

**MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, February 20, 2007  
Encampment Senior Center  
Encampment, Wyoming**

The regular meeting of the Board of Carbon County Commissioners commenced Tuesday, February 20, 2007 at the Encampment Senior Center in Encampment, Wyoming. Attending the meeting were Commissioners Terry Weickum and Jerry Paxton; County Clerk, Gwynn Rothenberger, and County Attorney Cindy DeLancey. Chairman Zeiger was absent.

Acting Chairman Terry Weickum called the meeting to order at 6:00 p.m.

**VOUCHERS**

The following vouchers were presented and approved for payment:

|                                     |                               |           |
|-------------------------------------|-------------------------------|-----------|
| AGRI-EDUCATION, INC.                | MATERIALS 4H/HOME DEM         | 53.11     |
| ALCO                                | SUPPLIES                      | 20.31     |
| ALSCO, AMERICAN LINEN DIVISION      | SUPPLIES                      | 177.06    |
| AMERIGAS                            | PROPANE                       | 2,795.69  |
| ARLINGTON OUTPOST                   | TOW BILL                      | 366       |
| ASPEN HOUSE RESTAURANT              | MEAL                          | 148.78    |
| ASSOCIATION OF GOVERNMENT ATTNYS    | DUES & SUBSCRIPTIONS          | 100       |
| AVIATION SYSTEMS MAINTENANCE, INC.  | MAINTENANCE - DIXON AIRPORT   | 2,400.00  |
| BAGGS VOLUNTEER FIRE DEPT           | SECOND QUARTER ALLOTMENT      | 8,950.00  |
| BALLARD, ED "SHORTY"                | MILEAGE                       | 56.12     |
| BANK OF COMMERCE                    | TRAVEL/FUEL/SUPPLIES/TRAINING | 4,531.13  |
| BEAN, MARCIA E.                     | LEGAL SERVICES                | 1,175.00  |
| BEHAVIORAL INTERVENTIONS            | ELECTRONIC MONITORING         | 181.35    |
| BEST ACCESS SYSTEMS                 | PARTS                         | 935.48    |
| BG & J SANITATION                   | CONTRACT SERVICES - GARBAGE   | 25        |
| BI-RITE PHARMACY                    | PRESCRIPTIONS/BATTERIES       | 1,671.65  |
| BI-RITE SPORTING GOODS              | PHOTOS                        | 98.08     |
| BLACK HILLS AMMUNITION              | AMMUNITION                    | 1,415.00  |
| BOB BARKER COMPANY                  | SUPPLIES                      | 343.68    |
| BOYS & GIRLS CLUBS OF CARBON COUNTY | SECOND QUARTER ALLOTMENT      | 6,250.00  |
| BRESNAN COMMUNICATIONS              | COMPUTERS/TELEVISION          | 244.75    |
| BUCHHOLTZ RETREAT GROUP             | SECOND QUARTER ALLOTMENT      | 2,737.50  |
| BUFFALO CREEK PSYCHOLOGICAL CLINIC  | EVALUATION                    | 450       |
| BUILD RITE LUMBER SUPPLY            | SUPPLIES/CLOTHING             | 1,023.52  |
| C O V E                             | VICTIMS ADVOCATE SURCHARGE    | 2,549.81  |
| CARBON COUNTY CHILD DEVELOPMENT CTR | SECOND QUARTER ALLOTMENT      | 1,875.00  |
| CARBON COUNTY ECONOMIC DEVELOPMENT  | SECOND QUARTER ALLOTMENT      | 12,500.00 |
| CARBON COUNTY PREDATORY ANIMAL BD   | SECOND QUARTER ALLOTMENT      | 1,000.00  |
| CARBON COUNTY TV & ELECTRONICS      | SUPPLIES                      | 34.99     |
| CARBON MERCANTILE CORPORATION       | SUPPLIES UNIFORMS             | 49.98     |
| CARBON POWER & LIGHT INC            | ELECTRICITY                   | 876.19    |
| CBM FOOD SERVICE                    | JAIL FOOD                     | 2,238.02  |
| CEDAR STREET SINCLAIR               | VEHICLE MAINTENANCE           | 81.26     |
| CESKO, DAVID MD                     | MEDICAL SERVICES              | 360       |
| CHANNING L. BETE CO., INC           | SUPPLIES                      | 221.13    |
| CHILDRESS ELECTRIC INC              | SUPPLIES                      | 70.74     |
| COMPUTER SOFTWARE ASSOCIATES        | ANNUAL SUPPORT FEE            | 300       |
| CORPORATE EXPRESS                   | SUPPLIES                      | 1,793.56  |

|                                  |                             |           |
|----------------------------------|-----------------------------|-----------|
| CRAFTSMAN ELECTRIC               | PARTS AND LABOR             | 3,939.37  |
| CYR, NANCY                       | TRAVEL/SUPPLIES             | 38.47     |
| DAILY TIMES                      | ADVERTISING                 | 990.47    |
| DEEP SWEEP INC.                  | SARATOGA OFFICE MAINTENANCE | 75        |
| DEHERRERA & BACH LAW CENTER      | LEGAL SERVICES              | 1,483.33  |
| DELEON, JOHN                     | LEGAL SERVICES              | 2,186.00  |
| DIXON AIRPORT BOARD              | SECOND QUARTER ALLOTMENT    | 2,506.25  |
| DIXON, TOWN OF                   | WATER/GARBAGE               | 33.5      |
| DOMINOS PIZZA                    | TRAINING MEAL               | 29.36     |
| DRUMMOND REFRIGERATION           | FREEZER                     | 403       |
| DUBOIS TELEPHONE EXCHANGE        | TELEPHONE                   | 161.81    |
| E & H PLUMBING & HANDYMAN        | MATERIALS FOR REPAIRS       | 4,017.00  |
| EAGLE UNIFORM SUPPLY             | SUPPLIES                    | 240.53    |
| ELK MOUNTAIN VOLUNTEER FIRE DEPT | SECOND QUARTER ALLOTMENT    | 12,500.00 |
| ELK MOUNTAIN, TOWN OF            | WATER/GARBAGE               | 46.69     |
| ENCAMPMENT EMT'S                 | FIRST HALF ALLOTMENT        | 3,000.00  |
| ENCAMPMENT PRESCHOOL             | SECOND QUARTER ALLOTMENT    | 750       |
| ENCAMPMENT, TOWN OF              | WATER/GARBAGE               | 50        |
| ENGSTROM, JAMES D. DDS           | DENTAL SERVICES             | 2,000.00  |
| FAY ENGINEERING CORP.            | LEGAL LITIGATION            | 315.59    |
| FLEET SERVICES                   | FUEL                        | 68.4      |
| FLINNER, M MD                    | MEDICAL SERVICES            | 149       |
| FRANCIS, SARAH                   | SUPPLIES                    | 24.9      |
| FREMONT MOTORS-RAWLINS           | VEHICLE REPAIRS/PARTS       | 779.48    |
| GASES PLUS                       | OXYGEN/ACETYLENE            | 654.37    |
| GCR ELECTRONICS, LLC             | RENT/LEASE                  | 450       |
| GOSVENOR, MAXINE                 | MILEAGE                     | 63.48     |
| GRAPHIC SPORTS                   | SUPPLIES                    | 655.98    |
| GREATER WY BIG BROS/SISTERS      | SECOND QUARTER ALLOTMENT    | 1,250.00  |
| GUIO, SUSAN, MSW                 | FACILATATOR FEES            | 360       |
| HANNA FIRE DEPARTMENT            | SECOND QUARTER ALLOTMENT    | 900       |
| HANNA, TOWN OF                   | WATER/GARBAGE               | 70.5      |
| HASCO INDUSTRIAL SUPPLY          | PARTS                       | 486.32    |
| HERTER, JACQUES PHD              | EMPLOYEE EVALUATION         | 450       |
| HETTGAR, BRIDGET M RN            | MICROWAVE CART/MILEAGE      | 132.35    |
| HIGH PLAINS POWER                | ELECTRICITY                 | 59.73     |
| HILLCREST SPRING WATER, INC.     | SUPPLIES                    | 71.66     |
| HILLTOP CONOCO                   | FUEL                        | 40.75     |
| IKON FINANCIAL SERVICES          | RENT                        | 863.94    |
| INSTRUCTIONAL MATERIALS SERVICE  | MATERIALS 4H/HOME DEM       | 50        |
| J H KASPAR OIL COMPANY           | FUEL/OIL/PARTS/SUPPLIES     | 4,543.98  |
| JACKALOPE PRINTING               | SUPPLIES                    | 491.46    |
| JERRY'S DONUTS                   | SUPPLIES                    | 47.94     |
| JOHNSON COUNTY                   | NACO MEETING MILEAGE        | 477.75    |
| KILBURN TIRE COMPANY             | TIRES/BATTERY/VEHICLE MTCE  | 812.61    |
| KN ENERGY INC                    | HEATING FUEL                | 8,438.81  |
| KNAPP SUPPLY & EQUIPMENT CO      | SUPPLIES                    | 649.75    |
| KONE ELEVATORS ESCALATORS        | ELEVATOR MAINTENANCE        | 1,208.99  |
| KROGER - KING SOOPERS            | PRESCRIPTIONS/SUPPLIES      | 475.41    |
| LASCANO, LUIS                    | CUSTODIAN SERVICES          | 3,500.00  |
| LAWSON PRODUCTS INC              | PARTS                       | 975.68    |
| LITTLE SNAKE RIVER EVENTS CENTER | SECOND QUARTER ALLOTMENT    | 625       |
| MADER, TSCHACHER, PETERSON & CO. | AUDIT SERVICES              | 6,600.00  |
| MARTINEZ, TAMMY                  | CUSTODIAN SERVICES          | 435       |

|                                    |                              |            |
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| MAS MODERNMARKETING                | INVESTIGATIONS               | 871.4      |
| MCILVAINE RENTALS                  | RENT/LEASE                   | 500        |
| MCMURRY READY MIX                  | GRAVEL                       | 433.49     |
| MED-TECH RESOURCE, INC.            | SUPPLIES                     | 218.37     |
| MEDICINE BOW CLINIC                | SECOND QUARTER ALLOTMENT     | 13,750.00  |
| MEDICINE BOW CONSERVATION DISTRICT | SECOND QUARTER ALLOTMENT     | 3,750.00   |
| MEDICINE BOW, TOWN OF              | WATER/GARBAGE                | 48.1       |
| MEMORIAL HOSPITAL                  | QTR ALLOTMENTS               | 125,269.00 |
| MEMORIAL HOSPITAL OF CARBON COUNTY | FULL ALLOTMENT               | 8,111.00   |
| MERBACK AWARD COMPANY              | ENGRAVING AND PLAQUES        | 278.19     |
| MOORE MEDICAL CORP.                | EXAM LIGHT/SUPPLIES          | 154.69     |
| MPM CORP / EVERGREEN DISPOSAL      | GARBAGE                      | 60         |
| NOYES HEALTH CARE CENTER           | SECOND QUARTER ALLOTMENT     | 13,750.00  |
| OFFICE DEPOT                       | SUPPLIES/CHAIRS              | 206.47     |
| OLD PENITENTIARY JOINT             | SECOND QUARTER ALLOTMENT     | 3,750.00   |
| OVERHEAD DOOR CO./RIVERTON/LANDER  | DOOR REPAIR                  | 513.5      |
| P J TECH SERVICES                  | COMPUTER REPAIRS/TECH WORK   | 1,535.92   |
| PAMIDA INC                         | PRESCRIPTIONS/SUPPLIES       | 1,070.56   |
| PERKINS OIL CO                     | FUEL/REPAIR                  | 2,808.24   |
| PHILLIPS 66-CONOCO-76              | FUEL/REPAIR                  | 458.9      |
| PLATTE VALLEY MEDICAL              | MEDICAL SERVICES             | 230        |
| PRECISION AMMUNITION               | AMMUNITION                   | 3,914.60   |
| PROJECT PREVENTION                 | NEWSLETTERS/PAYROLL          | 3,796.00   |
| PROJECT REACH PRESCHOOL            | SECOND QUARTER ALLOTMENT     | 750        |
| PTS OF AMERICA, LLC                | EXTRADITIONS                 | 2,408.00   |
| PUBLIC AGENCY TRAINING             | DEPUTY SCHOOLING             | 1,485.00   |
| PUBLIC SAFETY CENTER, INC          | SUPPLIES                     | 448.69     |
| PUBLIC SAFETY WAREHOUSE            | UNIFORMS                     | 1,515.90   |
| QUILL CORPORATION                  | SUPPLIES                     | 411.97     |
| QWEST                              | TELEPHONE SERVICE            | 4,468.51   |
| R D J SPECIALTIES INC              | SUPPLIES                     | 100.39     |
| RAWLINS - CARBON COUNTY            | SECOND QUARTER ALLOTMENT     | 3,750.00   |
| RAWLINS AUTOMOTIVE                 | PARTS                        | 45.76      |
| RAWLINS CARBON COUNTY AIRPORT BD   | SECOND QUARTER ALLOTMENT     | 7,943.75   |
| RAWLINS EYE CARE                   | VISION SERVICES              | 200        |
| RAWLINS FAMILY MEDICAL, P.C.       | MEDICAL SERVICES             | 33         |
| RAWLINS FIRE EXTINGUISHER          | FIRE EXTINGUISHERS/ANNUAL    | 946.5      |
| RAWLINS GLASS                      | WINDSHIELD REPAIR            | 260        |
| RAWLINS, CITY OF                   | WATER/GARBAGE                | 61.5       |
| RELIABLE                           | SUPPLIES                     | 186.59     |
| ROBIDOUX BROTHERS                  | HEAVY EQUIP PARTS            | 10         |
| ROCKY MTN INDUSTRIAL EQUIPMENT     | MAINTENANCE & REPAIR VEHICLE | 165.4      |
| ROCKY MOUNTAIN POWER               | ELECTRICITY                  | 12,471.20  |
| ROSS' AUTOMOTIVE SERVICES          | BATTERY/VEHICLE MAINTENANCE  | 472.26     |
| ROTHENBERGER, GWYNN                | MEAL/MILEAGE                 | 76.89      |
| RYAN ELECTRONICS INC               | CONTRACT SERVICES            | 3,762.00   |
| S E D MEDICAL LABORATORY           | DRUG PANELS                  | 240.4      |
| SARATOGA AIRPORT BOARD             | SECOND QUARTER ALLOTMENT     | 3,000.00   |
| SARATOGA AUTO PARTS, INC.          | SUPPLIES SHOP                | 679.36     |
| SARATOGA PLATTE VALLEY             | SECOND QUARTER ALLOTMENT     | 1,250.00   |
| SARATOGA SUN                       | ADVERTISING                  | 1,102.50   |
| SARATOGA, TOWN OF                  | WATER/GARBAGE                | 13.75      |
| SARATOGA-ENCAMPMENT AMBULANCE      | FIRST HALF ALLOTMENT         | 3,000.00   |
| SHELL FLEET PLUS                   | FUEL                         | 50         |

|                                  |                             |            |
|----------------------------------|-----------------------------|------------|
| SHEPARD'S                        | FUEL                        | 66.66      |
| SHIVELY HARDWARE                 | SUPPLIES                    | 74.02      |
| SMITH TRANSFER & STORAGE, INC.   | MOVING FEE                  | 300        |
| SMITH, SUSAN                     | MILEAGE                     | 19.32      |
| SNOWY RANGE PROPANE-RENTAL       | PROPANE                     | 2,978.58   |
| SPEER, WILLIAM                   | MILEAGE                     | 251.16     |
| STAN'S QUIK LUBE                 | VEHICLE MAINTENANCE         | 37.44      |
| SUNRISE SANITATION SERVICE, LLC. | WATER/GARBAGE               | 25         |
| SUPERCIRCUITS                    | SUPPLIES                    | 63.14      |
| T'S KEYS                         | REPAIRS                     | 20         |
| THOMPSON PUBLISHING GROUP        | DUES & SUBSCRIPTIONS        | 135        |
| TIGER MART                       | FUEL                        | 50.87      |
| TRADING POST                     | FUELD/BRAKE FLUID           | 13.99      |
| TRIPLE XXX CONTRACTING, INC.     | GARBAGE SERVICES            | 45         |
| TRUE VALUE OF RAWLINS            | SUPPLIES                    | 604.57     |
| U S BANK                         | MERCHANDISE/TRAVEL/SUPPLIES | 808.67     |
| U S FOODSERVICE                  | SUPPLIES                    | 89         |
| UNION TELEPHONE COMPANY          | TELEPHONE                   | 167.41     |
| UNIVERSITY OF WYOMING            | T2-UW ROAD ASSET MGT        | 2,247.29   |
| V-1 PROPANE                      | PROPANE                     | 250.1      |
| VALLEY OIL COMPANY               | FUEL                        | 4,973.60   |
| VALLEY PHARMACY                  | PRESCRIPTIONS               | 703.2      |
| VAN'S WHOLESALE                  | SUPPLIES                    | 630.84     |
| VERAMARK TECHNOLOGIES, INC       | MAINTENANCE CONTRACT        | 646        |
| VERIZON WIRELESS                 | CELL PHONES                 | 337.18     |
| VISIONARY COMMUNICATIONS, INC.   | DIALUP-TURBO MONTHLY        | 71.7       |
| WAGNER, BOBBIE                   | MILEAGE                     | 41.4       |
| WASHBOARD, THE                   | SUPPLIES                    | 18         |
| WEST PAYMENT CENTER              | DUES & SUBSCRIPTIONS        | 468.47     |
| WILSON'S SELF SERVICE            | FUEL                        | 2,456.52   |
| WILSON, MARGARET                 | SEWINGUNIFORMS              | 33         |
| WIMPENNY, ROBERT G DDS           | DENTAL SERVICES             | 503        |
| WORLD POINT                      | SUPPLIES                    | 53.75      |
| WY CRIME VICTIMS' COALITION      | VOLUNTEER/STAFF CLOTHING    | 90         |
| WY DEPARTMENT OF FAMILY SERVICE  | SUPPLIES                    | 35.16      |
| WY DEPARTMENT OF TRANSPORTATION  | ASPHALTIC                   | 51,640.91  |
| WY FINANCIAL INSURANCE, INC.     | BOND                        | 100        |
| WY MACHINERY COMPANY             | HEAVY EQUIP PARTS           | 1,667.72   |
| WY STATIONERY                    | SUPPLIES                    | 712.76     |
| WY WASTE SERVICES-RAWLINS        | WATER/GARBAGE               | 240.11     |
| XEROX CORPORATION                | BASE CHARGE                 | 1,536.61   |
| YAMPA VALLEY ELECTRIC            | ELECTRICITY                 | 176.14     |
| ZEE                              | MEDICAL SUPPLIES            | 207.65     |
|                                  | GRAND TOTAL                 | 444,108.19 |

## **CLERK**

### **Minutes**

Commissioner Paxton moved to approve the minutes from the February 6, 2007 Commissioner's meeting as presented. Commissioner Weickum seconded and the motion carried unanimously.

### **Monthly Receipts**

Commissioner Paxton moved to approve monthly receipts for Planning & Zoning in the amounts of \$100.00 and \$25.00, Road & Bridge in the amounts of \$20.00 and \$100.00 and Clerk's Office in the amount of \$16,908.25. Commissioner Weickum seconded and the motion carried unanimously.

### **Bonds**

Commissioner Paxton moved to approve a bond for Randy Arnold, Treasurer of the Saratoga, Encampment, Rawlins Conservation District in the amount of \$50,000.00. Commissioner Weickum seconded and the motion carried unanimously.

### **Fiber Optic Feasibility Study Grant**

Commissioner Paxton moved to authorize the Chairman to sign Reimbursement Request No. 2 in the amount of \$8,113.00 for the Wyoming Business Council Fiber Optic Feasibility Study Grant. Commissioner Weickum seconded and the motion carried unanimously.

Clerk Rothenberger added that Request No. 3, the final request, has already been submitted and that this request was returned for the Chairman's signature.

### **Carbon Mercantile Grant**

Clerk Rothenberger reported that closing has taken place on the Carbon Mercantile and all required documentation has been sent to the Wyoming Business Council. She added that the county has already received \$269,000.00 reimbursement for the building purchase.

### **Public Health and Terrorism Preparedness Program**

Clerk Rothenberger presented a grant application from Memorial Hospital of Carbon County (MHCC). The application is for a Public Health and Terrorism Preparedness Program grant in the amount of \$9,000.00. She stated she recently spoke with Patsy Carter of MHCC who stated that the Board previously agreed to sponsor this grant annually. Ms. Rothenberger added that if the grant is awarded, she would forward the contract to Cindy DeLancey for approval.

### **Jail Requisition**

Commissioner Paxton moved to approve Requisition No. 29 in the amount of \$887.72 to be paid to L.M. Olson, Inc. from the Carbon County Detention Facility Joint Powers Board and forward this Requisition to the Detention Facility Joint Powers Board for its approval. Commissioner Weickum seconded and the motion carried unanimously.

Clerk Rothenberger stated that this may be a warranty item and she would have Sheriff Colson determine this.

### **Wyoming Retirement System**

Clerk Rothenberger presented an Addendum to Agreement from Wyoming Retirement System for the Chairman's signature. The letter requests clarification on part-time employees coverage.

Attorney DeLancey requested to review this Addendum and the original agreement before the Board approves it. Clerk Rothenberger agreed to forward both to her for review.

### **Sheriff's Office Memorandum of Understanding**

Clerk Rothenberger presented a Memorandum of Understanding (MOU) between the Towns of Encampment and Riverside and the Carbon County Sheriff's Office. She stated the purpose of the agreement is to establish terms and conditions under which certified peace officers of Encampment may provide law enforcement assistance within the municipal limits of the Town of Riverside. She added that she is presenting this MOU on behalf of the Sheriff's Office and that Cindy DeLancey has reviewed it and recommended its approval.

Commissioner Paxton moved to authorize the Chairman to sign the Memorandum of Understanding between the Carbon County Sheriff's Office and the Towns of Encampment and Riverside establishing terms of law enforcement assistance, the agreement to expire no longer than one month beyond the current term of the County Sheriff or the office of the Chief of Police

of the Town of Encampment and in the amount of \$18,300.00 every twelve months paid by the Town of Riverside to the Town of Encampment. Commissioner Weickum seconded and the motion carried unanimously.

### **Historic Trails Resource Conservation and Development**

Clerk Rothenberger presented a letter from the Historic Trails Resource Conservation and Development (RC&D) requesting the county pay annual dues of \$100.00 and designate a primary and alternate representative to serve on the RC&D council. She stated the members do not have to be an elected official or an employee of the sponsor. She asked if the Board would like to pay dues and appoint someone or if she should advertise the positions. The Board requested more information on RC&D and stated they would consider the request to appoint a member and pay dues at a later date.

### **Board Appointments**

Clerk Rothenberger stated that her office has advertised several times for applicants for the Carbon County Detention Facility Joint Powers Board. She requested she be appointed to this board to replace former member, Linda Smith, and that the board reappoint Tim Hofmann. Ms. Rothenberger stated her office has spoken with Mr. Hofmann and he indicated he would like to be reappointed. She added that they have had no other applicants including no applicants for Lee Meacham's expired term that ended December 2006.

Commissioner Paxton moved to reappoint Tim Hofmann for a 3-year term ending December 2009 and to appoint Gwynn Rothenberger to fill an unexpired 3-year term ending December 2008 to the Carbon County Detention Facility Joint Powers Board. Commissioner Weickum seconded and the motion carried unanimously.

### **ROAD & BRIDGE**

Bill Nation presented the Road & Bridge report dated February 20, 2007. He then introduced Encampment area Road & Bridge employees Dave Accord and Lester Thompson and thanked them for their service.

#### **Area Work**

Mr. Nation reported on the \$1,218,643.00 Dad/Wamsutter gravel project. He reported he has already received \$80,000.00 of magnesium chloride donation and grant match. Mr. Nation reported that the addition at the Encampment shop is complete. Snow removal and road maintenance continues in the Encampment area as well as all areas of the county. Gravel hauling on County Road 701 is ongoing as well.

#### **Authorizations**

Mr. Nation requested authorization to purchase gravel from McMurry Ready Mix in the amount of \$342,100.00 for County Road #608, road sign making equipment from Coronado Enterprises in the amount of \$4,295.00, and phase I inspection for bridge replacement at Elk Mountain in the amount of \$10,000.00.

Mr. Nation elaborated that the signs to be purchased is software, tape, and a printer that allows him to print his own signs. He stated these expenses would come from his Road & Bridge budget.

Commissioner Paxton moved to authorize Bill Nation to purchase \$342,100.00 gravel from McMurry Ready Mix, \$4,295.00 from Coronado Enterprises for sign making equipment, and \$10,000.00 for phase I expenditures to conduct bridge analysis for possible replacement at Elk Mountain. Commissioner Weickum seconded and the motion carried unanimously.

### **PMPC Master Agreement**

Bill Nation presented the master agreement between Carbon County and PMPC that would allow the county to hire PMPC for engineering studies with only a task order rather than a master agreement each time. Mr. Nation stated that Cindy DeLancey has reviewed the agreement and recommended its approval.

Commissioner Paxton moved to approve the Standard Form of Master Agreement between Owner (Carbon County Road & Bridge) and Engineer (PMPC Engineering) for professional services for a period of three years beginning February 20, 2007. Commissioner Weickum seconded and the motion carried unanimously.

### **LEWIS STOLNS – COUNTY ROAD 550**

Lewis Stolns spoke regarding County Road 223, which is located near his property in Mountain View Estates. He requested that the road to his property be made a county road.

Bill Nation presented an aerial view of the roads in question. He also presented a Quitclaim Deed and commissioners proceedings regarding what was made county roads in that subdivision. He stated that at the time the subdivision was made, there were roads that were not designated as county roads but with the success of the subdivision, he advised Mr. Stolns to approach the Board with the subject.

Mr. Nation stated that the normal procedure to begin making a road a designated county road is to obtain a petition from all adjacent landowners in the area and advised Mr. Stolns to obtain such petition.

Commissioner Paxton questioned the right of way width requirement and if this particular stretch of road met this requirement. Mr. Nation stated the requirement is 40' right of way width and that this road meets this standard.

Mr. Stolns stated that his main concern is the cost of snow removal. Commissioner Weickum stated that the two dead-end roads should meet to make one continuous road and that the road would have to be in an acceptable condition before the county would take this over.

### **PUBLIC HEARING – LIQUOR LICENSE TRANSFER**

Commissioner Weickum opened a public hearing at 7:09 p.m. to hear a request from Bert K. Hammond to transfer his County Malt Beverage Permit to Muddy Gap LLC.

Clerk Rothenberger presented the Transfer License Application from Bert K. Hammond and other required documentation to transfer his Malt Beverage Permit. She stated the State Liquor Commission has reviewed the application and has no objections to its approval. She added that the fee has been pro-rated to allow the license to expire when all other county licenses expire in August and that the fee has been paid to the County Clerk's Office.

There being no public comments on the Permit transfer Commissioner Weickum closed the public hearing at 7:11 p.m.

Commissioner Paxton moved to approve the transfer of County Malt Beverage Permit 2007-9 from Bert K. Hammond to Muddy Gap LLC dba Three Forks Muddy Gap Service effective immediately through August 31, 2007. Commissioner Weickum seconded and the motion carried unanimously.

### **CARBON COUNTY MUSEUM**

Denise Patton, Museum Director, introduced Gene Carrico, Board Chairperson, Charles Stirum, and Erin Easter, Projects Coordinator. She updated the board on the progress of the new museum location and the progress of their plans to build there. She overviewed the strategic plan and projected cost.

Ms. Patton presented a cultural initiative resolution for the Board's consideration. The resolution addresses fundraising, artifact acquisition, exhibition and marketing. Mr. Carrico stated the purpose of the resolution is to provide a direction for the county to go with the museum. It does not address anything concerning construction of a new museum, it is only supporting the idea of the direction the museum is heading.

Commissioner Paxton asked for additional wording to be added stating exactly what the county would be committed to if supporting the resolution and asked that it be presented at a future meeting. Attorney DeLancey agreed to add the wording.

Mr. Carrico presented various drawings of the proposed facility and also discussed the plan and site. Commissioner Weickum asked and Mr. Carrico confirmed that the building could be built in phases. Mr. Carrico then presented a resolution passed by the Museum Board requesting the county support additional capital facilities tax designating funding for construction of a new museum.

### **BOARD INTERVIEWS**

Cindy DeLancey left the meeting at 7:20 p.m.

A. William (Bill) Dahlke, JoDell Hone, and Dave DeLancey were all interviewed for consideration of appointment to the Carbon County Fair Board.

Commissioner Paxton moved to appoint Dave DeLancey to the Carbon County Fair Board for a 5-year term expiring February 2012. Commissioner Weickum seconded and the motion carried unanimously.

Cindy DeLancey returned to the meeting at 8:28 p.m.

### **CITIZEN DISCUSSION**

Shorty Ballard and Jerry Paxton discussed industry in the Encampment area, mainly a proposed pellet mill.

Willis Greenwood asked if the community could help in anyway with the beetle kill problem. Mr. Paxton stated the community may need to work with our congressional delegation to help change rules to allow the area to be established a disaster area.

### **CLERK'S OFFICE RECORDING SOFTWARE**

Clerk Rothenberger presented a proposal from Computer Software Associates, the company that provides software for the Clerk's Office for land recordings and UCC filings. She stated there is an updated version that she would like to have her staff trained on this fall or early summer. She stated this software would allow land records to be available via the Internet for authorized users late summer.

She added the software license has already been paid for one year with the current version so the only cost at this time is for training costing approximately \$3,900.00 plus \$1,100.00 for two receipt printers. Commissioner Weickum issued an authorization number for the expenditure.

### **EXECUTIVE SESSION**

Commissioner Paxton moved to go into executive session at 8:44 p.m. with Cindy DeLancey and Gwynn Rothenberger to discuss pending litigation and personnel. Commissioner Weickum seconded and the motion carried unanimously.

Commissioner Paxton moved to come out of executive session at 10:05 p.m. Commissioner Weickum seconded and the motion carried unanimously.

Chairman Weickum stated that no action was taken during executive session.

### **ADJOURNMENT**

There being no further business, Commissioner Weickum adjourned the meeting at 10:06 p.m.

-s- Gwynn G. Rothenberger, Carbon County Clerk

Approved this 6<sup>th</sup> day of March, 2007.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING



-s- Terry Weickum, Commissioner