deputy County Attorney Mike Kelly; and County Clerk Gwynn Bartlett.

Chairman Chapman called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Jones moved to approve the report of expenditures in the amount of \$102,676.93. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Jones moved to approve payment to Rawlins Automotive in the amount of \$136.10, Shively Hardware in the amount of \$144.14 and True Value in the amount of \$371.52. Commissioner Johnson seconded with all voting for the motion except Commissioner Glode who abstained due to a personal conflict.

Claimant	Purpose	Amount
ALSCO, AMERICAN LINEN DIVISION	SUPPLIES	\$122.51
ASD HEALTHCARE	FLU VACCINE	\$585.00
AVFUEL CORPORATION	AVIATION FUEL	\$9,138.90
BI-RITE PHARMACY	PRESCRIPTIONS	\$145.75
BLACK DIAMOND ELECTRIC	SWITCH REPLACEMENT	\$132.38
BOB BARKER COMPANY, INC.	SUPPLIES	\$261.48
BRESNAN COMMUNICATIONS	CABLE SERVICES	\$27.14
BUCHANAN, KAREN	MILEAGE	\$72.00
BUILD RITE LUMBER SUPPLY	WOOD/DOOR	\$139.73
CARBON COUNTY SENIOR SERVICES	LOWRANCE MEALS	\$24.00
CARBON COUNTY TREASURER	VARIOUS CASH ITEMS	\$915.35
CARBON MERCANTILE CORPORATION	SHERIFF UNIFORMS	\$57.98
CARBON POWER & LIGHT INC	ELECTRICAL SERVICES	\$265.94
CBM FOOD SERVICE	JAIL MEALS	\$6,110.21
CDPHE	TOXICOLOGY FEES	\$50.00

CDW GOVERNMENT, INC.	SUPPLIES	\$1,041.55
CENTURY LINK	TELEPHONE SERVICES	\$126.53
CENTURYLINK	TELEPHONE SERVICES	\$6,724.12
CENTURYLINK-PHOENIX	TELEPHONE SERVICES	\$247.87
CESKO FAMILY MEDICINE, PC	MEDICAL SERVICES	\$220.00
COMMERCIAL LIGHTING	LIGHT BULBS	\$550.96
COUNTRY STORE	FUEL	\$74.04
DAILY TIMES	NEWSPAPER RENEWAL	\$105.00
DALLIN MOTORS INC	OIL CHANGE	\$38.39
DIXON, TOWN OF	WATER SERVICES	\$260.00
EAGLE PLUMBING & CONSTRUCTION	PLUMBING SUPPLIES	\$995.39
ELK MOUNTAIN CONOCO	FUEL	\$261.35
FASTENAL	SUPPLIES	\$33.77
FEDEX	POSTAGE	\$24.53
FOX, SID	MEALS	\$63.00
FRANCE, TARA	TRANSCRIPTION SERVICES	\$88.75
FREMONT MOTORS - RAWLINS	VEHICLE MAINTENANCE	\$642.58
FRUDE, CANDICE	MEALS	\$107.78
GLAXOSMITHKLINE PHARMACEUTICALS	VACCINE	\$682.60
GLOCK PROFESSIONAL, INC	KELLEY TRAINING	\$195.00
GRAINGER	SUPPLIES	\$1,190.68
HAGOOD, VICKI	MILEAGE	\$31.50
HANNA, TOWN OF	WATER SERVICES	\$109.76
HERTER, JACQUES P. PHD	PSYCHOLOGICAL EVALUATION	\$585.00
HIGH DESERT WELDING & MACHINE LLC	EQUIPMENT MAINTENANCE	\$565.21
HIGH PLAINS POWER	ELECTRICAL SERVICES	\$455.31
INFORMATION SYSTEMS CONSULTING	HARDWARE MAINTENANCE	\$6,383.59
IRON J TOWING	TOW CHARGES	\$1,177.00
J H KASPAR OIL COMPANY	FUEL	\$10,899.31
JACKALOPE PRINTING	SUPPLIES	\$594.84
KENCO SECURITY AND TECHNOLOGY	ALARM MONITORING	\$36.00
KILBURN TIRE COMPANY	TIRES/OIL CHANGE	\$1,015.65
KING SOOPERS CUSTOMER CHARGES	WATER FILTER	\$16.53
KIRSCH, ARCHIE P	COUNTY HEALTH OFFICER	\$1,300.00
KNAPP SUPPLY & EQUIPMENT CO	DISC FITTING	\$290.53
KONE ELEVATORS ESCALATORS	ELEVATOR MAINTENANCE	\$314.76
L & L ELECTRIC	REPLACE BAD LAMP	\$104.50
MEEKER CLERK OF DISTRICT COURT	CERTIFICATIONS	\$40.00
MEMORIAL HOSPITAL OF CARBON COUNTY	REGISTRAR COMPENSATION	\$43.00
MENDOZA, TERRI	INTERPRETER SERVICES	\$50.00
MOSS, BARBARA	MILEAGE	\$64.20

MY OFFICE ETC.	SUPPLIES	\$902.53
NATIONAL 4-H COUNCIL-SUPPLY SERVICE	PENCILS	\$50.00
NEVE'S UNIFORMS	SHERIFF UNIFORMS	\$326.74
NEWSOME, NORMAN	REGISTRAR COMPENSATION	\$6.00
NORCO, INC.	CYLINDER RENTAL	\$55.18
OPTIMUM	CABLE/INTERNET/TELEPHONE	\$96.64
O'REILLY AUTO PARTS	DRILL BIT/AUTOBODY KIT	\$26.48
PHILLIPS 66-CONOCO-76	FUEL	\$364.03
PITNEY BOWES	INK CARTRIDGES	\$130.88
PITNEY BOWES INC	POSTAGE MACHINE RENTAL	\$357.78
PLATTE VALLEY MEDICAL CLINIC	MEDICAL SERVICES	\$93.50
PROFESSIONAL OXYGEN SUPPLY	OXYGEN TANK FILL	\$12.50
PURRINGTON, DAVID	REGISTRAR COMPENSATION	\$43.50
QUALITY INN	MOTEL CHARGES	\$75.60
QUILL CORPORATION	SUPPLIES	\$5,181.00
RAWLINS AUTOMOTIVE	SUPPLIES	\$136.10
RAWLINS FIRE EXTINGUISHER	FIRE EXTINGUISHER INSPECTIONS	\$395.00
REMICK, JOE B	SAFETY CHAPS	\$95.39
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$7,679.45
SANCHEZ, RYNE	LAWN MAINTENANCE	\$350.00
SARATOGA AUTO PARTS, INC.	WIPER BLADES	\$33.98
SARATOGA SUN	NEWSPAPER CHARGES	\$1,262.80
SARATOGA, TOWN OF	WATER SERVICES	\$17.00
SECURENET SYSTEMS INC	BOCC MEETING STREAMING	\$99.00
SHEPARD'S	FUEL	\$548.86
SHIVELY HARDWARE	SUPPLIES	\$144.14
SOURCE GAS	GAS SERVICES	\$2,667.68
SOUTHWEST M.R.O., LLC	RANDOM DRUG TESTS	\$25.00
STAPLES ADVANTAGE	SUPPLIES	\$433.47
STATE OF WYOMING A & I	MAINFRAME ACCESS	\$10.09
STEPHENSON, LEE ANN	MILEAGE	\$37.20
SWISHER HYGIENE FRANCHISEE TRUST	CLEANING SUPPLIES	\$245.94
TERMINIX	PEST CONTROL	\$32.00
TRADING POST	FUEL	\$74.87
TRUE VALUE OF RAWLINS	SUPPLIES	\$371.52
U W C E S	CRAIG QUARTERLY SALARY	\$5,176.75
US BANK	VARIOUS CHARGES	\$1,120.85
VALLEY OIL COMPANY	FUEL	\$3,588.44
VAN'S WHOLESALE LLC	SUPPLIES	\$871.41
WACO	PETERSON REGISTRATION	\$125.00
WARRIOR SERVICES, LLC	PEST CONTROL	\$60.00

WELLS, JACQUELIN	MEALS/MILEAGE	\$48.52
WEST PAYMENT CENTER	INFORMATION CHARGES	\$1,263.00
WILSON, MARGARET	PATCHES	\$54.00
WY BRAND INDUSTRIES	LABELS	\$74.58
WY DEPT OF HEALTH	MOTOR VEHICLE BILLING	\$219.50
WY MACHINERY COMPANY	SUPPLIES	\$10,063.85
WY RENTS, LLC	MANLIFT RENTAL	\$132.50
WY STATE FORESTRY	SUPPLIES	\$156.00
WY WASTE SERVICES-RAWLINS	GARBAGE SERVICES	\$1,867.57
YAMPA VALLEY ELECTRIC	ELECTRICAL SERVICES	\$301.92
YOCUM, LEO	MILEAGE	\$24.00
GRAND TOTAL		\$103,328.69

CLERK

Minutes

Commissioner Espy moved to approve the minutes of the September 17, 2013 regular meeting of the Board of Carbon County Commissioners as presented. Commissioner Johnson seconded and the motion carried unanimously.

Bond

Commissioner Johnson moved to approve a bond for Daniel William Izzo, Finance Director for the City of Rawlins in the amount of \$100,000.00. Commissioner Glode seconded and the motion carried unanimously.

Monthly Receipts

Clerk Bartlett reported fees were collected for Road & Bridge totaling \$100.00, Planning & Development totaling \$2,495.00, County Attorney totaling \$100.10 and County Clerk totaling \$25,349.50.

Board Resignation

Clerk Bartlett advised that Karen Buchanan submitted her resignation from the Senior Services Board at the Senior Services meeting effective immediately.

Commissioner Espy moved to accept Karen Buchanan's resignation from the Senior Services Board effective immediately. Commissioner Glode seconded and the motion carried unanimously.

Specific Purpose Tax Reimbursement

Clerk Bartlett presented Requisition #37 for Memorial Hospital of Carbon County's 2009 specific purpose tax project.

Commissioner Jones moved to authorize the Chairman's signature on Carbon County 2009 Specific Purpose Tax Joint Powers Board Requisition #37 in the amount of \$43,175.50. Commissioner Johnson seconded and the motion carried unanimously.

Homeland Security Grants

Clerk Bartlett presented three Homeland Security grants for the board's consideration and noted that Deputy Attorney Mike Kelly has signed the agreements and Sheriff Jerry Colson and County Coroner Paul Zamora have signed their agreements.

Commissioner Espy moved to approve Grant Awards for U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA), Grant Programs Directorate, State Homeland Security Grant Program (SHSP) Fiscal Year 2013 for Project ID 13-GPD-CAR-LS-HLE13, Carbon County Sheriff with an award amount of \$8,538.80; Project ID 13-GPD-CAR-LC-HLC13, Carbon County Coroner with an award amount of \$2,755.50; and Project ID 13-GPD-CAR-SC-HSG13, Carbon County with an award amount of \$44,680.82. Commissioner Glode seconded and the motion carried unanimously.

BOCC Meetings

Clerk Bartlett discussed meeting rules and the possibility of shortening the minutes resulting in a publication cost savings.

Commissioner Espy moved to approve Clerk Bartlett's recommendation for publication of the Carbon County Commissioners minutes. Commissioner Johnson seconded and the motion carried unanimously.

Medical Benefits

Clerk Bartlett discussed changes made to the out-of-network charges for an office visit, urgent care, outpatient and inpatient hospital and emergency room. There was further discussion of the changes that were made and whether or not all of those would be kept.

Commissioner Johnson moved to change the 30% out-of-network coinsurance to 20% and the 20% in-network to 10%. Commissioner Glode seconded and there was discussion about coinsurances versus copay and how copays work. The motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Treasurer

County Treasurer Cindy Baldwin presented an abatement on behalf of the County Assessor. Treasurer Baldwin reported the secure rural funds have been approved and the county should get approximately \$372,293.47 with 7% going into the forest reserve account, both school districts get a percentage and the remainder will go into the general fund.

Treasurer Baldwin discussed a resolution passed by the Wyoming Association of County Officers related to the 18% interest paid by industry for late payment of taxes and that there is proposed legislation. She reported on balances in various county accounts.

Attorney

Deputy County Attorney Mike Kelly presented a generalized planning agreement and engineering agreement with GDA Engineers for the Dixon Airport.

Commissioner Espy moved to approve the 5 year Generalized Planning Agreement and the 5 year Generalized Engineering Agreement between GDA Engineers and Carbon County. Commissioner Jones seconded and the motion carried unanimously.

Mr. Kelly reported comments for the Transwest Express and Energy South projects were recently submitted. Comments for an environmental assessment for the Chokecherry and Sierra Madre projects will be due October 9. Sid Fox, County Planning Director presented draft comments for the board's consideration.

Commissioner Johnson moved to authorize the Chairman to sign comments to the environmental assessment for the Chokecherry and Sierra Madre projects subject to comments by the Commissioners and attorney. Commissioner Espy seconded and the motion carried unanimously.

Planning

County Planning Director Sid Fox reported the local Bureau of Land Management (BLM) is in the process of amending the Rawlins Resource Management Plan (RMP) and there is a cooperators meeting October 9. Mr. Fox presented Draft 1 of proposed amendments to the Carbon County Zoning Resolution.

IT

IT Director Matt Webster, presented two Union Wireless agreements and asked for the procurement policy to be waived as Union is the only provider in some of the areas the phones are used.

Commissioner Glode moved to approve the contracts with Union Wireless and waive the procurement policy. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Espy moved to authorize Matt Webster to initial the Union Wireless contract as necessary. Commissioner Glode seconded and the motion carried unanimously.

Mr. Webster presented a CDW agreement to allow for 3% above cost pricing on all printer supplies. The requirement would be to purchase \$2,500.00 each 6 months or it could be terminated however the county is not required to purchase only from them.

Commissioner Glode moved to approve the agreement with CDW Government LLC for printer pricing. Commissioner Johnson seconded and the motion carried unanimously.

Road & Bridge

Road & Bridge Superintendent Bill Nation reported that the Department of Environmental Quality regarding removing portions of the \$10 million AML grant noting they cannot remove the requirements in the grant agreement as its part of the law.

Mr. Nation requested signature on a Congestion Mitigation Air Quality 2013 contract with Ready Oilfield Service.

Commissioner Johnson moved to approve a Contract for Services with Ready Oilfield Service for Congestion Mitigation Air Quality in the amount of \$48,500.00 per mile for 7 miles of improvements to County Road 701 not to exceed a total amount of \$343,750.00. Commissioner Glode seconded and the motion carried unanimously.

RECESS

Chairman Chapman called a recess at 11:17 a.m. and reconvened at 11:29 a.m.

MEMORIAL HOSPITAL OF CARBON COUNTY (MHCC)

Ned Hill, Chief Executive Officer and David Pike, Chief Financial Officer (CFO) presented a financial statement as of August 2013. Hospital board member David Cesko MD was also present. There was discussion that some areas of MHCC are going well including operations as it is running efficient. However their cash position is still dire and getting worse, currently at 10 days cash on hand. The state average is 85 days cash on hand. Mr. Hill stated two things have to happen for MHCC to be successful. First is billing and accounts receivable. Mr. Hill and others are trying to determine what can be done to correct this in addition to the things that have been implemented. MHCC is looking at its billing company currently however Mr. Hill noted a change in billing can be detrimental with such a small number of days of cash on hand.

Chairman Chapman stated his concern for a recent newspaper article about selling the hospital to allow another company to take the profit and leave the county with the mess. There was discussion of affiliating with another hospital and the pros and cons of this scenario.

Mr. Hill discussed some issues with Medicare billing including the recent 2% cut and the fact they will no longer pay for one night stays. There are other reductions in payments from other networks as well.

Mr. Hill discussed the three options he presented to the hospital board. Ask the county for money, long-term lease or sell the hospital, or operate with a demand for payment up front for non-emergent care.

Mr. Nation asked Mr. Hill to have his board consider county employee discounts for services and for them to encourage physicians to become part of the CIGNA network which the county utilizes. He encouraged Mr. Hill to provide an awareness campaign of services they offer.

CLERK

Commissioner Jones moved to approve a bond for Daniel Butler, Carbon County School District #1 Treasurer in the amount of \$50,000.00. Commissioner Espy seconded and the motion carried unanimously.

Clerk Bartlett updated the BOCC on the Union Wireless store. She noted that this project will be going out to bid tomorrow.

Commissioner Jones moved to authorize the Chairman to sign a letter of support for a FEMA grant for the Town of Medicine Bow Fire Department. Commissioner Johnson seconded and the motion carried unanimously.

RECESS

Chairman Chapman recessed for lunch at 12:12 p.m. and reconvened at 1:35 p.m.

PLANNING & ZONING

Certifications

Sid Fox, Planning Director presented the Certification of Recommended Action for Z.C. Case File No. 2013-08 for John and Nicole Haverstock.

Commissioner Glode moved to accept the Certification of Recommended Action and schedule a public hearing for November 5, 2013 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming for Z.C. Case File No. 2013-08 for John and Nicole Haverstock. Commissioner Johnson seconded and the motion carried unanimously.

Mr. Fox reported Power Company of Wyoming recently held an open house for the environmental assessment and offered at that time to provide the Planning & Zoning Commission an update in December.

COOPERATIVE EXTENSION UPDATE

Cathy Craig and Duane Williams from the Cooperative Extension Service reported Ms. Craig is the new county coordinator for Carbon County. There was discussion of possibly sharing the nutrition and food safety position with another county because Carbon County has had difficulty maintaining consistent staffing for the position. The BOCC would like to see the position stay even with staffing issues.

Ms. Craig presented an agreement with the University of Wyoming to fund half of the Carbon County 4-H Extension Professional for the purpose of assisting and encouraging 4-H development and other youth programs. Clerk Bartlett noted that Deputy Attorney Kelly has reviewed the agreement.

Commissioner Jones moved to approve the Extended Professional Service Agreement between the University of Wyoming and the Board of County Commissioners of Carbon County committing the county to contribute \$20,707.00 annually payable in four payments of \$5,176.75 due in October 2013

January, March and June of 2014 to the University of Wyoming Cooperative Extension Service for the term of July 30, 2013 until June 30, 2014. Commissioner Espy seconded and the motion carried unanimously.

5TH PENNY TAX

Linda Wagner, coordinator designated by the Council of Governments (COG) for the 5th penny tax reported that four years ago a committee she chaired helped get the voter approval for the tax. The tax is up for renewal in 2014 and to work with the same company as the group did in 2009 the fee would be approximately \$25,000.00. She explained that this would need to be funded by towns and the county however with decreasing revenues and budget cuts COG determined that each representative would take the issues to their councils and talk further in November. She did explain there is an option for the Commissioners and a majority of municipalities to pass resolutions to continue the tax without a vote and that COG will be discussing a potential resolution to use this process at their November meeting.

WIRELESS INTERNET ACCESS

Ryan Kudera from Western States Wireless reported the county's IT Director approached him about broadcasting Commissioners meetings outside the county seat. Mr. Kudera proposes that he would offer a wireless internet connection for free at senior centers in municipalities he serves in exchange for him being able to locate an antenna at a county facility in each of these municipalities. He currently serves Baggs, Dixon, Rawlins, Hanna, Medicine Bow and Saratoga. They may be expanding to Elk Mountain however this is difficult due to terrain.

Mr. Kelly cautioned that under Article 16 Section 6 of the Wyoming Constitution, the county cannot loan, aid or give credit to any individual association except to necessary support of the poor. If there are possible competing companies he feels this could be in violation of the constitution. There was discussion that the county could rent space to Mr. Kudera and in lieu of cash payment for the rent, Mr. Kudera could offer free internet service to the county in those areas.

The BOCC directed Mr. Kudera, the IT Director, and Deputy County Attorney to move forward on renting space to Mr. Kudera in exchange for internet service or other valuable goods.

SUPPLEMENTAL PRODUCTS

Peaches Lynch from Liberty National explained supplemental insurance products she offers as a pre-tax payroll deduction for employees. Clerk Bartlett reported that she has been approached numerous times in the past from various agents to offer products through payroll deductions and stated she feels like if they offer one they must offer all products from any requesting agent.

CITIZEN / COMMISSIONERS DISCUSSION

Linda Wagner of the Hanna Town Council asked what the status of the Hanna Fire Memorandum of Understanding (MOU) was. Commissioner Johnson and Chairman Chapman reported they along with Mr. Kelly need to work on the issue.

Commissioner Jones asked the status of the county having MOUs with municipalities for Planning & Zoning around each town. Mr. Fox reported he has been waiting for interest from the towns to follow up.

Chairman Chapman reported he spoke with Commissioners from Sweetwater County about a potential MOU for fire and extrication.

Commissioner Espy reported that the Public Lands Water Committee he serves on through the Wyoming County Commissioners Association may run a socio economic model parallel to the BLM for projects and he will be collecting data for this.

Commissioner Johnson reported on the Industrial Siting Council meeting they attended yesterday regarding changes to the DKRW ISC permit. Basically the amendment would delay issuing the socio economic report and construction schedule until 6 months prior to breaking ground. He questioned if the ISC's rules would allow this. Commissioner Johnson stated these changes will be discussed further in December, potentially in Carbon County. He added he feels the water issues should be further discussed.

ADJOURNMENT

Commissioner Johnson moved to adjourn the meeting at 3:28 p.m. Commissioner Espy seconded and the motion carried unanimously.