

**BOARD OF CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, January 3, 2006
Carbon County Courthouse
Rawlins, Wyoming**

The regular meeting of the Carbon County Commissioners was held Tuesday, January 3, 2006 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were Chairman Artlin Zeiger; Commissioner Terry Weickum; County Clerk, Linda Ann Smith; Chief Deputy Clerk, Diana Obe; Deputy Clerk; Gwynn Rothenberger. Commissioner Lee Meacham joined the meeting at 9:35 a.m.

Chairman Artlin Zeiger called the meeting to order at 9:00 a.m.

OATH OF OFFICE - COUNTY ASSESSOR

Clerk Smith administered the Oath of Office for elected officials and a separate Oath of Office for County Assessor to Sheryl Snider. Ms. Snider then executed her Oaths of Office dated January 3, 2006. Ms. Snider will fill the unexpired term of Darrell Stubbs, who retired December 31, 2005.

VOUCHERS

The following vouchers were presented and approved for payment:

ALSCO, AMERICAN LINEN DIVISION	ROAD & BRIDGE	87.12
AMERIGAS	ROAD & BRIDGE	1,196.82
ART'S PLUMBING & HEATING	SENIOR SERVICES	50.00
ASAP RADIATOR AND SUPPLY	ROAD & BRIDGE	957.52
AVAYA, INC	PUBLIC HEALTH	131.10
BARTLETT, SUE RN	PUBLIC HEALTH	194.25
BEST WESTERN HITCHING POST	ATTORNEY	360.00
BOB BARKER COMPANY	JAIL	617.49
BRESNAN COMMUNICATIONS	SHERIFF	67.95
BROWN, ESTELLA	PUBLIC HEALTH	8.88
BUFFALO CREEK PSYCHOLOGICAL CLINIC	SHERIFF	900.00
BUSEY, SHARALEE	PUBLIC HEALTH	134.68
C N A SURETY	CLERK	100.00
CARBON COUNTY COOPERATIVE EXTENSION	COOPERATIVE EXTENSION	60.00
CBM FOOD SERVICE	JAIL	5,364.92
CDW GOVERNMENT, INC.	PLANNING	497.00
CENTURYTEL	ROAD & BRIDGE	72.25
COLONIAL FLAG	JAIL	79.95
CORPORATE EXPRESS	VARIOUS	784.52
COUNTRY STORE	SHERIFF	50.01
CRAFTSMAN ELECTRIC	VARIOUS	6,039.09
CRESTLINE	SHERIFF	337.67
CULLIGAN WATER CONDITIONING	VARIOUS	308.03
CYR, NANCY	PUBLIC HEALTH	30.34
D & S ENTERPRISES	SENIOR SERVICES	1,475.00
DAILY TIMES	PLANNING	41.60
DALLIN MOTORS INC	SHERIFF	26.95
E & H PLUMBING & HANDYMAN	EMERGENCY MANAGEMENT	636.40
EAGLE UNIFORM SUPPLY	VARIOUS	205.25
FARSTER, PAMELA R.	GRANTS	1,754.30
FOWLER, ADA	GRANTS	233.10
FREMONT MOTORS-RAWLINS	ROAD & BRIDGE	335.26
GASES PLUS	VARIOUS	223.93
GOLDEN, MARY	PUBLIC HEALTH	78.81
GOSVENOR, MAXINE	PUBLIC HEALTH	42.55
GRAINGER	ROAD & BRIDGE	326.15
HENKE MANUFACTURING CORP	ROAD & BRIDGE	392.04

HIGH PLAINS POWER	VARIOUS	334.63
HIGH PLAINS VISION CENTER	GRANTS	120.00
HILLCREST SPRING WATER, INC.	ATTORNEY	39.75
HILLTOP CONOCO	EMERGENCY MANAGEMENT	35.38
HSBC BUSINESS SOLUTIONS	ROAD & BRIDGE	994.40
HYLAND ENTERPRISES	ROAD & BRIDGE	153.56
JACKALOPE PRINTING	VARIOUS	711.25
KAR KRAFT INC	SHERIFF	61.68
KAR PRODUCTS	ROAD & BRIDGE	617.90
KILBURN TIRE COMPANY	SHERIFF	1,369.32
KISTLER TENT & AWNING CO	ROAD & BRIDGE	395.00
KN ENERGY INC	VARIOUS	30,018.45
MATCO TOOLS	ROAD & BRIDGE	73.95
MCMURRY READY MIX	ROAD & BRIDGE	52,569.08
MEMORIAL HOSPITAL	VARIOUS	6,438.75
MOELLER, MARIE	COURTHOUSE	580.00
NEUTRON INDUSTRIES, INC	CARBON BUILDING	173.79
NEWSWEEK	JAIL	200.20
P J TECH SERVICES	ATTORNEY	330.00
PACIFIC POWER & LIGHT CO	ROAD & BRIDGE	77.84
PAGE ONE	VARIOUS	285.00
PITNEY BOWES	JAIL	408.00
PITNEY BOWES INC	CARBON BUILDING	218.96
PRO-CHEM INDUSTRIAL, LLC	JAIL	856.92
PROJECT PREVENTION	GRANTS	2,152.00
PUBLIC SAFETY WAREHOUSE	SHERIFF	99.95
QUILL CORPORATION	GRANTS	149.40
QWEST	CARBON BUILDING	30.20
RASMUSSEN FURNITURE	EMERGENCY MANAGEMENT	7.57
RAWLINS AUTOMOTIVE	VARIOUS	41.18
REGIONAL JUVENILE DETENTION CENTER	JAIL	3,720.00
RELIABLE	ROAD & BRIDGE	66.00
RESERVE ACCOUNT	AD	10,000.00
RICHARDSON, JILL	PUBLIC HEALTH	64.62
ROSS' AUTOMOTIVE SERVICES	SHERIFF	89.42
SARATOGA AUTO PARTS, INC.	ROAD & BRIDGE	878.16
SIRCHIE	SHERIFF	48.03
SMITH, SUSAN	GRANTS	37.74
SNOWY RANGE PROPANE-RENTAL	ROAD & BRIDGE	1,204.54
STAN'S QUIK LUBE	SHERIFF	110.30
SWEET, JEFFREY C DDS PC	GRANTS	300.00
TERMINIX	CARBON BUILDING	40.00
TIGER MART	SHERIFF	64.51
TRUE VALUE OF RAWLINS	VARIOUS	25.67
UNION TELEPHONE COMPANY	VARIOUS	401.06
UNIVERSITY OF WYOMING	GRANTS	10,133.26
VERIZON WIRELESS	VARIOUS	343.50
VIKING OFFICE PRODUCTS	COOPERATIVE EXTENSION	22.47
VISIONARY COMMUNICATIONS, INC.	GRANTS	21.95
WAGNER EQUIPMENT CO	ROAD & BRIDGE	568.44
WEST PAYMENT CENTER	ATTORNEY	606.45
WY MACHINERY COMPANY	ROAD & BRIDGE	2,343.57
WY PAPER SUPPLY	VARIOUS	544.41
WYOPASS	PLANNING	50.00
YOUNG, CHARLES MD	GRANTS	47.00
ZEE	JAIL	235.00
ZEIGER, ARTLIN	COMMISSIONERS	149.38
	GRAND TOTAL	155,860.52

CLERK

Clerk Smith acknowledged Sandy Rose and Kathy Makinen for 10 years of service, and Michelle Becotte and Liz Greenwood for five years of service with the County Clerk's Office.

Minutes

Commissioner Weickum moved to approve the minutes of the December 20, 2005 regular meeting and the December 28, 2005 special meeting of the Board of Carbon County Commissioners as presented. Chairman Zeiger seconded and the motion carried unanimously.

Bonds

Commissioner Weickum moved to approve bonds for Allison Jill Couch, Treasurer for Carbon County School District No. 1 in the amount of \$50,000.00, and Janet R.B. Herold, Clerk/Treasurer for the Town of Baggs in the amount of \$50,000.00. Chairman Zeiger seconded and the motion carried unanimously.

ELECTED OFFICIALS

Assessor

County Assessor, Sheryl Snider, presented several rebates for the Chairman's signature.

Treasurer

County Treasurer Cindy Baldwin presented Applications for Deposit of Public Funds from The Bank of Commerce and The Rawlins National Bank. Both are requesting to remain depositories for the year of 2006. Ms. Baldwin also presented an Application for Deposit of Public Funds from the Rawlins National Bank regarding depositing funds from the Carbon County Detention Facility Joint Powers Board (JPB).

Commissioner Weickum moved to accept The Bank of Commerce and The Rawlins National Bank as depositories for Carbon County for the year 2006 and to accept The Rawlins National Bank as a depository for 2006 for the Carbon County Detention Facility Joint Powers Board. Commissioner Weickum seconded and the motion carried unanimously.

The Detention Facility depository will be sent to the Carbon County Detention Facility JPB for approval.

Disclosure Statements

Ms. Baldwin presented disclosure statements for herself and Joy Hannum, Chief Deputy Treasurer. These statements disclose all interest these individuals have in banking institutions that Carbon County has money invested.

Disclosure statements were also presented from Linda Ann Smith, County Clerk; Diana Obe, Chief Deputy Clerk; and County Commissioners Artlin Zeiger, Terry Weickum, and Lee Meacham. All statements are on file in the County Clerk's Office.

EMERGENCY MANAGEMENT

Greg Zabel reported the partial window replacement is complete at the Armory. Mr. Zabel also reported on scheduling of the Armory and the schedule for the Carbon County Pipeline Association.

HOMELAND SECURITY

Pam Farster reported on various homeland security grant balances and purchases. Ms. Farster again discussed a possible grant application in the amount of \$150,000.00 with a 25% match from the county to prepare a mitigation plan. The Board directed Ms.

Farster to prepare the grant application and return it for its final approval.

SENIOR SERVICES

Terri Archer reported that the oven has been installed in the Elk Mountain Senior Center. She had no other report.

EXECUTIVE SESSION

Commissioner Meacham moved to go into executive session at 10:03 a.m. with Linda Smith and Diana Obe to discuss personnel. Commissioner Weickum seconded and the motion carried unanimously.

Commissioner Weickum moved to come out of executive session at 10:40 a.m. Commissioner Meacham seconded and the motion carried unanimously.

Chairman Zeiger stated that no action was taken during the executive session.

DOWNTOWN DEVELOPMENT AUTHORITY

DeShann Schinkel reported that Rawlins has been selected as a finalist for the Wyoming Main Street Program. Ms. Schinkel is requesting the Board's support for the program for the next three years. Her request for 2006 is \$7,600.00.

The Board agreed to provide a letter of support for the program and asked her to return during its normal budget cycle to request funding. The board also stated it could not provide a promise of support for more than one year at a time.

Commissioner Weickum questioned the DDA's involvement with the Barn Again project and requested Ms. Schinkel to provide an accounting of the funding given by the county for the project. Ms. Shinkle stated the funding was run through a separate entity but that she would try to access the information for the Board. Clerk Smith also offered to research the funding to determine the amount given and who it was paid to.

ROAD & BRIDGE

Bill Nation reported on budget issues stating that due to gas and diesel price increases, he anticipates going over those line items as well as utilities. Clerk Smith advised the Commissioners that several departments will go over line items but not the bottom line budget, and that in May, she will present budget amendments if necessary.

Area Work

Mr. Nation reported that gravel continues to be hauled to the 20-mile road. He anticipates receiving a State Land and Investment Board grant on January 19, 2006, to assist with dust abatement. Gravel will soon be hauled to the Fair Grounds to complete the north side of the parking area.

New Road

Mr. Nation reported he has been contacted by the City of Rawlins asking for input and a possible cooperative effort to build a new industrial road to transport pipe from the Union Pacific Railroad (UPRR) yard to the Glenn Addition or Higley Boulevard at a storage location. Mr. Nation reported he met with Jim Wells and Duane Stolns regarding the location of the road and various other issues.

Mr. Nation offered that his department could supply the manpower and equipment to build the road with the Board's approval. He anticipates this to be of similar length and terrain as the county-built road to the Rochelle Ranch Golf Course and suggests the landowner, UPRR, would supply a 100' right of way and the City of Rawlins would be

responsible for any utility locates. The Board stated its concerns for the Glenn Addition option as there is a housing community located there that trucks would go through. Discussions are ongoing.

The Board authorized Mr. Nation to negotiate with the City and UPRR regarding easements and payment agreements for the road.

County Vehicle

Mr. Nation stated that the county van has been totaled as a result of a recent accident. The van is currently being stored at the Road & Bridge Shop. Mr. Nation has visited with a local dealer regarding a possible trade of the vehicle for a used 2005 Chevrolet Van and presented a cost estimate including a trade in allowance. The Board stated it will consider the offer and discuss this with Karen Larsen of the GIS Department as she is the primary user of this vehicle.

BOYS AND GIRLS CLUB

Merri Addison of the Boys and Girls Club presented a revised funding request. She previously requested funding for herself and other staff to attend various trainings in various states and the Board requested she prioritize these and return with a revised request. The current request totals \$11,613.00 for two trainings seminars and funding for a high school program coordinator.

Commissioner Meacham moved to authorize \$813.00 for the Boys and Girls Club of Carbon County for one training seminar. Commissioner Weickum seconded and the motion carried unanimously.

The Board advised Ms. Addison to revisit them during their normal budget cycle to request funding from its next fiscal year's budget.

GIS / GPS

Karen Larsen stated she will determine if the vehicle found by Mr. Nation will suit her needs and report back.

MUSEUM

Denise Patton, Museum Director, Charles Stirum, and members of the Museum Board discussed their primary choice of a site for a new county museum. The group presented a proposed resolution making the decision official that the Board pursue the purchase of land at Merrill Hill in Rawlins for the new building.

Commissioner Meacham moved to adopt Resolution No. 2006-01, A Resolution Authorizing Submission of an Application for the Acquisition of Land from the Bureau of Land Management Under the Recreation and Public Purposes Act for the Board of Carbon County Commissioners, for the Construction of the Carbon County Museum at the Merrill Hill site. Commissioner Weickum seconded and the motion carried unanimously.

RESOLUTION NO. 2006-01

A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION FOR THE ACQUISITION OF LAND FROM THE BUREAU OF LAND MANAGEMENT UNDER THE RECREATION & PUBLIC PURPOSES ACT FOR THE BOARD OF CARBON COUNTY COMMISSIONERS, FOR THE CONSTRUCTION OF THE CARBON COUNTY MUSEUM

WHEREAS, the governing board of Carbon County recognizes the need for the

land for a museum and monument,

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF CARBON COUNTY, WYOMING, that an application for land acquisition be submitted to The Bureau of Land Management.

BE IT FURTHER RESOLVED, that Art Zeiger, County Commissioner, Lee Meacham, County Commissioner, and Terry Weickum, County Commissioner, are hereby designated as authorized representatives of the Carbon County Commissioners to act on behalf of the governing body on all matters relating to this application.

PASSED, APPROVED AND ADOPTED this 3rd day of January, 2006.

BOARD OF COUNTY COMMISSIONERS

-s- Artlin Zeiger
-s- Terry Weickum
-s- Lee Meacham

ATTEST:

-s- Linda Ann Smith, County Clerk

RECESS

Chairman Zeiger recessed for lunch at 12:02 p.m. and reconvened at 2:00 p.m.

PLANNING & DEVELOPMENT

Will Speer and Kristy Rowan presented Planning & Zoning Case Files #05-23 and #05-24 and stated the Planning Commission has recommended both cases be scheduled for public hearing.

Commissioner Meacham moved to accept Planning & Zoning Case File #05-23, Richard and Margaret Karstoft, a request for a Zone Change from Residential (RD-10) to Rural Residential Agriculture (RRA-10), on approximately 10 acres and set for public hearing on February 7, 2006 at 2:00 p.m. at the County Courthouse, Rawlins, Wyoming. Commissioner Weickum seconded and the motion carried unanimously.

Commissioner Weickum moved to accept Planning & Zoning Case File #05-24, Michael and Diane Morris, a request for a Zone Change from Ranching, Agriculture, Mining (RAM) to Forestry Production & Seasonal Recreation (FPSR-40) on approximately 40 acres and set for public hearing on February 7, 2006 at 2:00 p.m. at the County Courthouse, Rawlins, Wyoming. Commissioner Meacham seconded and the motion carried unanimously.

Mr. Speer reported the Planning Commission held a public hearing regarding proposed amendments to the Subdivision Regulations of Carbon County concerning the minor division of lands and concerning Sections 1.18.03 and 1.18.04, and recommends the Board of Carbon County Commissioners hold a public hearing to approve these amendments.

Commissioner Meacham moved to accept the Proposed Amendments to the Subdivision Regulation of Carbon County concerning minor division of lands and set a public hearing for March 7, 2006 at 2:00 p.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Weickum seconded and the motion carried unanimously.

Commissioner Weickum moved to accept the Proposed Amendments to the Subdivision Regulations of Carbon County concerning Sections 1.18.03 and 1.18.04 and set for public hearing March 7, 2006 at 2:00 p.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Meacham seconded and the motion carried unanimously.

Mr. Speer stated the Planning Commission plans to proceed as much as possible

without a county planner, with the subdivision regulation changes.

Mr. Speer also reported he was re-elected by the Planning Commission as Chairman and Sonja Collamer has been elected Vice-Chairperson.

GROSS SALARY PUBLICATION

Commissioner Weickum moved to approve and publish the Publication of Gross Salaries for Carbon County Employees as of January 3, 2006. Commissioner Meacham seconded and the motion carried unanimously.

FIRE TRUCK LEASE

Clerk Smith presented amortization schedules from both Kinetic Leasing and the Bank of Commerce for the lease/purchase of two new fire trucks. Clerk Smith stated that she requested that neither company have any prepayment penalties. The Bank of Commerce proposes 4.85% for a total with interest of \$329,689.49 and Kinetic Leasing proposes 4.6% for a total with interest of \$322,596.00.

Commissioner Weickum moved to approve the lease/purchase plan with Kinetic Leasing at a rate of 4.6% with nine semi-annual payments totaling \$322,596.00, for the purchase of two new fire trucks. Commissioner Meacham seconded and the motion carried unanimously.

SHERIFF

Jerry Colson discussed his utility and contract housing budget. Sheriff Colson stated that \$60,000.00 was budgeted for utilities and to date, almost \$43,000.00 has been spent. Sheriff Colson estimates that utilities will overrun his fiscal budget by approximately \$50,000.00.

Sheriff Colson also stated he budgeted \$50,000.00 for contract housing and his budget currently shows a deficit of approximately \$19,000.00 and he expects much more by the end of the fiscal year.

Clerk Smith advised to keep using the proper line items to pay these invoices and if needed, at the end of the fiscal year, a budget amendment could be made.

CARBON COUNTY FAIR BOARD

Anna Helm of the Carbon County Fair Board requested funding to purchase a used four-wheeler and snowplow from Carbon County Weed and Pest in the amount of \$1,293.85. Ms. Helm stated this would be used primarily to plow the Carbon Building, Jeffrey Center, and Courthouse sidewalks.

The Board agreed to allocate funding for in the total amount of \$1,293.85 and advised Ms. Helm to provide the Clerk's Office with an invoice from Weed and Pest.

Ms. Helm reported the Fair Board has contacted Saratoga architect, Dave Johnson, to prepare plans to build the shower house at the Fair Grounds. The Boards goal is to have the structure complete by the 2006 Fair.

EXECUTIVE SESSION

Commissioner Meacham moved to go into executive session with Linda Smith, Jerry Colson, and Tom Thompson at 3:30 p.m. to discuss litigation. Commissioner Weickum seconded and the motion carried unanimously.

Commissioner Meacham moved to come out of executive session at 4:10 p.m.

Commissioner Weickum seconded and the motion carried unanimously.

Chairman Zeiger stated that no action was taken during the executive session.

ADJOURNMENT

There being no further business, Chairman Zeiger adjourned the meeting at 4:11 p.m.

-s- Linda Ann Smith, Carbon County Clerk

Approved this _____17th____ day of January, 2005.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Artlin Zeiger, Chairman