

BOARD OF CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, April 20, 2004
Carbon County Courthouse
Rawlins, Wyoming

The regular meeting of the Carbon County Commissioners was held on April 20, 2004, at the County Courthouse in Rawlins, WY. Attending the meeting were Chairman Artlin Zeiger; Commissioners Linda Fleming and Lee Meacham; Linda Ann Smith, Carbon County Clerk; Alice Garvin, Chief Deputy Clerk; and Gwynn Rothenberger, Deputy Clerk.

Chairman Artlin Zeiger called the meeting to order at 9:03 a.m.

VOUCHERS

The following vouchers were presented for payment:

AT&T	Various	\$ 73.84
Alco	Various	215.81
Alsco	Road & Bridge	207.99
Avaya, Inc	Various	273.82
Bank of Commerce	Various	1,654.55
Barnes Distribution	Road & Bridge	287.52
Behavioral Interventions	Jail	192.45
Best Western Rawlins	Administration	502.75
Bi-Rite Pharmacy	Various	4,434.32
Bi-Rite Sporting Goods	Sheriff	11.32
Black Hills Ammunition	Sheriff	592.50
Blake House	Planning	57.50
Bob Barker Company	Jail	306.94
Bresnan Communications	Sheriff	57.89
Brown, Estella	Grants	12.87
Build Rite Lumber Supply	Various	369.32
Carbon County Child Development	Grants	4,000.00
Carbon County Higher Education	Grants	1,500.00
Carbon County TV & Electronics	Courthouse	29.99
Carbon County Veterinary Hospital	Sheriff	43.00
Carbon Power & Light	Various	1,702.51
Casper Arms	Various	1,751.13
Cedar Street Sinclair	Various	162.59
Cesko, David MD	Grants	120.00
CewInc.com	Grants	344.50
Chandra, V Raja	Various	435.00
Collamer, Sonja	Planning	26.40
Commsource	Fire	824.00
Computer Software Associates	Administration	4,328.12
Conoco Inc	Sheriff	477.88
Corner Store	Emergency Management	59.44
Cottontree Inn	Various	83.49
Country Store	Grants	40.78
Culligan Water Conditioning	Courthouse	46.00
Cyr, Nancy	Public Health	18.48
Daggett County Sheriff	Jail	1,441.50
Daily Times	Various	530.29

Dallin Motors	Emergency Management	24.33
DeLeon, John	Administration	740.00
Dixon, Town of	Road & Bridge	33.50
Down Under Cleaners	Courthouse	38.25
Dubois Telephone Exchange	Various	106.37
Eagle Uniform Supply	Carbon Building	58.98
Early Warning Systems	Grants	2,474.40
Elk Mountain Preschool	Grants	500.00
Elk Mountain, Town of	Road & Bridge	47.50
Encampment Fire Department	Grants	25,000.00
Encampment, Town of	Road & Bridge	51.00
Engstrom, James	Jail	300.00
Erickson & Roberts	Administration	378.00
Evans, Morgan	Jail	98.00
Evergreen Disposal	Road & Bridge	20.00
Eye Center of Northern Colorado	Grants	126.00
Farmer Brothers Coffee	Attorney	219.60
France Flying Service	Fire	47.26
Galls Inc	Fire	93.98
Gases Plus	Various	1,126.01
Glaxosmithkline	Public Health	795.52
Golden, Mary	Public Health	11.88
Gosevner, Maxine	Public Health	15.84
Grainger	Road & Bridge	298.64
Hanna, Town of	Road & Bridge	35.94
Hettgar, Bridget	Public Health	3.96
Hillcrest Spring Water	Various	82.10
Hilltop Lube	Sheriff	106.09
Hoke, John	Administration	820.00
Inberg-Miller Engineers	Grants	4,149.90
Ingenix	Public Health	302.85
IOS Capital	Administration	2,076.00
J H Kaspar Oil	Various	4,854.34
Jack's Body & Fender	Various	630.00
Jack's Truck & Equipment	Road & Bridge	223.64
Jack, Palma	Road & Bridge	25.00
Jackalope Printing	Various	351.76
JB's Stop-n-Shop	Sheriff	78.00
Jerry's Donuts	Sheriff	6.99
Kilburn Tire	Various	1,182.84
KN Energy	Various	3,856.36
Knapp Supply & Equipment	Carbon Building	191.37
Kone Elevators & Escalators	Carbon Building	961.36
Kroger - King Soopers	Various	914.76
LN Kurtis & Sons	fire	341.72
Linton's Big R	Road & Bridge	868.22
Little Rascals Preschool	Grants	1,000.00
Local Government Liability Pool	Administration	38,288.00
Long Building Technologies	Buildings & Grounds	1,840.00
M M S	WIC	40.02
Matco Tools	Road & Bridge	143.15
Medicine Bow, Town of	Various	940.90
Memorial Hospital of Carbon County	Various	3,407.54
Moffat County Sheriff	jail	4,335.00

Moriarity, Catherine	Administration	1,997.25
Mountain Regional Services	Administration	218.75
My Automotive	Sheriff	30.39
Northern Tool Equipment	Road & Bridge	213.93
Pacific Power & Light	Various	3,445.58
Pamida	Various	616.65
Parrie's Electronics	Senior Services	244.95
Perkins Oil Co	Road & Bridge	1,847.51
Pippin, Robert	Grants	260.00
Platte County Sheriff	Jail	940.00
Quill Corporation	Various	114.72
Qwest	Various	3,773.70
Qwest - Denver	Carbon Building	30.13
Rawlins Automotive	Various	1,878.48
Rawlins Eye Care	Grants	74.00
Rawlins Fire Extinguisher	Various	480.00
Rawlins, City of	Road & Bridge	121.20
Reliable	Sheriff	143.31
Riverdeep	Grants	78.97
Robert Jack Smith & Assoc.	Assessor	27.00
Rocky Mountain Industries	Various	16,539.20
Ross' Automotive Service	Sheriff	43.45
Ross, Stan	Clerk of Court	400.00
Rostad Mortuary	Coroner	450.00
Royal Sanitary Supply	Courthouse	68.64
Ryan Electronics	Fire	143.25
Ryan, Zola	CES	198.08
S & S Disposal	Road & Bridge	22.50
Saratoga Auto Parts	Various	2,317.34
Saratoga Feed & Grain	Road & Bridge	172.00
Saratoga Sun	Various	958.86
Saratoga, Town of	Road & Bridge	16.75
Schulz, Phyllis	Grants	150.00
Shepard's	Sheriff	296.17
Shively Hardware	Road & Bridge	184.89
Sinclair Oil Corp	Sheriff	149.63
Smith, Susan	Grants	7.92
Snowy Range Propane	Road & Bridge	514.41
Speer, William	Planning	34.32
Spicer Eye Clinic	Grants	180.00
Steward, Jeb	Grants	290.40
T & T Plumbing	Courthouse	40.00
Terminix	Senior Services	30.00
TLC Commercial Cleaning	Carbon Building	3,000.00
Trib.com	Various	28.95
True Value of Rawlins	Various	609.95
Two Way Radio Service	Grants	22,797.44
U S Bank	Sheriff	364.05
Union Telephone Co	Various	162.07
University of Wyoming	Public Health	50.00
USP Communications	Various	675.24
V-1 Propane	Fire	286.00
Valley Oil Company	Various	981.64
Valley Pharmacy	Grants	151.15

Van's Wholesale	Courthouse	66.98
Viking Office Products	CES	72.34
W S Darley & Co	Fire	2,344.88
Wagon Circle Orthopedics	Jail	125.00
Wilson's Self Service	Road & Bridge	1,547.81
WY Department of Health	Public Health	26,245.27
WY Department of Transportation	Clerk of Court	1,758.40
WY Diesel Service	Road & Bridge	97.24
WY Fire Academy	Fire	55.00
WY Fire Chief's Association	Fire	50.00
WY Machinery Company	Road & Bridge	892.85
WY Paper Supply	Various	435.69
WY State Forestry	Fire	15,642.21
WY State Lands & Investments	Fire	1,156.05
WY State Penitentiary	Jail	3,384.00
WY Treasurer's Association	Treasurer	100.00
Xerox Corporation	Various	1,442.11
Yampa Valley Electric	Road & Bridge	114.48
Zee	Various	158.20
	Total	256,418.69

CLERK

Minutes

Commissioner Fleming moved to approve the minutes from the April 6, 2004 meeting as presented. Commissioner Meacham seconded and the motion carried unanimously.

Bonds

Bonds were approved for Rusena Cobb, Treasurer for the Little Snake River Museum District of Savery in the amount of \$2,000.00 and Patty Waldron, Secretary/Treasurer for the Reader Cemetery in the amount of \$4,000.00.

Window Repairs

Clerk Smith presented a quote from Rex Baldwin of Rawlins Glass to repair broken and inoperable windows in the Courthouse. The quote is \$60.00 per hour plus materials.

The Board authorized Clerk Smith to proceed with Rawlins Glass repairing the Courthouse windows and authorized her to spend up to \$3,000.00 on the project.

Monthly Receipts

Clerk Smith presented monthly receipts for the Clerk's office in the amount of \$16,296.25, and Road & Bridge in the amounts of \$50.00 and \$20.00.

Employee Benefit Plan

Clerk Smith presented Amendment #11 to the County's Employee Benefit Plan adding employees of Noyes Clinic to the County's employee benefit plan.

Commissioner Fleming moved to approve Amendment #11 to the Employee Benefit Plan adding the employees of the Noyes Clinic in Baggs to this plan effective May 1, 2004. Commissioner Meacham seconded and the motion carried unanimously.

L.M. Olson Payment Application

Commissioner Meacham moved to forward L.M. Olson Payment Application #9 in the amount of \$543,800.00 to the Carbon County Detention Facility Joint Powers Board for payment. Commissioner Fleming seconded and the motion carried unanimously.

Lawn Service Proposals

Clerk Smith presented the following six proposals for lawn services to be provided at the park north of the Carbon Building and the park north of the Senior Center:

Yardscapes	\$1,550.00
Phyllis C. McCann	\$3,500.00
Sherry Powell	\$1,875.00
Hick's Lawn Services	\$3,000.00
Hillside Lawn & Yard	\$1,900.00
Sanila Shaw	\$2,900.00

Commissioner Fleming moved to accept the low proposal from Yardscapes by Chris Earl for lawn care at the park north of the Senior Center and the park north of the Carbon Building in the amount of \$1,550.00 for the months of May through September. Commissioner Meacham seconded and the motion carried unanimously.

Dixon Airport Bids

Clerk Smith presented one bid for construction of an equipment storage building at the Dixon Airport from Forest Line Construction, LLC in Sandy, UT, in the amount of \$120,433.00.

Commissioner Fleming moved that Forest Line Construction's bid for construction of an equipment storage building at the Dixon Airport in the amount of \$120,433.00 be taken under advisement while Dana Hartshorn of the Airport Development Group reviews it. Commissioner Meacham seconded and the motion carried unanimously.

Clerk Smith reported that the contract from the Airport Development Group for land acquisition at the Dixon Airport would be presented at the May 4, 2004 meeting.

Phone Systems

Chief Deputy Clerk, Alice Garvin, presented an estimate from Tom Herdt for replacement of the phone systems for the county. The total estimate for budgeting purposes is \$392,000.00, which includes 227 phones and additional wiring. Mr. Herdt also submitted a proposal in the amount of \$8,500.00 for his continued services as a consultant. He offers his services to help prepare requests for proposals for the phone replacements. Mr. Herdt stated that with his services, the phones would be installed and operable by the July 31, 2004 deadline.

Commissioner Fleming moved to hire Tom Herdt of Capital Communications in Cheyenne, WY as a consultant in the amount of \$8,500.00 to prepare requests for proposals to replace the county's phone systems. Commissioner Meacham seconded and the motion carried unanimously.

ELECTED OFFICIALS

County Attorney, Dave Clark, representing all elected officials, reported that all

elected officials recently met and agreed to request that during budget time, if the Board approves funding for employee raises, that it leave the decision of how to disperse these funds between employees to the elected officials rather than a set amount per employee. The Board took this request under advisement.

COMMISSIONERS SCHOLARSHIPS

The Board tabled scholarship awards until later today.

NEW JAIL

Commissioner Fleming moved and Commissioner Meacham seconded to authorize Sheriff Colson to submit a Technology Assistance Grant Application to the Board of Judicial Policy and Administration and Judicial Technology Task Force in the amount of \$48,000.00 with a match from the county of \$12,000.00. The motion carried unanimously.

EXECUTIVE SESSION

Commissioner Meacham moved and Commissioner Fleming seconded to go into executive session with Sheriff Colson, Tom Thompson, and Linda Smith at 10:43 a.m. to discuss litigation. The motion carried unanimously.

Commissioner Fleming moved and Chairman Zeiger seconded to come out of executive session at 11:14 a.m. The motion carried unanimously.

CARBON CEMETERY

Commissioner Fleming moved that a letter be sent to Hugh Wolfe of the Bureau of Land Management (BLM) stating that Carbon County will accept the transfer of 1.4 acres of BLM land with a ten-foot buffer around the existing fence for the Carbon Cemetery project. Commissioner Meacham seconded and the motion carried unanimously.

JUVENILE JUSTICE

Susan Lewis of the Juvenile Justice Board presented a Juvenile Accountability Incentive Block Grant contract for the Board's approval.

Commissioner Meacham moved that the Chairman be authorized to sign the Juvenile Accountability Incentive Block Grant contract between the State of Wyoming, Department of Family Services, Division of Juvenile Services and Carbon County in the amount of \$29,033.00 with a cash match from the City of Rawlins in the amount of \$3,226.00. Commissioner Fleming seconded and the motion carried unanimously.

Ms. Lewis also presented the Wyoming County Commissioners OJJDP Non-Participating grant application for the Board's consideration and approval.

Commissioner Fleming moved to authorize the Chairman to sign the Wyoming County Commissioners OJJDP Non-Participating Grant Program, April 2004 Application requesting a total amount of \$70,000.00. Commissioner Meacham seconded and the motion carried unanimously.

ROAD & BRIDGE

Bill Nation presented his bi-monthly report.

The Board authorized Mr. Nation to purchase a tire changer from NAPA Auto

Parts in the amount of \$2,237.20.

FIRE PROTECTION

Commissioner Meacham moved to authorize the Chairman to approve a Mutual Aid Agreement for Fire Protection dated April 20, 2004 between the Town of Baggs, Town of Dixon, Town of Elk Mountain, Town of Encampment, Town of Hanna, Town of Medicine Bow, City of Rawlins, Town of Saratoga, Town of Sinclair, County of Carbon and Sinclair Oil Corporation. Commissioner Fleming seconded and the motion carried unanimously.

COMMISSIONER'S SCHOLARSHIPS

The Board awarded the Commissioner's renewal scholarship to Kassidie Loudon Joseph Fisher was named the first alternate for a renewal scholarship and Jason Jones the second alternate.

Emily Larscheid, Corby Cobb, and Tonya Hill were awarded the three new Commissioner's scholarships. The first alternate for a new scholarship is Lindsi Duncan. Sam Finkle is the second alternate, Brittany Wells is the third alternate, and the fourth alternate is Lisa Holden.

RECESS

Chairman Zeiger recessed for lunch at 11:58 a.m. and reconvened for a budget hearing at 1:58 p.m.

BUDGET HEARING

A budget hearing was held to hear request from the following community service agencies:

Western Wyoming Family Planning	\$ 1,000.00
Wyoming Frontier Prison	\$ 35,000.00
Carbon County Predatory Animal Board	\$ 10,000.00
Carbon County Senior Services	\$160,000.00
Carbon County Counseling Center	\$ 30,000.00
Medicine Bow Health Center	\$ 65,000.00
Carbon County Child Development	\$ 5,000.00
Rawlins Raptors Hockey Club	\$ 30,000.00
COVE	\$ 3,000.00
Ryan Park Fire / EMS	\$ 7,200.00
Rawlins Downtown Development Authority	\$ 1,000.00
Central Rawlins Association	\$ 2,000.00

RECESS

Chairman Zeiger recessed for dinner at 4:50 p.m. and reconvened at 6:00 p.m.

BUDGET HEARING

The budget hearing continued with requests from the following community service agencies:

Saratoga / Platte Valley Chamber of Commerce	\$ 5,000.00
U.W. Chicano Studies	\$ 12,000.00
Wee Folks Place	\$ 1,500.00
Memorial Hospital of Carbon County	\$595,458.00

Memorial Hospital Home Health	\$133,985.00
Economic Development Corporation	\$ 20,000.00
Project Reach & ExCEL Preschool	\$ 4,000.00
Rawlins Carbon County Chamber of Commerce	\$ 5,000.00
Little Rascals Preschool	\$ 10,740.00
Noyes Clinic	\$ 50,000.00
Rawlins Carbon County Airport Board	\$ 38,125.00

COMMUNITY BASED IN-HOME SERVICES

Commissioner Fleming moved and Commissioner Meacham seconded to approve a grant match in the amount of \$6,699.25 for the Home Health Department of the Memorial Hospital of Carbon County to support its Community Based In-Home Services Program. The motion carried unanimously.

ADJOURNMENT

There being no further business, Chairman Zeiger adjourned the meeting at 8:33 p.m.

BOARD OF COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Artlin Zeiger, Chairman

ATTEST:

-s- Linda Ann Smith, County Clerk